

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF AUGUST 14, 2014**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on August 14, 2014. Board President Calvin Harwood called the meeting to order at 6:07 pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, Cecelia Gillespie, Tina Tineo and Meagen Hedley.

Administrators Present: Joan Potter and Lorre Stange.

Student Representative: None.

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input regarding closed session items.

C. CLOSED SESSION AGENDA:

CS-1: PUBLIC EMPLOYEE APPOINTMENT

Title: Elementary School Teacher

CS-2: PUBLIC EMPLOYEE APPOINTMENT

Title: High School Teacher

CS-3: PUBLIC EMPLOYEE APPOINTMENT

Title: Coaches

CS-4: PUBLIC EMPLOYEE APPOINTMENT

Title: Custodian

CS-5 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(No Additional Information Required)

D. ANNOUNCEMENTS FROM CLOSED SESSION: Calvin Harwood announced that on Closed Session Item CS-1, Public Employee Appointment/Employment of Elementary School Teacher the Board approved hiring Garnet Empyrion, Joni Kirvin, Melissa Martinez and Woodland Schultze as elementary school teachers, each with a 5-0 vote. On Closed Session Item CS-2, Public Employee Appointment/Employment of High School Teacher the Board approved hiring Daniel Pecheur as a high school English teacher, Edward Keelan as high school Social Studies teacher and Margaret Agnew as a Special Ed teacher, each with a 5-0 vote. On Closed Session Item CS-3, Public Employee Appointment/Employment of Coaches the Board hired Corey James as the football coach, Mary "KT" Cabezut as the Varsity volleyball coach, Evonne Elliott as the JV volleyball coach, Abbe Arkelian as the middle school volleyball coach, and Jose Reyes as the high school co-ed soccer coach, each with a 5-0 vote. On Closed Session Item CS-4, Public Employee Appointment/Employment of Custodian the Board hired Karl Mahurin with a 5-0 vote. On Closed Session Item CS-5, Public Employee Discipline/Dismissal/Release, the Board accepted Lucy Kyne and Rhonda Ivasku's resignations each with a 5-0 vote and rejected Ray Bauer's request for leave with a 5-0 vote.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Shannon Ford, seconded by Cecelia Gillespie, unanimously approved with a 5-0 vote.

G. CORRESPONDENCE: Mrs. Potter shared a letter from Paul Tichinin regarding the annual Williams Monitoring.

H. PUBLIC INPUT: Meadow Shere shared her appreciation to the District for showing how much it cares about its students, staff and community.

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter shared that the old high school gym demolition has been completed as planned. She thanked Jim Shields for his cooperation and extra help in dealing with all of the water issues that came with the demolition. Next, Mrs. Potter shared that bond, Measure "Q", is set to be on the November ballot. Additionally, she announced that the Branscomb School will not be operating this next year due to the fact that the District was unable to obtain a qualified teacher for the site. Mrs. Potter shared that we have done a lot of interviewing and hiring this year and thanked everyone who participated and helped in this process. Currently, the District has one more position to fill. Lastly, Mrs. Potter shared the LCAP has been approved by the County Office.

The following reports were given:

Elementary Principal High School Principal - No Report Healthy Start – Report via Mrs. Potter
LES/LMS Site Council - No Report LHS Site Council - No Report DAC – No Report
Student Representative – No Report LVTA - No Report CSEA – No Report

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Tina Tineo, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

K. ACTION:

K.1. Declaration of Need for Fully Qualified Teachers

- This Declaration of Need must be filed with the California Commission for Teacher Credentialing (CCTC) when a District anticipates having to employ teachers who are not fully credentialed. With this Declaration on file the district may consider teacher interns who have met certain minimum requirements. The Board's approval of the Declaration of Need provides the Board and public an *"opportunity to see the number of emergency permits that the district reasonably expects to request in each category and understand the reasons for such requests."*
- The application is for 5 permits that will provide certification for the 3 interns at Laytonville Elementary School and two possible interns at Laytonville High School. Additionally we are applying for 4 emergency CLAD permits, 1 Emergency Resource Specialist Permit, and 5 potential Limited Assignment Permits.
- **Motion** to approve the attached Declaration of Need by Cecelia Gillespie, seconded by Shannon Ford, unanimously approved with a 5-0 vote.

K.2. Staff Development Plans for 2014/15

- Staff development days this year include:
 - August 20, 21, and 22, 2014, May 15, 2015, and June 12, 2015 for Certificated Staff
 - and
 - August 21 and 22, 2014 for Classified Instructional Staff
- Staff development activities meet Education Code section 52127 requirements for training (and apportionment) in:
 - Individualized instruction
 - Effective teaching and classroom management strategies
 - Identifying and responding to pupil needs
 - Opportunities for building on the individual strengths of students
 - Implementing the Common Core
- On August 20th all certificated staff will participate in Common Core Instructional techniques. There will be follow up sessions throughout the school year. On August 21st all staff will attend an in-service that will provide an overview of safety procedures, the budget, and mandated reporting. Certificated staff will then continue with work focused on the Common Core Standards and Classified instructional staff will attend an in-service focusing on school culture and effective positive discipline techniques. On August 22nd staff will be working to prepare the classrooms for the students' arrival on August 25th. Throughout the school year, the staff will also continue to utilize the Tuesday minimum day schedules to survey their academic programs, as well as strategies which promote a positive school climate, including intervention techniques and project based learning. The Common Core standards will be the focus of the Professional Learning Communities (PLC) process.
- **Motion** to approve the 2014/15 staff development program by Tina Tineo, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

K.3. Approval of Provisional Internship Permit Request for Melissa Martinez, 6th/7th/8th Grade Elementary Teacher at Laytonville Elementary School for the 2014/2015 School Year

- The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became available on July 1, 2005. It allows an employing agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter an internship program.
- Melissa Martinez will be employed teaching 6th, 7th, and 8th grade at Laytonville Elementary School for the 2014/15 School Year on the basis of a Provisional Internship Permit.
- This PIP is based on the applicant having previously completed a minimum of 40 semester units spread over four core areas. Ms. Martinez is currently enrolled in a Multiple Subject Credential Program at Dominican University. She will be completing the Multiple Subject California Subject Examinations for Teachers (CSET) at the next offering.
- By approving this Provisional Internship Permit request it will allow this teacher to teach while completing the remaining requirements for her credential.
- **Motion** to Approve the Provisional Internship Permit Request for Melissa Martinez by Shannon Ford, seconded by Cecelia Gillespie, unanimously approved with a 5-0 vote.

K.4. Approval of Provisional Internship Permit Request for Joni Kirvin, 6th/7th/8th Grade Elementary Teacher at Laytonville Elementary School for the 2014/2015 School Year

- The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became available on July 1, 2005. It allows an employing agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter an internship program.
- Joni Kirvin will be employed teaching 6th, 7th, and 8th grade at Laytonville Elementary School for the 2014/15 School Year on the basis of a Provisional Internship Permit.
- This PIP is based on the applicant having previously completed a minimum of 40 semester units spread over four core areas. Ms. Kirvin is currently enrolled in a Multiple Subject Credential Program by CalStateTEACH at CSU Monterey Bay. She will be completing the Multiple Subject California Subject Examinations for Teachers (CSET) at the next offering.
- By approving this Provisional Internship Permit request it will allow this teacher to teach while completing the remaining requirements for her credential.
- **Motion** to Approve the Provisional Internship Permit Request for Joni Kirvin by Meagen Hedley, seconded by Cecelia Gillespie, unanimously approved with a 5-0 vote.

K.5. Approval of Provisional Internship Permit Request for Woodland Schultze, 6th/7th/8th Grade Elementary Teacher at Laytonville Elementary School for the 2014/2015 School Year

- The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became available on July 1, 2005. It allows an employing agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter an internship program.
- Woodland Schultze will be employed teaching 6th, 7th, and 8th grade at Laytonville Elementary School for the 2014/15 School Year on the basis of a Provisional Internship Permit.
- This PIP is based on the applicant having previously completed a minimum of 40 semester units spread over four core areas. Mr. Schultze is currently enrolled in a Single Subject Credential Program at Dominican University. He will be completing the California Subject Examinations for Teachers (CSET) in Math at the next offering.
- By approving this Provisional Internship Permit request it will allow this teacher to teach while completing the remaining requirements for his credential.
- **Motion** to Approve the Provisional Internship Permit Request for Woodland Schultze by Shannon Ford, seconded by Cecelia Gillespie, unanimously approved with a 5-0 vote.

L. DISCUSSION / ACTION:

L.1. BP 2300 for Conflict of Interest Code, Review

- Public Reform Act of 1974 (Government code Section 87306.5) requires the school district to review its conflict of interest code biennially prior to October 1.
- The Board reviewed the current BP 2300 and Appendix A for Conflict of Interest Code. No changes were necessary.

L.2. District Goal Setting

- The following goals were created as a part of our Local Accountability planning process. The Board discussed and reviewed these goals to ensure that they encompass what the Board views as central to its mission.
 - Recruit and retain caring, committed, exemplary, qualified credentialed staff to teach in our district.
 - Provide standards aligned instructional materials including technology to support implementation of these materials for all students.
 - Provide well maintained, safe facilities, and provide structures that support positive learning environments on all campuses.
 - Provide high quality professional development in Common Core implementation.
 - Provide access to a broad course of study to all students inclusive of both college and career pathways.
 - Provide support for all students to achieve proficiency of the Common Core standards, ensuring that they are prepared to pursue any avenue of their choosing.
 - Provide a variety of venues to build strong connections between parents and their child's educational experience in LUSD.
 - Provide social, emotional, and academic skills and support for all students and provide for individual students needing additional support such as mental health services.
 - Provide a safe environment in which our students can achieve the knowledge, skills and attitudes necessary for success now and in the future.
 - Provide a comprehensive program promoting health education and physical activity for all students in order to strengthen the link between student health and learning.
- Mrs. Potter will put together a 1 page sheet summarizing the goals

L.3. Resolution No. 460 for Layoffs & Reductions, Classified Positions

- The District needs to eliminate two classified positions as a result of the closing of Branscomb School and the uncertainty of Special Ed transportation needs.
- Motion to approve Resolution No. 460 for Layoffs & Reductions, Classified Position by Cecelia Gillespie, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

L.4. Review of Middle School Math Textbooks

- A sample 8th grade math textbook and 6th and 7th grade supplemental math materials have been on display at the District Office for review. After reviewing a few different texts which meet the California State Common Core Standards, the elementary school is recommending the following Math texts for adoption:
 - 8th Grade Mathlinks, 1st Edition, Center of Mathematics and Teaching, Inc., 2014
 - 6th and 7th Grade Supplemental Materials, Center of Mathematics Teaching, Inc., 2013
- Principal Stange will bring these materials to the Elementary School Site Council for review and approval prior to our September 11, 2014 board meeting. Pending Site Council approval, the textbooks will be brought to the September 11th meeting for adoption.

M. INFORMATION ITEMS:

M.1. Summer School Report

- Summer school focused on both Language Arts and Math at the Elementary level and on graduation requirements at the High School level. The high school offered its program through Independent Study due to a smaller number of students needing to take summer school, and to reduce costs to the District. Healthy Start also offered their after-school summer program, now in its fourteenth year. Additionally, the high school offered a Freshman Academy which concluded today with a field trip to Sonoma State and U.C. Berkeley.
- All programs were once again extremely successful and well attended.

M.2. Summer Maintenance Projects Report

- The custodial, grounds and maintenance staff have worked extremely hard this summer to make our campuses clean and inviting places for our school community. This is a status report on current and recent projects.
 - **Grounds/Facilities** - Melody, Gloria and Pedro kept both of the campuses green and mowed and filled with beautiful flowers throughout the summer while they waxed floors, cleaned carpets, painted walls and ceilings, and washed windows in all of the classrooms and other facilities. In August Karl Mahurin joined the team and is learning all the tricks of the trade. They are to be commended for their hard work and dedication to our school sites. Sparky had the task of doing many different things at once including keeping the irrigation going, replacing many light bulbs, mowing fields and a variety of other things. The Chamberlain Creek Crew was here for a couple of weeks to help with cutting down weeds, painting some structures, including the new high school, and general fire prevention maintenance.
 - **Old Gym Demolition** - In July the gym was successfully taken down. Walberg Construction was very easy to work with and did an outstanding job. The District still needs to address siding the remaining high school building.
 - **Roofing** - The Laytonville Elementary School foam roofs were repaired.
 - **Painting/Drywall Repair** - Many walls and ceilings throughout the campus needed drywall repair as a result of leaking roofs. Repairs were all complete and the facilities are in much better shape as a result. Those areas were all treated with a fresh coat of paint as well.
 - **Spy Rock** - Regular summer maintenance will be completed next week. Two of the water tanks had leaks in them and we are currently dealing with those repairs.
 - **Buses/Vans** - Thanks to the additional efforts of Sue Carberry, Transportation Coordinator, the buses/vans are all up to date with maintenance and inspections. The bus mechanic position is still being advertised.

M.3. Superintendent's Goals

- Each year the Superintendent presents the Board with specific goals for the upcoming school year. The following outlines Mrs. Potter's goals:
 - **Student Achievement**
 - Provide access to a broad course of study to all students inclusive of both college and career pathways.

- Provide support for all students to achieve proficiency of the Common Core standards, ensuring that they are prepared to pursue any avenue of their choosing.
- Provide a comprehensive program promoting health education and physical activity for all students in order to strengthen the link between student health and learning.
- Provide standards aligned instructional materials including technology to support implementation of these materials for all students.
- In order to support the above LCAP goals, Mrs. Potter will work closely with all staff to ensure that there is a strong focus on student achievement.
- **Support Services**
 - Provide well maintained, safe facilities, and provide structures that support positive learning environments.
 - Provide social, emotional, and academic skills and support for all students and provide for individual students needing additional support such as mental health services.
 - Provide a safe environment in which our students can achieve the knowledge, skills and attitudes necessary for success now and in the future.
 - Working with all support staff from maintenance to mental health services, Mrs. Potter will help find and maintain the necessary resources to achieve the above goals.
- **Human Resources-**
 - Recruit and retain caring, committed, exemplary, qualified staff
 - This will continue to be a focus. Mrs. Potter will work closely with site principals to maintain adequate support and resources to ensure that the District maintains a highly qualified staff.
- **Financial Stability-**
 - Continue to work toward facilities modernization and to access all possible financial support for rebuilding/refurbishing our aging facilities.
 - Mrs. Potter will continue to work closely with the Business Manager to achieve our LCAP goals while maintaining financial stability.
- **Leadership-**
 - Provide a variety of venues to build strong connections between parents and their child's educational experience in LUSD.
 - Provide high quality professional development in Common Core implementation.
 - Working closely with both unions, site administrators and other district staff by modeling and providing support for attainment of the district goals will be central to Mrs. Potter's activities.

M.4. Budget Update

- Since the board adopted the budget on June 26, 2014, changes in LCFF revenue have occurred. As a result of these changes, districts are required to share at a public meeting in August 2014, the effect of the revenue changes on the adopted budget.
- The change in revenue was primarily due to a revamping of how the gap funding would be addressed. "Gap Funding" is the term given for the percentage of change in revenue that districts will get each year until 2020/2021 to get districts back to the un-deficit

2012/2013 funding levels and to try and equalize the amount of revenue that districts throughout the state are receiving.

- For LUSD the changes in revenue compared to the revenue that was budgeted in June of 2014 are noted in the following chart:

Revenue change over PY 14-15 @ 29.56% +1.5%	Change over Prior Year 15-16 @ 20.68% -9.71%	Change over Prior Year 16-17 @ 25.48% +5.98%
\$ 12,848	\$ (69,392)	\$ 47,519

- In addition to the small increase in LCFF funding, the governor has created a “Mandated Costs: Debt repayment” that will provide the district with approximately \$24,000 of one time funds. This money is scheduled to get to districts in November of 2014.
- Preschool funding has received a 5% rate increase and parent fees have been removed. This is great news for Preschool. For our district this means a possible increase of \$6,000 depending upon enrollment.
- While there have been revenue increases, there have also been expenditure increases related to the May revision. The largest increase is in the district’s contribution to the State Teacher’s Retirement System or STRS. The impact of the change is reflected in the following chart:

Year	Budgeted	Projected	Difference
2014/2015	\$162,872	\$152,243	-10,629
2015/2016	\$188,876	\$197,722	+8,846
2016/2017	\$213,890	\$239,176	+25,286

- **Overall Difference over 3 years \$25,503**
 - No change in PERS increase since our budget was adopted.
 - Local increases in expenditures include the hiring of a full time Custodian with benefits and increased seasonal summer work. We are also exploring increasing yard/detention supervision time at the elementary school.
 - The increases in revenue will hopefully offset our increased expenditures and will be used for personnel.
 - Important areas to keep in mind regarding how we budget our revenue:
 - Final legislative actions and compromises with the Governor are likely to impact LCFF estimations every year (Risk Example: 2015-16 Gap Closure Change).
 - Cap on Local Reserves: In November, 2014 there is legislation proposing that school districts will not be allowed to carry any more than their minimum reserves. For us this is 4%. This could have devastating repercussions on district budgets especially for looking to the future.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None.

O. COMMENTS FROM THE BOARD: Meagen shared that she is excited that school is starting soon and all the changes and new teachers that will entail. Cecelia thanked Meadow Shere for helping to put the new greenhouse up. Shannon shared that she has heard lots of positive feedback from the community about the new employees. Mrs. Potter thanked the Board for being such a wonderfully supportive board.

P. ADJOURNMENT:

Motion to adjourn the meeting by Cecelia Gillespie, seconded by Meagen Hedley, unanimously approved with a 5-0 vote. The meeting was adjourned at 8:03 pm. The next regular meeting will be held on September 11, 2014.

Respectfully submitted,

Adopted as Final
September 11, 2014

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #2 2014/15

September 11, 2014

	<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>				
Agnew, Margaret	Teacher	Prob.	\$44,578/yr.	08/19/2014
David, Katherine	Teacher	Prob.	\$42,896/yr.	08/19/2014
Keelan, Edward	Teacher	Prob.	\$51,021/yr.	08/19/2014

Certificated Resignation

Certificated Layoff

Certificated Leave of Absence:

Certificated Transfer

<u>Classified Appointment</u>				
Gullett, Kelsey	Presc. Afterschool Assistant	Prob.	\$10.04/hr.	08/28/2014
Hamilton, Christina	SARB Coordinator	Temp.	\$15.06/hr.	08/28/2014

Classified/Confidential Appointment

Classified/Confidential Resignation

<u>Classified Resignation</u>				
Bauer, Ray	Bus Driver	Perm.		08/14/2014

<u>Classified Layoff</u>				
Beetz, Bronwynn	Branscomb Custodian	Prob.		10/27/2014
Gunter, Cindy	Van Driver	Perm.		10/27/2014

<u>Coaching Positions</u>				
Reyes, Jose	HS Soccer	Temp	\$1800 stipend	08/14/2014

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #2 2014/15

September 11, 2014

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
08/18/2014	2031	Karl Mahurin	Payroll Advance	\$500.00
08/29/2014	2032	U.S.P.S.	Postage	\$147.00

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0010 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
15716332	005211/	JEAN BASQUEZ												
		PV-150035		01-6500-0-4300-002-5770-1120-0000									REIMBURSEMENT	51.29
													WARRANT TOTAL	\$51.29
15716333	005196/	BLICK ART MATERIALS												
		PO-019604	2.	01-0000-0-4300-003-1110-1000-0000									3311366	362.92
			1.	01-0635-0-4300-003-1110-1000-0000									3311366	394.95
													WARRANT TOTAL	\$757.87
15716334	005470/	BOBERG HARDWOOD FLOORS												
		PO-019797	1.	01-0000-0-5800-001-0000-8100-0000									3755	5,200.00
													WARRANT TOTAL	\$5,200.00
15716335	003755/	BUSINESS CARD												
		PV-150036		01-0000-0-4300-001-0000-8200-0000									ACCT. 4339-XXX-1997	1,352.41
				01-0000-0-4300-003-1110-1000-0000									ACCT. 4339-XXX-1997	50.42
				01-0000-0-4400-001-0000-8200-0000									ACCT. 4339-XXX-1997	3,875.05
				01-0000-0-5200-001-1110-1000-0000									ACCT. 4339-XXX-1997	6.20
				01-0740-0-5800-001-0000-3600-0000									ACCT. 4339-XXX-1997	63.83
													WARRANT TOTAL	\$5,347.91
15716336	003496/	CDW GOVERNMENT INC.												
		PO-019782	1.	01-9010-0-4300-001-1110-1000-8888									NN78190	1,200.00
													WARRANT TOTAL	\$1,200.00
15716337	005914/	DEPT OF FORESTRY/FIRE PROTECT.												
		PV-150037		01-0000-0-5800-001-0000-8100-0000									121764	1,127.70
													WARRANT TOTAL	\$1,127.70
15716338	004792/	DEPT. OF JUSTICE												
		PO-019798	1.	01-0000-0-5814-001-0000-7400-0000									048078	96.00
													WARRANT TOTAL	\$96.00
15716339	006071/	SARA GAMBLE												
		PV-150032		01-7405-0-4300-001-1110-1000-0000									REIMBURSEMENT	86.95

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FU RESO P OBJE SCH GOAL FUNC DIST	ABA NUM DESCRIPTION	ACCOUNT NUM	AMOUNT
WARRANT TOTAL						\$86.95
15716340	000063/	GEIGER'S LONG VALLEY MARKET				
		PO-019771 2. 01-0000-0-4300-001-0000-8200-0000		5459, 4258:	ACCT. 1221	38.67
WARRANT TOTAL						\$38.67
15716341	000899/	KELLY MOORE PAINT CO INC				
		PO-019795 1. 14-0620-0-4300-001-0000-8110-0000		910-00000199546		161.23
WARRANT TOTAL						\$161.23
15716342	006100/	MELODY LUTGE				
		PV-150033 01-0000-0-4300-001-0000-8200-0000		REIMBURSEMENT		29.69
WARRANT TOTAL						\$29.69
15716343	004205/	SCOTT'S TANK INC				
		PO-019796 1. 01-0000-0-5600-001-0000-8110-0000		23347		257.33
WARRANT TOTAL						\$257.33
15716344	003078/	SOLID WASTE OF WILLITS				
		PO-019752 2. 01-9010-0-5540-001-0000-8200-5375		216:	ACCT. 02-9921-6	179.69
WARRANT TOTAL						\$179.69
15716345	006099/	WALBERG INC.				
		PO-019799 1. 01-0000-0-6170-001-0000-8500-0000		1957		8,000.00
WARRANT TOTAL						\$8,000.00
15716346	001370/	WEATHERTOP NURSERY				
		PO-019793 1. 01-0000-0-4300-003-1110-1000-0000		109214:	ACCT 40	45.45
		PV-150034 01-0000-0-4300-001-0000-8110-0000		107681, 107712:	ACCT. 40	8.74
WARRANT TOTAL						\$54.19
*** BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS: 15	TOTAL AMOUNT OF WARRANTS:		\$22,588.52*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS: 15	TOTAL AMOUNT OF WARRANTS:		\$22,588.52*

APY250 H.02.09

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 08/21/2014

08/20/14 PAGE 1

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0012 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
15716828	005277/	AMAZON												
		PO-019739	1.	01-0000-0-4100-001-1110-1000-0000									ACCT. 60457-8781-026652-4	307.62
											WARRANT TOTAL			\$307.62
15716829	005196/	BLICK ART MATERIALS												
		PO-019604	2.	01-0000-0-4300-003-1110-1000-0000									3354495	21.65
											WARRANT TOTAL			\$21.65
15716830	005045/	JENET BOOKOUT												
		PV-150040		01-0000-0-5200-003-0000-2700-0000									MILEAGE REIMBURSEMENT	51.52
											WARRANT TOTAL			\$51.52
15716831	003290/	DEPT. OF SOCIAL SERVICES												
		PO-019804	1.	12-6105-0-5300-002-7110-1000-0000									FACILITY #: 233004397	440.00
											WARRANT TOTAL			\$440.00
15716832	002074/	FISHER WIRELESS												
		PO-019805	1.	01-0740-0-4365-001-0000-3600-0000									5953	53.87
											WARRANT TOTAL			\$53.87
15716833	006101/	GOVCONNECTION INC.												
		PO-019786	1.	01-7405-0-4300-001-1110-1000-0000									51675743	4,958.03
											WARRANT TOTAL			\$4,958.03
15716834	000258/	LAYTONVILLE DISPOSAL CO												
		PO-019807	1.	01-0000-0-5530-001-0000-8200-0000									LEMS: SEPTIC PUMPING	3,500.00
											WARRANT TOTAL			\$3,500.00
15716835	004358/	BETTE LOFLIN												
		PV-150041		01-0000-0-5200-001-0000-7200-0000									REIMBURSEMENT	109.76
											WARRANT TOTAL			\$109.76
15716836	005022/	MCGRAW-HILL COMPANIES												
		PO-019736	1.	01-0000-0-4100-001-1110-1000-0000									81635099001	1,169.12
											WARRANT TOTAL			\$1,169.12
15716837	004464/	MENDOCINO COMMUNITY NETWORK												
		PO-019808	1.	01-0000-0-5901-001-1110-1000-0000									ACCT. 3336	11.00

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL														\$11.00
15716838	000622/	MENDOCINO COUNTY OFFICE OF ED												
		PO-019729	1.	01-3010-0-5200-001-1110-1000-0000								150033		200.00
WARRANT TOTAL														\$200.00
15716839	006072/	OLENIK FENCING CO.												
		PO-019803	1.	01-0000-0-4300-001-0000-8300-0000								834309		150.00
WARRANT TOTAL														\$150.00
15716840	004314/	PEARSON EDUCATION												
		PO-019738	1.	01-0000-0-4100-001-1110-1000-0000								4023397708		4,153.71
			1.	01-0000-0-4100-001-1110-1000-0000								4023397709		2,428.03
		PO-019743	1.	01-0000-0-4100-001-1110-1000-0000								4023402764		38.92
WARRANT TOTAL														\$6,620.66
15716841	005068/	STAPLES CONTRACT & COMMERCIAL												
		PO-019767	1.	01-0000-0-4300-001-0000-7200-0000								7001336286		34.46
			1.	01-0000-0-4300-001-0000-7200-0000								7001336348		134.74
		PO-019769	1.	01-0000-0-4300-001-0000-7200-0000								7001340828		63.17
		PO-019800	1.	01-0000-0-4300-001-0000-7200-0000								7001372619		98.68
		PO-019801	1.	01-0000-0-4300-002-1110-1000-0000								7001372610		55.94
			1.	01-0000-0-4300-002-1110-1000-0000								7001372611		55.94
			1.	01-0000-0-4300-002-1110-1000-0000								7001372612		55.94
			1.	01-0000-0-4300-002-1110-1000-0000								7001372613		55.94
			1.	01-0000-0-4300-002-1110-1000-0000								7001372620		55.94
		PO-019802	1.	01-0000-0-4300-003-1110-1000-0000								7001372491		55.94
			1.	01-0000-0-4300-003-1110-1000-0000								7001372492		55.94
			1.	01-0000-0-4300-003-1110-1000-0000								7001372493		55.94
			1.	01-0000-0-4300-003-1110-1000-0000								7001372494		55.94
			1.	01-0000-0-4300-003-1110-1000-0000								7001372614		55.94
WARRANT TOTAL														\$890.45
15716842	006056/	TIM HURT												
		PO-019806	1.	13-5310-0-4700-001-0000-3700-0000								247254		420.00
WARRANT TOTAL														\$420.00
15716843	006063/	VERIZON WIRELESS												
		PO-019754	1.	01-7405-0-5800-001-1110-1000-0000								ADCT. 342827484-00001		152.04
WARRANT TOTAL														\$152.04
*** BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS:		16	TOTAL AMOUNT OF WARRANTS:		\$19,055.72*						
*** DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS:		16	TOTAL AMOUNT OF WARRANTS:		\$19,055.72*						

APY250 H.02.09

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0013 JBMENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 08/28/2014

08/27/14 PAGE 1

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
15717512	000197/	ADMINISTRATIVE SRV CORP												
		PO-019725	1.	68-0000-0-5600-001-0000-6000-0000									DENTAL	141.00
			2.	69-0000-0-5600-001-0000-6000-0000									VISION	70.50
				WARRANT TOTAL										\$211.50
15717513	000231/	BLUE SHIELD OF CALIFORNIA												
		PO-019726	1.	01-0000-0-9514-000-0000-0000-0000									F50582, OCBA, F05091	8,795.88
				WARRANT TOTAL										\$8,795.88
15717514	003496/	CDW GOVERNMENT INC.												
		PO-019782	2.	01-7405-0-4300-001-1110-1000-0000									NW20631	2,822.26
			1.	01-9010-0-4300-001-1110-1000-8888									NW20631	10,670.27
				WARRANT TOTAL										\$13,492.53
15717515	000039/	CHEVRON BUSINESS CARD SERVICES												
		PO-019768	1.	01-0000-0-4361-001-0000-8110-0000									ACCT. 7898860577	262.96
			2.	01-0740-0-4361-001-0000-3600-0000									ACCT. 7898860577	198.67
				WARRANT TOTAL										\$461.63
15717516	001793/	CLOVER STORNETTA FARMS INC.												
		PO-019812	1.	13-5310-0-4700-001-0000-3700-0000									100107710	246.55
				WARRANT TOTAL										\$246.55
15717517	005362/	FERRELLGAS												
		PO-019809	1.	01-0000-0-5520-001-0000-8200-0000									ORDER #1083516498	21.51
				WARRANT TOTAL										\$21.51
15717518	002287/	FOLLETT SCHOOL SOLUTIONS												
		PO-019734	1.	01-0000-0-4100-001-1110-1000-0000									1688562A	513.15
		PO-019740	1.	01-0000-0-4100-001-1110-1000-0000									1690082A	152.60
				WARRANT TOTAL										\$665.75
15717519	000063/	GEIGER'S LONG VALLEY MARKET												
		PO-019771	1.	01-0000-0-4300-001-0000-8110-0000									3777: ACCT. 1221	3.21
			1.	01-0000-0-4300-001-0000-8110-0000									3811: ACCT. 1228	88.10

LAYTONVILLE UNIFIED SCHOOL DISTRICT MONTHLY BUDGET REPORT

August 14, 2014

48 Laytonville Unified School Dis J1750

BUDGET REPORT

BDX110 H.00.30 09/04/14 14:21 PAGE 1

FROM 07/01/2014 TO 06/30/2015
UNAPPROVED TRANSACTIONS INCLUDED

OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE				BALANCE	%
8000	BEGINNING BALANCE	972,067.54	0.00	0.00	.0		0.00	972,067.54	100.0
8011	REV LIMIT STATE AID - CURR YR	1,306,385.00	124,051.00	124,051.00	9.4		0.00	1,182,334.00	90.5
8012	EDUCATION PROTECTION ACCOUNT	498,282.00	0.00	0.00	.0		0.00	498,282.00	100.0
8021	HOMEOWNERS' EXEMPTION	18,680.00	0.00	0.00	.0		0.00	18,680.00	100.0
8022	TIMBER YIELD TAX	4,302.00	0.00	0.00	.0		0.00	4,302.00	100.0
8041	SECURED ROLLS TAX	1,817,568.00	2,206.24	2,206.24	.1		0.00	1,815,361.76	99.8
8042	UNSECURED ROLL TAXES	63,512.00	0.00	0.00	.0		0.00	63,512.00	100.0
8043	PRIOR YEARS' TAXES	1,556.00	0.00	0.00	.0		0.00	1,556.00	100.0
8044	SUPPLEMENTAL TAXES	1,228.00	2.43	2.43	.1		0.00	1,225.57	99.8
8045	EDUC REVENUE AUGMENTATION FUND	21,911.00	0.00	0.00	.0		0.00	21,911.00	100.0
8110	MAINTENANCE & OPER (PL 81-874)	25,000.00	265.87	265.87	1.0		0.00	24,734.13	98.9
8181	SPECIAL EDUCATION -ENTITLEMENT	71,138.00	0.00	0.00	.0		0.00	71,138.00	100.0
8182	SPECIAL EDUCATION- DISC GRANTS	3,200.00	0.00	0.00	.0		0.00	3,200.00	100.0
8290	ALL OTHER FEDERAL REVENUE	194,759.16	1,743.00	1,743.00	.8		0.00	193,016.16	99.1
8550	MANDATED COSTS REIMBURSEMENTS	13,000.00	0.00	0.00	.0		0.00	13,000.00	100.0
8560	STATE LOTTERY REVENUE	59,329.00	0.00	0.00	.0		0.00	59,329.00	100.0
8590	ALL OTHER STATE REVENUE	175,017.00	0.00	0.00	.0		0.00	175,017.00	100.0
8650	LEASES & RENTALS	12,500.00	0.00	0.00	.0		0.00	12,500.00	100.0
8660	INTEREST	2,500.00	0.00	0.00	.0		0.00	2,500.00	100.0
8677	INTERAGENCY SERVICES BETW LEAS	96,624.00	0.00	0.00	.0		0.00	96,624.00	100.0
8699	ALL OTHER LOCAL REVENUE	199,645.00	13,693.49	13,693.49	6.8		0.00	185,951.51	93.1
8792	TF OF APPORTIONMENT FROM COEs	239,000.00	0.00	0.00	.0		0.00	239,000.00	100.0
TOTAL: 8xxx		5,797,203.70	141,962.03	141,962.03	2.4		0.00	5,655,241.67	97.5
1100	TEACHERS' SALARIES	1,602,872.00	138,043.23	138,043.23	8.6		0.00	1,464,828.77	91.3
1170	TEACHER - SUBSTITUTE	38,300.00	0.00	0.00	.0		0.00	38,300.00	100.0
1200	CERT PUPIL SUPPORT SALARIES	32,209.00	2,940.28	2,940.28	9.1		0.00	29,268.72	90.8
1300	CERT SUPERVISOR/ADMIN SALARIES	303,917.00	51,480.34	51,480.34	16.9		0.00	252,436.66	83.0
TOTAL: 1xxx		1,977,298.00	192,463.85	192,463.85	9.7		0.00	1,784,834.15	90.2
2100	INSTRUCTIONAL AIDES' SALARIES	286,685.26	23,280.65	23,280.65	8.1		0.00	263,404.61	91.8
2200	CLASSIFIED SUPPORT SALARIES	275,284.00	34,894.90	34,894.90	12.6		0.00	240,389.10	87.3
2250	CLASSIFIED SUPP - P.T./ADDIT'L	2,000.00	0.00	0.00	.0		0.00	2,000.00	100.0
2260	CLASSIFIED SUPPORT - OVER-TIME	3,500.00	14.69	14.69	.4		0.00	3,485.31	99.5
2270	CLASSIFIED SUPPORT -SUBSTITUTE	4,000.00	0.00	0.00	.0		0.00	4,000.00	100.0
2300	CLASS. SUPRVSRs/ADMIN SALARIES	123,751.55	17,442.84	17,442.84	14.0		0.00	106,308.71	85.9
2400	CLERICAL,TECH,OFFICE SALARIES	207,930.00	27,689.60	27,689.60	13.3		0.00	180,240.40	86.6
2900	OTHER CLASSIFIED SALARIES	9,423.00	1,109.47	1,109.47	11.7		0.00	8,313.53	88.2
TOTAL: 2xxx		912,573.81	104,432.15	104,432.15	11.4		0.00	808,141.66	88.5
3101	STRS, CERTIFICATED	166,824.00	15,802.20	15,802.20	9.4		0.00	151,021.80	90.5

FROM 07/01/2014 TO 06/30/2015
UNAPPROVED TRANSACTIONS INCLUDED

OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED			ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE	%			
3201	PERS, CERTIFICATED	2,525.00	383.10	383.10	15.1	0.00	2,141.90	84.8
3202	PERS, CLASSIFIED	96,499.00	11,270.63	11,270.63	11.6	0.00	85,228.37	88.3
3301	OASDI, CERTIFICATED	1,329.00	186.00	186.00	13.9	0.00	1,143.00	86.0
3302	OASDI, CLASSIFIED	56,033.00	6,276.01	6,276.01	11.2	0.00	49,756.99	88.7
3311	MEDICARE, CERTIFICATED	28,430.00	2,694.65	2,694.65	9.4	0.00	25,735.35	90.5
3312	MEDICARE, CLASSIFIED	13,110.00	1,467.78	1,467.78	11.1	0.00	11,642.22	88.8
3401	HEALTH & WELFARE, CERTIFICATED	261,164.00	33,033.83	33,033.83	12.6	0.00	228,130.17	87.3
3402	HEALTH & WELFARE, CLASSIFIED	241,963.00	37,204.91	37,204.91	15.3	0.00	204,758.09	84.6
3501	UNEMPLOYMENT INS, CERTIFICATED	6,478.00	92.93	92.93	1.4	0.00	6,385.07	98.5
3502	UNEMPLOYMENT INS, CLASSIFIED	459.00	50.58	50.58	11.0	0.00	408.42	88.9
3601	WORKERS' COMP, CERTIFICATED	103,270.00	8,656.41	8,656.41	8.3	0.00	94,613.59	91.6
3602	WORKERS' COMP, CLASSIFIED	46,557.00	4,715.28	4,715.28	10.1	0.00	41,841.72	89.8
3701	OPEB ALLOCATED CERTIFICATED	13,400.00	0.00	0.00	.0	0.00	13,400.00	100.0
3702	OPEB ALLOCATED CLASSIFIED	500.00	0.00	0.00	.0	0.00	500.00	100.0
3901	OTHER BENEFITS, CERTIFICATED	11,583.00	0.00	0.00	.0	0.00	11,583.00	100.0
3902	OTHER BENEFITS, CLASSIFIED	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 3xxx		1,050,624.00	121,834.31	121,834.31	11.5	0.00	928,789.69	88.4
4100	APPRVD TEXTBOOKS/CORE CURRICULA	82,000.00	17,983.21	17,983.21	21.9	1,760.93	62,255.86	75.9
4300	MATERIALS & SUPPLIES	99,773.30	26,646.85	26,646.85	26.7	11,195.28	61,931.17	62.0
4361	FUEL - GASOLINE,DIESEL	23,000.00	918.58	918.58	3.9	11,581.42	10,500.00	45.6
4362	TRANSP - OIL,GREASE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4363	TIRES & ACCESSORIES	1,500.00	1,168.49	1,168.49	77.8	0.00	331.51	22.1
4364	REPLACEMENT PARTS	3,500.00	0.00	0.00	.0	1,000.00	2,500.00	71.4
4365	TRANSP - OTHER SUPPLIES	500.00	53.87	53.87	10.7	0.00	446.13	89.2
4400	NON-CAPITALIZED EQUIPMENT	10,700.00	8,725.05	8,725.05	81.5	0.00	1,974.95	18.4
TOTAL: 4xxx		221,473.30	55,496.05	55,496.05	25.0	25,537.63	140,439.62	63.4
5200	TRAVEL & CONFERENCES	44,182.00	1,870.37	1,870.37	4.2	1,075.00	41,236.63	93.3
5300	DUES & MEMBERSHIPS	2,300.00	1,281.04	1,281.04	55.6	0.00	1,018.96	44.3
5450	OTHER INSURANCE	45,903.00	46,260.45	46,260.45	100.0	0.00	357.45-	.0
5510	LIGHTS & POWER	96,500.00	13,090.87	13,090.87	13.5	78,409.13	5,000.00	5.1
5520	HEATING FUEL	51,000.00	21.51	21.51	.0	45,978.49	5,000.00	9.8
5530	WATER & SEWER	22,200.00	7,284.93	7,284.93	32.8	11,215.07	3,700.00	16.6
5540	WASTE DISPOSAL	14,000.00	1,873.15	1,873.15	13.3	12,126.85	0.00	.0
5600	RENT,LEASES,REPAIR NON CAP IMP	36,250.00	8,643.04	8,643.04	23.8	16,294.31	11,312.65	31.2
5750	TRANSFR DIRECT COSTS-INTERFUND	5,000.00-	0.00	0.00	100.0	0.00	5,000.00-	.0
5800	PROFES'L/CONSULTG SVCS/OP EXP	308,666.56	17,452.15	17,452.15	5.6	1,464.42	289,749.99	93.8
5801	AUDIT FEES	19,500.00	8,352.90	8,352.90	42.8	10,209.10	938.00	4.8
5802	LEGAL FEES	6,000.00	0.00	0.00	.0	0.00	6,000.00	100.0
5811	ADVERTISING	2,000.00	463.85	463.85	23.1	630.65	905.50	45.2

FROM 07/01/2014 TO 06/30/2015
UNAPPROVED TRANSACTIONS INCLUDED

OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
5814	FINGERPRINTING	750.00	157.00	157.00	20.9	404.00	189.00	25.2
5901	COMMUNIC - INTERNET SVCS/LINES	0.00	22.00	22.00	100.0	0.00	22.00-	.0
5903	COMMUNIC - TELEPHONE SERVICES	13,700.00	1,187.49	1,187.49	8.6	1,762.63	10,749.88	78.4
5904	COMMUNIC - POSTAGE/DELIVERY	3,500.00	294.00	294.00	8.4	0.00	3,206.00	91.6
TOTAL: 5xxx		661,451.56	108,254.75	108,254.75	16.3	179,569.65	373,627.16	56.4
TOTAL: 1xxx - 5xxx		4,823,420.67	582,481.11	582,481.11	12.0	205,107.28	4,035,832.28	83.6
6170	LAND IMPROVEMENTS	0.00	163,348.00	163,348.00	100.0	0.00	163,348.00-	.0
6400	EQUIPMENT	26,000.00	0.00	0.00	.0	0.00	26,000.00	100.0
TOTAL: 6xxx		26,000.00	163,348.00	163,348.00	100.0	0.00	137,348.00-	.0
TOTAL: 1xxx - 6xxx		4,849,420.67	745,829.11	745,829.11	15.3	205,107.28	3,898,484.28	80.3
7350	TRANSFER INDIRECT COSTS-INTRFD	3,921.00-	0.00	0.00	100.0	0.00	3,921.00-	.0
7616	INT-FD TF FR GENERAL TO CAFE	11,133.00	0.00	0.00	.0	0.00	11,133.00	100.0
7619	OTHER AUTH INTERFUND TRNFS OUT	55,000.00	0.00	0.00	.0	0.00	55,000.00	100.0
7911	BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
7950	BUDG FUND BAL- STABILIZATION	300,000.00	0.00	0.00	.0	0.00	300,000.00	100.0
7980	BUDG FUND BAL-OTHER ASSIGNMENT	232,968.41	0.00	0.00	.0	0.00	232,968.41	100.0
7989	BUDG FUND BAL- RSRV ECON UNCER	200,000.00	0.00	0.00	.0	0.00	200,000.00	100.0
7990	BUDG FUND BAL - UNASSIGNED	147,602.62	0.00	0.00	.0	0.00	147,602.62	100.0
TOTAL: 7xxx		947,783.03	0.00	0.00	.0	0.00	947,783.03	100.0
TOTAL: 1xxx - 7xxx		5,797,203.70	745,829.11	745,829.11	12.8	205,107.28	4,846,267.31	83.5

FROM 07/01/2014 TO 06/30/2015
 UNAPPROVED TRANSACTIONS INCLUDED
 Summary

OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED		%
			CURRENT	YEAR TO DATE			BALANCE		
TOTAL INCOME (8000 - 8999)		5,797,203.70	141,962.03	141,962.03	2.4	0.00	5,655,241.67		97.5
TOTAL: 1xxx - 5xxx		4,823,420.67	582,481.11	582,481.11	12.0	205,107.28	4,035,832.28		83.6
TOTAL: 1xxx - 6xxx		4,849,420.67	745,829.11	745,829.11	15.3	205,107.28	3,898,484.28		80.3
TOTAL: 1xxx - 7xxx		5,797,203.70	745,829.11	745,829.11	12.8	205,107.28	4,846,267.31		83.5
TOTAL EXPENSES (1000 - 7999)		5,797,203.70	745,829.11	745,829.11	12.8	205,107.28	4,846,267.31		83.5

August 14, 2014

Number	Date	Date Entered	Description	FU RESO P OBJE SCH GOAL FUNC DIST	Debit	Credit
150001	09/04/2014	09/04/2014	RS9010 beg balances	Entered by: BL48 Approved: 09/04/2014 BL48		
			1. Reduce beg bal	01-9010-0-8000-000-0000-0000-5555		8,415.00
			2. Inc rev	01-9010-0-8699-000-0000-0000-5555	8,415.00	
			3. Beg balance	01-9010-0-8000-000-0000-0000-5870	2,653.85	
			4.	01-9010-0-4300-001-1110-1000-5870		2,653.85
				TOTAL:	11,068.85*	11,068.85*
				DISTRICT TOTAL	11,068.85**	11,068.85**
				GRAND TOTAL	11,068.85***	11,068.85***

BOARD ACTION ITEM K1

Board Meeting Date: September 11, 2014
Subject: Students of the Month
From: Joan Potter, Superintendent

Explanation:

Mr. Henry will present the Students of the Month for Laytonville High School and introduce their families.

Recommendation:

Recognize the Students of the Month and their families

Attachments:

None

Laytonville Unified School District
September 11, 2014

ACTION
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BOARD ACTION ITEM K2

Board Meeting Date: September 11, 2014
Subject: Resolution No. 461 for GANN Limit
From: Joan Potter, Superintendent

Explanation:

California voters approved Proposition 4, the Gann Initiative, in November of 1979. The purpose of the initiative is to place “limits on the growth of expenditures for publicly funded programs.”

Ed Code sections 1629 & 42132 specify that district governing boards must adopt a resolution that identifies the estimated appropriations limit for the current year and the actual appropriations limit for the preceding year.

Recommendation:

Adopt Resolution No. 461 for the GANN Limit

Attachments:

Resolution No. 461 for GANN Limit

Laytonville Unified School District
September 11, 2014

LAYTONVILLE UNIFIED SCHOOL DISTRICT
RESOLUTION # 461
RESOLUTION FOR ADOPTING THE “GANN” LIMIT
(Normal, no increase to Limit pursuant to G.C. 7902.1)

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2013/14 fiscal year and a projected Gann Limit for the 2014/15 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2013/14 and 2014/15 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2013/14 and 2014/15 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

AYES: _____

NAYES: _____

ABSTAINING: _____

ABSENT: _____

Superintendent, Secretary to the Board

Calvin Harwood, Board President

Date

Date

Adopted: September 11, 2014

BOARD DISCUSSION/ACTION ITEM L1

Board Meeting Date: September 11, 2014

Subject: Adoption of Middle School Math Textbooks

From: Joan Potter, Superintendent

Explanation:

A sample 8th grade math textbook and 6th and 7th grade supplemental math materials have been on display at the District Office for review. After reviewing a few different texts which meet the California State Common Core Standards, the elementary school is recommending the following Math texts for adoption:

8th Grade Mathlinks, 1st Edition, Center of Mathematics and Teaching, Inc., 2014
6th Grade Supplemental Materials, Center of Mathematics and Teaching, Inc., 2013
7th Grade Supplemental Materials, Center of Mathematics and Teaching, Inc., 2013

Principal Stange has brought these materials to the Elementary School Site Council for review and approval prior to this meeting. The textbooks are now ready for adoption.

Recommendation:

Approve and adopt the Middle School Math Textbooks

Attachments

None

BOARD DISCUSSION/ACTION ITEM L2

Board Meeting Date: September 11, 2014

Subject: Public Hearing: Notification of Compliance with EC 60119
(Instructional Materials) for 2014/15

From: Joan Potter, Superintendent

Explanation:

The Board must conduct a Public Hearing per EC Section 60119 to encourage participation by parents, teachers, bargaining unit leaders and members of the community interested in the affairs of the schools regarding the sufficiency of textbooks or instructional materials, or both, in each subject consistent with the content and cycles of the curriculum frameworks adopted by the state, and shall make a determination that funds designated for instructional materials have been expended for that purpose. Governing Boards that have met the requirements of EC 60119 and have also certified compliance with the IMFRP requirements regarding provision of adopted standards-aligned instructional materials for all students (EC 60411) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes. A Public Hearing Notice regarding this topic has been posted for 10 days.

EC 60119 specifies there must be sufficient materials in the following subject areas:

- English /Language Arts (including an English language development component)
- Mathematics
- History/Social Science
- Science

We have sufficient texts and instructional materials and they are listed on the Core Curriculum Adopted Textbook Matrix. The Board must also determine whether pupils enrolled in foreign language or health courses have sufficient textbooks or instructional materials, and that laboratory science classes have been provided with sufficient science equipment for courses in grades 9-12. The principals will report on the status of instructional materials in the specified subject areas.

Recommendation:

Declare a Public Hearing to encourage participation by members of the school and community at large regarding sufficiency of textbooks and instructional materials for the 2014/15 school year.

Attachments:

Core Curriculum Adopted Textbook Matrix
EC 60119

**EC 60119 - Pupil Textbook and Instructional Materials Incentive Program;
Eligibility for funds**

(a) In order to be eligible to receive funds available for the purposes of this article, the governing board of a school district shall take the following actions:

(1) (A) The governing board shall hold a public hearing or hearings at which the governing board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board:

(i) Mathematics.

(ii) Science.

(iii) History-social science.

(iv) English/language arts, including the English language development component of an adopted program.

(B) The public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year. A school district that operates schools on a multitrack, year-round calendar shall hold the hearing on or before the end of the eighth week from the first day pupils attend school for that year on any tracks that begin a school year in August or September.

(C) As part of the hearing required pursuant to this section, the governing board shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects. The governing board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive. The provision of the textbooks, instructional materials, or science equipment specified in this subparagraph is not a condition of receipt of funds provided by this subdivision.

(2) (A) If the governing board determines that there are insufficient textbooks or instructional materials, or both, the governing board shall provide information to classroom teachers and to the public setting forth, in the resolution, for each school in which an insufficiency exists, the percentage of pupils who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each pupil does not have sufficient textbooks or instructional materials, or both, and take any action, except an action that would require reimbursement by the Commission on State Mandates, to ensure that each pupil has sufficient textbooks or instructional materials, or both, within two months of the beginning of the school year in which the determination is made.

(B) In carrying out subparagraph (A), the governing board may use money in any of the following funds:

(i) Any funds available for textbooks or instructional materials, or both, from categorical programs, including any funds allocated to school districts that have been appropriated in the annual Budget Act.

- (ii) Any funds of the school district that are in excess of the amount available for each pupil during the prior fiscal year to purchase textbooks or instructional materials, or both.
- (iii) Any other funds available to the school district for textbooks or instructional materials, or both.

(b) The governing board shall provide 10 days' notice of the public hearing or hearings set forth in subdivision (a). The notice shall contain the time, place, and purpose of the hearing and shall be posted in three public places in the school district. The hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours.

(c) (1) For purposes of this section, "sufficient textbooks or instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home. This paragraph does not require two sets of textbooks or instructional materials for each pupil.

(2) Sufficient textbooks or instructional materials as defined in paragraph (1), does not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage.

(d) Except for purposes of Section 60252, governing boards of school districts that receive funds for instructional materials from any state source, are subject to the requirements of this section only in a fiscal year in which the Superintendent determines that the base revenue limit for each school district will increase by at least 1 percent per unit of average daily attendance from the prior fiscal year.

(Amended by Stats. 2006, Ch. 704, Sec. 8.)

Reference:

Education Code 60252 Education Code 60605

**Core Curriculum Adopted Textbook Matrix
2014-15**

Subject	Grade	Publisher	Series	LUSD Adoption Date	Implementation Date
Algebra I		McDougal Littell	CA Algebra	5/2008	9/2008
Algebra II	10-12	McDougal Littell	Algebra & Trigonometry, Structure & Method	4/2003	9/2003
Calculus	11-12	McGraw Hill	Calculus With Analytic Geometry	4/2003	9/2003
English 9-12	9-12	Glencoe	Literature The Reader's Choice Grade 9; Literature The Reader's Choice Grade 10; Literature The Reader's Choice, Grades 11-12	11/2004	9/2004
Geometry	9-12	Glencoe	Geometry – Integration, Applications, Connections	4/2003	9/2003
Integrated Science	9-12	It's About Time, Herff-Jones	Integrated Coordinated Science for the 21 st Century	11/2004	11/2004
Trigonometry	11-12	Houghton-Mifflin	Algebra and Trigonometry	4/2003	9/2003
Biology	9-12	Pearson Prentice Hall	Biology	1/2007	1/2007
Chemistry	10-12	Pearson Prentice Hall	Chemistry – California	1/2007	1/2007
Economics	11-12	EMC Publishing	Economics – New Ways of Thinking	1/2007	1/2007
US History	11	McGraw Hill Glencoe	American Odyssey – the 20 th Century and Beyond	1/2007	1/2007
World History	10	Pearson Prentice Hall	World History – Connections to Today	1/2007	1/2007
Earth Science	9-12	Pearson Prentice Hall	Earth Science	6/2007	9/2007
Consumer Math	9-12	Glencoe	Mathematics, with Business Applications	8/2007	9/2007
World History	10	McDougal-Littell	Modern World History Patterns of Interaction	9/2009	8/2010
American Government	12	EMC Publishing	American Government Citizenship & Power	8/2009	9/2009
AP American Government	12	Pearson	Government in America Fifteenth Edition	8/2011	8/2011
Physics	10-12	Addison-Wesley	The High School Physics Program, Conceptual Physics 2 nd edition	1/2007	1/2007
Environmental Science	10-12	Miller/Spoolman	Living in the Environment, 17 th Edition	11/2012	11/2012

LUSD K-8
Core Curriculum
Adopted Textbook Matrix
2014-15

Subject	Grade	Publisher	Series	State Adoption Date	LUSD Adoption Date	Implementation Date
English/Language Arts	K-6	Houghton-Mifflin	Legacy of Literacy	2002/ 2005 rev.	6/2002	9/2002
English/Language Arts	7-8	Holt, Rinehart and Winston	Literature and Language Arts	2002/ 2005 rev.	6/2002	9/2002
Mathematics	K-6	Scott Foresman	enVision Math	2008	5/2008	9/2008
Mathematics	7-8	Center of Mathematics and Teaching	Mathlinks	2013	9/2014	9/2014
Algebra		McDougal Littell	CA Algebra	2008	5/2008	9/2008
Science	K-6	McMillan-McGraw Hill	California Science	2008	6/2008	9/2008
Science	7-8	Holt	Calif. Life Science (7 th); Calif. Physical Science (8 th)	2008	6/2008	9/2008
Social Studies	K-5	Houghton-Mifflin	History- Social Science California Series	2005	3/2007	8/2007
Social Studies	6-8	Teachers' Curriculum Institute	History Alive! The Ancient World (6), History Alive! The Medieval World (7), History Alive! The U.S. Through Industrialism	2005	3/2007	8/2007

LUSD K-8
Supplemental Materials

Subject	Grade	Publisher	Series	State Adoption Date	LUSD Adoption Date	Implementation Date
Mathematics	6	Center of Mathematics and Teaching	6 th Grade Supplemental Materials	2013	9/2014	9/2014
Mathematics	7	Center of Mathematics and Teaching	7 th Grade Supplemental Materials	2013	9/2014	9/2014

BOARD DISCUSSION/ACTION ITEM L3

Board Meeting Date: September 11, 2014

Subject: Resolution No. 462 for Compliance with Ed Code Section 60119 for the 2014/15 School Year and Certification of Provisions of Standards-Aligned Instructional Materials

From: Joan Potter, Superintendent

Explanation:

The Board has been provided a copy of EC 60119, and the Textbook Matrix and held a Public Hearing to determine the sufficiency of textbooks and instructional materials in specified subject areas consistent with the content and cycles of the curriculum frameworks adopted by the state.

If the Board has determined that there are sufficient materials as prescribed by law in all the subject areas listed in EC 60119, and that the textbook adoptions follow the state cycles, then Resolution No. 462 can indicate the Board's findings and state that we are in compliance with EC 60119.

Recommendation:

Adopt Resolution No. 462 for Certification of Provisions of Standards-Aligned Materials

Attachments:

Resolution No. 462 for Certification of Provisions of Standards-Aligned Materials

RESOLUTION NO. 462
SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS

Whereas, the local governing board of the Laytonville Unified School District, pursuant to Education Code § 60119, held a public hearing on September 11, 2014 to provide the public and board of education detailed information regarding the sufficiency of textbooks and instructional materials for all students; and

Whereas, the public hearing was held within eight weeks of the opening of school and did not take place during or immediately after school hours; and

Whereas, the local governing board provided at least ten (10) days notice of the public hearing posted in at least three (3) public places within the district that stated the time, place and purpose of the hearing; and

Whereas, the local governing board encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing; and

Whereas, information provided at the public hearing and to the local governing board at the public meeting detailed that sufficient textbooks and instructional materials in all subjects and core areas consistent with the cycles and content of the curriculum frameworks were provided to all students, including English learners, in the classrooms operated by the Laytonville Unified School District; and

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and

Whereas, sufficient textbooks and instructional materials as listed on the attached Adopted Textbook Matrix were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that are aligned to the academic content standards and are consistent with the cycles and content of the curriculum frameworks; and

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes and sufficient laboratory science equipment was available for science laboratory classes offered in grades 9-12;

Now Therefore Be It Resolved, by the Laytonville Unified Board of Education, that for the 2014/15 school year, the Laytonville Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycle and content of the curriculum frameworks.

LAYTONVILLE UNIFIED SCHOOL DISTRICT

Certification of Provision of Standards-Aligned Instructional Materials

The Governing Board of the Laytonville Unified School District hereby certifies that as of this date, September 11, 2014, each pupil in the district, in kindergarten through grade twelve, has been

provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/Social Science
- Mathematics
- Reading/Language Arts
- Science

By Order of the Laytonville Unified School District Board of Education

Dated September 11, 2014

Joan Viada Potter, Secretary to the Board
Superintendent, Laytonville USD

Calvin Harwood, President
Laytonville USD Board of Education

BOARD DISCUSSION/ACTION ITEM L4

Board Meeting Date: September 11, 2014
Subject: Approval of Unaudited Actuals
From: Joan Potter, Superintendent

Explanation:

The 2013/14 unaudited actuals represent the expenditures completed and revenues received when the books were closed. The 2013/14 unaudited actuals have an impact on the 2014/15 budget which will be reflected in the First Interim Budget Report. The First Interim will be presented at the December meeting. Board review and adoption of the 2013/14 actuals is required.

The 2013/14 unaudited actuals include changes to:

The unrestricted ending balance increased by \$186,954.

The general fund contributions to restricted accounts decreased \$25,620.

Cafeteria encroachment decreased \$7,357.

The restricted ending balance increased \$112,084.

The next budget revision occurs with the First Interim Budget on October 31; the report will be presented in December.

Recommendation:

Approve the Unaudited Actuals for 2013/14

Attachments:

Unaudited Actuals for 2013/14

LUSD Estimated to Unaudited Actuals Comparison 2013-2014

A. Revenues	<i>Estimated</i> Unaudited			<i>Estimated</i> Unaudited		
	Unrestricted		<u>Difference</u>	Restricted		<u>Difference</u>
LCFF Sources	3,470,545	3,480,921	10,376			
Federal Revenue	25,500	19,856	(5,644)	283,635	275,776	(7,859)
State Revenue	62,033	65,301	3,268	207,330	215,292	7,962
Local Revenue	163,931	172,179	8,248	387,833	389,648	1,815
Total Revenues	3,722,009	3,738,257	16,248	878,798	880,716	1,918
B. Expenditures						
Certificated Salaries	1,285,311	1,229,762	(55,549)	259,777	255,716	(4,061)
Cert Admin Salaries	260,707	261,229	522	34,071	34,057	(14)
Classified Salaries	584,810	579,742	(5,068)	250,483	265,403	14,920
Employee Benefits	746,246	704,686	(41,560)	238,951	240,032	1,081
Books and Supplies	180,929	166,820	(14,109)	75,861	32,822	(43,039)
Services/Operating	432,430	419,220	(13,210)	228,338	127,856	(100,482)
Capital Outlay	20,000	0	(20,000)	0	0	0
Other Outgo						
Direct Support/Indirect	(20,977)	(17,609)	3,368	18,177	13,988	(4189)
Total Expenditures	3,489,455	3,351,725	(137,730)	1,105,658	969,873	(135,785)
C. Excess/(Deficiency)	232,554	386,531	153,977	(226,860)	(89,157)	137,703
D. Transfers in						
Transfers out	16,313	8,956	7,357	0	0	0
Contributions	200,199	174,579	25,620	(200,199)	(174,579)	(25,620)
E. Net Inc/(Dec)	16,043	202,997	186,954	(26,662)	85,422	112,084
F. Beginning Balance	941,475	941,475	0	46,972	46,972	0
Ending Balance	957,518	1,144,472	186,954	20,310	132,394	112,084
Components of ending balance:						
Revolving Cash	5,000	5,000	0			
Stabilization	270,220	270,220	0			
Economic Uncertainty	180,147	180,147	0			
Designations (next page)	311,210	504,234		20,310	132,394	112,084
Undesignated	190,942	184,871				

9/4/2014

Other designations:

	Estimated	Actuals	Diff
<u>Unrestricted</u>			
Farm to School	0	4,117	4,117
Orchard grant	0	202	202
	0	1,428	1,428
Leadership	0	207	207
Home Ec	0	422	422
Softball bleachers	0	461	461
Library	0	35	35
LES Book Fair	0	6,845	6,845
LES Fundraising	0	6,089	6,089
LHS Fundraising	0	4,295	4,295
Spanish class	0	428	428
Math	0	25	25
OM	0	536	536
LHS Scrip	0	1,176	1,176
Mock trial	0	994	994
ASES	0	214	214
Autism program	0	50	50
NCRCN	8,985	9,188	203
MAA	1,503	1,595	92
Lottery	0	1,107	1,107
Flex to GF	183,320	228,309	44,989

	Estimated	Actuals	Diff
<u>Restricted</u>			
Medi-Cal bill	0	2,076	2,076
			Music
Clean Energy	0	53,913	53,913
Common Core	0	53,821	53,821
Lottery IMF	5,448	16,851	11,403
First Five	8,564	3,078	(5,486)
Ecoliteracy	0	2,654	2,654

Explanation for difference between Estimated and Unaudited

LCFF	Gap funding percentage changed from 11.78 to 12%
Federal	Less Impact Aid / Medi-CAL, and REAP
State	Increased lottery funds / lottery IMF
Local	Local projects, field trip reimbursements / Sp ED
Certificated	CTE personnel change, less tutoring, extracurricular and ISOP / less tutoring and staff development
Classified	Moved IA from flex to Ti I/Sp Ed and Title I IA's
Benefits	Late hires, employee & retiree dropped health, health less than budgeted
Books/supplies	Local projects not spent / Less texts & Common Core expenses
Services	Phones, legal, contracted services less / TC, Title I tutor services, Clean Energy, Common Core, & Sp Ed services
Capital outlay	Van was not yet available for purchase

BOARD DISCUSSION/ACTION ITEM L5

Board Meeting Date: September 11, 2014
Subject: Revised E 5132 for Dress Code
From: Joan Potter, Superintendent

Explanation:

The high school staff and site council reviewed E 5132, Dress Code, and made changes as noted on the following page.

Recommendation:

1. Waive the second reading of these revisions
2. Approve the revised E 5132

Attachments:

Revised E 5132

Laytonville Unified School District
September 11, 2014

Dress Code

All students will present themselves in an orderly manner conducive to the advancement of education. A student may not remain at school dressed in a manner in which his/her clothing or lack of clothing:

- a) Creates a safety hazard for the student or for other students at the school and/or
- b) Constitutes a serious and unnecessary distraction to the learning process or tends to disrupt campus order.

Inappropriate clothing includes the following:

- clothing and/or tattoos advertising or supporting the use of alcohol, tobacco or controlled substances
- clothing and/or tattoos displaying vulgar or offensive writing or symbols, or sexual references
- clothing that is revealing, excessively soiled or worn
- clothing that is identified as gang-related
- clothing that is not safe to the wearer or others

Revealing clothing includes displaying of any under garments including boxers, white sleeveless undershirts, *camis*, bras, “thongs” and any other clothing item designed to be worn under clothes, including sheer leggings; cleavage and the torso of body must be entirely covered, this includes no wearing of backless shirts, strapless shirts and sports bras, the bottom of shirts must overlap top of pants, *or the crotch of tights and thin yoga pants.* ~~and~~ Excessively short skirts or shorts are not allowed. *Shorts must have at least a 3 inch inseam.* Shirts must be worn at all times including during PE and sports practice.

Gang related apparel and tattoos are defined as apparel and signs that, if worn or displayed on a school campus could reasonably be determined to threaten the health and safety of the school environment. Gang related tattoos must be covered by clothing or in some other appropriate fashion so as not to be exposed. Gang related apparel includes but is not limited to bandanas or “do rags”, hair nets, the hanging of bandanas or belts displaying gang colors such as red, blue or black. Clothing, hats, belt buckles, jewelry or preparation of clothing that exhibits 13, 14, XIII, XIV, sureno, norteno, swastikas, nazi symbols, KKK or other organized hate group symbols will not be allowed.

The principal or designee shall make the determination if clothing or apparel (backpacks, etc) constitutes a threat to safety, campus order or is unduly distracting thereby disrupting the educational process. When dress is found to be in violation of this policy the student will be required to modify his/her clothing and/or apparel in such a manner that it no longer violates this policy. If necessary the student may be taken or sent home to modify unacceptable dress. Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

Adopted: August 18, 2005

Revised: June 27, 2013, September 11, 2014

Reviewed: June 5, 2014

Laytonville Unified School District
September 11, 2014

Laytonville USD

Laytonville, California

BOARD DISCUSSION/ACTION ITEM L6

Board Meeting Date: September 11, 2014
Subject: Revised AR 1261 for Impact Aid
From: Joan Potter, Superintendent

Explanation:

In order to comply with Federal Requirements, we need to make some revisions to our current AR 1261 for Economic Impact Aid.

Recommendation:

1. Waive the second reading of these revisions
2. Approve the revised AR 1261

Attachments:

Revised AR 1261

Policies and Procedures

The Superintendent or designee shall ensure that the following policies and procedures are enacted:

- 1) all federally impacted students claimed under Section 8002 will participate on an equal basis in the school program with all other children served by the Laytonville Unified School District;
- 2) information on applications and program plans are adequately disseminated to parents of all federally impacted students;
- 3) all federally impacted students and parents claimed under Section 8002 and parents of other children served by Laytonville Unified School District are:
 - a) afforded an opportunity to present their views with respect to the Impact Aid Program application, and to make recommendations concerning the needs of their children and the ways by which they can assist their children in realizing the benefits to be derived from the core educational programs supported by the Impact Aid Program;
 - b) actively consulted and involved in the planning and development of programs supported by the Impact Aid Program;
 - c) afforded an opportunity to present their overall views on the district's core educational program, including its operation and the degree of parental participation allowed.

Impact Aid Program

1. The Cahto Tribe, or their designee, and parents of federally impacted students served in the Laytonville Unified School District shall be provided with the opportunity to comment on the participation of their children on an equal basis in school programs with all other children educated by the District.

In November of each year, Laytonville Unified School District shall hold a public meeting for the express purpose of permitting the Cahto Tribe and all parents of federally impacted students the opportunity to:

 - a) comment on the participation of all federally impacted students on an equal basis in the school program with all other children educated by LUSD. *This information will be gathered through annual written surveys.*
 - b) make recommendations, if needed, on how LUSD might modify its core educational program to ensure that federally impacted students participate on an equal basis;
 - c) provide meaningful input into the planning and development of any education program that the school is considering for implementation or elimination;
 - d) make recommendations concerning the needs of their children;
 - e) discuss with school personnel how all federally impacted parents can assist their children in realizing the benefits of programs offered by LUSD.

2. ~~LUSD will disseminate to parents of federally impacted students any written information relating to school district plans for the implementation or elimination of educational programs not later than the date of the November public meeting.~~ *LUSD will disseminate applications, evaluations, program plans and other information related to the educational programs of the LEA in a timely manner. The tribe and parents of Indian children will have the opportunity to review the materials, provide input on the needs of the Indian children, and recommend ways the school district can help Indian children benefit from the LEA's educational programs and activities. LUSD will gather information concerning the Indian community views on education issues, including the frequency, location and time of meetings.*
3. Dissemination of materials concerning changes to these policies and related programs shall be delivered to the appropriate Tribal representative and parents either by mail or handout not less than 30 days prior to the date of a meeting where formal action is expected to be made on such issues. The dissemination process will include:
 - a) providing the Impact Aid application to the tribal administrator;
 - b) providing planned program revisions to all parents.
4. At a subsequent meeting the Board shall resolve any issues remaining from the November meeting, and:
 - (1) discuss recommendations for equal participation;
 - (2) provide the opportunity to parents for meaningful input on any relevant issues;
 - (3) discuss recommendations for modifications to school policies and procedures, if needed.
5. Laytonville Unified School District may hold a public meeting at any time during the year when events suggest the need for significant changes which will affect the delivery of education services to federally impacted students.
6. LUSD holds preliminary budget meetings at which time the general public, including Federal Impact Aid parents provide input into the general funds of the school district. These meetings shall be noticed at all regular agenda posting places.
7. Any other public meeting called by the district for the purposes set forth in these policies and procedures shall be noticed per district procedures.
8. Meetings called for issues addressed by the policies and procedures regarding the Impact Aid Program must meet the requirements of the "Open Meeting" statutes of the State of California.
9. The officials or representatives designated by the Cahto Tribe may file or register a complaint or grievance with the Laytonville Unified School District regarding any matter addressed in the Impact Aid Program policies. The following procedures shall govern such complaints;

Level 1: Level 1 is informal and may be written or verbally expressed to the Superintendent's designee. The objective is a quick and informal resolution of the concern.

Level 2: If the grievance is not resolved at Level 1, the grievant may submit the complaint in writing to the Superintendent of Schools. The grievance shall state the specific nature of the grievance, the specific resolution requested and must be signed by the grievant(s).

The Superintendent shall investigate and attempt to resolve the grievance. A written report regarding the decision of the Superintendent shall be sent to concerned parties within 30 days after receipt of the written grievance.

If the Superintendent does not satisfactorily resolve the grievance, either party may advance the grievance to level 3.

Level 3: A written appeal may be presented to the Superintendent for placement on the Board's agenda. The Board of Trustees shall attempt to resolve the grievance. A written report regarding the decision of the district shall be sent to all concerned parties within 30 school days. Discussions or committee meetings on the issue may extend the resolution process for another 30 day period.

If the Board does not satisfactorily resolve the grievance, either party may advance the grievance to Level 4.

Level 4: The grievant may refer the complaint to the Secretary of the Department of Education. Complaint procedures are found in the Impact Aid Program.

10. State law prohibits the Board from delegating its legal responsibility. The Trustees retain final authority for the established policies, procedures and school programs affected by this act.

Laytonville Unified School District
Laytonville, California

Approved: 9/9/04
Reviewed: 11/6/08, 11/5/09, 11/4/10, 11/3/11, 11/8/12, 11/7/13
Revised: 9/11/2014

BOARD INFORMATION ITEM M1

Board Meeting Date: September 11, 2014

Subject: Opening Enrollments

From: Joan Potter, Superintendent

Explanation:

The high school enrollment has now fallen below 120 students, which puts us in jeopardy of dropping a ban.

Enrollment	04	05	06	07	08	09	10	11	12	13	14
K-8, ISOP	298	280	249	236	243	258	259	268	274	286	280
LHS, ISOP	173	177	161	148	127	132	129	126	131	125	119
Continuation High	2	4	2	1	2	3	2	2	2	2	1
Com. Day School	6	5	5	8	9	6	6	9	0	0	0
District Totals	479	466	417	393	381	399	396	405	407	413	400

*Note: The 280 students under K-8 include Spy Rock (11)

Recommendation:

Attachments:

BOARD INFORMATION ITEM M2

Board Meeting Date: September 11, 2014
Subject: Fall Sports Program
From: Joan Potter, Superintendent

Explanation:

The fall sports program has great participation again this year. In football we have 12 Varsity players. The team is being coached by Corey James, assisted by Phil Anderson and Cody Burke. Katie Cabezut is coaching 13 Varsity volleyball players and Evonne Elliott is coaching 15 JV volleyball girls. Additionally, this year at the high school level we have a co-ed soccer team with 13 players who are being coached by Jose Reyes. Middle School volleyball is just getting underway and once again being coached by Abbe Arkelian.

Recommendation:

Attachments:

BOARD INFORMATION ITEM M3

Board Meeting Date: September 11, 2014
Subject: Student Accountability Reports
From: Joan Potter, Superintendent

Explanation:

The AYP reports, which reflect testing data from the 2013/14 school year have been publicly released. “For 2013-14, the APR will reflect Adequate Yearly Progress (AYP) results for high schools and high school local education agencies (LEAs), Program Improvement (PI) results for all Title I-funded schools and LEAs, and cohort graduation rate results for all schools and LEAs that had grade twelve enrollment or at least one graduate in the 2012-13 graduation cohort.” - CDE

Terms related to Accountability

Academic Performance Reports (APR) represent a variety of data demonstrating student learning, performance levels and school achievement.

The Academic Performance Index (API) is a state indicator measuring growth on a scale of 200-1,000; the target for each school is 5% growth from the school’s previous API toward the 800 mark; the State expects all schools to exceed 800.

Annual Yearly Performance (AYP) is the federal indicator measuring a school’s progress; the California Standards Tests (CST’S) and the CAHSEE provide the elementary and high school benchmarks.

Program Improvement (PI) is for schools that do not meet the federal benchmarks (AYP). Schools in PI face various sanctions depending on how many years they are in the program.

Recommendation:

Attachments:

BOARD INFORMATION ITEM M4

Board Meeting Date: September 11, 2014
Subject: Welcoming of New Employees
From: Joan Potter, Superintendent

Explanation:

We have hired many new employees for the 2014-15 school year:

Christina Hamilton
Daniel Pecheur
Edward Keelan
Garnet Empyrion
Hannah Davidson
Joni Kirvin
Karl Mahurin
Katherine David
Margaret Agnew
Melissa Martinez
Woodland Schultze

All employees have been invited to meet you at this board meeting.

Recommendation:

Attachments: