

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF APRIL 3, 2014**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on April 3, 2014. Board President Calvin Harwood called the meeting to order at 6:16pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, Cecelia Gillespie, Tina Tineo, and Meagen Hedley.

Administrators Present: Joan Potter, Lorre Stange and Tim Henry.

Student Representative: Heaven Gunter.

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input regarding closed session items.

C. CLOSED SESSION AGENDA:

CS-1: EMPLOYEE RECOGNITION AWARD
(No Additional Information Required)

CS-2: CONFERENCE WITH LABOR NEGOTIATOR:
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: LVTA

CS-3: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(No Additional Information Required)

D. ANNOUNCEMENTS FROM CLOSED SESSION: Calvin Harwood announced that the board selected one employee to be recognized as the employee of the year. This award will be presented at the May board meeting.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Cecelia Gillespie, seconded by Shannon Ford, unanimously approved.

G. CORRESPONDENCE: Mrs. Potter shared a letter from Kandi Golightly regarding the rental property at 125 Ramsey Road.

H. PUBLIC INPUT: None.

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter shared that the facilities committee is conducting a phone tree (April 21st at 5:30pm) to poll the individuals in the committee regarding their feelings about a bond to support the facilities needs at the schools. Additionally, Mrs. Potter shared that she is working on putting together a few staff development opportunities for next school year to help with the Common Core implementation. These staff development trainings would help to put all the teaching staff on the same page throughout the implementation and create a smoother transition into the Common Core.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

K. ACTION:

K.1. Students of the Month

- Mr. Henry presented the February Student of the Month, Lacey Stillwell, and the March Student of the Month, Christina Mackey, for Laytonville High School, and introduced their families.
- Motion to recognize Lacey Stillwell and Christina Mackey as the Students of the Month by Meagen Hedley, seconded by Shannon Ford, unanimously approved.

L. DISCUSSION / ACTION:

L.1. BP and AR 3550 for Food Service and Child Nutrition Program, Second Reading/Approval

- The Board reviewed the proposed BP and AR 3550.
- **Motion** to approve BP and AR 3550 by Cecelia Gillespie, seconded by Shannon Ford, unanimously approved.

L.2. Review & Internet Distribution of 2012/13 LHS, LES, Branscomb, Spy Rock, and Continuation High School Accountability Report Cards (SARC)

- The Principals reviewed the School Accountability Report Cards (SARC) for the District. The reports provide an overview of the schools including statistics regarding the number of students and staff, credentialing information, test results, facilities, budgets and much more.
- Ed Code requires that the Board review each school's SARC and approve its posting on the Internet.

- **Motion** to approve the posting of the 2012/13 LHS, LES, Branscomb, Spy Rock, and Continuation High SARC's on the Internet by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

L.3. 2014 Summer School Program

- LES will be offering a four week program between July 14th and August 8th. One class for 1st-4th grades and one for 5th-8th grades. The program will focus on academic intervention in Language Arts and Math.
- LHS will offer a four week Independent Study program. Students will meet with the instructor 1 day/week to receive and turn in assignments. Additionally, the high school will offer a Freshman Algebra Academy.
- Healthy Start will continue their summer activities program three days per week, on Mondays, Tuesdays and Wednesdays beginning on June 23, 2014 and ending on July 16, 2014.
- **Motion** to approve the 2014 Summer School Programs by Tina Tineo, seconded by Meagen Hedley, unanimously approved.

L.4. Resolution No. 447 for Layoffs & Reductions, Classified Position

- Due to the uncertainty of preschool funding and enrollment for the 2014/15 school year we will be eliminating four (4) classified positions.
- **Motion** to approve Resolution No. 447 for Layoffs & Reductions, Classified Position by Shannon Ford, seconded by Cecelia Gillespie, unanimously approved.

L.5. Resolution No. 448 for Education Protection Account Requirements

- "Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the moneys received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries or benefits of administrators or any other administrative costs... There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent." The District has budgeted these funds to be used for teacher's salaries.
- **Motion** to Adopt Resolution No. 448 for Education Protection Account by Shannon Ford, seconded by Meagen Hedley, unanimously approved.

L.6. Local Control Accountability Plan

- The Local Control Accountability Plan (LCAP) is the required accountability planning document under the new model of the Local Control Funding Formula (LCFF). Mrs. Potter met with the P-12 staff, Healthy Start, and the District Advisory Committee to get input for the LCAP. In addition, the School Site Councils have been providing input.
- Topics to be addressed
 - Garden curriculum
 - Need one solid individual to commit to coming once a week to check and ensure the garden is running smoothly during the summer months

- Possibly have a garden maintenance club to care for the garden over the summer
- Install a drip system to help minimize necessary involvement during the summer
- Incorporate the garden into summer school or the healthy start program
- Physical activity
 - Overall need a more structured PE curriculum, especially in the middle school and high school grades
 - Discussed the possible incorporation of SPARK trainings for curriculum development
 - Discussed the possibility of hiring a PE teacher for the whole district and/or training each teacher individually
- Counseling services
 - Emotional/social, academic, career
 - Need to take the career counseling a step further, especially with the students who will not go on to college
 - Start at a younger grade (6th)
 - Teach the kids there's more out there and more jobs available, even if they don't go to college
 - Project making - maker movement incorporation into curriculum and counseling
 - Discussed the possibility of juniors and seniors taking field trips to the local industries (forestry, saw mills, mechanics, machine shops, etc)
 - Discussed putting money aside specifically to pay for transportation for middle school students to go visit colleges
 - Overall, everyone agreed that the counseling services need to begin earlier

L.7. Demolition of Old High School Gym

- The District received one bid for the demolition of the old gym which was for roughly \$186,000, which is a lot more than the facilities needs assessment projected
- The biggest challenge for bidder's when determining the cost of demolition is getting an accurate cost to haul away the debris
- Mrs. Potter shared that she has called an asbestos inspector to ensure that the gym is asbestos-free. This is additionally important as the district must have an asbestos inspection within 6 months of doing a demolition project
- Mrs. Potter reported that for now she will continue to move forward with the process, have the asbestos inspection completed and look into loans that could pay for the demolition.

M. INFORMATION ITEMS: None

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: LCAP – More information and discussion about the counseling services, garden curriculum.

O. COMMENTS FROM THE BOARD: Cecelia Gillespie shared that she thought challenge day was one of the most influential days and that she would appreciate seeing it be done at the middle school level. Shannon Ford shared that she loves the tradition of having the students of the month presented at the board meetings and appreciates that it's published in the newspaper.

P. ADJOURNMENT:

Motion to adjourn the meeting by Shannon ford, seconded by Tina Tineo, unanimously approved. The meeting was adjourned at 8:42pm. The next regular meeting will be held on May 1, 2014.

Respectfully submitted,

Adopted as Final
May 1, 2014

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board