

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE SPECIAL MEETING OF July 27th, 2015**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a Special Meeting in the Board Room on July 27, 2015. Board Clerk Shannon Ford called the meeting to order at 1.04 pm.

ROLL CALL:

Trustees Present: Shannon Ford, Cecelia Gillespie, and Meagen Hedley.

Administrators Present: Joan Potter.

Student Representative: Harmony Hardwick

B. PATRIOTIC OBSERVANCE: Board Clerk Shannon Ford led the Pledge of Allegiance to the flag.

C. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Meagen Hedley, seconded by Cecelia Gillespie, unanimously approved with a 3-0 vote.

D. PUBLIC INPUT: None.

K. DISCUSSION / ACTION:

K.1. Approval of Emergency Declaration regarding Laytonville Elementary School Mound System Repair

- The mound system at Laytonville Elementary School is not draining appropriately. An initial recommendation suggests that the mound must be excavated and the pipes must be replaced in order for the septic system to work correctly. I have contacted various contractors regarding the repair. Ideally, the repairs will be completed before school begins.
- **Motion** to approve Resolution 480 by Meagen Hedley, seconded by Cecelia Gillespie, unanimously approved with a 3-0 vote.

K.2. Approval of a contract greater than \$15,000

- According to Board Policy 3312, Contracts exceeding \$15,000 need to have prior approval by the Governing Board. The Contract for repairing the mound system could be close to \$60,000.
- **Motion** to Approve the Superintendent to enter into a contract to repair the sewer mound system, not to exceed \$60,000 by Cecelia Gillespie, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

F. ADJOURNMENT:

Motion to adjourn the meeting by Meagen Hedley, seconded by Cecelia Gillespie, unanimously approved with a 3-0 vote. The meeting was adjourned at 1:33 pm. The next regular meeting will be held on August 13, 2015.

Respectfully submitted,

Adopted as Final
August 13, 2015

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board