

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF NOVEMBER 6, 2014**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on November 6, 2014. Board President Calvin Harwood called the meeting to order at 6:10pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Cecelia Gillespie, Tina Tineo. Meagen Hedley joined by telephone during Open Session at 6:30pm.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: None.

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input regarding closed session items.

C. CLOSED SESSION AGENDA:

CS-1: PUBLIC EMPLOYEE APPOINTMENT

Title: BTSA Support Provider I, BTSA Support Provider II, Pre-Intern Support Provider, Yard Supervisor, Indian Education Coordinator, Cafeteria Helper

CS-2: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(No Additional Information Required)

D. ANNOUNCEMENTS FROM CLOSED SESSION:

Calvin Harwood announced that the Board took no action on Closed Session Item CS-1, Public Employee Appointment of a BTSA Support Provider I, a BTSA Support Provider II, a Pre-Intern Support Provider, a Yard Supervisor, an Indian Education Coordinator, and a Cafeteria Helper. On Closed Session Item CS-2, Public Employee Discipline/Dismissal/Release the Board took no action as well.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Cecelia Gillespie, seconded by Tina Tineo. The vote was conducted by roll call: Headley – Aye, Tineo – Aye, Gillespie – Aye, Harwood – Aye, unanimously approved with a 4-0 vote.

G. CORRESPONDENCE: None.

H. PUBLIC INPUT: None.

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter thanked the campaign committee and the community for their support of the Bond. She expressed that feels confident that the results will continue to be favorable towards the District and the Bond. Next, she shared that Pivot Learning came and worked with the staff at the Laytonville Elementary and Laytonville High schools. This provided the District a snapshot of each classroom and created lots of constructive dialogue between the administrators and teachers on how improvements can be made. Next Mrs. Potter shared that the District received the Western Garden Growers grant for \$1,500 to help the high school gardens. Additionally, Michael Waldon submitted a grant to PGE on our behalf for improvements in the elementary school garden and to create an outdoor learning environment. The District is also applying for money from the Mendocino Community Foundation for this same project. Lastly, Mrs. Potter shared that she has been negotiating with LVTA and that they have been working together to change the evaluation forms and teacher evaluation handbook.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC – No Report
Student Representative – No Report	LVTA	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Tina Tineo, seconded by Cecelia Gillespie. The vote was conducted by roll call: Headley – Aye, Tineo – Aye, Gillespie – Aye, Harwood – Aye, unanimously approved with a 4-0 vote.

K. ACTION:

K.1. Students of the Month

- Mr. Henry announced the Student of the Month, Kia Thomas, for Laytonville High School. Kia was not able to attend the meeting because of a volleyball game and will be recognized in December.

K.2. Scheduling of Annual Organizational Meeting

- Education Code Section 35143 requires the Board of Trustees to hold an annual organizational meeting; this traditionally occurs in December during the regularly scheduled Board meeting. The Board will elect a President and Clerk, make committee assignments, adopt a calendar of meeting dates for 2015, and obtain signatures from each Board member.
- Motion to schedule the Board's annual organizational meeting for December 11, 2014 by Cecelia Gillespie, seconded by Tina Tineo. The vote was conducted by roll call: Headley – Aye, Tineo – Aye, Gillespie – Aye, Harwood – Aye, unanimously approved with a 4-0 vote.

L. DISCUSSION / ACTION:

L.1. PUBLIC HEARING: Federal Impact Aid Program, BP 1261 and AR 1261

- The public hearing was opened.
- LUSD is one of approximately 630 school districts that receive Federal Impact Aid funding. Federal regulations including Section 8004 of the Elementary and Secondary Education Act and Board Policy 1261 call for an annual Public Hearing to be held in November to allow an opportunity for American Indian parents to discuss the educational programs supported by Impact Aid funds. The District has posted a Public Hearing Notice for 10 days, including at the Tribal Center.
- Federal Impact Aid funding is provided to districts with tax free entities in their jurisdictions such as Indian reservations and military bases. The purpose of the money is to offset the loss of tax revenue, to support the district's instructional program and to ensure that Indian children receive educational services equal to those received by non-Indian children. The revenue is based on a complex formula and has ranged from \$25,000 to \$45,000 over the past 10 years. BP and AR 1261, known as Indian Policies and Procedures (IPP's), provide Indian parents with the opportunity to participate in the discussions related to their students' instruction, and they provide the Board an opportunity to gather information concerning the American Indian community and its views on education.
- AR 1261 was last revised at the September 2014 meeting.
- Mrs. Potter shared that the District has added an American Indian Education Coordinator to its staff, which is helping to improve communication with the American Indian population.
- There was no public input.
- The public hearing was closed.

L.2. Facilities

- The Board discussed the results of the Bond Election and next steps for Facilities' Improvement.
- To date, not all of the ballots have been counted. The District is still waiting on quite a few absentee ballots to be processed, however, we are going to remain hopeful.
- Michael Riemenschneider presented the results of the election thus far. Currently it stands at 71.3% in favor of the ballot measure with 390 votes counted total. However, 519 ballots still need to be counted in this district. 43% of the remaining votes would need to be against the ballot measure to sway the overall vote below the necessary 55% approval. The election will be certified later this month. Once this election has been certified the district has 60 days to assemble a bond oversight committee and certify the elections results at a board meeting. The District should expect to have the money in the bank around February, assuming everything goes as it should.
- Don Alameida congratulated the district on a successful bond election. He explained that the District would have to do a formal Request for Qualifications to secure an architect shortly. This should be on the December agenda. RFQ's will need to be evaluated by a selection committee. He discussed future steps that would be involved in selecting the

projects to be included and additional possible sources of income to help complete the project.

L.3. Proposal for High School Labyrinth Project

- Mr. Henry, Ms. Carpenter, and Mr. Walczak have been collaborating on a Project Based Learning Project to design and implement a labyrinth at LHS. Mr. Walczak's Geometry class used Geometry principles to create unique labyrinth designs for the cement circles around the school. They are proposing the permanent painting of one labyrinth between the library and C-Wing this year, with the possibility of repeating the assignment in subsequent years. Students who are in both Art and Geometry would be involved in painting the labyrinths. The painting budget for this project would be under \$200. Mrs. Carpenter is actively seeking funding for this project through various grant sources.
- Mr. Walczak gave a brief presentation of the proposed project.
- Motion to Approve Labyrinth Project by Tina Tineo, seconded by Cecelia Gillespie, unanimously approved. The vote was conducted by roll call: Headley – Aye, Tineo – Aye, Gillespie – Aye, Harwood – Aye, unanimously approved with a 4-0 vote.

L.4. Nutritional & Physical Activity Quality Indicators Review and BP 5030

- BP 5030 outlines the Board's policies in regards to student wellness with a focus on nutrition and physical activity. A new section was added to Section 204 of the Healthy, Hunger Free Kids Act of 2010 which expands on previous requirements for our District's Wellness policy. The new requirements make it necessary for us to update the District's Board Policy.
- The Student Nutrition Advisory Committee (SNAC) serves as advisory to the Board in regards to our Wellness Policy. DAC will be meeting on November 19, 2014 at 4:00 p.m. to review current policy and practices. The committee will come back to the board with recommendations for updating our current BP 5030 at a later date.
- No action was taken. It will be brought back at a later board meeting with proposed changes.

M. INFORMATION ITEMS: None.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: Mrs. Potter suggested that she will have a report of the Afterschool Program on a future agenda.

O. COMMENTS FROM THE BOARD: Tina Tineo shared that she is looking forward to the new school. Cecelia Gillespie shared that she is looking forward to the labyrinth project. Calvin Harwood thanked the community for their support of the bond and is very excited to see it all come together. Mrs. Potter thanked Michael Riemenschneider and Don Alameida for their support throughout the bond process.

P. ADJOURNMENT:

Motion to adjourn the meeting by Meagen Hedley, seconded by Cecelia Gillespie. The vote was conducted by roll call: Headley – Aye, Tineo – Aye, Gillespie – Aye, Harwood – Aye,

unanimously approved with a 4-0 vote. The meeting was adjourned at 7:38pm. The next regular meeting will be held on December 11, 2014.

Respectfully submitted,

Adopted as Final
December 11, 2014

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board