

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF MAY 7, 2015**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on May 7, 2015. Board President Calvin Harwood called the meeting to order at 6:06 pm.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Shannon Ford, and Meagen Hedley.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: None.

**B. PUBLIC INPUT re CLOSED SESSION ITEMS:** No public input regarding closed session items.

**C. CLOSED SESSION AGENDA:**

**CS-1: CONFERENCE WITH LABOR NEGOTIATOR:**

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: CSEA

**CS-2: CONFERENCE WITH LABOR NEGOTIATOR:**

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: LVTA

**CS-3: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

*(No Additional Information Required)*

**D. ANNOUNCEMENTS FROM CLOSED SESSION:**

Board President Calvin Harwood announced that on Closed Session Item

**E. PATRIOTIC OBSERVANCE:** Board President Calvin Harwood led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda by , seconded by , unanimously approved with a 3-0 vote.

**G. CORRESPONDENCE:** None.

**H. PUBLIC INPUT:** None.

**I. REPORTS AND COMMENTS:**

### Superintendent's Report:

The following reports were given:

Elementary Principal	High School Principal	Healthy Start – No Report
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA - No Report	CSEA

### **J. ACTION: CONSENT AGENDA**

- **Motion** to accept the Consent Agenda by , seconded by , unanimously approved with a 3-0 vote.

### **K. ACTION:**

#### K.1. Students of the Month

- The student of the month was not present and will be honored at the June Board Meeting.

#### K.2. Resolution No. 473 for Employee Recognition Award

- Twice a year the Board of Trustees receives recommendations for the Board's Employee Recognition Awards. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.
- We are very pleased to present this year's second Employee Recognition Award to Deb Pence.
- **Motion** to adopt Resolutions No. 473 for Employee Recognition Award and recognize the recipient, Deb Pence, by , seconded by , unanimously approved with a 3-0 vote.

#### K.3. Resolution No. 474 and 475 for Classified Employee's Week and Teacher Appreciation Day

- May is the traditional month for honoring school employees. The Governing Board has asked that we recognize the hard work, dedication and caring all staff provide to the students of our community.
- Resolution No. 474 recognizes our classified staff and declares the week of May 17-23 to be Classified Employees Week.
- Resolution No. 475 recognizes our teachers and declares Wednesday, May 13 as Teacher Appreciation Day in the Laytonville Unified School District.
- The School Site Councils, the Board and the community traditionally celebrate these days and honor our employees by providing a delightful banquet.
- **Motion** to adopt Resolution No. 474 recognizing Classified Employee's Week and Resolution No. 475 recognizing Teacher Appreciation Day by , seconded by , unanimously approved with a 3-0 vote.

#### K.4. Resolution No. 476 for Participation in Staywell Health Plan JPA

- Our district, like most others in the County belongs to a health plan consortium known as the Staywell Health Plan JPA (Joint Powers Agreement). Staywell sets the policies and

plan benefits and negotiates with Blue Shield for the member districts. This is the fifth year that Staywell and its Districts are self-funded. This means our own premiums pay for the members' claims, although claims which exceed \$200,000 are paid by a secondary insurance fund.

- The attached Resolution No. 476 provides for our district's continued participation in the JPA
- **Motion** to Adopt Resolution No. 476 for Participation in Staywell Health Plan JPA by , seconded by , unanimously approved with a 3-0 vote.

#### K.5. Approval of the Amended 2014/15 Instructional Minutes for Laytonville High School

- Upon reviewing our current 2014/15 Instructional Minutes for Laytonville High School some discrepancies were noted. We need to review and approve the new Instructional Minutes, which are attached.
- **Motion** to approve the amended 2014/15 Instructional Minutes Schedule for LHS by , seconded by , unanimously approved with a 3-0 vote.

#### K.6. Approval of 2015/16 Instructional Minutes for Laytonville School District

- The State requires minimum instructional minutes for each grade level. Our instructional minutes schedules for 2015-16 are attached.
- **Motion** to Approve the 2015/16 Instructional Minutes Schedules for LES, Spy Rock, CDS, and LHS by , seconded by , unanimously approved with a 3-0 vote.

### **L. DISCUSSION / ACTION:**

#### L.1. BP 6142 for Health Education, Second Reading/Approval

- During last month's meeting we reviewed the proposed BP 6142 for Health Education.
- **Motion** to Approve the proposed BP 6142 for Health Education by , seconded by , unanimously approved with a 3-0 vote.

#### L.2. BP 6142.7 for Physical Education and Activity, Second Reading/Approval

- During last month's meeting we reviewed the proposed BP 6142.7 for Physical Education and Activity.
- **Motion** to approve the proposed BP 6142.7 for Physical Education and Activity by , seconded by , unanimously approved with a 3-0 vote.

#### L.3. BP and AR 3460 for Financial Reports and Accountability, Second Reading/Approval

- During last month's meeting we reviewed the proposed BP and AR 3460 for Financial Reports and Accountability.
- **Motion** to approve the proposed BP and AR 3460 for Financial Reports and Accountability by , seconded by , unanimously approved with a 3-0 vote.

#### L.4. Single School Plan for Student Achievement (SPSA) Review and Revision

- Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SSPSA's for next year have been

revised by staff and the Site Councils. Ms. Stange will review the LES Single School Plan for Student Achievement for the Board.

- **Motion** to approve the LES Single School Plan for Student Achievement by , seconded by , unanimously approved with a 3-0 vote.

L.5. Revised BP 5030 for Student Wellness, First Reading

- The Student Nutrition Advisory Committee has reviewed the current BP 5030. The attached draft incorporates required changes.
- The Board reviewed BP 5030 and it will be brought back to the June 4, 2015 Board Meeting

L.6. AR 6142.7 for Physical Education and Activity, First Reading

- The Student Nutrition Advisory Committee has reviewed the proposed AR 6142.7. The attached draft incorporates required changes.
- The Board reviewed AR 6142.7 and it will be brought back to the June 4, 2015 Board Meeting

**M. INFORMATION ITEMS:**

M.1. Bond Closing Presentation

- Shin Green and Michael Riemenschneider of Eastshore Consulting presented on the completed bond sales.
- Don Alameida provided an update on the Elementary School Project.

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:**

**O. COMMENTS FROM THE BOARD:**

**P. ADJOURNMENT:**

**Motion** to adjourn the meeting by , seconded by , unanimously approved with a 3-0 vote. The meeting was adjourned at pm. The next regular meeting will be held on June 4, 2015.

Respectfully submitted,

Adopted as Final  
June 4, 2015

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Joan Viada Potter  
Secretary to the Board

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Shannon Ford  
Clerk of the Board