

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF JANUARY 15, 2015**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on January 15, 2015. Board President Calvin Harwood called the meeting to order at 6:17pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, and Tina Tineo.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: None.

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input regarding closed session items.

C. CLOSED SESSION AGENDA:

CS-1: CONFERENCE WITH LABOR NEGOTIATOR:

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: LVTA

D. ANNOUNCEMENTS FROM CLOSED SESSION:

Board President Calvin Harwood announced that the Board did not take any action during closed session.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Tina Tineo, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

G. CORRESPONDENCE: None.

H. PUBLIC INPUT: None.

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter welcomed Tony Loumina, Leggett Valley Superintendent. She announced that the hydration stations have been installed at both the elementary school and high school. The high school students are very excited about the hydration stations and are using them quite a lot.

Additionally, also over Winter Break, some projectors were mounted to the ceilings in a few classrooms by John Haverman from MCOE. Next, John will be installing the new TV screen that

was donated by Kat David and her husband into the District Board room. Next, Mrs. Potter shared Paul Tichinin has retired as County Superintendent and Warren Galletti has begun his term. He will be visiting the District on February 12th to introduce himself and become familiar with our District. Lastly, Mrs. Potter explained that she has been meeting with a group from the community who is interested in putting a library in Laytonville. The Mendocino County Library has said they can provide someone to work 20 hours per week in Laytonville, as well as donate the old bookmobile. The current proposal is to have the old bookmobile parked somewhere in town and be run by someone from the county, as well as volunteers. Mrs. Potter has spoken with the group, as well as the District's legal counsel, about parking the bookmobile at the old high school site and is currently working on a facilities use agreement.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative – No Report	LVTA	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Shannon Ford, seconded by Tina Tineo, unanimously approved with a 3-0 vote.

K. ACTION:

K.1. Students of the Month

- Mr. Henry presented this month's Student of the Month, Wyatt Silva, for Laytonville High School, and introduced his family.
- **Motion** to recognize Wyatt Silva, the Student of the Month by Tina Tineo, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

K.2. Employee Recognition Award – Resolution No. 465

- Twice a year the Board of Trustees receives recommendations for the Board's Employee Recognition Awards. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.
- The District is very pleased to present this year's Employee Recognition Award to Nancy Golightly.
- **Motion** to adopt Resolution No. 465 for the Employee Recognition Award and recognize Nancy Golightly by Shannon Ford, seconded by Tina Tineo, unanimously approved with a 3-0 vote.

L. DISCUSSION / ACTION:

L.1. Transportation Safety Plan

- Education Code Section 39831.3 requires that a Transportation Safety Plan be developed and reviewed periodically, and be available to the California Highway Patrol upon

request. The Plan provides school personnel with certain basic safety precautions regarding school buses. The District's plan was last reviewed in January 2012.

- **Motion** to adopt the revised 2015 Transportation Safety Plan by Shannon Ford, seconded by Tina Tineo, unanimously approved with a 3-0 vote.

L.2. Approval of Preschool Teacher Job Description

- Over the years, licensing requirements have changed for the State Preschool program. The District does not currently have a job description for Preschool Teacher. Attached is a description that incorporates the state requirements. Following Board adoption of the job description the District will negotiate the hourly rate for this position.
- **Motion** to approve the proposed State Preschool Teacher Job Description by Tina Tineo, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

L.3. Certification of Election Results – Resolution No. 466

- Measure Q passed by 68.69% in the November election. The District has received official notification of the results from the Mendocino County Assessor-County Clerk-Recorder Office, Elections Division. It is necessary for the Board to pass a resolution certifying the results in order to proceed with bond sales.
- **Motion** to approve Resolution No. 466 for Certification of Election results by Tina Tineo, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

L.4. Bond Oversight Committee

- The formation of a Bond Oversight Committee is a requirement of Proposition 39 and Section 15278 of the Education Code. The Board passed a resolution last month that outlined the responsibilities of the committee. The District has advertised for applicants locally and on its website. The District has received 7 applications. Listed below are Mrs. Potter's recommendations for appointment.
 - Allison Pernell – Parent of a Child Enrolled in the District
 - Meadow Shere – Parent of a Child Enrolled in the District and Active in a Parent-Teacher Organization
 - Phil Gravier – Active Business Member
 - Matthew O'Neill – Active Member in a Senior Citizens' Organization
 - David Quale – Active Member in a Taxpayers Association
 - Molly Rinaldi – Member of the Community At-Large
 - Jiongyi Pierson – Member of the Community At-Large
- **Motion** to appoint the above members to the Bond Oversight Committee by Shannon Ford, seconded by Tina Tineo, unanimously approved with a 3-0 vote.

L.5. Recommendation for Architect

- The District put out an RFQ for an architect to provide services for the upcoming Bond Project. Two proposals were received. One from Architecture for Education, Inc. and the other from Alameida Architecture. The District Advisory Committee met on Monday, January 5, 2015 to review the proposals and recommended that the District enlist the services of Alameida Architecture.

- Motion to approve the recommendation and direct the Superintendent to meet with and enter into a contract with Alameida Architecture by Shannon Ford, seconded by Tina Tineo, unanimously approved with a 3-0 vote.

L.6. Approval of Additions to Contract with Long Valley Teachers Association

- The Board ratified the 2014-2017 LVTA contract during the June 26, 2014 Board Meeting. In the contract it was agreed that the union and the district would meet to revise/add a few items. Mrs. Potter has been meeting with the LVTA negotiating team all fall and together they have come up with a tentative agreement regarding the changes.
- Motion to approve the attached changes in language to the 2014-2017 LVTA contract by Tina Tineo, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

M. INFORMATION ITEMS:

M.1. Bond Program Update

- Shin Green presented an update on the Bond Program.
 - A printed version of the full PowerPoint is available upon request.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None.

O. COMMENTS FROM THE BOARD: Tina Tineo expressed that she is excited that the District is moving forward with the bond. Calvin Harwood agreed with Tina. Mrs. Potter thanked Shin Green for his presentation.

P. ADJOURNMENT:

Motion to adjourn the meeting by Tina Tineo, seconded by Shannon Ford, unanimously approved with a 3-0 vote. The meeting was adjourned at 8:47 pm. The next regular meeting will be held on February 5, 2015.

Respectfully submitted,

Adopted as Final
February 5, 2015

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board