

**MEASURE Q BOND BUILDING FUND OF
LAYTONVILLE UNIFIED SCHOOL DISTRICT**

**FINANCIAL AND PERFORMANCE AUDIT REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2015**

San Diego

Los Angeles

**San Francisco
Bay Area**

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A PROFESSIONAL
ACCOUNTANCY CORPORATION *associates*

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
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FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

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**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
INTRODUCTION AND CITIZENS' OVERSIGHT COMMITTEE MEMBER LISTING
JUNE 30, 2015**

Laytonville Unified School District is located in a small town in the heart of Redwood Country approximately 175 miles north of San Francisco. The District includes 6 schools and serves students in grades K-12. The schools include a K-8 school, a comprehensive high school, a community day school, a continuation high school, and two one-room schoolhouses; one in the town of Branscomb and the other on Spy Rock. In addition to the K-12 programs, there is a state preschool located on the elementary school campus.

On November 14, 2014, the voters of Mendocino County passed ballot Measure Q, authorizing the issuance of \$5,500,000 of general obligation bonds. The sale of the general obligation bonds (Series A) closed in March 31, 2015, for a principal amount of \$5,500,000. The funds were deposited into the Mendocino County Treasury. All warrants are pre-audited and processed by the Mendocino County Office of Education. All Measure Q building funds are accounted for in Fund 21 of the District's general ledger.

Measure Q was a Proposition 39 bond. The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability measures.

Upon passage of Proposition 39, an accompanying piece of legislation, AB 1908 (Chapter 44, Statutes of 2000), was also enacted, which amended the Education Code to establish additional procedures which must be followed if a District seeks approval of a bond measure pursuant to the 55% majority authorized in Measure Q including formation, composition and purpose of the Citizens' Oversight Committee, and authorization for injunctive relief against the improper expenditure of bond revenues.

As of June 30, 2015, the Citizens' Oversight Committee was comprised of the following members:

Name	Member	Representation
Matt O'Neill	Chair	Senior Citizens' Organization
Alison Pernell	Vice Chair	Parent/Guardian Representative
David Quale	Member	Taxpayer Organization Member
Jiongyi Pierson	Member	Community Member At Large
Meadow Shere	Member	Active in PTA
Molly Rinaldi	Member	Parent/Guardian Representative
Phil Gravier	Member	Business Representative

INDEPENDENT AUDITORS' REPORT

Christy White, CPA

Michael Ash, CPA

Heather Rubio

Governing Board Members and
Measure Q Citizens' Oversight Committee
Laytonville Unified School District
Laytonville, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure Q Bond Building Fund of Laytonville Unified School District (the "District") as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Measure Q Bond Building Fund's basic financial statements as listed in the table of contents.

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

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Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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Auditor's Responsibility (continued)

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

As discussed in Note 1A, the financial statements present only the individual Proposition 39 Bond Building Fund, consisting of the net construction proceeds of the Measure Q Bond Building Fund as issued by the District, through the County of Mendocino, and are not intended to present fairly the financial position of the District in conformity with generally accepted accounting principles.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure Q Bond Building Fund as of June 30, 2015 and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2015 on our consideration of the Measure Q Bond Building Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Measure Q Bond Building Fund's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have also issued our performance audit report dated March 14, 2016 on our consideration of the Measure Q Bond Building Fund's compliance with the requirements of Proposition 39. That report is an integral part of our audit of the Measure Q Bond Building Fund for the fiscal year ended June 30, 2015 should be considered in assessing the results of our financial audit.



San Diego, California
March 14, 2016

FINANCIAL SECTION

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
BALANCE SHEET
JUNE 30, 2015**

ASSETS

Cash in county treasury	\$	5,323,997
Total Assets		<u>5,323,997</u>

LIABILITIES AND FUND BALANCE

LIABILITIES

Accounts payable	\$	21,275
Total Liabilities		<u>21,275</u>

FUND BALANCE

Restricted for Measure Q Projects		<u>5,302,722</u>
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Total Liabilities and Fund Balance	\$	<u>5,323,997</u>
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**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

REVENUES	
Interest Revenue	\$ 3,367
Total Revenues	3,367
EXPENDITURES	
Facilities acquisition and construction	90,645
Debt service	42,869
Bond issuance costs	110,000
Total Expenditures	243,514
Excess (Deficiency) of Revenues Over (Under) Expenditures	(240,147)
OTHER FINANCING SOURCES	
Proceeds from long-term debt	5,500,000
Premiums on bond issuance	42,869
Total Other Financing Sources	5,542,869
Net Change in Fund Balance	5,302,722
Fund Balance, July 1, 2014	-
Fund Balance, June 30, 2015	\$ 5,302,722

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Laytonville Unified School District (the “District”) operates under a locally elected Board form of government and provides educational services to grades K – 12 in an area in Mendocino County as mandated by the state and federal agencies. The District operates six schools. The District accounts for its financial transactions in accordance with the policies and procedures of the Department of Education’s *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

On November 4, 2014, the voters of the District approved by 68.69% vote Measure Q, authorizing the issuance of \$5,500,000 of general obligation bonds to upgrade and modernize Laytonville schools, repair and replace the oldest parts of the elementary school, increase efficiency and install renewable energy upgrades to reduce operating costs, improve access to modern technology, and construct, acquire, and repair classrooms, sites, facilities , and equipment. Because the Bond required only 55% of the vote in accordance with Proposition 39 (Article XIII of the California State Constitution), the District was required to establish a citizens’ bond oversight committee and to conduct a financial and performance audit.

The Committee’s oversight goals include ensuring expenditures are within the language of the ballot measure and advising the District’s Governing Board on various projects. The citizens’ oversight committee must include, among others, representation of a bona fide taxpayers association, a business organization, and a senior citizens organization. No District employees or vendors are allowed to serve on the citizens’ oversight committee.

The fund financial statements are for the Measure Q Bond Building Fund. Since this is just one component of the district, these financial statements are not intended to be a complete presentation of the District’s financial position or results of operations. Accordingly, these fund statements do not include a government wide financial statement, management discussion and analysis or related organizational disclosures. The audited financial statements of Laytonville Unified School District include the Measure Q Bond Building Fund activities, related debt and disclosures as well as the management discussion and analysis

An advisory committee to the District’s Governing Board and Superintendent, the Measure Q Citizens’ Oversight Committee (“COC”) was established pursuant to the requirements of state law and the provisions of Measure Q. The purpose of the COC is to inform the public concerning the use of bond proceeds. The COC is required by state law to actively review and report on the proper expenditure of taxpayers’ money for school construction. The COC provides oversight and advises the public as to whether the District is spending the Measure Q Bond funds for school capital improvements within the scope of projects outlined in the Measure Q Project List. In fulfilling its duties, the COC reviews, among other things, the District’s annual performance and financial audits of Measure Q activity.

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

A. Reporting Entity

The statements presented are for the individual Measure Q Bond Building Fund of the District, consisting of the net construction proceeds of Measure Q as issued by the District, through the County of Mendocino, and are not intended to be a complete presentation of the District's financial position or results of operations.

The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. District resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

B. Accounting Policies

The District accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board ("GASB") and the American Institute of Certified Public Accountants ("AICPA").

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid.

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Deposits and Investments

In accordance with Education Code Sections 15357 and 41001, the Measure Q bond building fund maintains its cash in the Mendocino County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

G. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By state law, the District's Governing Board must adopt a budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's Governing Board satisfied these requirements.

These budgets are revised by the District's Governing Board during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

H. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance in Measure Q Bond Building Fund is considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NOTE 2 – CASH AND INVESTMENTS

Summary of Cash and Investments

Cash and investments as of June 30, 2015 consist of the following:

Cash in county treasury	\$	5,323,997
Total cash and investments	\$	<u>5,323,997</u>

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations. Investments of debt proceeds held by trustees are governed by the provisions of debt agreements rather than the general provisions of the California Government Code. These provisions allow for the acquisition of investment agreements with maturities up to 30 years.

Cash in County Treasury – The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

NOTE 2 – CASH AND INVESTMENTS (continued)

General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. The table below identifies examples of the investment types permitted in the investment policy:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are described below:

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains an investment with the Mendocino County Investment Pool with a fair value of approximately \$5,336,088 and an amortized book value of \$5,323,997. The weighted average maturity for this pool as of June 30, 2015 is 391 days.

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

NOTE 2 – CASH AND INVESTMENTS (continued)

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

NOTE 3 – ACCRUED LIABILITIES

At June 30, 2015 accounts payable consisted of \$21,275 for vendors payable.

NOTE 4 – CONSTRUCTION COMMITMENTS

As of June 30, 2015, the District had no commitments with respect to unfinished capital projects.

NOTE 5 – MEASURE Q GENERAL OBLIGATION BONDS

On March 31, 2015, the District issued Election of 2014 General Obligation Bonds, Series A in the amount of \$5,500,000. Interest rates range from 2.0% to 5.0%. The District's Measure Q general obligation bonds at June 30, 2015 consisted of the following:

Series	Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds Outstanding July 01, 2014	Additions	Deductions	Bonds Outstanding June 30, 2015
2014 Series A	3/31/2015	9/1/2044	2.0% - 5.0%	\$ 5,500,000	\$ -	\$ 5,500,000	\$ -	\$ 5,500,000
					\$ -	\$ 5,500,000	\$ -	\$ 5,500,000

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

NOTE 5 – MEASURE Q GENERAL OBLIGATION BONDS (continued)

As of June 30, 2015, the principal balance outstanding on the Measure Q Series 2014 general obligation bonds was \$5,500,000. The annual requirements to amortize the Election of 2014 Series A bonds outstanding at June 30, 2015 were as follows:

Year Ended June 30,	Principal	Interest	Total
2016	\$ -	\$ 197,690	\$ 197,690
2017	230,000	222,206	452,206
2018	155,000	218,356	373,356
2019	30,000	216,506	246,506
2020	40,000	215,806	255,806
2021 - 2025	400,000	1,167,834	1,567,834
2026 - 2030	600,000	1,006,444	1,606,444
2031 - 2035	940,000	893,013	1,833,013
2036 - 2040	1,440,000	644,500	2,084,500
2041 - 2045	1,665,000	216,000	1,881,000
Total	\$ 5,500,000	\$ 4,998,355	\$ 10,498,355

NOTE 6 – EXPENDITURES BY SITE

2014-15 expenditures of \$243,514 consisted of District-Wide expenditures primarily relating to planning fees and bond issuance costs.

**OTHER INDEPENDENT
AUDITORS' REPORTS**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Christy White, CPA

Michael Ash, CPA

Heather Rubio

Governing Board Members and
Measure Q Citizens' Oversight Committee
Laytonville Unified School District
Laytonville, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure Q Bond Building Fund, as of and for the year ended June 30, 2015 and the related notes to the financial statements, which collectively comprise the Measure Q Bond Building Fund's basic financial statements, and have issued our report thereon dated March 14, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Measure Q Bond Building Fund's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Measure Q Bond Building Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of the Measure Q Bond Building Fund's internal controls.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Measure Q Bond Building Fund's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Christy White Associates".

San Diego, California
March 14, 2016

INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

Christy White, CPA

Michael Ash, CPA

Heather Rubio

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LOS ANGELES
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Governing Board Members and
Measure Q Citizens' Oversight Committee
Laytonville Unified School District
Laytonville, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure Q Bond Building Fund, as of and for the year ended June 30, 2015 and the related notes to the financial statements, which collectively comprise the Measure Q Bond Building Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Objectives

In connection with our audit, we also performed an audit of compliance as required in the performance requirements for the Measure Q Bond Building Fund for the fiscal year ended June 30, 2015. The objective of the examination of compliance applicable to the District is to determine with reasonable assurance that:

- The proceeds of the sale of the Measure Q Bonds were only used for the purposes set forth in the Measure Q ballot language and not for any other purpose, such as teacher and administrative salaries.
- The Governing Board of the District, in establishing the approved projects set forth in the ballot measure, evaluated the remodeling, new construction and renovations of items which will improve learning and to accommodate growth in the District, with no funds expended on administrator salaries.

In performing our audit of compliance, we performed procedures including but not limited to those listed as follows:

Internal Control Evaluation

Procedures Performed:

Inquiries were made of management regarding internal controls to:

- Prevent fraud or waste regarding Measure Q projects, including budgetary controls
- Ensure adequate separation of duties exists in the fiscal services department for Measure Q funds
- Prevent material misstatements in the financial statements
- Ensure expenditures are allocated to the proper fund(s)
- To follow applicable regulations, including regulations related to bidding and contract management

We then performed substantive tests of financial statement balances to determine whether the controls designed by management were operating effectively, and to provide reasonable assurance that the fiscal year 2014-15 financial statement balances for the Measure Q are not materially misstated.

Results of Procedures Performed:

The result of our audit tests show that internal control procedures appear to be working to meet the financial and compliance objectives required by generally accepted accounting standards and applicable laws and regulations. An unmodified opinion was expressed on the financial statements.

Facilities Site Walk

Procedures Performed:

Auditor did not deem a site walk necessary as expenditures were limited during Measure Q's first year of existence in the fiscal year ended June 30, 2015. The majority of expenditures in 2014-15 were related to bond issuance costs, planning, and architectural fees.

Test of Expenditures

Procedures Performed:

We tested expenditures to determine whether Measure Q funds were spent solely on voter and Board approved school facilities projects (as set forth in the District's Facilities Master Plan and the Measure Q ballot measure language). The expenditure test included a sample of 6 payments totaling \$178,999, or approximately 74% of the total \$243,514 expenditures for 2014-15.

Results of Procedures Performed:

We found all expenditures tested to be in compliance with the terms of the Measure Q Bond ballot measure and applicable state laws and regulations, without exception. Furthermore, it appeared that the District's site expenditures were competitive in price with similar expenditure size and scope to other school construction bond programs included in our benchmarking.

Test of Contracts and Bid Procedures

Procedures Performed:

For the fiscal year ended June 30, 2015, we performed testing of one contract to determine compliance with District policy and Public Contract Code provisions related to contracting and bidding.

Formal Bids

- Almeida Architecture

Results of Procedures Performed

We found that the contracts tested above for bidding procedures followed proper bidding procedures and were awarded in all cases to the lowest responsible bidder and followed proper procedures in posting advertisements

There were no change orders in fiscal year 2014-15.

Citizens' Oversight Committee

Procedures Performed:

In accordance with AB 1908 (Assembly Bill) and Ed Code Section 15278, the District is required to establish a bond oversight committee for Prop 39 bonds including one active member from each of the following sectors: a business organization, senior citizens organization, bona fide taxpayers association, and one parent/guardian of a child enrolled in the District and one parent/guardian of a child enrolled in the District who is also a member of a parent teacher association. The COC is to meet pursuant to Education Code Section 15280.

Results of Procedures Performed:

In our review of the minutes of the Citizens' Oversight Committee for Measure Q, we found that there was adequate documentation of meetings held during fiscal year 2014-15. In addition, the District has submitted annual audit reports during the life of the Measure Q.

Our audit of compliance was made for the purposes set forth in the Objectives section of this report and would not necessarily disclose all instances of noncompliance.

Opinion

In our opinion, based on the fieldwork described above as well as the other tests that we conducted, the District complied with the compliance requirements for the Measure Q Bond as listed and tested above.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on accountability requirements pursuant to the passage of Proposition 39 and the enactment of AB 1908 (Chapter 44, Statutes of 2000). Accordingly, this report is not suitable for any other purpose.



San Diego, California
March 14, 2016

FINDINGS AND RESPONSES SECTION

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

This section identifies the deficiencies, significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

Our tests resulted in no findings and recommendations related to the financial and performance audit of the Measure Q for the fiscal year ended June 30, 2015.

**MEASURE Q BOND BUILDING FUND
LAYTONVILLE UNIFIED SCHOOL DISTRICT
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

There were no findings related to the financial and performance audit of the Measure Q Bond Building Fund for the fiscal year ended June 30, 2014 as the Measure Q bond was issued during the fiscal year ended June 30, 2015.