

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF APRIL 7, 2016**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on April 7, 2016. Board President Calvin Harwood called the meeting to order at 6:02 p.m.

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, Meagen Hedley, Tina Tineo, Shelagh Deveney

Administrators Present: Joan Potter, Lorre Stange and Tim Henry.

Student Representative: Harmony Hardwick

B. PUBLIC INPUT re CLOSED SESSION ITEMS:

C. CLOSED SESSION AGENDA:

CS-1 EMPLOYEE RECOGNITION AWARD

CS-2 CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9

CS-3 CONFERENCE WITH LABOR NEGOTIATOR:
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: CSEA

CS-4: CONFERENCE WITH LABOR NEGOTIATOR
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: LVTA

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board President Calvin Harwood announced that the Board voted on an employee for the Employee Recognition Award in Closed Session.

E. PATRIOTIC OBSERVANCE: Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Shannon Ford, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

G. CORRESPONDENCE:

H. PUBLIC INPUT: Susan Bradley shared with the Board the ongoing determination of the “Friends of the Library” to get a library in Laytonville. Susan talked to the Board about their plans to continue raising money and gathering people to help with their goals.

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter shared with the Board that over Spring Break the Cal Fire convict crew did a great job on the grounds, from weed eating to working in the gardens. Also during Spring Break the district maintenance crew did a wonderful job of cleaning the classrooms and the grounds and our new bus mechanic has been working hard on getting all of our buses, vans, and tractors in good repair. Next, Mrs. Potter shared with the Board that she has been attending the monthly LAMAC meetings and sharing with them what is happening with the Bond and the building projects. Mrs. Potter also encouraged everyone to come to the LAMAC meetings.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA- None	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Tina Tineo, Seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.

K. ACTION:

K.1. Students of the Month

- Mr. Henry presented the Student of the Month, O'Bryon Simmons and asked him to introduce his family.
- **Motion** to recognize O'Bryon Simmons as Student of the Month by Tina Tineo, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

L. DISCUSSION / ACTION:

L.1. School Level Parent Involvement Plan, School-Parent Compact

- Our Board Policy and Administrative Regulations 6020 require that Title 1 schools have parent involvement policies and procedures, including school-parent compacts that participating parents and school staff agree to abide by. The principals reviewed their policies and compacts for the Board and interested members of the community.
- LES Site Council discussed making a modification to wording in the School-Parent Compact to add tardiness to first bullet regarding monitoring attendance in "Parent Responsibilities." The bullet now reads "attendance/tardiness."
- Board Member Shannon Ford suggested if that change is to be made in LES School-Parent Compact it should also be added in LHS School-Parent Compact.
- **Motion** to approve wording on 2nd bullet of "Parent Involvement Annual Notification" to read "Participate in the Local Control Accountability Plan budget development of categorical education funds such as Title I, Title IV, Title VI, etc." by Shelagh Deveney, Seconded by Tina Tineo, Unanimously approved with 5-0 vote.
- **Motion** to approve the school level policies and school-parent compacts with the changes that were discussed by Shannon Ford, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

L.2. Approve 2016 Summer School Program

- LES will be offering a four week program between July 11th and August 5th. The program will focus on academic intervention in Language Arts and Math for students in 1st-8th grade. Students with IEPs are offered a program called “Extended School Year” so they can continue making progress.
- LHS will offer a four week Independent Study program starting July 13th and ending August 10th. Students will meet the instructor 1 day/week to receive and turn in assignments. Additionally, the high school will offer a Freshman Academy August 1st-4th and 8th-11th.
- Healthy Start will continue their summer activities program three days per week, on Mondays, Tuesdays and Wednesdays beginning on June 20th and ending on July 13th.
- **Motion** to approve the 2016 Summer School Program by Tina Tineo, seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.

L.3. Annual Review: BP 6145 & AR 6145—Extra & Cocurricular Activites

- Education Code Section 35160.5 calls for an annual review of the District’s extracurricular policies. These are found in BP 6145 and AR 6145 which are attached. We revised BP 6145 in 2011 and have reviewed it annually since. AR 6145 was revised last year. Both of these policies remain pertinent to the program. School sites are making efforts to ensure that everyone is aware of and adhering to these policies.
- No changes were made to BP 6145 or AR 6145

L.4. Annual Review: BP and E 5132—Dress Codes

- Education Code Section 35183 provides for school dress codes that address gang related attire and school safety. BP 5132 and Exhibit 5132 outline the dress code for the district. BP 5132 was last revised in 2013 and Exhibit 5132 was last revised in April of 2015; they require an annual review by the Board. Mr. Henry and Ms. Stange shared the school community’s thoughts related to the current policy.
 - Some new options were discussed at LES Site Council and will be researched further. The results of this research will be brought to the Board at a later date.
 - The topic of adding the requirement of appropriate attire for P.E. class was discussed.

L.5. Resolution No. 488 for Education Protection Account Requirements

- “Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the money received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries or benefits of administrators or any other administrative costs... There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent.” We have budgeted these funds to be used for teacher’s salaries.
- **Motion** to adopt Resolution No. 488 for Education Protection Account by Meagen Hedley, Seconded by Shannon Ford, unanimously approved with a 5-0 vote.

L.6. Resolution No. 489 for Layoffs, Classified Position

- Due to the uncertainty of Branscomb school's funding and enrollment for the 2016/17 school year we will be eliminating the following two (2) positions:
 - Instructional Assistant
 - Custodian
- **Motion** to approve Resolution No. 489 for Layoffs, Classified Position by Shelagh Deveney, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

L.7. PUBLIC HEARING: LUSD-LVTA 80 2014-2017 Collective Bargaining Contract

- The Long Valley Teachers Association would like to sunshine the following items
 - Short Term Contracts
 - Health and Welfare Benefits
 - Summer School and Independent Study Options
- Conduct the Public Hearing
- No input from the public
- Public Hearing was Closed

L.8. Approval of S.A.B. 50-03: Eligibility Determination and 50-04: Application for Funding

- As part of the State requirements for Public School construction, the Board needs to approve S.A.B. 50-03 and 50-04. Both forms are attached for the Board to review.
- **Motion** to approve the submission of S.A.B. 50-03 for Eligibility Determination and S.A.B. 50-04 for Application for Funding by Shannon Ford, Seconded by Tina Tineo, unanimously approved with a 5-0 vote.

L.9. Approval of Measure Q Bond Audit

- The District is required to annually conduct an external audit of the Measure Q Bond funds. The audit is complete and there are no exceptions noted.
- **Motion** to approve the Measure Q Bond Audit by Shelagh Deveney, Seconded by Shannon Ford, unanimously approved with a 5-0 vote.

L.10. BP 3514 for Business and Noninstructional Operations

- To stay current with new legislation the district needs to revise BP 3514
- Mrs. Potter recommended the Board wave the first reading of BP 3514 and replace it with the CSBA BP 3514
- **Motion** to accept Mrs. Potter's recommendation by Shannon Ford, Seconded by Tina Tineo, unanimously approved with a 5-0 vote.

L.11. Comprehensive School Safety Plan

- School Districts are required to adopt Comprehensive School Safety Plans. The plan essentially compiles many already existing documents in one plan. The attached plan will be presented to both Site Councils and the DAC in April and upon approval will come back to the Board for final approval in May.

M. INFORMATION ITEMS:

M.1. Facilities Update

- Don Alameida provided us with an update on the Elementary project.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None

O. COMMENTS FROM THE BOARD: Shelagh thought the banner project was great to see. Meagen said that her favorite part is when the kids come to present to the Board.

P. ADJOURNMENT:

Motion to adjourn the meeting by Shannon Ford, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote. The meeting was adjourned at 8:26 p.m. The next regular meeting will be held on May 5, 2016.

Respectfully submitted,

Adopted as Final
May 5, 2016

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #10 2015/16

May 5, 2016

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>			
<u>Certificated Resignation</u>			
<u>Certificated Layoff</u>			
<u>Certificated Leave of Absence:</u>			
<u>Certificated Transfer</u>			
<u>Classified Appointment</u>			
<u>Classified/Confidential Appointment</u>			
<u>Classified/Confidential Resignation</u>			
<u>Classified/Confidential Reduction</u>			
<u>Classified Transfer</u>			
<u>Classified Resignation/Retirement</u>			
<u>Classified Layoff</u>			
<u>Coaching Positions</u>			

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #10 2015/16

May 5, 2016

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
04/05/16	2065	Cindy Gunter	Payroll Advance	\$250.00
04/13/16	2066	Matthew Alaniz	March Supt. Adjust.	\$107.22
04/13/16	2067	U.S.P.S.	Confidential Postage	\$25.85

LAYTONVILLE UNIFIED SCHOOL DISTRICT
WARRANT LIST
May 5, 2016

APY250 H.02.09

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0037 JB

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 03/31/2016

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WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST		DESCRIPTION	
16766676	004433/	A-Z BUS SALES INC				
		PO-020509	1. 01-0740-0-4364-001-0000-3600-0000		02P410264	194.18
			1. 01-0740-0-4364-001-0000-3600-0000		02P410477, 02P410480	1,327.50
		PO-020561	1. 01-0740-0-4364-001-0000-3600-0000		02P410480, 02P410481	881.56
			WARRANT TOTAL			\$2,403.24
16766677	005381/	ADVANCED SECURITY SYSTEMS				
		PO-020199	1. 01-0000-0-5800-001-0000-8300-0000		333667	142.50
			WARRANT TOTAL			\$142.50
16766678	000231/	BLUE SHIELD OF CALIFORNIA				
		PO-020196	1. 01-0000-0-9514-000-0000-0000-0000		W00514241005	3,386.01
			WARRANT TOTAL			\$3,386.01
16766679	005991/	IRA CAUGHRON III				
		PV-160155	01-0740-0-5800-001-7110-3600-0000		3/21-3/24 MILEAGE REIMBURSE.	406.08
			WARRANT TOTAL			\$406.08
16766680	003496/	CDW GOVERNMENT INC.				
		PO-020418	1. 01-0000-0-4400-001-1110-1000-0000		CLG3444	160.36
			1. 01-0000-0-4400-001-1110-1000-0000		CLW5112	1,345.31
			WARRANT TOTAL			\$1,505.67
16766681	000039/	CHEVRON BUSINESS CARD SERVICES				
		PO-020213	1. 01-0000-0-4361-001-0000-8110-0000		ACCT. 7898860577	132.75
		PO-020482	1. 01-0740-0-4361-001-0000-3600-0000		ACCT. 7898860577	180.06
			WARRANT TOTAL			\$312.81
16766682	001793/	CLOVER STORNETTA FARMS INC.				
		PO-020274	1. 13-5310-0-4700-001-0000-3700-0000		100448061, 100450875	193.22
			WARRANT TOTAL			\$193.22
16766683	005857/	EAGLE SOFTWARE				
		PO-020392	1. 01-0000-0-5200-001-0000-7200-0000		RW-10090	200.00
			WARRANT TOTAL			\$200.00
16766684	005362/	FERRELLGAS				
		PO-020293	1. 01-0000-0-5520-001-0000-8200-0000		1091404826, 33, 37, 50	704.65
			WARRANT TOTAL			\$704.65
16766685	000063/	GEIGER'S LONG VALLEY MARKET				
		PO-020556	1. 01-6012-0-4300-002-1110-4100-0000		2610: ACCT. 1221	15.97
			WARRANT TOTAL			\$15.97
16766686	000899/	KELLY MOORE PAINT CO INC				
		PO-020559	1. 01-1100-0-4300-003-1110-4200-0000		910-00000235715	375.74
			WARRANT TOTAL			\$375.74

16766687	005891/	LONG VALLEY AUTO SUPPLY			
		PO-020553	1. 01-0740-0-4364-001-0000-3600-0000	101795	122.00
			WARRANT TOTAL		\$122.00
16766688	000061/	LONG VALLEY LUMBER			
		PO-020495	1. 01-0000-0-4300-003-1110-1000-0000	95861: ACCT. 1276	45.63
			WARRANT TOTAL		\$45.63
16766689	006143/	MENDOCINO MOBILE REPAIR			
		PO-020502	1. 01-0740-0-5600-001-0000-3600-0000	220, 221	200.00
			WARRANT TOTAL		\$200.00
16766690	006194/	JENNA MUSGRAVE			
		PV-160154	01-0000-0-5814-001-0000-7400-0000	FINGERPRINT REIMBURSEMENT	91.00
			WARRANT TOTAL		\$91.00
16766691	000124/	PACIFIC GAS & ELECTRIC			
		PO-020201	1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 0991326276-3	400.00
		PO-020562	1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 0991326276-3	9,794.48
			WARRANT TOTAL		\$10,194.48
16766692	006041/	PCM-G INC.			
		PO-020560	1. 01-0000-0-4300-001-1110-1000-0000	S95198010101	961.63
			WARRANT TOTAL		\$961.63

16766693	001308/	JOAN POTTER			
		PV-160152	01-4035-0-4300-001-1110-1000-0000	REIMBURSEMENT	63.42
			01-4035-0-5200-001-0000-2100-0000	REIMBURSEMENT	85.39
			WARRANT TOTAL		\$148.81
16766694	005148/	REALLY GOOD STUFF			
		PO-020452	1. 01-3310-0-4300-001-5770-1120-0000	5473460	79.90
			1. 01-3310-0-4300-001-5770-1120-0000	5473460	10.95
			WARRANT TOTAL		\$90.85
16766695	002696/	RITCHIES FOOD SERVICE			
		PO-020295	1. 13-5310-0-4700-001-0000-3700-0000	425561	60.75
		PO-020557	1. 13-5310-0-4700-001-0000-3700-0000	425561	105.80
			WARRANT TOTAL		\$166.55
16766696	004488/	STAPLES CREDIT PLAN			
		PO-020510	1. 01-0000-0-4300-001-1110-1000-0000	1525536131	129.11
			WARRANT TOTAL		\$129.11
16766697	003434/	SYSCO FD SCVS OF SAN FRANCISCO			
		PO-020297	1. 13-5310-0-4700-001-0000-3700-0000	603210269	1,567.12
			WARRANT TOTAL		\$1,567.12
16766698	006192/	CHARLOTTE TEFFT			
		PV-160153	01-0000-0-5800-001-1110-1000-0000	2/22-3/20	910.00
			WARRANT TOTAL		\$910.00
16766699	003411/	THRIFTY SUPPLY COMPANY			
		PO-020349	1. 01-8150-0-4300-001-0000-8110-0000	2134833-01	63.69
			WARRANT TOTAL		\$63.69

	PO-020352	1. 13-5310-0-4700-001-0000-3700-0000	247285, 87	1,057.50
		WARRANT TOTAL		\$1,057.50
16766701	000043/	VERIZON CALIFORNIA		
	PO-020381	1. 01-0000-0-5903-001-0000-7200-0000	707-984-6904	49.18

		WARRANT TOTAL		\$49.18
16766702	005555/	WILLITS POWER EQUIPMENT		
	PO-020555	1. 01-8150-0-4300-001-0000-8110-0000	362829	112.20
		WARRANT TOTAL		\$112.20
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 27	TOTAL AMOUNT OF WARRANTS:	\$25,555.64*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 27	TOTAL AMOUNT OF WARRANTS:	\$25,555.64*
APY250	H.02.09	MENDOCINO COUNTY SCHOOLS	04/06/16	PAGE 1
		COMMERCIAL WARRANT REGISTER		
		FOR WARRANTS DATED 04/07/2016		
DISTRICT:	48 LAYTONVILLE UNIFIED			
BATCH:	0038 JB			
WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM
	REQ#	REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST	ACCOUNT NUM
				DESCRIPTION
				AMOUNT
16767117	004433/	A-Z BUS SALES INC		
		PO-020561 1. 01-0740-0-4364-001-0000-3600-0000	02P410595, 02P410698	935.76
		WARRANT TOTAL		\$935.76
16767118	006046/	ALAMEIDA ARCHITECTURE		
		PO-020341 1. 21-0000-0-6200-001-0000-8500-0000	LUSD 02-13	17,189.87
		WARRANT TOTAL		\$17,189.87
16767119	006170/	Arrow Benefits Group		
		PO-020248 1. 68-0000-0-5600-001-0000-6000-0000	DENTAL	162.00
		2. 69-0000-0-5600-001-0000-6000-0000	VISION	81.00
		WARRANT TOTAL		\$243.00
16767120	006203/	CSEA		
		PO-020516 1. 01-3010-0-5200-001-1110-1000-0000	5421	327.00
		WARRANT TOTAL		\$327.00
16767121	005745/	DEFATTE EQUIPMENT INC.		
		PO-020563 1. 14-0620-0-5600-001-0000-8110-0000	QUOTE #2223	511.22
		WARRANT TOTAL		\$511.22
16767122	005551/	DOWNTOWN FORD SALES		
		PO-020402 1. 01-0079-0-6400-001-0000-3600-0000	235956	25,904.00
		2. 01-0811-0-6400-001-0000-3600-0000	235956	25,903.63
		WARRANT TOTAL		\$51,807.63
16767123	005362/	FERRELLGAS		
		PO-020293 1. 01-0000-0-5520-001-0000-8200-0000	1091499243, 54, 48	681.18
		WARRANT TOTAL		\$681.18
16767124	006204/	SHARON GUNTHER		
		PV-160156 01-0000-0-4300-002-1110-1000-0000	REIMBURSEMENT	63.53
		WARRANT TOTAL		\$63.53
16767125	003136/	MATHESON TRI-GAS INC		
		PO-020261 1. 01-0740-0-5600-001-0000-3600-0000	13122803	45.38

WARRANT TOTAL

\$45.38

16767126	000124/	PACIFIC GAS & ELECTRIC					
		PO-020201	2.	01-9010-0-5510-001-0000-8200-5375	ACCT. 7979025834-1	217.59	
				WARRANT TOTAL		\$217.59	
16767127	003078/	SOLID WASTE OF WILLITS					
		PO-020202	1.	01-0000-0-5540-001-0000-8200-0000	ACCT. 02-5145-6	938.91	
				WARRANT TOTAL		\$938.91	
16767128	002582/	SPORT & CYCLE					
		PO-020421	1.	01-1100-0-4300-003-1110-4200-0000	201676, 201866, 201910	382.23	
				WARRANT TOTAL		\$382.23	
16767129	005340/	SPRINT					
		PO-020247	1.	01-0000-0-5903-001-0000-7200-0000	CUST. 924289408	147.93	
			2.	01-0811-0-5903-001-0000-2100-0000	CUST. 924289408	20.05	
				WARRANT TOTAL		\$167.98	
16767130	006056/	TIM HURT					
		PO-020352	1.	13-5310-0-4700-001-0000-3700-0000	247279: REPLACE 16-760889	742.50	
				WARRANT TOTAL		\$742.50	
16767131	004686/	WILLIAM V MACGILL & CO.					
		PO-020517	1.	01-0811-0-4300-001-0000-3140-0000	IN0553907	172.13	
				WARRANT TOTAL		\$172.13	
***	BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS: 15	TOTAL AMOUNT OF WARRANTS:	\$74,425.91*	
***	DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS: 15	TOTAL AMOUNT OF WARRANTS:	\$74,425.91*	

APY250 H.02.09

 MENDOCINO COUNTY SCHOOLS
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 04/14/2016

04/13/16 PAGE 1

 DISTRICT: 48 LAYTONVILLE UNIFIED
 BATCH: 0039 JB

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST		DESCRIPTION	
16767640	001888/	CASBO				
		PO-020558	1.	01-0000-0-5200-001-0000-7200-0000	581857: JENNA-CBO TRAINING	1,166.67
				WARRANT TOTAL		\$1,166.67
16767641	005991/	IRA CAUGHROH III				
		PV-160161		01-0740-0-5800-001-7110-3600-0000	MILE. REIMBURSE. 4/4-4/8	507.60
				WARRANT TOTAL		\$507.60
16767642	005945/	CHRISTY WHITE				
		PO-020566	1.	01-0000-0-5801-001-0000-7110-0000	12796	4,500.00
				WARRANT TOTAL		\$4,500.00
16767643	001793/	CLOVER STORNETTA FARMS INC.				
		PO-020274	1.	13-5310-0-4700-001-0000-3700-0000	100455966, 100459202	347.53
				WARRANT TOTAL		\$347.53

16767644	005369/	DELL MARKETING L.P.		
		PO-020422	1. 01-0000-0-4400-002-0000-2700-0000	XJX2F4429 745.40
			2. 01-0000-0-4400-003-0000-2700-0000	XJX2F4429 745.40
			WARRANT TOTAL	\$1,490.80
16767645	004792/	DEPT. OF JUSTICE		
		PO-020512	1. 01-0000-0-5814-001-0000-7400-0000	157882 96.00
			WARRANT TOTAL	\$96.00
16767646	005362/	FERRELLGAS		
		PO-020293	1. 01-0000-0-5520-001-0000-8200-0000	145,919,391823,242,247,52,72 812.64
			2. 01-9010-0-5520-001-0000-8200-5375	1091587263 116.45
			WARRANT TOTAL	\$929.09
16767647	000063/	GEIGER'S LONG VALLEY MARKET		
		PO-020209	3. 01-0000-0-4300-001-0000-7110-0000	1022: ACCT. 1221 5.37
		PO-020342	1. 01-0000-0-4300-002-1110-1000-0000	9750: ACCT. 1221 9.18
		PO-020480	1. 01-0000-0-4300-003-1110-1000-0030	ACCT. 1207 121.97
		PO-020496	1. 13-5310-0-4700-001-0000-3700-0000	ACCT. 2004 210.33
		PO-020514	1. 01-4035-0-4300-001-1110-1000-0000	ACCT. 1207 92.83
		PO-020556	1. 01-6012-0-4300-002-1110-4100-0000	8936: ACCT. 1221 39.12
			WARRANT TOTAL	\$478.80
16767648	000258/	LAYTONVILLE DISPOSAL CO		
		PO-020484	1. 01-8150-0-5600-001-0000-8110-0000	3/2/16-4/2/16 OLD HIGH SCHOOL 200.00
			WARRANT TOTAL	\$200.00
16767649	000191/	LAYTONVILLE UNIFIED REVOLVING		
		RC-160010	13-5310-0-5200-001-0000-3700-0000	MENDO. CO ENVIRONMENTAL HEALTH 257.00
			WARRANT TOTAL	\$257.00
16767650	000220/	LAYTONVILLE WATER DISTRICT		
		PO-020259	1. 01-0000-0-5530-001-0000-8200-0000	LES, LMS, LHS-NEW, OLD, AG 648.86
			WARRANT TOTAL	\$648.86
16767651	004358/	BETTE LOFLIN		
		PV-160159	01-0000-0-5200-001-0000-7200-0000	MILEAGE REIMBURSE. MEETING 52.92
			WARRANT TOTAL	\$52.92
16767652	005891/	LONG VALLEY AUTO SUPPLY		
		PO-020553	1. 01-0740-0-4364-001-0000-3600-0000	102367 122.77
		PO-020586	1. 01-0740-0-4364-001-0000-3600-0000	102367 200.00
			1. 01-0740-0-4364-001-0000-3600-0000	102403 323.89
			WARRANT TOTAL	\$646.66
16767653	000061/	LONG VALLEY LUMBER		
		PO-020260	1. 01-8150-0-4300-001-0000-8110-0000	ACCT. 1273 687.85
		PO-020415	1. 01-0002-0-4300-001-1110-1000-0000	ACCT. 1274 457.66
		PO-020495	1. 01-0000-0-4300-003-1110-1000-0000	ACCT. 1276, 1273 61.73
		PV-160157	01-0000-0-4300-003-1110-4200-0000	ACCT. 1273 96.75
			WARRANT TOTAL	\$1,303.99
16767654	002129/	MENDES SUPPLY COMPANY		
		PO-020481	1. 01-0000-0-4300-001-0000-8200-0000	M100445-00 1,486.26

-----				WARRANT TOTAL	\$1,486.26
16767655	004464/	MENDOCINO COMMUNITY NETWORK			
		PO-020329 1. 01-0000-0-5901-001-1110-1000-0000	1649677, 1634724, 1642689	3.00	
		WARRANT TOTAL		\$3.00	
16767656	000622/	MENDOCINO COUNTY OFFICE OF ED			
		PV-160158 01-0000-0-4300-001-0000-2430-0000	160188, 160181	4,203.72	
		01-0000-0-5904-001-0000-7200-0000	160188, 160181	115.64	
		WARRANT TOTAL		\$4,319.36	
16767657	000124/	PACIFIC GAS & ELECTRIC			
		PO-020562 1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 5075063012-6	69.69	
		WARRANT TOTAL		\$69.69	
16767658	004793/	PETERSON			
		PO-020565 1. 01-0740-0-4364-001-0000-3600-0000	PC060130147	149.59	
		WARRANT TOTAL		\$149.59	
16767659	001308/	JOAN POTTER			
		PV-160160 01-0000-0-5200-001-0000-7100-0000	MILEAGE REIMBURSEMENT MTG.	85.75	
		WARRANT TOTAL		\$85.75	
16767660	005513/	REDWOOD EMPIRE OFFICIALS			
		PO-020581 3. 01-0000-0-5800-003-1110-4200-0000	BASKETBALL, BASEBALL, SOFTBALL	2,433.50	
		2. 01-1100-0-5800-003-1110-4200-0000	BASKETBALL, SOFTBALL, BASEBALL	2,554.00	
		1. 01-1100-0-5800-004-1110-4200-0000	1042	1,809.00	
		WARRANT TOTAL		\$6,796.50	
16767661	002696/	RITCHIES FOOD SERVICE			
		PO-020295 1. 13-5310-0-4700-001-0000-3700-0000	425582	63.30	
		PO-020557 2. 13-5310-0-4300-001-0000-3700-0000	425582	69.81	
		WARRANT TOTAL		\$133.11	
16767662	000018/	SCHOOL SPECIALTY			
		PO-020454 1. 01-0000-0-4300-001-1110-1000-0000	308102429734	36.85	

		2. 01-0000-0-4300-002-0000-2700-0000	308102429734	37.12	
		WARRANT TOTAL		\$73.97	
16767663	002582/	SPORT & CYCLE			
		PO-020567 1. 01-0000-0-4300-003-1110-4200-0000	202557	263.82	
		PO-020582 1. 01-0000-0-4300-002-1110-4200-0000	201911	184.25	
		WARRANT TOTAL		\$448.07	
16767664	003808/	STATE BOARD OF EQUALIZATION			
		PO-020350 1. 01-0740-0-4361-001-0000-3600-0000	JAN-MARCH 2016 DIESEL FUEL TAX	23.20	
		WARRANT TOTAL		\$23.20	
16767665	003434/	SYSCO FD SCVS OF SAN FRANCISCO			
		PO-020297 1. 13-5310-0-4700-001-0000-3700-0000	604040253	3,119.09	
		WARRANT TOTAL		\$3,119.09	
16767666	000043/	VERIZON CALIFORNIA			
		PO-020286 1. 01-0000-0-5903-001-0000-7200-0000	707-984-8568	106.85	
		PO-020381 2. 01-0811-0-5903-001-0000-2100-0000	707-984-8089	107.59	
		WARRANT TOTAL		\$214.44	
16767667	002358/	VIDEO OUTREACH			
		PO-020523 1. 01-0000-0-4300-002-1110-1000-2662	27 MOVIES	53.17	
		WARRANT TOTAL		\$53.17	

16767668	006205/	WCE & CF					
		PV-160162	01-0079-0-5800-002-1110-1000-0000	ASSEMBLY 4/22/16		400.00	
			WARRANT TOTAL			\$400.00	
16767669	001370/	WEATHERTOP NURSERY					
		PO-020583	1. 01-0000-0-4300-003-1110-1000-0000	ACCT. 40: 3/10,24,26; 4/6,7		128.37	
			WARRANT TOTAL			\$128.37	
16767670	003863/	XEROX CORPORATION					
		PO-020263	2. 01-0000-0-5600-001-0000-7200-0000	084078241		141.16	
			1. 01-0000-0-5600-002-1110-1000-0000	084078239		515.86	

3. 01-0000-0-5600-003-1110-1000-0000	084078240	354.51
WARRANT TOTAL		\$1,011.53

*** BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 31	TOTAL AMOUNT OF WARRANTS:	\$31,141.02*
*** DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 31	TOTAL AMOUNT OF WARRANTS:	\$31,141.02*

APY250	H.02.09	MENDOCINO COUNTY SCHOOLS	04/20/16	PAGE	1
DISTRICT: 48 LAYTONVILLE UNIFIED		COMMERCIAL WARRANT REGISTER			
BATCH: 0040 JB		FOR WARRANTS DATED 04/21/2016			

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FU RESO P OBJE SCH GOAL FUNC DIST	DESCRIPTION		
16768224	004433/	A-Z BUS SALES INC				
		PO-020561	1. 01-0740-0-4364-001-0000-3600-0000	02P411202		200.00
		PO-020596	1. 01-0740-0-4364-001-0000-3600-0000	02P411202, 02P411151		631.99
			WARRANT TOTAL			\$831.99
16768225	006141/	CALIF. SCHOOL HEALTH SERVICES				
		PO-020592	1. 01-0811-0-5800-001-0000-3140-0000	LAYTONVILLE 15-16		1,000.00
			1. 01-0811-0-5800-001-0000-3140-0000	LAYTONVILLE ADDITIONAL		500.00
			WARRANT TOTAL			\$1,500.00
16768226	005991/	IRA CAUGHRON III				
		PV-160163	01-0740-0-5800-001-7110-3600-0000	4/11-4/15 MILE. REIMBURSEMENT		507.60
			WARRANT TOTAL			\$507.60
16768227	001793/	CLOVER STORNETTA FARMS INC.				
		PO-020274	1. 13-5310-0-4700-001-0000-3700-0000	100460504, 100463326		341.07
			WARRANT TOTAL			\$341.07
16768228	005362/	FERRELLGAS				
		PO-020293	1. 01-0000-0-5520-001-0000-8200-0000	1091670693		154.04
			WARRANT TOTAL			\$154.04
16768229	005821/	FLEETPRIDE				
		PO-020588	1. 01-0740-0-4365-001-0000-3600-0000	76374308		152.04
			WARRANT TOTAL			\$152.04
16768230	006086/	FOLLETT SCHOOL SOLUTIONS INC.				
		PO-020520	2. 01-0000-0-4100-001-1110-1000-0000	1943618C		174.70
			1. 01-6300-0-4100-001-1110-1000-0000	1943618A		774.66
			1. 01-6300-0-4100-001-1110-1000-0000	1943618B		1,603.71
			1. 01-6300-0-4100-001-1110-1000-0000	1943618C		777.27
		PO-020594	1. 01-5826-0-5800-002-0000-2420-0000	1218149		64.08
			WARRANT TOTAL			\$3,394.42

16768231	000063/	GEIGER'S LONG VALLEY MARKET		
		PO-020480 1. 01-0000-0-4300-003-1110-1000-0030	9256, 96941, 1027: ACCT 1207	164.45
		PO-020483 1. 01-0000-0-4300-003-1110-1000-3000	8362: ACCT. 1207	30.77
		PO-020556 1. 01-6012-0-4300-002-1110-4100-0000	0702, 9916, 0410: ACCT. 1221	35.80
		WARRANT TOTAL		\$231.02
16768232	006007/	JACOLE GREENBERG		
		PV-160164 01-0000-0-4300-003-1110-1000-3000	REIMBURSEMENT	454.05
		WARRANT TOTAL		\$454.05
16768233	000191/	LAYTONVILLE UNIFIED REVOLVING		
		RC-160011 01-0000-0-5904-001-0000-7200-0000	LAYTONVILLE REVOLVING	25.85
		WARRANT TOTAL		\$25.85
16768234	000061/	LONG VALLEY LUMBER		
		PO-020595 1. 01-0000-0-4300-003-1110-1000-0000	96331-CUST. 1276	28.83
		WARRANT TOTAL		\$28.83
16768235	003028/	SUELLEN LONGCRIER		
		PV-160165 01-0000-0-4300-002-1110-1000-0000	REIMBURSEMENT	49.68
		WARRANT TOTAL		\$49.68
16768236	001701/	AMARYLLIS MCHENRY		
		PV-160166 01-0000-0-4300-003-0000-3110-0000	REIMBURSEMENT	25.94
		WARRANT TOTAL		\$25.94
16768237	000111/	MENDOCINO CTY YOUTH PROJECT		
		PO-020353 1. 01-0079-0-5800-001-0000-3110-0000	FY 1516 LUSD-117 APRIL	2,548.40
		WARRANT TOTAL		\$2,548.40
16768238	005236/	PACIFIC GAS AND ELECTRIC		
		PO-020593 1. 21-0000-0-6200-001-0000-8500-0000	CONTRACT #1204556	29,130.11
		WARRANT TOTAL		\$29,130.11
16768239	002696/	RITCHIES FOOD SERVICE		
		PO-020295 1. 13-5310-0-4700-001-0000-3700-0000	408594	75.75
		PO-020557 2. 13-5310-0-4300-001-0000-3700-0000	408594	76.10
		WARRANT TOTAL		\$151.85
16768240	000018/	SCHOOL SPECIALTY		
		PO-020519 1. 01-0000-0-4300-002-1110-1000-0000	208116064565	79.20
		WARRANT TOTAL		\$79.20
16768241	005340/	SPRINT		
		PO-020247 1. 01-0000-0-5903-001-0000-7200-0000	CUST. 684494950	19.12
		WARRANT TOTAL		\$19.12
16768242	005984/	STATE BOARD OF EQUALIZATION		
		PO-020590 1. 40-0000-0-5800-001-0000-8100-0000	ACCT. FF STF 63-856425	117.33
		WARRANT TOTAL		\$117.33
16768243	003434/	SYSCO FD SCVS OF SAN FRANCISCO		
		PO-020297 1. 13-5310-0-4700-001-0000-3700-0000	604110260	1,708.09
		WARRANT TOTAL		\$1,708.09

16768244	006063/	VERIZON WIRELESS		
		PO-020211 1. 01-0000-0-5800-001-1110-1000-0000	9763274506	139.79
		WARRANT TOTAL		\$139.79
16768245	001370/	WEATHERTOP NURSERY		
		PO-020589 1. 01-8150-0-4300-001-0000-8110-0000	ACCT. 79	195.34
		WARRANT TOTAL		\$195.34
16768246	006206/	YESTERDAY'S TRACTOR		
		PO-020587 1. 14-0620-0-4300-001-0000-8110-0000	209193	84.87
		1. 14-0620-0-4300-001-0000-8110-0000	209193	15.85
		WARRANT TOTAL		\$100.72
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 23	TOTAL AMOUNT OF WARRANTS:	\$41,886.48*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 23	TOTAL AMOUNT OF WARRANTS:	\$41,886.48*

LAYTONVILLE UNIFIED SCHOOL DISTRICT MONTHLY BUDGET REPORT

May 5, 2016

48 Laytonville Unified School Dis J625

BUDGET REPORT

HDX110 H.00.30 04/26/16 15:20 PAGE

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FROM 07/01/2015 TO 06/30/2016
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND							
OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
8000	BEGINNING BALANCE	1,379,616.52	0.00	0.00	.0	0.00	1,379,616.52 100.0
8011	REV LIMIT STATE AID - CURR YR	1,358,556.00	1,008,721.38	1,008,721.38	74.2	0.00	349,834.62 25.7
8012	EDUCATION PROTECTION ACCOUNT	553,480.00	419,553.00	419,553.00	75.8	0.00	133,927.00 24.1
8019	REV LIMIT STATE AID-PRIOR YRS	0.00	10.00	10.00	100.0	0.00	10.00-.0
8021	HOMEOWNERS' EXEMPTION	18,866.00	9,194.53	9,194.53	48.7	0.00	9,671.47 51.2
8022	TIMBER YIELD TAX	6,200.00	5,042.30	5,042.30	81.3	0.00	1,157.70 18.6
8029	OTHER SUBVENTIONS/IN-LIEU TAX	36.00	0.00	0.00	.0	0.00	36.00 100.0
8041	SECURED ROLLS TAX	1,901,369.00	1,793,114.57	1,793,114.57	94.3	0.00	108,254.43 5.6
8042	UNSECURED ROLL TAXES	59,330.00	61,006.08	61,006.08	100.0	0.00	1,676.08-.0
8043	PRIOR YEARS' TAXES	1,331.00-	1,819.15	1,819.15	100.0	0.00	3,150.15-.0
8044	SUPPLEMENTAL TAXES	6,912.00	8,870.20	8,870.20	100.0	0.00	1,958.20-.0
8045	EDUC REVENUE AUGMENTATION FUND	19,030.00	0.00	0.00	.0	0.00	19,030.00 100.0
8091	REVENUE LIMIT TF - CURRENT YR	19,603.00-	19,603.00-	19,603.00-	.0	0.00	0.00 100.0
8110	MAINTENANCE & OPER (PL 81-874)	23,000.00	25,873.81	25,873.81	100.0	0.00	2,873.81-.0
8181	SPECIAL EDUCATION -ENTITLEMENT	71,990.00	54,134.00	54,134.00	75.1	0.00	17,856.00 24.8
8182	SPECIAL EDUCATION- DISC GRANTS	3,200.00	2,400.00	2,400.00	75.0	0.00	800.00 25.0
8290	ALL OTHER FEDERAL REVENUE	444,574.00	363,068.24	363,068.24	81.6	0.00	81,505.76 18.3
8550	MANDATED COSTS REIMBURSEMENTS	195,360.00	187,879.00	187,879.00	96.1	0.00	7,481.00 3.8
8560	STATE LOTTERY REVENUE	66,289.44	34,865.19	34,865.19	52.5	0.00	31,424.25 47.4
8590	ALL OTHER STATE REVENUE	252,113.60	244,924.85	244,924.85	97.1	0.00	7,188.75 2.8
8650	LEASES & RENTALS	12,500.00	10,775.00	10,775.00	86.2	0.00	1,725.00 13.8
8660	INTEREST	2,500.00	1,218.55	1,218.55	48.7	0.00	1,281.45 51.2
8677	INTERAGENCY SERVICES BETW LEAS	90,545.00	0.58	0.58	.0	0.00	90,544.42 99.9
8699	ALL OTHER LOCAL REVENUE	132,137.44	60,459.69	60,459.69	45.7	0.00	71,677.75 54.2
8792	TF OF APPORTIONMENT FROM CORs	213,447.00	158,905.00	158,905.00	74.4	0.00	54,542.00 25.5
TOTAL: 8xxx		6,790,118.00	4,432,232.12	4,432,232.12	65.2	0.00	2,357,885.88 34.7
1100	TEACHERS' SALARIES	1,519,796.00	1,203,057.90	1,203,057.90	79.1	0.00	316,738.10 20.8
1150	TEACHER - P.T./ADDIT'L DUTY	38,762.00	7,695.07	7,695.07	19.8	0.00	31,066.93 80.1
1170	TEACHER - SUBSTITUTE	45,160.00	32,482.70	32,482.70	71.9	0.00	12,677.30 28.0
1200	CHRT PUPIL SUPPORT SALARIES	43,344.00	35,232.84	35,232.84	81.2	0.00	8,111.16 18.7
1300	CHRT SUPERVISOR/ADMIN SALARIES	307,010.00	263,928.40	263,928.40	85.9	0.00	43,081.60 14.0
1900	OTHER CERTIFICATED SALARIES	16,500.00	3,375.00	3,375.00	20.4	0.00	13,125.00 79.5
TOTAL: 1xxx		1,970,572.00	1,545,771.91	1,545,771.91	78.4	0.00	424,800.09 21.5
2100	INSTRUCTIONAL AIDES' SALARIES	302,681.00	227,363.60	227,363.60	75.1	0.00	75,317.40 24.8
2140	INSTRUCTIONAL AIDE -EXTRA HIRE	9,045.00	5,857.69	5,857.69	64.7	0.00	3,187.31 35.2
2150	INSTL AIDE- P.T./ADDIT'L DUTY	4,635.00	3,839.58	3,839.58	82.8	0.00	795.42 17.1
2170	INSTRUCTIONAL AIDE -SUBSTITUTE	3,355.00	5,191.19	5,191.19	100.0	0.00	1,836.19-.0
2200	CLASSIFIED SUPPORT SALARIES	246,194.00	174,405.35	174,405.35	70.8	0.00	71,788.65 29.1

FROM 07/01/2015 TO 06/30/2016
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND									
OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED	%		
		CURRENT	YEAR TO DATE			BALANCE			
2240 CLASSIFIED SUPPORT- EXTRA HIRE	500.00	0.00	0.00	.0	0.00	500.00	100.0		
2250 CLASSIFIED SUPP - P.T./ADDIT'L	5,325.00	3,816.28	3,816.28	71.6	0.00	1,508.72	28.3		
2260 CLASSIFIED SUPPORT - OVER-TIME	3,200.00	1,632.25	1,632.25	51.0	0.00	1,567.75	48.9		
2270 CLASSIFIED SUPPORT -SUBSTITUTE	20,100.00	22,537.06	22,537.06	100.0	0.00	2,437.06-	.0		
2300 CLASS. SUPRVRSR/Admin SALARIES	140,998.00	91,627.10	91,627.10	64.9	0.00	49,370.90	35.0		
2400 CLERICAL,TECH,OFFICE SALARIES	196,321.00	148,089.39	148,089.39	75.4	0.00	48,231.61	24.5		
2440 CLERICAL,TECH,OFFICE-EX-HIRE	2,950.00	1,703.03	1,703.03	57.7	0.00	1,246.97	42.2		
2450 CLERICAL,TECH,OFFICE-P.T./ADD.	256.00	255.75	255.75	99.9	0.00	0.25	.0		
2460 CLERICAL,TECH,OFFICE-OVER-TIME	500.00	476.16	476.16	95.2	0.00	23.84	4.7		
2470 CLERICAL,TECH,OFFICE-SUBSTITUT	17,424.00	17,132.52	17,132.52	98.3	0.00	291.48	1.6		
2900 OTHER CLASSIFIED SALARIES	14,433.00	11,707.57	11,707.57	81.1	0.00	2,725.43	18.8		
2970 OTHER CLASSIFIED - SUBSTITUTE	250.00	402.71	402.71	100.0	0.00	152.71-	.0		
TOTAL: 2xxxx	968,167.00	716,037.23	716,037.23	73.9	0.00	252,129.77	26.0		
3101 STRS, CERTIFICATED	290,825.00	149,101.10	149,101.10	51.2	0.00	141,723.90	48.7		
3102 STRS, CLASSIFIED	300.00	202.07	202.07	67.3	0.00	97.93	32.6		
3201 PERS, CERTIFICATED	4,316.00	3,818.16	3,818.16	88.4	0.00	497.84	11.5		
3202 PERS, CLASSIFIED	95,233.00	74,595.56	74,595.56	78.3	0.00	20,637.44	21.6		
3301 OASDI, CERTIFICATED	2,759.00	2,874.34	2,874.34	100.0	0.00	115.34-	.0		
3302 OASDI, CLASSIFIED	55,977.00	43,318.73	43,318.73	77.3	0.00	12,658.27	22.6		
3311 MEDICARE, CERTIFICATED	28,420.00	21,254.48	21,254.48	74.7	0.00	7,165.52	25.2		
3312 MEDICARE, CLASSIFIED	13,396.00	10,158.71	10,158.71	75.8	0.00	3,237.29	24.1		
3401 HEALTH & WELFARE, CERTIFICATED	255,822.00	206,404.52	206,404.52	80.6	0.00	49,417.48	19.3		
3402 HEALTH & WELFARE, CLASSIFIED	236,530.19	175,071.86	175,071.86	74.0	0.00	61,458.33	25.9		
3501 UNEMPLOYMENT INS, CERTIFICATED	981.10	732.44	732.44	74.6	0.00	248.66	25.3		
3502 UNEMPLOYMENT INS, CLASSIFIED	468.00	349.99	349.99	74.7	0.00	118.01	25.2		
3601 WORKERS' COMP, CERTIFICATED	102,948.00	67,269.01	67,269.01	65.3	0.00	35,678.99	34.6		
3602 WORKERS' COMP, CLASSIFIED	46,968.00	32,149.58	32,149.58	68.4	0.00	14,818.42	31.5		
3701 OPEB ALLOCATED CERTIFICATED	19,120.00	9,326.00	9,326.00	48.7	0.00	9,794.00	51.2		
3702 OPEB ALLOCATED CLASSIFIED	7,518.00	3,758.64	3,758.64	49.9	0.00	3,759.36	50.0		
3901 OTHER BENEFITS, CERTIFICATED	7,500.00	3,354.35	3,354.35	44.7	0.00	4,145.65	55.2		
3902 OTHER BENEFITS, CLASSIFIED	500.00	250.02	250.02	50.0	0.00	249.98	49.9		
TOTAL: 3xxxx	1,169,581.29	803,989.56	803,989.56	68.7	0.00	365,591.73	31.2		
4100 APPRVD TEXTBOOKS/CORE CURRICULA	80,229.25	44,549.07	44,549.07	55.5	16,997.19	18,682.99	23.2		
4300 MATERIALS & SUPPLIES	249,760.05	114,977.43	114,977.43	46.0	18,836.17	115,946.45	46.4		
4361 FUEL - GASOLINE,DIESEL	22,612.00	19,792.85	19,792.85	87.5	1,535.60	1,283.55	5.6		
4362 TRANSP - OIL,GREASE	500.00	0.00	0.00	.0	375.00	125.00	25.0		
4363 TIRES & ACCESSORIES	4,500.00	4,487.74	4,487.74	99.7	0.00	12.26	.2		
4364 REPLACEMENT PARTS	6,000.00	13,353.90	13,353.90	100.0	2,592.50	9,946.40-	.0		

FROM 07/01/2015 TO 06/30/2016
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE	%
4365 TRASP - OTHER SUPPLIES	700.00	319.27	319.27	45.6	0.00	380.73	54.3
4400 NON-CAPITALIZED EQUIPMENT	26,878.00	4,798.47	4,798.47	17.8	0.00	22,079.53	82.1
TOTAL: 4xxx	391,179.30	202,278.73	202,278.73	51.7	40,336.46	148,564.11	37.9
5200 TRAVEL & CONFERENCES	69,566.07	15,826.77	15,826.77	22.7	4,333.33	49,405.97	71.0
5300 DUES & MEMBERSHIPS	1,875.00	1,454.47	1,454.47	77.5	0.00	420.53	22.4
5450 OTHER INSURANCE	48,338.00	48,338.00	48,338.00	100.0	0.00	0.00	.0
5510 LIGHTS & POWER	126,750.00	101,788.89	101,788.89	80.3	20,135.83	4,825.28	3.8
5520 HEATING FUEL	30,750.00	23,332.14	23,332.14	75.8	7,417.86	0.00	.0
5530 WATER & SEWER	30,700.00	14,670.19	14,670.19	47.7	10,949.81	5,080.00	16.5
5540 WASTE DISPOSAL	14,150.00	10,063.57	10,063.57	71.1	2,086.43	2,000.00	14.1
5600 RENT,LEASES,REPAIR NON CAP IMP	61,361.00	23,840.58	23,840.58	38.8	5,084.01	32,436.41	52.8
5750 TRANSFR DIRECT COSTS-INTERFUND	7,500.00-	0.00	0.00	100.0	0.00	7,500.00-	.0
5800 PROFES'L/CONSULTG SVCS/OP REP	401,972.80	143,564.74	143,564.74	35.7	38,827.75	219,580.31	54.6
5801 AUDIT FEES	23,000.00	22,000.00	22,000.00	95.6	500.00	500.00	2.1
5802 LEGAL FEES	6,000.00	7,391.06	7,391.06	100.0	65.19	1,456.25-	.0
5811 ADVERTISING	1,600.00	759.00	759.00	47.4	316.00	525.00	32.8
5814 FINGERPRINTING	750.00	827.00	827.00	100.0	26.00	103.00-	.0
5901 COMMUNIC - INTERNET SVCS/LINES	130.00	13.00	13.00	10.0	117.00	0.00	.0
5903 COMMUNIC - TELEPHONE SERVICES	9,050.00	6,109.55	6,109.55	67.5	2,090.45	850.00	9.3
5904 COMMUNIC - POSTAGE/DELIVERY	3,500.00	2,209.77	2,209.77	63.1	0.00	1,290.23	36.8
TOTAL: 5xxx	821,992.87	422,188.73	422,188.73	51.3	91,949.66	307,854.48	37.4
TOTAL: 1xxx - 5xxx	5,321,492.46	3,690,266.16	3,690,266.16	69.3	132,286.12	1,498,940.18	28.1
6170 LAND IMPROVEMENTS	124,029.95	124,029.95	124,029.95	100.0	0.00	0.00	.0
6400 EQUIPMENT	49,601.90	51,807.63	51,807.63	100.0	0.00	2,205.73-	.0
TOTAL: 6xxx	173,631.85	175,837.58	175,837.58	100.0	0.00	2,205.73-	.0
TOTAL: 1xxx - 6xxx	5,495,124.31	3,866,103.74	3,866,103.74	70.3	132,286.12	1,496,734.45	27.2
7350 TRANSFER INDIRECT COSTS-INTRFD	2,701.00-	0.00	0.00	100.0	0.00	2,701.00-	.0
7616 INT-FD TF FR GENERAL TO CAFE	20,887.00	0.00	0.00	.0	0.00	20,887.00	100.0
7911 BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
7950 BUDG FUND BAL- STABILIZATION	335,046.00	0.00	0.00	.0	0.00	335,046.00	100.0
7980 BUDG FUND BAL-OTHER ASSIGNMENT	710,317.69	0.00	0.00	.0	0.00	710,317.69	100.0
7989 BUDG FUND BAL- RSRV BCON UNCHR	226,444.00	0.00	0.00	.0	0.00	226,444.00	100.0
7990 BUDG FUND BAL - UNASSIGNED	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 7xxx	1,294,993.69	0.00	0.00	.0	0.00	1,294,993.69	100.0
TOTAL: 1xxx - 7xxx	6,790,118.00	3,866,103.74	3,866,103.74	56.9	132,286.12	2,791,728.14	41.1

LAYTONVILLE UNIFIED SCHOOL DISTRICT
BUDGET TRANSFERS
May 5, 2016

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Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 160025 To 160099

Date entered from: 00/00/0000 To 99/99/9999

Approved and Unapproved Transactions

Number	Date	Date Entered	Description	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	Debit	Credit
NO RECORDS FOUND													

BOARD ACTION ITEM K1

Board Meeting Date: May 5, 2016
Subject: Students of the Month
From: Joan Potter, Superintendent

Explanation:

Mr. Henry will present the Students of the Month for Laytonville High School and have them introduce their families.

Recommendation:

Recognize the Students of the Month and their families

Attachments:

None

BOARD ACTION ITEM K2

Board Meeting Date: May 5, 2016

Subject: Resolution No. 490 for Employee Recognition Award

From: Joan Potter, Superintendent

Explanation:

Twice a year the Board of Trustees receives recommendations for the Board's Employee Recognition Awards. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.

We are very pleased to present this year's second Employee Recognition Award.

Recommendation:

Adopt Resolutions No. 490 for Employee Recognition Award and recognize the recipient

Attachments:

Resolution No. 490 for Employee Recognition Award

BOARD ACTION ITEM K3

Board Meeting Date: May 5, 2016

Subject: Resolution No. 491 and 492 for Classified Employee's Week and Teacher Appreciation Day

From: Joan Potter, Superintendent

Explanation:

May is the traditional month for honoring school employees. The Governing Board has asked that we recognize the hard work, dedication and caring all staff provide to the students of our community.

Resolution No. 491 recognizes our classified staff and declares the week of May 16-20th to be Classified Employees Week.

Resolution No. 492 recognizes our teachers and declares Wednesday, May 11, 2016 as Teacher Appreciation Day in the Laytonville Unified School District.

The School Site Councils, the Board and the community traditionally celebrate these days and honor our employees by providing a delightful buffet.

Recommendation:

Adopt Resolution No. 491 recognizing Classified Employee's Week and Resolution No. 492 recognizing Teacher Appreciation Day

Attachments:

Resolution No. 491 and 492 for Classified Employee's Week and Teacher Appreciation Day

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Resolution Number 491

Classified Employees Week

The week of May 16 through 22, 2016, has been designated as Classified School Employee Week in California by the California School Employees Association and the California State Legislature. In recognition of our classified employees, the Laytonville Board of Trustees adopts the following resolution:

Whereas, classified school employees provide valuable services to the schools and students of the District, *and*

Whereas, classified school employees contribute to the establishment and promotion of a positive instructional environment, *and*

Whereas, classified school employees play a vital role in providing for the welfare and safety of students,

Now therefore be it resolved, that the Laytonville Unified School District hereby recognizes and wishes to honor the contribution of classified school employees to quality education in the Laytonville Unified School District; *and* that the Board of Trustees of Laytonville Unified School District hereby declares the week of May 16-22nd as the Classified School Employee Week in the Laytonville Unified School District.

Joan Potter, Superintendent

Calvin Harwood, President

Shannon Ford, Clerk

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Resolution Number 492

Day of the Teacher

Whereas, our teachers play a vital role in preparing young people to be good and productive citizens, and

Whereas, our teachers constantly strive to improve their instructional strategies, and

Whereas, our teachers endeavor to provide a caring and supportive learning environment for each and every child, and

Whereas, teachers represent our hope for the future,

Now therefore be it resolved, that the Board of Trustees of Laytonville Unified School District hereby declares May 11, 2016 to be Day of the Teacher in the Laytonville Unified School District.

Joan Potter, Superintendent

Calvin Harwood, President

Shannon Ford, Clerk

BOARD ACTION ITEM K4

Board Meeting Date: May 5, 2016

Subject: Resolution No. 493 for Participation in Staywell Health Plan JPA

From: Joan Potter, Superintendent

Explanation:

Our district, like most others in the County belongs to a health plan consortium known as the Staywell Health Plan JPA (Joint Powers Agreement). Staywell sets the policies and plan benefits and negotiates with Blue Shield for the member districts. This is the sixth year that Staywell and its Districts are self-funded. This means our own premiums pay for the members' claims, although claims which exceed \$200,000 are paid by a secondary insurance fund.

The attached Resolution No. 493 provides for our district's continued participation in the JPA.

Recommendation:

Adopt Resolution No. 493 for Participation in Staywell Health Plan JPA

Attachments

Resolution No. 493 for Participation in Staywell Health Plan JPA

LAYTONVILLE UNIFIED SCHOOL DISTRICT

Resolution Number 493

STAYWELL HEALTH PLAN JPA

In order to ensure the continued operations of the Staywell Health Plan and to support the participating management unique in this plan;

BE IT RESOLVED that the Board of Education commits itself to support the Staywell JPA by:

1. supporting attendance of (3) representatives to the Staywell Board;
2. enforcing all policies of the JPA in accordance with its by-laws;
3. maintaining the standard Staywell coverage and deductibles in accordance with the current provider contract for all eligible employees;
4. supporting a district wellness committee to address employee wellness.

THIS RESOLUTION WAS ADOPTED at a regular public meeting of the Laytonville Unified School District on May 5, 2016.

AYES:

NOES:

ABSTAIN:

ABSENT:

Attested by: _____
Shannon Ford, Clerk of the Board

Joan Potter, Superintendent

BOARD ACTION ITEM K5

Board Meeting Date: May 5, 2016

Subject: Approval of 2016/17 Instructional Minutes for
Laytonville School District

From: Joan Potter, Superintendent

Explanation:

The State requires minimum instructional minutes for each grade level. Our instructional minutes schedules for 2016-17 are attached.

Recommendation:

Approve the 2016/17 Instructional Minutes Schedules for LES, Spy Rock, Branscomb and LHS.

Attachments

Instructional Minutes Schedules for 2016/17

Laytonville Elementary School Schedule of Instructional Minutes
2016-2017

131 Regular days

49 Minimum days which include: every Tuesday, 8 conference days and 3 other days.

- The conference days are the week of November 14-18th and the week of March 13-17th.
- The other minimum days are 8/24/16, 12/16/16 and 6/8/17.

Kindergarten:

Regular: 8:25 to 1:30
305 minutes – 35 min. lunch = 270 minutes
270 minutes x 180 days = 48,600 minutes (36,000 required)

1st - 3rd:

Regular: 8:25 to 2:40
375 minutes - 35 min. lunch, 30 min. recess = 310 min.
310 minutes x 131 days = 40,610

Minimum: 8:25 to 1:30
305 minutes - 35 min. lunch, 15 min. recess = 255 min.
255 minutes x 49 days = 12,495 minutes

40,610 + 12,495 = 53,105 (50,400 required)

4th - 5th:

Regular: 8:25 to 2:40
375 minutes – 35 min. lunch, 15 min. recess = 325 min.
325 minutes x 131 days = 42,575 minutes

Minimum: 8:25 - 1:30
305 minutes - 35 min. lunch, 15 min. recess = 255 min.
255 minutes x 49 days = 12,495 minutes

42,575 + 12,495 = 55,070 minutes (54,000 required)

6th - 8th:

Regular: 8:25 to 2:45
380 minutes - 38 min. lunch, 18 min. recess = 324 min.
324 minutes x 131 days = 42,444 minutes

Minimum: 8:25 to 1:30
305 minutes - 38 min. lunch, 18 min. recess = 249 min.
249 minutes x 49 days = 12,201 minutes

42,444 + 12,201 = 54,645 minutes (54,000 required)

Spy Rock Schedule of Instructional Minutes
2016-2017

Kindergarten:

Regular: 9:00 to 1:30
270 minutes – 30 min. lunch, = 240 minutes
240 min. x 180 days = 43,200 min. (36,000 required)

1st - 3rd:

Regular: 9:00 to 3:15
375 minutes - 30 min. lunch, 30 min. recess = 315 min.
315 minutes x 131 days = 41,265 min.

Minimum: 9:00-1:30
270 minutes - 30 min. lunch, 30 min. recess = 210 min.
210 minutes x 49 days = 10,290 minutes

41,265 + 10,290 = 51,555 minutes (50,400 required)

4th - 6th:

Regular: 9:00 to 3:15
375 minutes - 30 min. lunch, 15 min. recess = 330 min.
330 minutes x 131 days = 43,230 min.

Minimum: 9:00-1:30
270 minutes - 30 min. lunch, 15 min. recess = 225 min.
225 minutes x 49 days = 11,025 minutes

43,230 + 11,025 = 54,255 minutes (54,000 required)

Branscomb Schedule of Instructional Minutes
2016-2017

131 Regular Days, 49 Minimum Days

Kindergarten:

Regular: 8:30 to 1:30
300 min. – 45 min. lunch = 255 min.
255 min. x 180 days = 45,900 min. (36,000 required)

1st – 3rd:

Regular: 8:30 to 2:45
375 minutes - 45 min. lunch, 25 min. recess = 305 min.
305 minutes x 131 days = 39,955

Minimum: 8:30 to 1:30
300 minutes - 45 min. lunch, 15 min. recess = 240 min.
240 minutes x 49 days = 11,760 minutes

39,955 + 11,760 = 51,715 minutes
(50,400 required)

Laytonville High School Minutes Schedule 2016/17

**Monday, Wednesday, Thursday, Friday
Schedule
3:30 Day**

1 st Period	8:10-9:01	51 min
Passing	9:01-9:06	5
2 nd Period	9:06-9:57	51
BREAK	9:57-10:07	10
Passing	10:07-10:12	5
3 rd Period	10:12-11:03	51
Passing	11:03-11:08	5
4 th Period	11:08-11:59	51
LUNCH	11:59-12:39	40
Passing	12:39-12:44	5
5 th Period	12:44-1:35	51
Passing	1:35-1:40	5
6 th Period	1:40-2:31	51
Passing	2:31-2:36	5
7 th Period	2:36-3:30	54
		390

**Tuesday/Minimum Day Schedule
1:45 Day**

1 st Period	8:10-8:47	37 min
Passing	8:47-8:52	5
2 nd Period	8:52-9:29	37
BREAK	9:29-9:39	10
Passing	9:39-9:44	5
3 rd Period	9:44-10:20	36
Passing	10:20-10:25	5
4 th Period	10:25-11:02	37
Passing	11:02-11:07	5
5 th Period	11:07-11:44	37
LUNCH	11:44-12:22	38
Passing	12:22-12:27	5
6 th Period	12:27-1:03	36
Passing	1:03-1:08	5
7 th Period	1:08-1:45	54
		287

Finals Schedule 2:30 Day

Final	8:10-9:00	50 min
Passing	9:00-9:05	5
Final	9:05-10:50	105
BREAK	10:50-11:00	10
Passing	11:00-11:05	5
Final	11:05-12:05	60
LUNCH	12:05-12:45	40
Passing	12:45-12:50	5
Final	12:50-2:30	100
		330

**PM Activity Schedule
3:30 Day**

1 st Period	8:10-8:57	47 min
Passing	8:57-9:02	5
2 nd Period	9:02-9:49	47
BREAK	9:49-9:59	10
Passing	9:59-10:04	5
3 rd Period	10:04-10:51	47
Passing	10:51-10:56	5
4 th Period	10:56-11:43	47
LUNCH	11:43-12:23	40
Passing	12:23-12:28	5
5 th Period	12:28-1:15	47
Passing	1:15-1:20	5
6 th Period	1:20-2:07	47
Passing	2:07-2:12	5
7 th Period	2:12-3:00	48
Activity	3:00-3:30	30
		390

AM Activity Schedule**3:30 Day**

1 st Period	8:10-8:57	47 min
Passing	8:57-9:02	5
2 nd Period	9:02-9:49	47
BREAK	9:49-9:59	10
Passing	9:59-10:04	5
3 rd Period	10:04-10:51	47
Passing	10:51-10:56	5
4 th Period	10:56-11:43	47
Activity	11:43-12:13	30
Lunch	12:13-12:53	40
Passing	12:53-12:58	5
5 th Period	12:58-1:45	47
Passing	1:45-1:50	5
6 th Period	1:50-2:37	47
Passing	2:37-2:42	5
7 th Period	2:42-3:30	48
		390

Minimum Day Dates:**Parent Teacher Conferences**

November 16, 17, 18th 2016

April 5, 6, 7th 2017**Finals**January 18, 19th 2017June 6, 7th 2017**Every Tuesday**

3:30 Days = 125 48,750 minutes

3:30 AM Activity = 5 1,800 minutes

3:30 PM Activity = 1 360 minutes

1:45 Days = 45 12,915 minutes

2:30 Days = 4 1,320 minutes**Total Days = 180 65,145 minutes**

Total minutes required by Ed Code = 64,800

Excess Minutes: 345

BOARD DISCUSSION/ACTION ITEM L1

Board Meeting Date: May 5, 2016

Subject: BP 3515 for Reporting of Crimes, First Reading

From: Joan Potter, Superintendent

Explanation:

The current BP 3515 is outdated and needs to reflect current laws/procedures.

Recommendation:

Review the attached BP 3515 and bring back to the June Board Meeting for a second reading and approval

Attachments:

Proposed BP 3515 for Reporting of Crimes

BOARD DISCUSSION/ACTION ITEM L2

Board Meeting Date: May 5, 2016

Subject: BP 3516 for Emergencies and Disaster Preparedness Plan,
First Reading

From: Joan Potter, Superintendent

Explanation:

The current BP 3516 is outdated and needs to reflect current laws/procedures.

Recommendation:

Review the attached BP 3516 and bring back to the June Board Meeting for a second reading and approval

Attachments:

Proposed BP 3516 for Emergencies and Disaster Preparedness Plan

BOARD DISCUSSION/ACTION ITEM L3

Board Meeting Date: May 5, 2016

Subject: Food Service Increase in Breakfast/Lunch Prices

From: Joan Potter, Superintendent

Explanation:

We need to increase the amount we charge for both breakfast and lunch in order to be in compliance with state and federal procedures and to cover out food service expenses more effectively. Lunch prices would increase to \$2.60 and breakfast prices would increase to \$1.85 for the 2016/17 school year. Also, we must raise the price of adult lunch to \$3.10 because it must remain \$.50 higher than student lunch.

Recommendation:

- 1) Approve the increase in price for student breakfast from \$1.75 to \$1.85 for 2016/17 and student lunch from \$2.50 to \$2.60 for 2016/17 school year.
- 2) Approve the increase in Adult lunch from \$3.00 to \$3.10 for 2016/17 school year.

Attachments:

None

Laytonville Unified School District
May 7, 2015

BOARD DISCUSSION/ACTION ITEM L4

Board Meeting Date: May 5, 2016

Subject: PUBLIC HEARING: Comprehensive School Safety Plan

From: Joan Potter, Superintendent

Explanation:

Each school district and county office of education is responsible for the overall development of all school safety plans for its schools operating kindergarten or any of grades 1 to 12, inclusive. The Laytonville Unified School District Comprehensive Safety Plans bring together all of the elements of school safety to help meet our goal of providing a safe environment, both physical and social/emotional, that is conducive to learning. School districts are required to conduct a Public Hearing prior to approval of school site safety plans.

Recommendation

Conduct a Public Hearing

Attachments

LES Comprehensive School Safety Plan

LHS Comprehensive School Safety Plan

BOARD DISCUSSION/ACTION ITEM L5

Board Meeting Date: May 5, 2016
Subject: Comprehensive School Safety Plan
From: Joan Potter, Superintendent

Explanation:

The Comprehensive School Safety Plans have been developed and reviewed by each school Site Council and the District Advisory Committee.

Recommendation

Approve both the LES and LHS Comprehensive School Safety Plan

Attachments

LES Comprehensive School Safety Plan
LHS Comprehensive School Safety Plan

BOARD INFORMATION ITEM M1

Board Meeting Date: May 5, 2016
Subject: Facilities Report
From: Joan Potter, Superintendent

Explanation:

Don Alameida will provide an update on the status of the building project.