

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF JUNE 2, 2016**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on June 2, 2016. Board President Calvin Harwood called the meeting to order at 6:04 pm.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Shannon Ford, Tina Tineo, Shelagh Deveney and Meagen Hedley.  
Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.  
Student Representative: Harmony Hardwick & Zane Elizondo

**B. PUBLIC INPUT re CLOSED SESSION ITEMS:** No public input regarding closed session items.

**C. CLOSED SESSION AGENDA:**

CS-1: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
*(No Additional Information Required)*

CS-2: CONFERENCE WITH LABOR NEGOTIATOR:

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: LVTA

CS-3: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
*Significant exposure to litigation pursuant to subdivision (b) of Government  
Code Section 54956.9*

**D. ANNOUNCEMENTS FROM CLOSED SESSION:** Board President Calvin Harwood announced that the Board approved Closed Session Item CS-1 to allow a seven week leave of absence to Alex Saxon, pending an MOU with LVTA.

**E. PATRIOTIC OBSERVANCE:** Board President Calvin Harwood led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda by Meagen Hedley, seconded by Tina Tineo, unanimously approved with a 5-0 vote.

**G. CORRESPONDENCE:**

1. Letter from Warren Galletti regarding 3<sup>rd</sup> Quarter Williams Report
2. Letter from Becky Jeffries regarding Review of 2015/16 Second Interim Budget

**H. PUBLIC INPUT:** None

**I. REPORTS AND COMMENTS:**

### Superintendent's Report:

Mrs. Potter began by reminding everyone that Scholarship Night is June 8<sup>th</sup> at 7:00 pm, LMS Graduation will be in the Gym on Thursday June 9<sup>th</sup> at 7:00 pm and High School Graduation is on Friday June 10<sup>th</sup> at 7:00 pm. Next, Mrs. Potter talked about how hard the Maintenance staff has been working on keeping up the grounds and getting ready for the building project and that teachers are busy packing up their classrooms. Next, Mrs. Potter shared with the Board a very exciting opportunity sponsored by Sonoma State University that provides training for science teachers and also offer follow-up trainings. This training is offered through a STEM Grant and is fully funded by Sonoma State. Lastly, Mrs. Potter thanked Harmony for being a wonderful Student Representative and wished her luck at UC Santa Cruz.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA - None	CSEA

### **J. ACTION: CONSENT AGENDA**

- **Motion** to accept the Consent Agenda by Shelagh Deveney, seconded by Shannon Ford, unanimously approved with a 5-0 vote.

### **K. ACTION:**

#### K.1. Students of the Month

- Mr. Henry presented the Student of the Month, Nick Scarberry for Laytonville High School and had him introduce his family.
- **Motion** to recognize Nick Scarberry as the Student of the Month by Meagen Hedley, seconded Tina Tineo, unanimously approved with a 5-0 vote.

#### K.2. Resolution No. 496 & No. 497 for Honoring Retirees

- Two dedicated and loyal employees will have retired from the district by the end of this school year. Between the two of them, they have provided 40 years of education to our students. We will miss them.
- **Motion** to adopt Resolution No. 496 & No. 497 for Honoring Retirees by Tina Tineo, seconded by Shannon Ford, unanimously approved with a 5-0 vote.

#### K.3. Beginning Teacher Support and Assessment Program

- LUSD has had 10 beginning teachers/teacher interns and 7 support providers participate in the BTSA/PAR program during the 2015/16 school year.
- The following is a brief description of the BTSA program from the BTSA website:
  - "BTSA Induction, an acronym for "Beginning Teacher Support and Assessment" Induction, is a state-funded program co-sponsored by the California Department of Education (CDE) and the Commission on Teacher Credentialing (CTC).
- The program engages preliminary credentialed teachers in a job-embedded formative assessment system of support and professional growth to fulfill the requirements for the California Clear Multiple Subjects, Single Subject, and Education Specialist credentials.

BTSA Induction programs are locally designed and implemented in accordance with the Standards of Quality and Effectiveness for Professional Teacher Induction Programs and aligned to the California Standards for the Teaching Profession.”

- Maggie Agnew, Jason Walczak, Shayla Workman, Mary Joens-Poulton, Garnet Empyrion, Kat David and Sara Gamble have completed year 2 of the program and now have their clear credentials. Congratulations to these teachers and a thank you to their support providers.
- **Motion** to recognize the teachers for their commitment and dedication to participating in teacher support programs in order to provide exemplary programs to our students by Shannon Ford, seconded by Tina Tineo, unanimously approved with a 5-0 vote.

#### K.4. State Science Fair Participant Recognition

- Ms. Stange shared that two students, Mariah Cox and Sadie Howard, competed in the State Science Fair on behalf of Laytonville Elementary School. Mariah presented her project to the Board.
- **Motion** to recognize Mariah Cox and Sadie Howard for competing in the State Science Fair by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.

#### K.5. Approval of Board Action Calendar 2016/17

- The 2016/17 Board Action Calendar was reviewed for approval. This calendar evolves throughout the year. Its purpose is to keep us on track with Board business and to provide an overview of future meetings.
- **Motion** to approve the 2016/17 Board Action Calendar by Shannon Ford, seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.

### **L. DISCUSSION / ACTION:**

#### L.1. Public Hearing: Draft LCAP

- One of the requirements of the Local Control Accountability Plan is for the governing board to conduct a public hearing prior to the adoption of the plan. The purpose of the meeting is to provide time for the district to share information regarding the spending plan for the upcoming year and to give the public an opportunity to give the district recommendations and comments regarding the draft plan. The public will also have the opportunity to submit written comments regarding the LCAP. A letter may be submitted to the District and the Superintendent will respond in writing to all written comments received by June 12, 2016. To date, the district has not received any written comments though a lot of verbal recommendations have been made to the district and have been incorporated in to the draft plan.
- The public hearing was opened.
- No input from the public.
- The public hearing was closed.

#### L.2. Public Hearing: Proposed Budget for 2016/17

- Implementation of the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP) regulations require separate public hearings for the LCAP and budget. The regulations require that the public hearing for the budget be held at the same meeting as the public hearing for the LCAP. This requires a change to the process of holding the budget public hearing and adoption at the same meeting as we have done in the past. The new regulations require an earlier preparation of the budget. The 2016/2017 proposed budget may be modified at the Board's discretion and/or to include changes made to the draft LCAP. Such modification and other corrections to the budget would be reflected in the June 23, 2016 budget review and adoption.
- The public Hearing was opened.
- No input from the public.
- The public hearing was closed.

#### L.3. Single School Plan for Student Achievement (SPSA) Review and Revision

- Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SPSA's for next year have been revised by staff and the Site Councils. Mr. Henry and Ms. Stange reviewed their Single School Plans for Student Achievement for the Board.
- **Motion** to approve the LHS and LEMS Single School Plan for Student Achievement by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

#### L.4. BP 3515 for Reporting of Crimes, Second Reading/Approval

- At last month's meeting the Board reviewed the proposed BP 3515.
- **Motion** to approve the BP 3515 by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

#### L.5. BP 3516 for Emergencies and Disaster Preparedness Plan, Second Reading/Approval

- At last month's meeting the Board reviewed the proposed BP 3516.
- **Motion** to approve the BP 3516 by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.

#### L.6. Literature Book Adoption Review

- Ms. David is proposing the adoption of the following books for grades 6th-8th.
  - The Chosen, Chaim Potok, 1967
  - Till We Have Faces, C.S. Lewis, 1984
- **Motion** to adopt the following core literature books by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 5-0 vote.

#### L.7. Ratifying MOU with CSEA

- Mrs. Potter has met with CSEA regarding a new evaluation tool to be implemented in 2016/17.
- **Motion** to ratify the CSEA Contract to include MOU dated March 2016 with CSEA by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

L.8. MOU with Mendocino County Youth Project

- Mendocino County Youth Project has contacted Mrs. Potter regarding an MOU with them that would enhance some of the services we receive from them.
- **Motion** to approve the MOU with Mendocino County Youth Project by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.

**M. INFORMATION ITEMS:**

M.1. Title VII Indian Ed. Formula Grant Application

- Mr. Henry presented information regarding the Title VII Indian Ed. Formula Grant Application.

M.2. Facilities Report

- Don Alameida provided an update on the status of the building project.

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:**

**COMMENTS FROM THE BOARD:** All of the Board members congratulated Harmony on her upcoming graduation and moving on to UC Santa Cruz in the Fall. They also welcomed Zane Elizondo, the new Student Body President.

**P. ADJOURNMENT:**

**Motion** to adjourn the meeting by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 5-0 vote. The meeting was adjourned at 9:00 pm. The next regular meeting will be held on June 23, 2016.

Respectfully submitted,

Adopted as Final  
June 23, 2016

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Joan Viada Potter  
Secretary to the Board

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Shannon Ford  
Clerk of the Board