

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF JANUARY 14, 2016**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on January 14, 2016. Board President Calvin Harwood called the meeting to order at 6:13 p.m.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Shannon Ford, Meagen Hedley, Shelagh Deveney

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Harmony Hardwick

**B. PUBLIC INPUT re CLOSED SESSION ITEMS:**

**C. CLOSED SESSION AGENDA:**

CS-1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

*(No Additional Information Required)*

CS-2: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

*Significant exposure to litigation pursuant to subdivision (b) of Government  
Code Section 54956.9*

**D. ANNOUNCEMENTS FROM CLOSED SESSION:** Board President announced that no action was taken in Closed Session.

**E. PATRIOTIC OBSERVANCE:** Calvin Harwood led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda by Shannon Ford, Seconded by Meagen Headley, unanimously approved with a 4-0 vote.

**G. CORRESPONDENCE:** None

**H. PUBLIC INPUT:** None.

**I. REPORTS AND COMMENTS:**

Superintendent's Report:

Mrs. Potter shared that MCOE is hosting a training for new trustees to learn about the Brown Act. Following this training is a meeting about the LCAP and how Board members and school officials fit into the process. Next, Mrs. Potter shared that she has been working with Mr. Henry and some of the Career Ed Tech teachers on a grant to get more funding into career technical education. The state is trying to put more money into the smaller school districts.

The following reports were given:

Elementary Principal

LES/LMS Site Council

Student Representative

High School Principal

LHS Site Council

LVTA

Healthy Start

DAC-None

CSEA

## **J. ACTION: CONSENT AGENDA**

- **Motion** to accept the Consent Agenda by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

## **K. ACTION:**

### K.1. Administration of Oath of Office

- Incumbent Shannon Ford signed on for another term.
- Mrs. Potter administered the Oath of Office and the Board welcomed the return of Shannon Ford.

### K.2. Student of the Month

- Mr. Henry presented the Student of the Month, Sarah Felton and asked her to introduce her families
- **Motion** to recognize Sarah Felton as the Student of the Month by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

### K.3. Employee Recognition Award

- Twice a year the Board of Trustees receives recommendations for the Board's Employee Recognition Awards. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.
- The Board was very pleased to present this year's Employee Recognition Award to Kathy Workman
- **Motion** to adopt Resolution No 487 for the Employee Recognition Award and recognize the recipient by Shannon Ford, seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

## **L. DISCUSSION / ACTION:**

### L.1. Revised BP 5141.21 (a) and AR 5141.21 (a) for Administering Medication and Monitoring Health Conditions, Second Reading/Approval

- Last month the board was presented with the District's current BP 5141.21 (a) and AR 5141.21 (a) and a sample with proposed changes. Mrs. Potter revised the sample to include the recommended changes.
- **Motion** to adopt the revised BP 5141.21 (a) and AR 5141.21 (a) by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

### L.2. Public Hearing: Educator Effectiveness Block Grant

- The 2015-16 California Budget Acts includes funding for the Educator Effectiveness Block Grant. Laytonville Unified School District will be receiving \$40,285. Districts are

Laytonville Unified School District

February 4, 2016

required to invest these funds in professional development opportunities that improve the instructional capacity of teachers, the leadership capacity of administrators & the teaching & learning cultures of California schools.

- The Public Hearing was opened
- No input from the public
- The Public Hearing was closed

**M. INFORMATION ITEMS:**

M.1. AYP Report

- Mrs. Potter shared the results of the 2014 AYP Report.

M.2. Facilities Update

- Don Alameida provided us with an update on the Elementary project.

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None**

**O. COMMENTS FROM THE BOARD:** Shannon is happy to be on the board for another 4 years. Calvin is happy Shannon is here for another 4 years. Joanie reminded Harmony to make sure everyone brings their maroon shirts to the Mock Trial competition.

**P. ADJOURNMENT:**

**Motion** to adjourn the meeting by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 4-0 vote. The meeting was adjourned at 7:40 p.m. The next regular meeting will be held on February 4, 2016.

Respectfully submitted,

Adopted as Final  
February 4, 2016

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Joan Viada Potter  
Secretary to the Board

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Shannon Ford  
Clerk of the Board



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**PERSONNEL ASSIGNMENT ORDER #7 2015/16**

February 4, 2016

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>			
Grant, Daniel	6/7/8 <sup>th</sup> PE/Life Skills Teacher		
Baize, Shawn	Resource Specialist		
Lawrence, Dale	LHS ISOP Teacher		
Gunther, Sharon	0.6 FTE 2 <sup>nd</sup> Grade Job Share		

Certificated Resignation

Certificated Layoff

Certificated Leave of Absence

Certificated Transfer

Classified Appointment

Classified/Confidential Appointment

Classified/Confidential Resignation

Classified/Confidential Reduction

Classified Transfer

Classified Resignation/Retirement

Classified Termination

Classified Layoff

Coaching Positions



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**REVOLVING CASH FUND #7 2015/16**

February 4, 2016

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
None				





**LAYTONVILLE UNIFIED SCHOOL DISTRICT****WARRANT LIST**

February 4, 2016

APY250 H.02.09

DISTRICT: 48 LAYTONVILLE UNIFIED  
BATCH: 0025 JBMENDOCINO COUNTY SCHOOLS  
COMMERCIAL WARRANT REGISTER  
FOR WARRANTS DATED 01/07/2016

01/06/16 PAGE 1

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FU RESO P OBJE SCH GOAL FUNC DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
16758881	000247/	ACSA				
		PO-020466	1. 01-0000-0-5200-001-0000-7100-0000		REG ID 88163905 JOAN POTTER	545.00
			WARRANT TOTAL			\$545.00
16758882	005381/	ADVANCED SECURITY SYSTEMS				
		PO-020199	1. 01-0000-0-5800-001-0000-8300-0000		324072	142.50
			WARRANT TOTAL			\$142.50
16758883	006046/	ALAMEIDA ARCHITECTURE				
		PO-020341	1. 21-0000-0-6200-001-0000-8500-0000		LUSD 02-10	21,334.10
			WARRANT TOTAL			\$21,334.10
16758884	005277/	AMAZON				
		PO-020312	1. 01-3550-0-4300-003-7110-1000-0000		177128511583	24.95
			1. 01-3550-0-4300-003-7110-1000-0000		VARIOUS	500.05
		PO-020314	1. 01-0000-0-4300-003-1110-1000-0000		247953449503	13.54
			1. 01-0000-0-4300-003-1110-1000-0000		247954698188	68.23
		PO-020364	1. 01-0811-0-4300-001-0000-3140-0000		108612847857	23.57
		PO-020365	1. 01-0000-0-4300-001-0000-2430-0000		247953449503	45.19
		PO-020391	1. 01-0000-0-4300-002-1110-1000-0000		108612847857	37.56
		PO-020426	1. 01-0635-0-4300-003-1110-1000-0000		VARIOUS	692.44
			WARRANT TOTAL			\$1,405.53
16758885	004822/	AMSTERDAM PRINTING AND LITHO				
		PO-020226	1. 01-0000-0-4300-002-1110-1000-0000		5025949	386.40
			1. 01-0000-0-4300-002-1110-1000-0000		5025949	53.18
			WARRANT TOTAL			\$439.58
16758886	005942/	ANGELA AVILA				
		PV-160097	01-0000-0-4300-002-1110-1000-2662		REIMBURSEMENT	35.00
			WARRANT TOTAL			\$35.00
16758887	005196/	BLICK ART MATERIALS				
		PO-020406	1. 01-0000-0-4300-003-1110-1000-6000		5402325	42.42

			WARRANT TOTAL		\$42.42
16758888	000231/	BLUE SHIELD OF CALIFORNIA			
		PO-020196 1. 01-0000-0-9514-000-0000-0000-0000	W00514241005		3,156.45
		WARRANT TOTAL			\$3,156.45
16758889	003381/	SUE CARBERRY			
		PV-160103 01-0000-0-4300-001-0000-8200-0000	REIMBURSEMENT		12.99
		01-0000-0-4300-003-1110-1000-3000	REIMBURSEMENT		56.13
		WARRANT TOTAL			\$69.12
16758890	004658/	CARPET ONE			
		PO-020464 1. 01-0000-0-5600-001-0000-8200-0000	CG503603		190.00
		WARRANT TOTAL			\$190.00
16758891	005991/	IRA CAUGHRON III			
		PV-160098 01-0740-0-5800-001-7110-3600-0000	MILE. REIMBURSE. 12/14-12/17		324.30
		WARRANT TOTAL			\$324.30
16758892	001804/	CDE			
		PO-020463 1. 13-5310-0-4700-001-0000-3700-0000	16 SF-19874		132.60
		WARRANT TOTAL			\$132.60
16758893	000039/	CHEVRON BUSINESS CARD SERVICES			
		PO-020213 1. 01-0000-0-4361-001-0000-8110-0000	ACCT. 7898860577		148.74
		PO-020276 1. 01-0740-0-4361-001-0000-3600-0000	ACCT. 7898860577		656.82
		WARRANT TOTAL			\$805.56
16758894	005945/	CHRISTY WHITE			
		PO-020195 1. 01-0000-0-5801-001-0000-7110-0000	12618		6,975.00
		WARRANT TOTAL			\$6,975.00
16758895	001793/	CLOVER STORNETTA FARMS INC.			
		PO-020274 1. 13-5310-0-4700-001-0000-3700-0000	100389590, 100392494		209.62
		WARRANT TOTAL			\$209.62
16758896	003373/	DISCOUNT SCHOOL SUPPLY			
		PO-020372 1. 12-6105-0-4300-002-7110-1000-0000	D21970160102		213.66
		PO-020429 1. 01-0000-0-4300-002-1110-1000-0000	D22005200102		189.67
		WARRANT TOTAL			\$403.33
16758897	003353/	ENVIRONMENTAL HEALTH			
		PO-020461 1. 13-5310-0-5800-001-0000-3700-0000	EH29537		443.00
		1. 13-5310-0-5800-001-0000-3700-0000	EH29541		317.00
		1. 13-5310-0-5800-001-0000-3700-0000	EH29546		182.00
		PO-020468 1. 01-0740-0-5800-001-0000-3600-0000	EH28951		1,383.00
		WARRANT TOTAL			\$2,325.00
16758898	005362/	FERRELLGAS			
		PO-020293 1. 01-0000-0-5520-001-0000-8200-0000	1089959027,46850,59030,2,70228		1,090.39
		1. 01-0000-0-5520-001-0000-8200-0000	1090063404, 06, 7270		805.84
		2. 01-9010-0-5520-001-0000-8200-5375	1090063408		168.19
		WARRANT TOTAL			\$2,064.42

16758899	005408/	TIM HENRY				
		PV-160099	01-0000-0-4300-003-1110-1000-3000	REIMBURSEMENT		67.23
			WARRANT TOTAL			\$67.23
16758900	002503/	DENNIS HOGAN				
		PV-160100	01-0000-0-4300-003-1110-1000-0000	REIMBURSEMENT		38.23
			WARRANT TOTAL			\$38.23
16758901	005749/	KELLEY AUTOMOTIVE				
		PO-020339	1. 01-0740-0-5600-001-0000-3600-0000	BUS #5		180.00
			WARRANT TOTAL			\$180.00
16758902	004358/	BETTE LOFLIN				
		PV-160101	01-0000-0-5200-001-0000-7200-0000	REIMBURSEMENT		56.35
			WARRANT TOTAL			\$56.35
16758903	000061/	LONG VALLEY LUMBER				
		PO-020094	1. 01-0000-0-4300-003-1110-1000-0000	93990: ACCT. 1273		140.98
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			WARRANT TOTAL			\$140.98
16758904	003136/	MATHESON TRI-GAS INC				
		PO-020261	1. 01-0740-0-5600-001-0000-3600-0000	12583248		42.59
			WARRANT TOTAL			\$42.59
16758905	004464/	MENDOCINO COMMUNITY NETWORK				
		PO-020329	1. 01-0000-0-5901-001-1110-1000-0000	1616821, 22: ACCT. 3336		2.00
			WARRANT TOTAL			\$2.00
16758906	000124/	PACIFIC GAS & ELECTRIC				
		PO-020201	1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 0991326276-3		8,910.72
			1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 5075063012-6		59.15
			2. 01-9010-0-5510-001-0000-8200-5375	ACCT. 7979025834-1		176.81
			WARRANT TOTAL			\$9,146.68
16758907	001830/	PENNY'S TROPHIES AND GIFTS				
		PO-020469	1. 01-0000-0-4300-001-0000-7110-0000	1685		23.73
			WARRANT TOTAL			\$23.73
16758908	006106/	PLATT				
		PO-020460	1. 01-8150-0-4300-001-0000-8110-0000	1099255		281.13
			WARRANT TOTAL			\$281.13
16758909	001308/	JOAN POTTER				
		PV-160102	01-0000-0-4300-003-1110-1000-3000	REIMBURSEMENT		76.60
		PV-160104	01-0000-0-5200-001-0000-7100-0000	REIMBURSEMENT		62.33
			WARRANT TOTAL			\$138.93
16758910	006122/	READ IT ONCE AGAIN				
		PO-020430	1. 01-3310-0-4300-001-5770-1120-0000	2776		55.00
			WARRANT TOTAL			\$55.00
16758911	005513/	REDWOOD EMPIRE OFFICIALS				
		PO-020465	2. 01-1100-0-5800-003-1110-4200-0000	LHS BASKETBALL		3,176.00
			1. 01-1100-0-5800-004-1110-4200-0000	LMS VOLLEYBALL		320.00

			WARRANT TOTAL	\$3,496.00
16758912	002696/	RITCHIES FOOD SERVICE		
		PO-020295 1. 13-5310-0-4700-001-0000-3700-0000	415040, 066515	215.82
		WARRANT TOTAL		\$215.82
16758913	005065/	SAN FRANCISCO SHAKESPEARE		
		PO-020317 1. 01-0079-0-5800-001-1110-1000-0000	ACCT. 9699, BOOKING 10574	729.00
		WARRANT TOTAL		\$729.00
16758914	000018/	SCHOOL SPECIALTY		
		PO-020373 1. 01-0000-0-4300-002-1110-1000-0000	208115601035	64.02
		WARRANT TOTAL		\$64.02
16758915	005987/	MARBRY SIPILA		
		PO-020296 1. 13-5310-0-4700-001-0000-3700-0000	285651	54.00
		WARRANT TOTAL		\$54.00
16758916	003078/	SOLID WASTE OF WILLITS		
		PO-020202 1. 01-0000-0-5540-001-0000-8200-0000	275	801.41
		WARRANT TOTAL		\$801.41
16758917	002582/	SPORT & CYCLE		
		PO-020375 1. 01-0000-0-4300-002-1110-4200-0000	200972	735.07
		WARRANT TOTAL		\$735.07
16758918	005340/	SPRINT		
		PO-020247 1. 01-0000-0-5903-001-0000-7200-0000	CUST. #684494950	19.33
		1. 01-0000-0-5903-001-0000-7200-0000	CUST. #924289408	132.88
		2. 01-0811-0-5903-001-0000-2100-0000	CUST. #924289408	26.58
		WARRANT TOTAL		\$178.79
16758919	006054/	SUNBURST DIGITAL INC.		
		PO-020322 1. 01-0000-0-4300-007-1110-1000-0000	INV116113	180.00
		WARRANT TOTAL		\$180.00
16758920	003434/	SYSCO FD SCVS OF SAN FRANCISCO		
		PO-020297 1. 13-5310-0-4700-001-0000-3700-0000	512140448	2,254.94
		WARRANT TOTAL		\$2,254.94
16758921	000043/	VERIZON CALIFORNIA		
		PO-020286 1. 01-0000-0-5903-001-0000-7200-0000	707-984-8569	106.96
		PO-020381 1. 01-0000-0-5903-001-0000-7200-0000	VARIOUS	453.54
		1. 01-0000-0-5903-001-0000-7200-0000	707-984-6904	48.98
		2. 01-0811-0-5903-001-0000-2100-0000	707-984-8089	120.91
		WARRANT TOTAL		\$730.39
16758922	006063/	VERIZON WIRELESS		
		PO-020211 1. 01-0000-0-5800-001-1110-1000-0000	9756726892	76.02
		WARRANT TOTAL		\$76.02
16758923	001370/	WEATHERTOP NURSERY		
		PO-020298 2. 01-9010-0-4300-003-1110-1000-5870	ACCT. 40	128.13
		WARRANT TOTAL		\$128.13
16758924	004932/	WILLITS PUMP SERVICE		
		PO-020467 1. 01-8150-0-5600-001-0000-8110-0000	600292	344.30
		WARRANT TOTAL		\$344.30
*** BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS: 44	TOTAL AMOUNT OF WARRANTS: \$60,760.27*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS: 44	TOTAL AMOUNT OF WARRANTS: \$60,760.27*

DISTRICT: 48 LAYTONVILLE UNIFIED  
BATCH: 0026 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
16759590	003188/	ALPHA ANALYTICAL LAB INC											
		✓PO-020476	1.	01-8150-0-5800-001-0000-8110-0000								6010993-LAYUSD	296.00
		WARRANT TOTAL											\$296.00
16759591	006184/	BELNICK INC.											
		✓PO-020377	1.	01-0000-0-4300-001-1110-1000-0000								INV-2872656	215.92
			1.	01-0000-0-4300-001-1110-1000-0000								INV-2872656	29.28
		WARRANT TOTAL											\$245.20
16759592	005991/	IRA CAUGHRON III											
		✓PV-160105		01-0740-0-5800-001-7110-3600-0000								1/4-1/8 MILE. REIMBURSEMENT	507.60
		WARRANT TOTAL											\$507.60
16759593	001793/	CLOVER STORNETTA FARMS INC.											
		✓PO-020274	1.	13-5310-0-4700-001-0000-3700-0000								100392496, 100404127	457.07
		WARRANT TOTAL											\$457.07
16759594	006128/	EEL RIVER FUELS INC.											
		✓PO-020479	1.	01-0740-0-4361-001-0000-3600-0000								456499	15,466.50
		WARRANT TOTAL											\$15,466.50
16759595	005362/	✓FERRELLGAS											
		PO-020293	1.	01-0000-0-5520-001-0000-8200-0000								1089970228, 1090244510-14	1,925.03
		WARRANT TOTAL											\$1,925.03
16759596	000063/	GEIGER'S LONG VALLEY MARKET											
		✓PO-020361	1.	01-6012-0-4300-002-1110-4100-0000								1347: ACCT. 1221	8.99
		✓PO-020398	1.	01-0635-0-4300-003-1110-1000-0000								ACCT. 1207	171.68
			1.	01-0635-0-4300-003-1110-1000-0000								ACCT. 1221	16.26
		✓PO-020480	1.	01-0000-0-4300-003-1110-1000-0030								ACCT. 1221	52.83
		WARRANT TOTAL											\$249.76
16759597	006174/	✓LINDSAY HANSEN											
		PV-160106		01-0000-0-4300-003-1110-1000-0000								REIMBURSEMENT	175.15
		WARRANT TOTAL											\$175.15
16759598	002503/	DENNIS HOGAN											
		✓PV-160107		01-0000-0-4300-001-1110-1000-0000								REIMBURSEMENT	1,157.85
		WARRANT TOTAL											\$1,157.85
16759599	005254/	LAYTONVILLE'S HEALTHY START											
		✓PO-020474	1.	01-6012-0-5800-002-1110-4100-0000								7/15-1/5/16	13,153.95
		WARRANT TOTAL											\$13,153.95
16759600	005891/	LONG VALLEY AUTO SUPPLY											
		✓PO-020294	1.	01-0740-0-4364-001-0000-3600-0000								96580, 97837	165.95
		WARRANT TOTAL											\$165.95

16759601	000061/	LONG VALLEY LUMBER			
	✓ PO-020094	1. 01-0000-0-4300-003-1110-1000-0000	ACCT. 1276		13.78
	✓ PO-020260	1. 01-8150-0-4300-001-0000-8110-0000	ACCT. 1273		84.83
		WARRANT TOTAL			\$98.61
16759602	004464/	MENDOCINO COMMUNITY NETWORK			
	✓ PO-020329	1. 01-0000-0-5901-001-1110-1000-0000	1613272, 1620820, 1628324		3.00
		WARRANT TOTAL			\$3.00
16759603	000240/	MENDOCINO COUNTY OBSERVER			
	✓ PO-020335	1. 01-0000-0-5811-001-0000-7400-0000	ADS		68.00
	✓ PO-020470	4. 01-0000-0-4300-001-0000-7200-0000	1 YR. SUB. 2/16 LUSD		30.00
		3. 01-0000-0-4300-002-0000-2700-0000	1 YR. SUB. 3/16 LES		30.00
		2. 01-0000-0-4300-003-1110-1000-0000	1 YR. SUB. 1/16 LHS		30.00
		1. 13-5310-0-5800-001-0000-3700-0000	FREE AND REDUCED NOTICE		130.00
		WARRANT TOTAL			\$288.00
16759604	005128/	SCHOLASTIC BOOK FAIRS-13			
	✓ PO-020473	1. 01-0000-0-4300-002-1110-1000-2111	W3466805BF		3,494.71
		WARRANT TOTAL			\$3,494.71
16759605	002862/	SONOMA CTY. OFFICE OF ED.			
	✓ PO-020475	1. 01-0000-0-5800-001-0000-2100-0000	IN16-01637		20,000.00
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WARRANT TOTAL					\$20,000.00
16759606	005068/	STAPLES CONTRACT & COMMERCIAL			
	✓ PO-020393	1. 01-0000-0-4300-001-1110-1000-0000	7002041069		80.47
		2. 01-0000-0-4300-002-0000-2700-0000	7002041069		35.72
		WARRANT TOTAL			\$116.19
16759607	003808/	STATE BOARD OF EQUALIZATION			
	✓ PO-020350	1. 01-0740-0-4361-001-0000-3600-0000	10/15-12/15 DIESEL FUEL TAX		16.60
		2. 01-0740-0-5800-001-0000-3600-0000	JAN-DEC 2015 UNDERGROUND TANK		96.98
		WARRANT TOTAL			\$113.58
16759608	003434/	SYSCO FD SCVS OF SAN FRANCISCO			
	✓ PO-020297	1. 13-5310-0-4700-001-0000-3700-0000	601040351, CREDIT		3,502.47
		WARRANT TOTAL			\$3,502.47
16759609	000043/	VERIZON CALIFORNIA			
	✓ PO-020286	1. 01-0000-0-5903-001-0000-7200-0000	707-984-8568		105.88
	✓ PO-020381	1. 01-0000-0-5903-001-0000-7200-0000	707-984-8089		112.34
		WARRANT TOTAL			\$218.22
16759610	001370/	WEATHERTOP NURSERY			
	✓ PO-020298	2. 01-9010-0-4300-003-1110-1000-5870	134235: ACCT. 40		148.25
		WARRANT TOTAL			\$148.25
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 21	TOTAL AMOUNT OF WARRANTS:		\$61,783.09*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 21	TOTAL AMOUNT OF WARRANTS:		\$61,783.09*

DISTRICT: 48 LAYTONVILLE UNIFIED  
BATCH: 0027 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
16760190	006170/	Arrow Benefits Group											
		PO-020248	1.	68-0000-0-5600-001-0000-6000-0000								DENTAL	159.00
			2.	69-0000-0-5600-001-0000-6000-0000								VISION	79.50
				WARRANT TOTAL									\$238.50
16760191	005196/	BLICK ART MATERIALS											
		PO-020406	1.	01-0000-0-4300-003-1110-1000-6000							5444661		12.10
				WARRANT TOTAL									\$12.10
16760192	003755/	BUSINESS CARD											
		PV-160108		01-0000-0-4300-001-0000-8200-0000								ACCT. 4339-XXX-2973	264.20
				01-0000-0-4300-001-0000-8200-0000								ACCT. 4339-XXX-2973	99.85
				01-0000-0-4300-001-1110-1000-0000								ACCT. 4339-XXX-2973	97.53
				01-0000-0-4300-003-1110-1000-3000								ACCT. 4339-XXX-2973	38.57
				01-0000-0-5800-001-0000-7200-0000								ACCT. 4339-XXX-2973	4.56
				01-0000-0-5800-001-1110-1000-0000								ACCT. 4339-XXX-2973	26.00
				01-8150-0-4300-001-0000-8110-0000								ACCT. 4339-XXX-2973	78.08
				WARRANT TOTAL									\$608.79
16760193	005991/	IRA CAUGHNOWN III											
		PV-160111		01-0740-0-5800-001-7110-3600-0000								1/11-1/15 MILEAGE REIMBURSE.	406.08
				WARRANT TOTAL									\$406.08
16760194	001793/	CLOVER STORNETTA FARMS INC.											
		PO-020274	1.	13-5310-0-4700-001-0000-3700-0000								100405549, 100408335	377.94
				WARRANT TOTAL									\$377.94
16760195	005362/	FERRELLGAS											
		PO-020293	1.	01-0000-0-5520-001-0000-8200-0000								1090359500, 6, 29, 33	824.23
				WARRANT TOTAL									\$824.23
16760196	000063/	GEIGER'S LONG VALLEY MARKET											
		PO-020258	1.	13-5310-0-4700-001-0000-3700-0000								ACCT. 2004	178.36
		PO-020333	1.	01-8150-0-4300-001-0000-8110-0000								7032, 1336: ACCT. 1221	64.45
		PO-020361	1.	01-6012-0-4300-002-1110-4100-0000								ACCT. 1221	20.05
		PO-020480	1.	01-0000-0-4300-003-1110-1000-0030								ACCT. 1221	35.13
		PO-020483	1.	01-0000-0-4300-003-1110-1000-3000								ACCT. 1221	24.33
				WARRANT TOTAL									\$322.32
16760197	000220/	LAYTONVILLE WATER DISTRICT											
		PO-020259	1.	01-0000-0-5530-001-0000-8200-0000								LES, LMS, LHS-NEW, OLD, AG	1,421.17
				WARRANT TOTAL									\$1,421.17

16760198	005891/	LONG VALLEY AUTO SUPPLY			
		PO-020294 1. 01-0740-0-4364-001-0000-3600-0000	96834, 97390		38.66
		WARRANT TOTAL			\$38.66
16760199	003028/	SUELLEN LONGCRIER			
		PV-160109 01-3010-0-5200-001-1110-1000-0000	REIMBURSEMENT		110.25
		WARRANT TOTAL			\$110.25
16760200	005923/	LIBBE MADSEN			
		PV-160110 01-0079-0-5800-001-0000-3110-0000	COUNSELING 8/19-12/17/15		4,350.00
		WARRANT TOTAL			\$4,350.00
16760201	002129/	MENDES SUPPLY COMPANY			
		PO-020481 1. 01-0000-0-4300-001-0000-8200-0000	M093273B, M093273-01		372.38
		WARRANT TOTAL			\$372.38
16760202	004307/	MENDOCINO COLLEGE			
		PO-020407 1. 01-0079-0-5800-003-1110-1000-0000	LYUSD15FA		391.00
		WARRANT TOTAL			\$391.00
16760203	004464/	MENDOCINO COMMUNITY NETWORK			
		PO-020329 1. 01-0000-0-5901-001-1110-1000-0000	1624300		1.00
		WARRANT TOTAL			\$1.00
16760204	002696/	RITCHIES FOOD SERVICE			
		PO-020295 2. 13-5310-0-4300-001-0000-3700-0000	066577		116.80
		-----			
		1. 13-5310-0-4700-001-0000-3700-0000	066577		56.05
		WARRANT TOTAL			\$172.85
16760205	003434/	SYSCO FD SCVS OF SAN FRANCISCO			
		PO-020297 1. 13-5310-0-4700-001-0000-3700-0000	601110276		2,292.73
		WARRANT TOTAL			\$2,292.73
16760206	000043/	VERIZON CALIFORNIA			
		PO-020381 1. 01-0000-0-5903-001-0000-7200-0000	VARIOUS		483.77
		WARRANT TOTAL			\$483.77
16760207	006063/	VERIZON WIRELESS			
		PO-020211 1. 01-0000-0-5800-001-1110-1000-0000	9758367661		76.02
		WARRANT TOTAL			\$76.02
16760208	006195/	TODD VICTOR			
		PV-160112 01-0079-0-5800-002-1110-1000-0000	1/22/16 ASSEMBLY		360.00
		WARRANT TOTAL			\$360.00
16760209	003863/	XEROX CORPORATION			
		PO-020263 2. 01-0000-0-5600-001-0000-7200-0000	82859102		144.79
		1. 01-0000-0-5600-002-1110-1000-0000	82859100		424.88
		3. 01-0000-0-5600-003-1110-1000-0000	82859101		332.00
		4. 01-0000-0-5600-010-3200-1000-0000	82926608		112.13
		WARRANT TOTAL			\$1,013.80
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 20	TOTAL AMOUNT OF WARRANTS:		\$13,873.59*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 20	TOTAL AMOUNT OF WARRANTS:		\$13,873.59*



# LAYTONVILLE UNIFIED SCHOOL DISTRICT MONTHLY BUDGET REPORT

February 4, 2016

48 Laytonville Unified School Dis J1668

BUDGET REPORT

HDX110 H.00.30 01/29/16 08:53 PAGE 1

FROM 07/01/2015 TO 06/30/2016  
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND								
OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED			ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE	%		BALANCE	%
8000	BEGINNING BALANCE	1,379,616.52	0.00	0.00	.0	0.00	1,379,616.52	100.0
8011	REV LIMIT STATE AID - CURR YR	1,368,975.00	649,880.38	649,880.38	47.4	0.00	719,094.62	52.5
8012	EDUCATION PROTECTION ACCOUNT	646,250.00	334,505.00	334,505.00	51.7	0.00	311,745.00	48.2
8021	HOMEOWNERS' EXEMPTION	18,866.00	9,194.53	9,194.53	48.7	0.00	9,671.47	51.2
8022	TIMBER YIELD TAX	6,200.00	0.00	0.00	.0	0.00	6,200.00	100.0
8029	OTHER SUBVENTIONS/IN-LIEU TAX	36.00	0.00	0.00	.0	0.00	36.00	100.0
8041	SECURED ROLLS TAX	1,901,369.00	1,061,320.08	1,061,320.08	55.8	0.00	840,048.92	44.1
8042	UNSECURED ROLL TAXES	59,330.00	59,865.77	59,865.77	100.0	0.00	535.77-	.0
8043	PRIOR YEARS' TAXES	1,331.00-	947.79	947.79	100.0	0.00	2,278.79-	.0
8044	SUPPLEMENTAL TAXES	6,912.00	4,928.97	4,928.97	71.3	0.00	1,983.03	28.6
8045	EDUC REVENUE AUGMENTATION FUND	19,030.00	0.00	0.00	.0	0.00	19,030.00	100.0
8091	REVENUE LIMIT TF - CURRENT YR	19,603.00-	0.00	0.00	100.0	0.00	19,603.00-	.0
8110	MAINTENANCE & OPER (PL 81-874)	23,000.00	1,377.39	1,377.39	5.9	0.00	21,622.61	94.0
8181	SPECIAL EDUCATION -ENTITLEMENT	71,990.00	36,777.00	36,777.00	51.0	0.00	35,213.00	48.9
8182	SPECIAL EDUCATION- DISC GRANTS	3,200.00	1,600.00	1,600.00	50.0	0.00	1,600.00	50.0
8290	ALL OTHER FEDERAL REVENUE	399,776.33	293,797.84	293,797.84	73.4	0.00	105,978.49	26.5
8550	MANDATED COSTS REIMBURSEMENTS	195,360.00	181,274.00	181,274.00	92.7	0.00	14,086.00	7.2
8560	STATE LOTTERY REVENUE	66,289.44	18,668.72	18,668.72	28.1	0.00	47,620.72	71.8
8590	ALL OTHER STATE REVENUE	251,800.00	129,110.85	129,110.85	51.2	0.00	122,689.15	48.7
8650	LEASES & RENTALS	12,500.00	5,875.00	5,875.00	47.0	0.00	6,625.00	53.0
8660	INTEREST	2,500.00	883.18	883.18	35.3	0.00	1,616.82	64.6
8677	INTERAGENCY SERVICES BETW LEAS	90,545.00	0.00	0.00	.0	0.00	90,545.00	100.0
8699	ALL OTHER LOCAL REVENUE	134,472.33	32,868.21	32,868.21	24.4	0.00	101,604.12	75.5
8792	TF OF APPORTIONMENT FROM COREs	213,447.00	99,463.00	99,463.00	46.5	0.00	113,984.00	53.4
TOTAL: 8xxx		6,850,530.62	2,922,337.71	2,922,337.71	42.6	0.00	3,928,192.91	57.3
1100	TEACHERS' SALARIES	1,603,266.00	796,200.47	796,200.47	49.6	0.00	807,065.53	50.3
1150	TEACHER - P.T./ADDIT'L DUTY	38,762.00	5,982.57	5,982.57	15.4	0.00	32,779.43	84.5
1170	TEACHER - SUBSTITUTE	46,660.00	19,836.54	19,836.54	42.5	0.00	26,823.46	57.4
1200	CERT PUPIL SUPPORT SALARIES	43,344.00	23,488.56	23,488.56	54.1	0.00	19,855.44	45.8
1300	CERT SUPERVISOR/ADMIN SALARIES	293,306.00	184,749.88	184,749.88	62.9	0.00	108,556.12	37.0
1900	OTHER CERTIFICATED SALARIES	16,500.00	1,875.00	1,875.00	11.3	0.00	14,625.00	88.6
TOTAL: 1xxx		2,041,838.00	1,032,133.02	1,032,133.02	50.5	0.00	1,009,704.98	49.4
2100	INSTRUCTIONAL AIDES' SALARIES	313,557.81	149,519.18	149,519.18	47.6	0.00	164,038.63	52.3
2140	INSTRUCTIONAL AIDE -EXTRA HIRE	5,045.00	3,312.33	3,312.33	65.6	0.00	1,732.67	34.3
2150	INSTL AIDE- P.T./ADDIT'L DUTY	3,635.00	3,699.77	3,699.77	100.0	0.00	64.77-	.0
2170	INSTRUCTIONAL AIDE -SUBSTITUTE	2,355.00	2,267.24	2,267.24	96.2	0.00	87.76	3.7
2200	CLASSIFIED SUPPORT SALARIES	248,494.00	111,991.91	111,991.91	45.0	0.00	136,502.09	54.9
2240	CLASSIFIED SUPPORT- EXTRA HIRE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0

FROM 07/01/2015 TO 06/30/2016  
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE	%
2250 CLASSIFIED SUPP - P.T./ADDIT'L	3,925.00	2,870.95	2,870.95	73.1	0.00	1,054.05	26.8
2260 CLASSIFIED SUPPORT - OVER-TIME	3,200.00	961.77	961.77	30.0	0.00	2,238.23	69.9
2270 CLASSIFIED SUPPORT -SUBSTITUTE	17,500.00	16,948.81	16,948.81	96.8	0.00	551.19	3.1
2300 CLASS. SUPRVSRs/ADMIN SALARIES	140,998.00	64,138.97	64,138.97	45.4	0.00	76,859.03	54.5
2400 CLERICAL,TECH,OFFICE SALARIES	196,321.00	97,166.73	97,166.73	49.4	0.00	99,154.27	50.5
2440 CLERICAL,TECH,OFFICE-EX-HIRE	2,950.00	1,703.03	1,703.03	57.7	0.00	1,246.97	42.2
2450 CLERICAL,TECH,OFFICE-P.T./ADD.	256.00	255.75	255.75	99.9	0.00	0.25	.0
2460 CLERICAL,TECH,OFFICE-OVER-TIME	500.00	476.16	476.16	95.2	0.00	23.84	4.7
2470 CLERICAL,TECH,OFFICE-SUBSTITUT	17,024.00	15,805.50	15,805.50	92.8	0.00	1,218.50	7.1
2900 OTHER CLASSIFIED SALARIES	14,433.00	7,968.90	7,968.90	55.2	0.00	6,464.10	44.7
2970 OTHER CLASSIFIED - SUBSTITUTE	250.00	153.90	153.90	61.5	0.00	96.10	38.4
TOTAL: 2xxx	971,943.81	479,240.90	479,240.90	49.3	0.00	492,702.91	50.6
3101 STRS, CERTIFICATED	289,742.00	99,544.83	99,544.83	34.3	0.00	190,197.17	65.6
3102 STRS, CLASSIFIED	0.00	176.47	176.47	100.0	0.00	176.47-	.0
3201 PRRS, CERTIFICATED	4,316.00	2,461.48	2,461.48	57.0	0.00	1,854.52	42.9
3202 PRRS, CLASSIFIED	97,759.00	49,358.21	49,358.21	50.4	0.00	48,400.79	49.5
3301 OASDI, CERTIFICATED	2,259.00	1,671.91	1,671.91	74.0	0.00	587.09	25.9
3302 OASDI, CLASSIFIED	55,840.00	28,947.31	28,947.31	51.8	0.00	26,892.69	48.1
3311 MEDICARE, CERTIFICATED	28,258.00	14,193.33	14,193.33	50.2	0.00	14,064.67	49.7
3312 MEDICARE, CLASSIFIED	12,999.00	6,794.05	6,794.05	52.2	0.00	6,204.95	47.7
3401 HEALTH & WELFARE, CERTIFICATED	254,622.00	149,754.12	149,754.12	58.8	0.00	104,867.88	41.1
3402 HEALTH & WELFARE, CLASSIFIED	239,330.19	124,647.72	124,647.72	52.0	0.00	114,682.47	47.9
3501 UNEMPLOYMENT INS, CERTIFICATED	970.10	489.36	489.36	50.4	0.00	480.74	49.5
3502 UNEMPLOYMENT INS, CLASSIFIED	468.00	234.04	234.04	50.0	0.00	233.96	49.9
3601 WORKERS' COMP, CERTIFICATED	102,265.00	44,921.35	44,921.35	43.9	0.00	57,343.65	56.0
3602 WORKERS' COMP, CLASSIFIED	47,255.00	21,501.49	21,501.49	45.5	0.00	25,753.51	54.4
3701 OPER ALLOCATED CERTIFICATED	19,120.00	2,331.50	2,331.50	12.1	0.00	16,788.50	87.8
3702 OPER ALLOCATED CLASSIFIED	7,518.00	0.00	0.00	.0	0.00	7,518.00	100.0
3901 OTHER BENEFITS, CERTIFICATED	7,500.00	0.00	0.00	.0	0.00	7,500.00	100.0
3902 OTHER BENEFITS, CLASSIFIED	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 3xxx	1,170,721.29	547,027.17	547,027.17	46.7	0.00	623,694.12	53.2
4100 APPRVD TEXTBOOKS/CORE CURRICULA	80,229.25	40,651.18	40,651.18	50.6	16,483.42	23,094.65	28.7
4300 MATERIALS & SUPPLIES	242,818.13	83,557.85	83,557.85	34.4	10,468.71	148,791.57	61.2
4361 FUEL - GASOLINE,DIESEL	22,612.00	19,342.04	19,342.04	85.5	1,986.41	1,283.55	5.6
4362 TRANSP - OIL,GREASE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4363 TIRES & ACCESSORIES	3,500.00	3,395.37	3,395.37	97.0	0.00	104.63	2.9
4364 REPLACEMENT PARTS	6,000.00	3,943.75	3,943.75	65.7	653.95	1,402.30	23.3
4365 TRANSP - OTHER SUPPLIES	700.00	115.82	115.82	16.5	0.00	584.18	83.4

FROM 07/01/2015 TO 06/30/2016  
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED	%
		CURRENT	YEAR TO DATE			BALANCE	
4400 NON-CAPITALIZED EQUIPMENT	26,878.00	1,802.00	1,802.00	6.7	0.00	25,076.00	93.2
TOTAL: 4xxx	383,237.38	152,808.01	152,808.01	39.8	29,592.49	200,836.88	52.4
5200 TRAVEL & CONFERENCES	71,566.07	9,584.60	9,584.60	13.3	2,000.00	59,981.47	83.8
5300 DUES & MEMBERSHIPS	1,875.00	1,454.47	1,454.47	77.5	0.00	420.53	22.4
5450 OTHER INSURANCE	48,338.00	48,338.00	48,338.00	100.0	0.00	0.00	.0
5510 LIGHTS & POWER	126,750.00	69,797.32	69,797.32	55.0	21,952.68	35,000.00	27.6
5520 HEATING FUEL	30,750.00	13,159.40	13,159.40	42.7	17,590.60	0.00	.0
5530 WATER & SEWER	30,200.00	12,445.71	12,445.71	41.2	13,174.29	4,580.00	15.1
5540 WASTE DISPOSAL	14,150.00	7,133.73	7,133.73	50.4	5,016.27	2,000.00	14.1
5600 RENT,LEASES,REPAIR NON CAP IMP	61,361.00	18,437.88	18,437.88	30.0	7,964.06	34,959.06	56.9
5750 TRANSFR DIRECT COSTS-INTERFUND	7,500.00-	0.00	0.00	100.0	0.00	7,500.00-	.0
5800 PROFES'L/CONSULTG SVCS/OP EXP	403,972.80	103,007.29	103,007.29	25.4	41,043.11	259,922.40	64.3
5801 AUDIT FEES	23,000.00	15,750.00	15,750.00	68.4	3,750.00	3,500.00	15.2
5802 LEGAL FEES	6,000.00	4,864.81	4,864.81	81.0	172.69	962.50	16.0
5811 ADVERTISING	1,600.00	759.00	759.00	47.4	316.00	525.00	32.8
5814 FINGERPRINTING	750.00	480.00	480.00	64.0	20.00	250.00	33.3
5901 COMMUNIC - INTERNET SVCS/LINES	130.00	9.00	9.00	6.9	121.00	0.00	.0
5903 COMMUNIC - TELEPHONE SERVICES	9,050.00	3,836.41	3,836.41	42.3	4,363.59	850.00	9.3
5904 COMMUNIC - POSTAGE/DELIVERY	3,500.00	895.33	895.33	25.5	0.00	2,604.67	74.4
TOTAL: 5xxx	825,492.87	309,952.95	309,952.95	37.5	117,484.29	398,055.63	48.2
TOTAL: 1xxx - 5xxx	5,393,233.35	2,521,162.05	2,521,162.05	46.7	147,076.78	2,724,994.52	50.5
6170 LAND IMPROVEMENTS	124,029.95	124,029.95	124,029.95	100.0	0.00	0.00	.0
6400 EQUIPMENT	49,601.90	0.00	0.00	.0	0.00	49,601.90	100.0
TOTAL: 6xxx	173,631.85	124,029.95	124,029.95	71.4	0.00	49,601.90	28.5
TOTAL: 1xxx - 6xxx	5,566,865.20	2,645,192.00	2,645,192.00	47.5	147,076.78	2,774,596.42	49.8
7350 TRANSFER INDIRECT COSTS-INTRFD	2,701.00-	0.00	0.00	100.0	0.00	2,701.00-	.0
7616 INT-FD TF FR GENERAL TO CAFE	20,887.00	0.00	0.00	.0	0.00	20,887.00	100.0
7911 BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
7950 BUDG FUND BAL- STABILIZATION	335,046.00	0.00	0.00	.0	0.00	335,046.00	100.0
7980 BUDG FUND BAL-OTHER ASSIGNMENT	698,989.42	0.00	0.00	.0	0.00	698,989.42	100.0
7989 BUDG FUND BAL- RSRV BCON UNCR	226,444.00	0.00	0.00	.0	0.00	226,444.00	100.0
7990 BUDG FUND BAL - UNASSIGNED	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 7xxx	1,283,665.42	0.00	0.00	.0	0.00	1,283,665.42	100.0
TOTAL: 1xxx - 7xxx	6,850,530.62	2,645,192.00	2,645,192.00	38.6	147,076.78	4,058,261.84	59.2



## February 4, 2016

Number	Date	Date Entered	Description	FU	RESO	P	OBJE	SCH	GOAL	PUNC	DIST	Debit	Credit
NO RECORDS FOUND													



## **BOARD ACTION ITEM K1**

Board Meeting Date: February 4, 2016  
Subject: Student of the Month  
From: Joan Potter, Superintendent

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### Explanation:

Mr. Henry will present the Student of the Month for Laytonville High School and introduce their family.

### Recommendation:

Recognize the Student of the Month and their family

### Attachments:

None





## **BOARD DISCUSSION/ACTION ITEM L1**

Board Meeting Date: February 4, 2016  
Subject: Approve Educator Effectiveness Plan  
From: Joan Potter, Superintendent

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### Explanation:

Last month we had a Public Hearing to discuss the Educator Effectiveness Plan. This is an opportunity to discuss any revisions before Board approval.

### Recommendation:

Approve Educator Effectiveness Plan

### Attachments:

Educator Effectiveness Block Grant



## BOARD DISCUSSION/ACTION ITEM L2

Board Meeting Date: February 4, 2016

Subject: Waiver Request for Employing Teachers Who Are Not Fully Credentialed

From: Joan Potter, Superintendent

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### Explanation:

The school district has certified that it has made reasonable efforts to recruit fully prepared teachers for all teaching assignments. Despite our efforts, it is necessary to employ candidates who qualify to participate in approved internship programs in our region and/or individuals who are scheduled to complete initial preparation requirements within six months. The following individuals will be employed on the basis of a credential waiver. Shawn Baize's waiver is necessary because she does not have a Multiple Subjects Teaching credential or Resource Specialist Credentials. Daniel Grant's waiver is necessary because he does not have a Single/Multiple Teaching Credential.

Shawn Baize	1 FTE Resource Specialist Teacher	Grades K-12	PIP Waiver
Daniel Grant	1 FTE P.E./Life Skills Teacher	Grades 6-8	PIP Waiver

### Recommendation:

Approval of employing Shawn Baize on the basis of a credential waiver  
Approval of employing Daniel Grant on the basis of a credential waiver

### Attachments:

None



## INFORMATION ITEM M1

Board Meeting Date: February 4, 2016

Subject: P-1 ADA Report

From: Joan Potter, Superintendent

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### Explanation:

Below is a chart comparing the differences between our attendance rates for the 2014/15 and 2015/16 school years during the first four school months.

Year	14/15	2014/15		15/16	2015/16		14/15-15/16 Change	14/15-15/16 Change	14/15-15/16 Change
	ENR	ADA	% ADA	ENR	ADA	% ADA	ENR	ADA	% ADA
TK/K	33	29.85	86.83 %	34	30.75	92.57%	+1	+0.9	+5.74%
1-3	89	81.05	92.16 %	87	80.88	92.57%	-2	-0.17	+0.41%
4-6	103	97.27	94.37 %	104	95.19	93.63%	+1	-2.08	-0.74%
7-8	57	53.21	93.82 %	58	53.71	92.32%	+1	+0.5	-1.5%
9-12	123	112.64	93.41 %	109	105.35	93.34%	-14	-7.29	-0.07%
Cont.	1	.74		7	1.94		+6	+1.20	
<b>Total</b>	<b>406</b>	<b>374.78</b>	<b>93.41 %</b>	<b>399</b>	<b>367.82</b>	<b>93.03 %</b>	<b>-7</b>	<b>-6.96</b>	<b>-0.38%</b>

### **BREAKDOWN OF TK-8 SCHOOL SITES**

School Site	2014/15	2015/16	ADA Change
LES	253.76	247.47	-6.29
Spyrock	7.64	9.73	+2.09
Branscomb	0	3.34	+3.34



## INFORMATION ITEM M2

Board Meeting Date: February 4, 2016

Subject: Facilities Report

From: Joan Potter, Superintendent

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Explanation:

Don Alameida will provide an update on the status of the building project.