

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF SEPTEMBER 10, 2015**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on September 10, 2015. Board President Calvin Harwood called the meeting to order at 6.00 PM

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, Tina Tineo and Meagen Hedley.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry

Student Representative: Harmony Hardwick

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input.

C. CLOSED SESSION AGENDA:

CS-1: CONSIDERATION OF INTRA-DISTRICT TRANSFER REQUEST	CS-1
NUMBER, IDT 2015/16-C, IDT 2015/16 D, IDT 2015/16 E, IDT 2015/16 F, IDT 2015/16 G, IDT 2015/16 H	
CS-2 CONSIDERATION OF STUDENT MATTER	CS-2
CS-3 PUBLIC EMPLOYEE APPOINTMENT	CS-3
Title: Preschool Teacher	
CS-4 PUBLIC EMPLOYEE APPOINTMENT	CS-4
Title: Preschool Assistant	
CS-5 PUBLIC EMPLOYEE APPOINTMENT	CS-5
Title: Cook	
CS-6 PUBLIC EMPLOYEE APPOINTMENT	CS-6
Title: Native American Coordinator	
CS-7 PUBLIC EMPLOYEE APPOINTMENT	CS-7
Title: Middle School Volleyball Coach	
CS-8 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE	CS-8

D. ANNOUNCEMENTS FROM CLOSED SESSION: On Closed Session Item CS-1, Consideration of Inter-District Transfer Requests, Number IDT 2015/16-C – Number IDT 2015/16-H the Board unanimously approved all inter-district transfer requests. On Closed Session Item CS-2, Consideration of a Student Matter the Board approved Student #2015/16 TK-1 entering into early admission to Transitional Kindergarten following the terms of EC 48000 (C) (3). On Closed Session Item CS-3, Public Employee Appointment/Employment of a Preschool Teacher the Board approved Hiring Jennifer Sizemore with a 4-0 vote, pending she acquire the appropriate credentials. She will be hired as a preschool assistant until her credentialing is complete. On Closed Session Item CS-4 Public Employee Appointment/Employment of a Preschool Assistant the Board approved hiring Johnie Lynn Moffett with a 4-0 vote. On Closed Session Item CS-5, Public Employee Appointment/Employment of a Cook the Board unanimously approved hiring Wendy Zumwalt. On Closed Session Item CS-6, Public Employee Appointment/Employment of Native American Coordinator the Board approved hiring Cristy Nelson with a 4-0 vote. On Closed Session Item CS-7 Public Employee Appointment/Employment of Middle School Girls Volleyball Coach the Board unanimously approved hiring Jose Reyes. On Closed Session Item CS-8, Public

Employee Discipline/Dismissal/Release, the Board approved the resignation of Mat Paradis with a 4-0 vote.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to move item M-3 and M-4 in front of K-1 and approve the amended Agenda by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

G. CORRESPONDENCE:

1. Mrs. Potter shared with the Board a letter from Warren Galletti regarding Tom Torlakon's (State Superintendent of Public Instruction) visit to MCOE. Also shared was a letter written by Mrs. Potter, on behalf of the Board, to Weathertop Nursery thanking them for their generous donation of soil for the garden.

H. PUBLIC INPUT: None

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter informed the Board about the current state of the mound project, including additional obstacles that had occurred. Next, Mrs. Potter shared that the Smarter Balance test scores have been released online. Mrs. Potter explained to the Board that once the scores arrive they will be sent in the mail along with a letter explaining how the test scores are to be read. Next Mrs. Potter shared that the high school Exit Exam may be suspended for 2015/16. For students graduating in 2015 who had not passed the exit exam, the state is now allowing those students to receive a high school diploma due to the state's cancellation of the July 2015 exam.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC-None
Student Representative	LVTA-None	CSEA-None

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Shannon Ford, seconded by Tina Tineo, unanimously approved with a 4-0 vote.

M.3. Welcoming New Employees

- We have hired many new employees for the 2015/16 school year.
 1. Lindsay Hansen-LHS Culinary Arts
 2. Jessica Knight-Graham- K-12 Counselor
 3. Marco Archundia- Custodian
 4. Rosie Marquez- Custodian

5. Lindsey Van Loan- Bus Driver
6. Alena Musgrave- Sub Bus Driver
7. Amanda McCrum- Branscomb Teacher
8. Cindy Lassotovitch- Health Tech/Secretary Registrar
9. Jennifer Sizemore- IA
10. Priscilla Comer-Branscomb IA
11. Julie Gardenhire- IA
12. Noel Woodhouse- (Mendocino College)- Woodshop

All employees were invited to meet the Board at this board meeting.

- Amanda McCrum, the newly hired teacher from Branscomb attended the meeting. She gave a brief report on how things are going in her class.

M.4. Recognition of Newly Tenured Employees

- Alex Saxon successfully completed 2 years as a probationary employee in June of 2015. She is an exceptional teacher and has earned tenured status.

K.1. Resolution No. 483 for GANN Limit

California voters approved Proposition 4, the Gann Initiative, in November of 1979. The purpose of the initiative is to place “limits on the growth of expenditures for publicly funded programs.”

Ed Code sections 1629 & 42132 specify that district governing boards must adopt a resolution that identifies the estimated appropriations limit for the current year and the actual appropriations limit for the preceding year.

- **Motion** to adopt Resolution No. 483 for the GANN Limit by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 4-0 vote.

L. DISCUSSION / ACTION:

L.1. Adoption of Middle School Math Textbooks

A sample 6th, 7th, 8th grade math textbook and supplemental materials have been on display in the Elementary School Staff Room for review. After reviewing a few different texts which meet the California State Common Core Standards, the elementary school is recommending the following Math texts for adoption:

6th, 7th, 8th Grade California Math 1st edition, McGraw Hill, 2015

- Courses 1, 2, and 3

6th, 7th, 8th Grade Supplemental Materials, McGraw Hill, 2015

Principal Stange has brought these materials to the Elementary School Site Council for review and approval prior to this meeting. The textbooks are now ready for adoption.

- **Motion** to approve and adopt the middle school math textbooks by Meagen Hedley, seconded by Tina Tineo, unanimously approved with a 4-0 vote.

L.2. Approval of Unaudited Actuals

The 2014/15 unaudited actuals represent the expenditures completed and revenues received when the books were closed. The 2014/15 unaudited actuals have an impact on the 2015/16 budget which will be reflected in the First Interim Budget Report. The First Interim will be presented at the December meeting. Board review and adoption of the 2014/15 actuals is required.

The 2014/15 unaudited actuals include the following changes to:

- The unrestricted ending balance increased by \$73,395.
- The general fund contributions to restricted accounts decreased \$52,030.
- Cafeteria encroachment increased \$4,876.
- The restricted ending balance increased \$67,407.

The next budget revision occurs with the First Interim Budget on October 31; the report will be presented in December.

- **Motion** to approve Unaudited Actuals by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 4-0 vote

L.3. Board Member Health Benefits

Mrs. Potter was asked to research the topic of providing Board Members with Health Benefits. She surveyed all of the other school districts in the county and of the eleven districts four of them provide benefits; Fort Bragg, Ukiah, Round Valley and MCOE. Within the Staywell health plan there are specific bylaws that apply to School Board member benefits as follows

1. *Such elected officials who have been covered by the Staywell health plan shall only be eligible for benefits required under COBRA upon leaving active status on their respective board.*
2. *If the district provides the same paid health coverage as full time employees for active trustee/board members, all such members shall be enrolled.*

The current total cost of medical, dental and vision coverage for each member is \$12,757.00.

Example cost to the district: If the district provided 50% of the cost of the benefit to all five board members it would be \$31,892.50 per year.

M. INFORMATION ITEMS:

M.1. Opening Enrollments

Enrollment has declined at LES/Spyrock/Branscomb and remains steady at the high school.

Enrollment	05	06	07	08	09	10	11	12	13	14	15
*K-8, ISOP	280	249	236	243	258	259	268	274	286	280	278
LHS, ISOP	177	161	148	127	132	129	126	131	125	119	119
Continuation High	4	2	1	2	3	2	2	2	2	1	1
Com. Day School	5	5	8	9	6	6	9	0	0	0	0
District Totals	466	417	393	381	399	396	405	407	413	400	398

*Note: K-8 includes Spy Rock (11), and Branscomb (4).

M.2. Fall Sports Program

The fall sports program has great participation again this year. In football we have 18 Varsity players. The team is being coached by Jon Nielsen, assisted by Robert Campbell (Volunteer). Katie Cabezut is coaching 8 Varsity volleyball players and Abbe Arkelian is coaching 10 JV volleyball girls, assisted by Crystal Finnegan (Volunteer). Additionally, Middle School volleyball is just getting under way and is being coached by Jose Reyes.

M.5. Facilities Report

Don Alameida provided an update on the status of the building project.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None

- Prior to comments from the Board, Cecelia Gillespie announced that she must regretfully resign from her position on the Board

O. COMMENTS FROM THE BOARD: The Board thanked Cecelia for all that she did as a Board Member and expressed that they will miss her. Everyone unanimously agreed that they would like the power to come back on because the Board Room was getting very hot. The electricity had been out throughout Laytonville since 4 PM the day of the meeting.

P. ADJOURNMENT:

Motion to adjourn the meeting by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved with a 4-0 vote. The meeting was adjourned at 7:44 pm. The next regular meeting will be held on October 1, 2015.

Respectfully submitted,

Adopted as Final
October 1, 2015

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #3 2015/16

October 1, 2015

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>			
<u>Certificated Resignation</u>			
<u>Certificated Layoff</u>			
<u>Certificated Leave of Absence</u>			
<u>Certificated Transfer</u>			
<u>Classified Appointment</u>			
Zumwalt, Wendy	Cook	Prob.	\$11.14/hr 10/01/2015
Moffett, Johnie Lynn	Preschool Assistant	Prob.	\$10.26/hr 09/08/2015
Sizemore, Jennifer	Preschool Assistant	Prob.	\$10.26/hr 09/14/2015
Nelson, Cristy	Native American Coordinator		Stipend
Smith, Alma	Instructional Assistant	Prob.	\$10.16/hr 09/21/2015
<u>Classified/Confidential Appointment</u>			
<u>Classified/Confidential Resignation</u>			
<u>Classified/Confidential Reduction</u>			
<u>Classified Transfer</u>			
<u>Classified Resignation/Retirement</u>			
<u>Classified Termination</u>			
<u>Classified Layoff</u>			
<u>Coaching Positions</u>			
Reyes, Jose	LMS Girls Volleyball		Stipend

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #3 2015/16

October 1, 2015

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
09/17/2015	2053	USPS	Postage/Stamps	\$149.18

LAYTONVILLE UNIFIED SCHOOL DISTRICT
WARRANT LIST
October 1, 2015

APY250 H.02.09

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/03/2015

09/02/15 PAGE 1

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0009 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
16748812	005381/	ADVANCED SECURITY SYSTEMS												
		PO-020199	1.	01-0000-0-5800-001-0000-8300-0000								311673		73.50
			2.	01-0740-0-5800-001-0000-3600-0000								311673		73.50
		WARRANT TOTAL												\$147.00
16748813	005045/	JENET BOOKOUT												
		PV-160018		01-0000-0-5200-001-0000-7200-0000								REIMBURSEMENT		55.78
		WARRANT TOTAL												\$55.78
16748814	003381/	SUE CARBERRY												
		PV-160019		01-0000-0-4300-001-1110-1000-0000								REIMBURSEMENT		263.24
		WARRANT TOTAL												\$263.24
16748815	003694/	CAROLYN CARPENTER												
		PV-160020		01-0000-0-4300-003-1110-1000-0000								REIMBURSEMENT		99.42
		WARRANT TOTAL												\$99.42
16748816	005991/	IRA CAUGHON III												
		PV-160021		01-0740-0-5800-001-7110-3600-0000								MILE. REIMBURSEMENT 8/24-8/28		432.40
		WARRANT TOTAL												\$432.40
16748817	003496/	CDW GOVERNMENT INC.												
		PO-020244	1.	01-0000-0-4300-001-1110-1000-0000								XP09917		4,328.73
		PO-020245	1.	01-0000-0-4300-001-1110-1000-0000								XN97163		193.87
		WARRANT TOTAL												\$4,522.60
16748818	000039/	CHEVRON BUSINESS CARD SERVICES												
		PO-020213	1.	01-0000-0-4361-001-0000-8110-0000								ACCT. 7898860577		307.49
		PO-020276	1.	01-0740-0-4361-001-0000-3600-0000								ACCT. 7898860577		100.42
		WARRANT TOTAL												\$407.91
16748819	005795/	CLEARLY MENDOCINO WATER CO.												
		PO-020273	1.	01-0000-0-5530-008-0000-8200-0000								31273		15.00
		WARRANT TOTAL												\$15.00
16748820	001793/	CLOVER STORNETTA FARMS INC.												
		PO-020274	1.	13-5310-0-4700-001-0000-3700-0000								100320190, 100324443		497.35

				WARRANT TOTAL		\$497.35
16748821	004980/	DISCOUNT MAGAZINE SUBSCRIPTION				
		PO-020093	1.	01-0000-0-4300-003-0000-2420-0000	4376004	183.00
				WARRANT TOTAL		\$183.00
16748822	005362/	FERRELLGAS				
		PO-020275	1.	01-0000-0-5600-001-0000-8200-0000	1088444943	881.51
				WARRANT TOTAL		\$881.51
16748823	006172/	JOSH FIRKS				
		PV-160022		01-0000-0-4300-002-1110-1000-0000	REIMBURSEMENT	80.48
				WARRANT TOTAL		\$80.48
16748824	000063/	GEIGER'S LONG VALLEY MARKET				
		PO-020268	1.	01-0000-0-4300-001-1110-1000-0000	ACCT. 1221: 6139, 8730	302.27
				WARRANT TOTAL		\$302.27
16748825	005658/	MELISSA GOWAN				
		PV-160023		01-0000-0-4300-002-1110-1000-0000	REIMBURSEMENT	168.21
				WARRANT TOTAL		\$168.21
16748826	006174/	LINDSAY HANSEN				
		PV-160024		01-0635-0-4300-003-1110-1000-0000	REIMBURSEMENT	105.49
				WARRANT TOTAL		\$105.49
16748827	005090/	KATHERINE HARPER				
		PV-160025		01-0000-0-4300-003-1110-1000-0000	REIMBURSEMENT	55.08
				WARRANT TOTAL		\$55.08
16748828	000258/	LAYTONVILLE DISPOSAL CO				
		PO-020266	1.	01-0000-0-5530-001-0000-8200-0000	PUMP SEPTIC	2,100.00
				WARRANT TOTAL		\$2,100.00
16748829	004358/	BETTE LOFLIN				
		PV-160026		01-0000-0-5200-001-0000-7200-0000	REIMBURSEMENT	167.34
				WARRANT TOTAL		\$167.34

16748830	000061/	LONG VALLEY LUMBER				
		PO-020269	1. 01-0000-0-4300-003-1110-1000-0016	90543, 90750: ACCT. 1273		423.70
			WARRANT TOTAL			\$423.70
16748831	006173/	AMANDA MCCRUM				
		PV-160027	01-0000-0-4300-008-1110-1000-0000	REIMBURSEMENT		110.11
			WARRANT TOTAL			\$110.11
16748832	002129/	MENDES SUPPLY COMPANY				
		PO-020267	1. 01-0000-0-4300-001-0000-8200-0000	M082651B		154.80
			1. 01-0000-0-4300-001-0000-8200-0000	M084488		66.34-
			1. 01-0000-0-4300-001-0000-8200-0000	M084533		263.27
			1. 01-0000-0-4300-001-0000-8200-0000	M084973		461.77
			1. 01-0000-0-4300-001-0000-8200-0000	M085885-00		2,776.04
			1. 01-0000-0-4300-001-0000-8200-0000	M085885-02		302.29
			1. 01-0000-0-4300-001-0000-8200-0000	M086700		75.11
			1. 01-0000-0-4300-001-0000-8200-0000	M086983		235.34
			WARRANT TOTAL			\$4,202.28
16748833	002433/	MENDOCINO CO. CLERK-RECORDER				
		PO-020278	1. 01-0000-0-5800-001-0000-7110-0000	2015/16-41		316.80
			WARRANT TOTAL			\$316.80
16748834	000622/	MENDOCINO COUNTY OFFICE OF ED				
		PO-020193	1. 01-4035-0-5200-001-0000-2700-0000	160011		200.00
			WARRANT TOTAL			\$200.00
16748835	000124/	PACIFIC GAS & ELECTRIC				
		PO-020201	2. 01-9010-0-5510-001-0000-8200-5375	ACCT. 7979025834-1		295.74
			WARRANT TOTAL			\$295.74
16748836	005979/	R & D COMPLIANCE TESTING				
		PO-020270	1. 01-0740-0-5800-001-0000-3600-0000	000LVSD02		792.00

WARRANT TOTAL				\$792.00
16748837	000141/	ROUND TREE GLASS		
		PO-020277 1. 01-8150-0-5600-001-0000-8110-0000	65636	88.77
		WARRANT TOTAL		\$88.77
16748838	000018/	SCHOOL SPECIALTY		
		PO-020194 1. 01-0000-0-4300-002-1110-1000-0000	308102295594	139.10
		PO-020218 1. 01-0000-0-4300-002-1110-1000-0000	308102282706	90.30
		WARRANT TOTAL		\$229.40
16748839	005068/	STAPLES CONTRACT & COMMERCIAL		
		PO-020086 1. 01-0000-0-4300-003-0000-2700-0000	7001924130	68.43
		PO-020090 1. 01-0000-0-4300-003-1110-1000-0000	7001936471	104.38
		1. 01-0000-0-4300-003-1110-1000-0000	7001936474	19.90
		PO-020216 1. 01-0000-0-4300-001-1110-1000-0000	7001895856	129.11
		1. 01-0000-0-4300-001-1110-1000-0000	7001895857	129.11
		1. 01-0000-0-4300-001-1110-1000-0000	7001895858	129.11
		1. 01-0000-0-4300-001-1110-1000-0000	7001897971	129.11
		1. 01-0000-0-4300-001-1110-1000-0000	7001897973	129.11
		1. 01-0000-0-4300-001-1110-1000-0000	7001897978	64.55
		WARRANT TOTAL		\$902.81
16748840	005748/	WILLITS MOBILE LOCK & KEY		
		PO-020271 1. 01-0000-0-4300-001-0000-8300-0000	2319	94.10
		2. 01-0000-0-5600-001-0000-8300-0000	2319	65.00
		WARRANT TOTAL		\$159.10
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 29	TOTAL AMOUNT OF WARRANTS:	\$18,204.79*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 29	TOTAL AMOUNT OF WARRANTS:	\$18,204.79*

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0010 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
16749351	004433/	A-Z BUS SALES INC											
		PO-020289	1.	01-0740-0-4363-001-0000-3600-0000								02P400406	51.49
												WARRANT TOTAL	\$51.49
16749352	006046/	ALAMEIDA ARCHITECTURE											
		PO-020253	1.	21-0000-0-6200-001-0000-8500-0000								LUSD 02-06	6,592.54
												WARRANT TOTAL	\$6,592.54
16749353	006170/	Arrow Benefits Group											
		PO-020248	1.	68-0000-0-5600-001-0000-6000-0000								DENTAL	162.00
			2.	69-0000-0-5600-001-0000-6000-0000								VISION	81.00
												WARRANT TOTAL	\$243.00
16749354	003381/	SUE CARBERRY											
		PV-160028		01-1100-0-4300-003-1110-4200-0000								REIMBURSEMENT	329.55
												WARRANT TOTAL	\$329.55
16749355	005991/	IRA CAUGHORN III											
		PV-160029		01-0740-0-5800-001-7110-3600-0000								8/31-9/4 MILEAGE REIMBURSEMENT	378.35
												WARRANT TOTAL	\$378.35
16749356	001793/	CLOVER STORNETTA FARMS INC.											
		PO-020274	1.	13-5310-0-4700-001-0000-3700-0000								100325853, 100328730	357.14
												WARRANT TOTAL	\$357.14
16749357	000046/	DEMCO											
		PO-020091	1.	01-0000-0-4300-003-0000-2420-0000								5675213	111.56
												WARRANT TOTAL	\$111.56
16749358	005914/	DEPT OF FORESTRY/FIRE PROTECT.											
		PO-020254	1.	01-8150-0-5800-001-0000-8110-0000								129507	1,239.59
												WARRANT TOTAL	\$1,239.59
16749359	004873/	SUZANNE DUNHAM											
		PV-160030		01-0000-0-4300-002-1110-1000-0000								REIMBURSEMENT	41.15
												WARRANT TOTAL	\$41.15

16749360	006175/	FEDREADY LLC			
		PO-020287	1. 01-0740-0-5800-001-0000-3600-0000	LUSD0815A	158.00
			WARRANT TOTAL		\$158.00
16749361	000063/	GEIGER'S LONG VALLEY MARKET			
		PO-020209	2. 01-0000-0-4300-001-0000-8110-0000	ACCT. 1228	317.42
		PO-020258	1. 13-5310-0-4700-001-0000-3700-0000	ACCT. 2004	82.80
		PO-020288	1. 01-0000-0-4300-001-1110-1000-0000	ACCT. 2004	376.09
			WARRANT TOTAL		\$776.31
16749362	000220/	LAYTONVILLE WATER DISTRICT			
		PO-020259	1. 01-0000-0-5530-001-0000-8200-0000	LES, LMS, LHS-NEW, OLD, AG	1,423.37
			WARRANT TOTAL		\$1,423.37
16749363	000061/	LONG VALLEY LUMBER			
		PO-020094	1. 01-0000-0-4300-003-1110-1000-0000	ACCT. 1276	80.45
		PO-020260	1. 01-8150-0-4300-001-0000-8110-0000	ACCT. 1273	543.08
		PO-020269	1. 01-0000-0-4300-003-1110-1000-0016	ACCT. 1273	76.30
		PO-020291	2. 01-0000-0-4300-003-1110-1000-0000	ACCT. 1273	61.62
			1. 01-0000-0-4300-003-1110-1000-0013	ACCT. 1273	314.00
			3. 01-0000-0-4300-003-1110-4200-0000	ACCT. 1273	573.53
			WARRANT TOTAL		\$1,648.98
16749364	003136/	MATHESON TRI-GAS INC			
		PO-020261	1. 01-0740-0-5600-001-0000-3600-0000	11896986	42.59
			WARRANT TOTAL		\$42.59
16749365	001701/	AMARYLLIS MCHENRY			
		PV-160031	01-0000-0-4300-003-0000-3110-0000	REIMBURSEMENT	156.77
			01-0000-0-4300-003-1110-1000-0000	REIMBURSEMENT	59.46
			WARRANT TOTAL		\$216.23
16749366	000124/	PACIFIC GAS & ELECTRIC			
		PO-020201	1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 0991326276-3	5,842.84

		2. 01-9010-0-5510-001-0000-8200-5375	ACCT. 5075063012-6	42.03
		WARRANT TOTAL		\$5,884.87
16749367	001810/	BRUCE POTTER		
		PV-160032 01-0000-0-4300-003-1110-1000-0000	REIMBURSEMENT	11.66
		WARRANT TOTAL		\$11.66
16749368	001418/	SCHOLASTIC INC.		
		PO-020284 1. 01-0000-0-4300-003-1110-1000-0000	M5590599	98.89
		1. 01-0000-0-4300-003-1110-1000-0000	M5656164	19.79
		WARRANT TOTAL		\$118.68
16749369	003078/	SOLID WASTE OF WILLITS		
		PO-020202 1. 01-0000-0-5540-001-0000-8200-0000	INV. 278: 5145-6	801.41
		2. 01-9010-0-5540-001-0000-8200-5375	INV. 215: 9921-6	181.88
		WARRANT TOTAL		\$983.29
16749370	003539/	SONOMA COUNTY OFFICE OF ED.		
		PO-020290 1. 01-0000-0-5802-001-0000-7110-0000	IN16-00395	27.31
		WARRANT TOTAL		\$27.31
16749371	005714/	JAYMA SPENCE		
		PV-160033 01-0000-0-5200-001-0000-2100-0000	REIMBURSEMENT	55.08
		WARRANT TOTAL		\$55.08
16749372	005340/	SPRINT		
		PO-020247 1. 01-0000-0-5903-001-0000-7200-0000	CUST. #924289408	122.37
		2. 01-0811-0-5903-001-0000-2100-0000	CUST. #924289408	19.09
		WARRANT TOTAL		\$141.46
16749373	001651/	LORRE STANGE		
		PV-160034 01-0811-0-4300-001-0000-3140-0000	REIMBURSEMENT	84.03
		WARRANT TOTAL		\$84.03
16749374	003411/	THRIFTY SUPPLY COMPANY		
		PO-020285 1. 01-8150-0-4300-001-0000-8110-0000	2132328-01	63.51

		WARRANT TOTAL		\$63.51
16749375	000043/	VERIZON CALIFORNIA		
		PO-020286 1. 01-0000-0-5903-001-0000-7200-0000	707-984-8568	376.70
		WARRANT TOTAL		\$376.70
16749376	004686/	WILLIAM V MACGILL & CO.		
		PO-020219 1. 01-0811-0-4300-001-0000-3140-0000	IN0530556	213.70
		WARRANT TOTAL		\$213.70
16749377	003863/	XEROX CORPORATION		
		PO-020263 2. 01-0000-0-5600-001-0000-7200-0000	081166478	137.48
		3. 01-0000-0-5600-003-1110-1000-0000	081166477	356.73
		4. 01-0000-0-5600-010-3200-1000-0000	081166475	40.19
		WARRANT TOTAL		\$534.40
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 27	TOTAL AMOUNT OF WARRANTS:	\$22,104.54*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 27	TOTAL AMOUNT OF WARRANTS:	\$22,104.54*

16749893	004433/	A-Z BUS SALES INC			
		PO-020289	1. 01-0740-0-4363-001-0000-3600-0000	02P400847	219.87
			WARRANT TOTAL		\$219.87
16749894	004135/	ARAGON'S PORTABLE WELDING			
		PO-020292	1. 01-8150-0-5800-001-0000-8110-0000	1414	3,200.00
			WARRANT TOTAL		\$3,200.00
16749895	005991/	IRA CAUGHRON III			
		PV-160035	01-0740-0-5800-001-7110-3600-0000	MILEAGE REIMBURSE. 9/8-9/11	324.30
			WARRANT TOTAL		\$324.30
16749896	001793/	CLOVER STORNETTA FARMS INC.			
		PO-020274	1. 13-5310-0-4700-001-0000-3700-0000	100330117, 100332885	427.40
			WARRANT TOTAL		\$427.40
16749897	004792/	DEPT. OF JUSTICE			
		PO-020255	1. 01-0000-0-5814-001-0000-7400-0000	118905	224.00
			WARRANT TOTAL		\$224.00
16749898	006176/	DISCOUNT ELECTRONICS			
		PO-020251	1. 01-0000-0-4300-001-1110-1000-0000	529907	2,739.00
			1. 01-0000-0-4300-001-1110-1000-0000	529907	346.28
			WARRANT TOTAL		\$3,085.28
16749899	004110/	EHLERT'S PETROLEUM MAINTENANCE			
		PO-020320	1. 01-0740-0-5600-001-0000-3600-0000	4722	417.37
			WARRANT TOTAL		\$417.37
16749900	005362/	FERRELLGAS			
		PO-020293	1. 01-0000-0-5520-001-0000-8200-0000	1088299256,509552,727351,RNT	709.19
			WARRANT TOTAL		\$709.19
16749901	006177/	LJ CONSTRUCTION			
		PO-020283	1. 01-0000-0-6170-001-0000-8500-0000	#2	122,106.22
			WARRANT TOTAL		\$122,106.22

16749902	005891/	LONG VALLEY AUTO SUPPLY			
		PO-020294 1. 01-0740-0-4364-001-0000-3600-0000	91218, 91556, 91577, 92403	340.24	
		WARRANT TOTAL		\$340.24	
16749903	002129/	MENDES SUPPLY COMPANY			
		PO-020267 1. 01-0000-0-4300-001-0000-8200-0000	M088167-00	76.46	
		WARRANT TOTAL		\$76.46	
16749904	006144/	NEWS FROM NATIVE CALIFORNIA			
		PO-020148 1. 01-4510-0-4300-001-1110-1000-0000	3 YR. SUB-NEWS FROM NATIVE CA	57.00	
		WARRANT TOTAL		\$57.00	
16749905	001810/	BRUCE POTTER			
		PV-160036 01-0000-0-4300-003-1110-1000-0000	REIMBURSEMENT	37.37	
		WARRANT TOTAL		\$37.37	
16749906	002696/	RITCHIES FOOD SERVICE			
		PO-020295 2. 13-5310-0-4300-001-0000-3700-0000	422526, 522757	263.40	
		1. 13-5310-0-4700-001-0000-3700-0000	422526, 522757	224.85	
		WARRANT TOTAL		\$488.25	
16749907	000141/	ROUND TREE GLASS			
		PO-020321 1. 01-0740-0-5600-001-0000-3600-0000	65888	40.00	
		WARRANT TOTAL		\$40.00	
16749908	005987/	MARBRY SIPILA			
		PO-020296 1. 13-5310-0-4700-001-0000-3700-0000	255081, 234188	108.00	
		WARRANT TOTAL		\$108.00	
16749909	005068/	STAPLES CONTRACT & COMMERCIAL			
		PO-020087 1. 01-0000-0-4300-003-1110-1000-0000	7001944222, 7001948270	66.47	
		PO-020095 2. 01-0000-0-4300-003-0000-2700-0000	7001956666	30.00	
		1. 01-0000-0-4300-003-1110-1000-0000	7001956666	199.39	
		PO-020282 1. 01-0000-0-4300-001-1110-1000-0000	7001946055-57	284.01	
		WARRANT TOTAL		\$579.87	
16749910	003434/	SYSCO FD SCVS OF SAN FRANCISCO			
		PO-020297 1. 13-5310-0-4700-001-0000-3700-0000	508240357,508310343,509070568	7,860.60	
		WARRANT TOTAL		\$7,860.60	
16749911	004056/	TAG/AMS INC			
		PO-020249 1. 01-0740-0-5800-001-0000-3600-0000	2693014	45.00	
		WARRANT TOTAL		\$45.00	
16749912	001370/	WEATHERTOP NURSERY			
		PO-020298 1. 01-0000-0-4300-003-1110-1000-0013	ACCT. 40	500.00	
		2. 01-9010-0-4300-003-1110-1000-5870	ACCT. 40	13.40	
		WARRANT TOTAL		\$513.40	
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 20	TOTAL AMOUNT OF WARRANTS:	\$140,859.82*	
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 20	TOTAL AMOUNT OF WARRANTS:	\$140,859.82*	

LAYTONVILLE UNIFIED SCHOOL DISTRICT MONTHLY BUDGET REPORT

October 1, 2015

48 Laytonville Unified School Dis J886

BUDGET REPORT

HDX110

H.00.30 09/23/15 11:10 PAGE

1

FROM 07/01/2015 TO 06/30/2016
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
8000 BEGINNING BALANCE	1,312,808.05	0.00	0.00	.0	0.00	1,312,808.05	100.0
8011 REV LIMIT STATE AID - CURR YR	1,366,589.00	141,872.38	141,872.38	10.3	0.00	1,224,716.62	89.6
8012 EDUCATION PROTECTION ACCOUNT	588,881.00	0.00	0.00	.0	0.00	588,881.00	100.0
8021 HOMESOWNERS' EXEMPTION	18,866.00	0.00	0.00	.0	0.00	18,866.00	100.0
8022 TIMBER YIELD TAX	6,200.00	0.00	0.00	.0	0.00	6,200.00	100.0
8029 OTHER SUBVENTIONS/IN-LIEU TAX	36.00	0.00	0.00	.0	0.00	36.00	100.0
8041 SECURED ROLLS TAX	1,851,165.00	597.16	597.16	.0	0.00	1,850,567.84	99.9
8042 UNSECURED ROLL TAXES	59,330.00	0.00	0.00	.0	0.00	59,330.00	100.0
8043 PRIOR YEARS' TAXES	1,331.00-	0.00	0.00	100.0	0.00	1,331.00-	.0
8044 SUPPLEMENTAL TAXES	6,912.00	0.00	0.00	.0	0.00	6,912.00	100.0
8045 EDUC REVENUE AUGMENTATION FUND	19,030.00	0.00	0.00	.0	0.00	19,030.00	100.0
8091 REVENUE LIMIT TF - CURRENT YR	19,603.00-	0.00	0.00	100.0	0.00	19,603.00-	.0
8110 MAINTENANCE & OPER (PL 81-874)	23,000.00	1,377.39	1,377.39	5.9	0.00	21,622.61	94.0
8181 SPECIAL EDUCATION -ENTITLEMENT	70,377.00	0.00	0.00	.0	0.00	70,377.00	100.0
8182 SPECIAL EDUCATION- DISC GRANTS	3,200.00	0.00	0.00	.0	0.00	3,200.00	100.0
8290 ALL OTHER FEDERAL REVENUE	191,188.26	0.00	0.00	.0	0.00	191,188.26	100.0
8560 STATE LOTTERY REVENUE	60,426.00	0.00	0.00	.0	0.00	60,426.00	100.0
8590 ALL OTHER STATE REVENUE	65,625.00	54,038.00	54,038.00	82.3	0.00	11,587.00	17.6
8650 LEASES & RENTALS	12,500.00	0.00	0.00	.0	0.00	12,500.00	100.0
8660 INTEREST	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
8677 INTERAGENCY SERVICES BETW LEAS	87,309.00	0.00	0.00	.0	0.00	87,309.00	100.0
8699 ALL OTHER LOCAL REVENUE	142,255.00	6,978.07	6,978.07	4.9	0.00	135,276.93	95.0
8792 TF OF APPORTIONMENT FROM COS	212,000.00	0.00	0.00	.0	0.00	212,000.00	100.0
TOTAL: 8xxx	6,079,263.31	204,863.00	204,863.00	3.3	0.00	5,874,400.31	96.6
1100 TEACHERS' SALARIES	1,607,070.00	141,017.16	141,017.16	8.7	0.00	1,466,052.84	91.2
1150 TEACHER - P.T./ADDIT'L DUTY	37,575.00	1,666.89	1,666.89	4.4	0.00	35,908.11	95.5
1170 TEACHER - SUBSTITUTE	31,450.00	0.00	0.00	.0	0.00	31,450.00	100.0
1200 CERT PUPIL SUPPORT SALARIES	45,403.00	3,914.76	3,914.76	8.6	0.00	41,488.24	91.3
1300 CERT SUPERVISOR/ADMIN SALARIES	307,206.00	52,785.68	52,785.68	17.1	0.00	254,420.32	82.8
1900 OTHER CERTIFICATED SALARIES	16,500.00	0.00	0.00	.0	0.00	16,500.00	100.0
TOTAL: 1xxx	2,045,204.00	199,384.49	199,384.49	9.7	0.00	1,845,819.51	90.2
2100 INSTRUCTIONAL AIDES' SALARIES	331,380.00	24,394.09	24,394.09	7.3	0.00	306,985.91	92.6
2150 INSTL AIDE- P.T./ADDIT'L DUTY	2,000.00	3,562.02	3,562.02	100.0	0.00	1,562.02-	.0
2170 INSTRUCTIONAL AIDE -SUBSTITUTE	2,200.00	0.00	0.00	.0	0.00	2,200.00	100.0
2200 CLASSIFIED SUPPORT SALARIES	249,315.00	28,887.43	28,887.43	11.5	0.00	220,427.57	88.4
2240 CLASSIFIED SUPP- EXTRA HIRE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
2250 CLASSIFIED SUPP - P.T./ADDIT'L	1,000.00	1,151.24	1,151.24	100.0	0.00	151.24-	.0
2260 CLASSIFIED SUPPORT - OVER-TIME	3,200.00	65.48	65.48	2.0	0.00	3,134.52	97.9

FROM 07/01/2015 TO 06/30/2016
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE	%
2270 CLASSIFIED SUPPORT -SUBSTITUTE	4,000.00	2,482.27	2,482.27	62.0	0.00	1,517.73	37.9
2300 CLASS. SUPRVSRs/ADMIN SALARIES	146,921.00	18,325.42	18,325.42	12.4	0.00	128,595.58	87.5
2400 CLERICAL,TECH,OFFICE SALARIES	205,559.59	25,391.45	25,391.45	12.3	0.00	180,168.14	87.6
2440 CLERICAL,TECH,OFFICE-EX-HIRE	2,450.00	1,703.03	1,703.03	69.5	0.00	746.97	30.4
2450 CLERICAL,TECH,OFFICE-P.T./ADD.	0.00	255.75	255.75	100.0	0.00	255.75-	.0
2460 CLERICAL,TECH,OFFICE-OVER-TIME	0.00	126.48	126.48	100.0	0.00	126.48-	.0
2470 CLERICAL,TECH,OFFICE-SUBSTITUT	0.00	3,204.16	3,204.16	100.0	0.00	3,204.16-	.0
2900 OTHER CLASSIFIED SALARIES	9,000.00	1,401.27	1,401.27	15.5	0.00	7,598.73	84.4
2970 OTHER CLASSIFIED - SUBSTITUTE	250.00	0.00	0.00	.0	0.00	250.00	100.0
TOTAL: 2xxx	958,775.59	110,950.09	110,950.09	11.5	0.00	847,825.50	88.4
3101 STRS, CERTIFICATED	199,503.00	19,523.74	19,523.74	9.7	0.00	179,979.26	90.2
3102 STRS, CLASSIFIED	0.00	107.55	107.55	100.0	0.00	107.55-	.0
3201 PERS, CERTIFICATED	4,316.00	398.59	398.59	9.2	0.00	3,917.41	90.7
3202 PERS, CLASSIFIED	85,939.00	11,607.81	11,607.81	13.5	0.00	74,331.19	86.4
3301 OASDI, CERTIFICATED	2,259.00	333.76	333.76	14.7	0.00	1,925.24	85.2
3302 OASDI, CLASSIFIED	50,272.00	6,657.09	6,657.09	13.2	0.00	43,614.91	86.7
3311 MEDICARE, CERTIFICATED	28,501.00	2,754.97	2,754.97	9.6	0.00	25,746.03	90.3
3312 MEDICARE, CLASSIFIED	11,697.00	1,571.44	1,571.44	13.4	0.00	10,125.56	86.5
3401 HEALTH & WELFARE, CERTIFICATED	261,524.00	41,710.21	41,710.21	15.9	0.00	219,813.79	84.0
3402 HEALTH & WELFARE, CLASSIFIED	232,623.19	35,699.72	35,699.72	15.3	0.00	196,923.47	84.6
3501 UNEMPLOYMENT INS, CERTIFICATED	984.10	94.99	94.99	9.6	0.00	889.11	90.3
3502 UNEMPLOYMENT INS, CLASSIFIED	422.00	54.11	54.11	12.8	0.00	367.89	87.1
3601 WORKERS' COMP, CERTIFICATED	103,692.00	8,719.50	8,719.50	8.4	0.00	94,972.50	91.5
3602 WORKERS' COMP, CLASSIFIED	43,208.00	4,973.37	4,973.37	11.5	0.00	38,234.63	88.4
3701 OPEB ALLOCATED CERTIFICATED	16,868.00	466.30	466.30	2.7	0.00	16,401.70	97.2
3702 OPEB ALLOCATED CLASSIFIED	3,006.00	0.00	0.00	.0	0.00	3,006.00	100.0
3901 OTHER BENEFITS, CERTIFICATED	7,500.00	0.00	0.00	.0	0.00	7,500.00	100.0
3902 OTHER BENEFITS, CLASSIFIED	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 3xxx	1,052,814.29	134,673.15	134,673.15	12.7	0.00	918,141.14	87.2
4100 APPROVD TEXTBOOKS/CORE CURRICULA	77,895.41	37,453.28	37,453.28	48.0	17,483.81	22,958.32	29.4
4300 MATERIALS & SUPPLIES	183,093.79	25,500.61	25,500.61	13.9	17,163.13	140,430.05	76.6
4361 FUEL - GASOLINE,DIESEL	21,612.00	653.62	653.62	3.0	3,346.38	17,612.00	81.4
4362 TRANSP - OIL,GREASE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4363 TIRES & ACCESSORIES	1,500.00	2,796.15	2,796.15	100.0	228.64	1,524.79-	.0
4364 REPLACEMENT PARTS	3,500.00	2,786.69	2,786.69	79.6	1,659.76	946.45-	.0
4365 TRANSP - OTHER SUPPLIES	700.00	0.00	0.00	.0	66.51	633.49	90.4
4400 NON-CAPITALIZED EQUIPMENT	26,878.00	0.00	0.00	.0	0.00	26,878.00	100.0

FROM 07/01/2015 TO 06/30/2016
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 4xxx	315,679.20	69,190.35	69,190.35	21.9	39,948.23	206,540.62 65.4
5200 TRAVEL & CONFERENCES	28,481.07	1,816.32	1,816.32	6.3	0.00	26,664.75 93.6
5300 DUES & MEMBERSHIPS	1,875.00	1,319.47	1,319.47	70.3	0.00	555.53 29.6
5450 OTHER INSURANCE	48,338.00	48,338.00	48,338.00	100.0	0.00	0.00 .0
5510 LIGHTS & POWER	101,750.00	26,136.90	26,136.90	25.6	65,613.10	10,000.00 9.8
5520 HEATING FUEL	30,750.00	709.19	709.19	2.3	30,040.81	0.00 .0
5530 WATER & SEWER	30,000.00	5,166.12	5,166.12	17.2	20,033.88	4,800.00 16.0
5540 WASTE DISPOSAL	14,150.00	2,798.10	2,798.10	19.7	9,351.90	2,000.00 14.1
5600 RENT, LEASES, REPAIR NON CAP IMP	59,861.00	5,988.92	5,988.92	10.0	10,788.04	43,084.04 71.9
5750 TRANSPR DIRECT COSTS-INTERFUND	10,000.00-	0.00	0.00	100.0	0.00	10,000.00- .0
5800 PROFES'L/CONSULTG SVCS/OP EXP	353,828.06	15,675.95	15,675.95	4.4	6,997.11	331,155.00 93.5
5801 AUDIT FEES	23,000.00	8,775.00	8,775.00	38.1	10,725.00	3,500.00 15.2
5802 LEGAL FEES	6,000.00	27.31	27.31	.4	172.69	5,800.00 96.6
5811 ADVERTISING	1,600.00	563.00	563.00	35.1	137.00	900.00 56.2
5814 FINGERPRINTING	750.00	256.00	256.00	34.1	244.00	250.00 33.3
5901 COMMUNIC - INTERNET SVCS/LINES	50.00	0.00	0.00	.0	130.00	80.00- .0
5903 COMMUNIC - TELEPHONE SERVICES	9,050.00	631.25	631.25	6.9	3,268.75	5,150.00 56.9
5904 COMMUNIC - POSTAGE/DELIVERY	3,500.00	241.12	241.12	6.8	0.00	3,258.88 93.1
TOTAL: 5xxx	702,983.13	118,442.65	118,442.65	16.8	157,502.28	427,038.20 60.7
TOTAL: 1xxx - 5xxx	5,075,456.21	632,640.73	632,640.73	12.4	197,450.51	4,245,364.97 83.6
6170 LAND IMPROVEMENTS	0.00	122,106.22	122,106.22	100.0	0.00	122,106.22- .0
6400 EQUIPMENT	24,601.90	0.00	0.00	.0	0.00	24,601.90 100.0
TOTAL: 6xxx	24,601.90	122,106.22	122,106.22	100.0	0.00	97,504.32- .0
TOTAL: 1xxx - 6xxx	5,100,058.11	754,746.95	754,746.95	14.7	197,450.51	4,147,860.65 81.3
7350 TRANSFER INDIRECT COSTS-INTRPD	5,500.00-	0.00	0.00	100.0	0.00	5,500.00- .0
7616 INT-PD TF FR GENERAL TO CAFE	20,887.00	0.00	0.00	.0	0.00	20,887.00 100.0
7619 OTHER AUTH INTERFUND TRNPS OUT	55,000.00	0.00	0.00	.0	0.00	55,000.00 100.0
7911 BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0	0.00	5,000.00 100.0
7950 BUDG FUND BAL- STABILIZATION	300,000.00	0.00	0.00	.0	0.00	300,000.00 100.0
7980 BUDG FUND BAL-OTHER ASSIGNMENT	380,107.35	0.00	0.00	.0	0.00	380,107.35 100.0
7989 BUDG FUND BAL- RSRV ECON UNCHG	203,080.00	0.00	0.00	.0	0.00	203,080.00 100.0
7990 BUDG FUND BAL - UNASSIGNED	20,630.85	0.00	0.00	.0	0.00	20,630.85 100.0
TOTAL: 7xxx	979,205.20	0.00	0.00	.0	0.00	979,205.20 100.0
TOTAL: 1xxx - 7xxx	6,079,263.31	754,746.95	754,746.95	12.4	197,450.51	5,127,065.85 84.3

LAYTONVILLE UNIFIED SCHOOL DISTRICT
BUDGET TRANSFERS
October 1, 2015

48 Laytonville Unified School Dis Budget Transfer Transactions J888 BT0100 H.00.04 09/23/15 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 160003 To 169999

Date entered from: 00/00/0000 To 99/99/9999

Approved and Unapproved Transactions

Number	Date	Date Entered	Description	PU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	Debit	Credit

NO RECORDS FOUND													

2015-16 Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Laytonville Unified School District

Person completing this form: Jenna Musgrave - District Administrative Assistant

Quarterly Report Submission Date: (check one)

<input checked="" type="checkbox"/>	October 2015 (July, Aug, Sept 2015) 1st Quarter
<input type="checkbox"/>	January 2016 (Oct, Nov, Dec 2015) 2nd Quarter
<input type="checkbox"/>	April 2016 (Jan, Feb, March 2016) 3rd Quarter
<input type="checkbox"/>	July 2016 (April, May, June 2016) 4th Quarter

Date for information to be reported publicly at governing board meeting: 10-01-2015

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
CAHSEE Intensive Instruction & Services			
TOTALS			

Jenna Musgrave 09/21/2015
Signature of Person Completing this form Date

Signature of County Superintendent Date

☐ **Forwarded a copy of this completed report to the County Board of Education**

Revised 7/1/15

BOARD ACTION ITEM K1

Board Meeting Date: October 1, 2015
Subject: Student of the Month
From: Joan Potter, Superintendent

Explanation:

Mr. Henry will present the Students of the Month for Laytonville High School and introduce their families.

Recommendation:

Recognize the Students of the Month and their families

Attachments:

None

Laytonville Unified School District
October 1, 2015

DISCUSSION/ACTION ITEM L1

Board Meeting Date: October 1, 2015

Subject: Adoption of Middle School Science Textbooks

From: Joan Potter, Superintendent

Explanation:

A sample 6/7/8th grade science textbook has been on display at the District Office for review. The materials meet the newly adopted Next Generation Science Standards.

Science texts for adoption:

6/7/8th Grade Science, Engineering, and Technology Curriculum, KnowAtom, LLC. 2015

6/7/8th Grade Scientific Revolutions, Lab Manual, KnowAtom, LLC., 2015

6/7/8th Grade Atoms and Molecules, Lab Manual, KnowAtom, LLC. 2015

Principal Stange has brought these materials to the Elementary School Site Council for review and approval prior to this meeting. The textbooks are now ready for adoption.

Recommendation:

Approve and adopt the Middle School Science Textbooks

Attachments:

None

DISCUSSION/ACTION ITEM L2

Board Meeting Date: October 1, 2015

Subject: Adoption of High School Math Textbook

From: Joan Potter, Superintendent

Explanation:

A sample Algebra II textbook has been on display at the District Office for review. After reviewing a few different texts which meet the California State Common Core Standards, the high school is recommending the following. The textbook will be one of two texts to be used in the precalculus/trigonometry class.

Math text for adoption:

Core Connections Integrated III, Algebra 2, CPM Educational Program, 2013

Principal Henry has brought these materials to the High School Site Council for review and approval prior to this meeting. The textbook is now ready for adoption.

Recommendation:

Approve and adopt the High School Math Textbook

Attachments:

None

DISCUSSION/ACTION ITEM L3

Board Meeting Date: October 1, 2015
Subject: Adoption of 6/7/8th Grade Core Literature Books
From: Joan Potter, Superintendent

Explanation:

Kat David is proposing the adoption of the following books for grades 6th through 8th.

The Giver, Lois Lowry, 1993

Watership Down, Richard Adams, 1972

To Kill a Mockingbird, Harper Lee, 1960

The Crucible, Arthur Miller, 1982

The Call of the Wild, Jack London, 1992

The five books have been on display in the District Office for the last 30 days and have been presented to the Laytonville Elementary School Site Council for a recommendation of approval.

Recommendations:

Adopt the following core literature books:

The Giver, Lois Lowry, 1993

Watership Down, Richard Adams, 1972

To Kill a Mockingbird, Harper Lee, 1960

The Crucible, Arthur Miller, 1982

The Call of the Wild, Jack London, 1992

Attachments:

Book Proposal by Kat David

Books for Approval
Proposed by Kat David, Laytonville Middle School English Instructor

To Kill a Mockingbird, by Harper Lee

While reading this novel, students will learn the iconic character of Scout and Boo Radley. They would gain an understanding of the racially divided south just before WWII and the hardships that society faced in overcoming racism. Students will study historically relevant trials in conjunction with this novel and participate in project-based learning in history. Because the material is ripe for discussion, it will be a valuable piece for including in our Socratic Seminar dialogues.

The Crucible, by Arthur Miller

This is a play detailing the events of the Salem Witch Trials that occurred in Massachusetts in the late 1600s. It dovetails nicely with U.S. history in 8th grade and can be applied to similar occurrences that we learn about in medieval history in 7th. It is a strong candidate for creating project-based learning opportunities as well as using for Socratic Seminar.

Watership Down, by Richard Adams

This novel provides students with the opportunity to read an adventure story and study elements such as foreshadowing, anthropomorphism, and imbedded origin myths. It is a highly enjoyable read that wrestles with themes of exile and perseverance.

The Giver, by Lois Lowry

In this novel, students are introduced to a dystopian society. It is a great piece for teaching this genre and for examining ethics, government control, concepts around knowledge, the myth of an eden, and the idea of a martyr for creating a utopia. It is another novel that should be wonderful for encouraging robust discussion during Socratic Seminar.

Into the Wild, by Jack London

This novel of survival, identity, and transformation aligns nicely with aspects of U.S. history, allowing for some project-based learning opportunities. In addition, students are introduced to an iconic, California author. Students will learn about the Alaskan gold rush, both through this story and through articles that we read in conjunction with the story. We will examine Buck's transformation and the symbolism provided through numerous other characters.

DISCUSSION/ACTION ITEM L4

Board Meeting Date: October 1, 2015

Subject: Public Hearing: Notification of Compliance with EC 60119 (Instructional Materials) for 2015/16

From: Joan Potter, Superintendent

Explanation:

The Board must conduct a Public Hearing per EC Section 60119 to encourage participation by parents, teachers, bargaining unit leaders and members of the community interested in the affairs of the schools regarding the sufficiency of textbooks or instructional materials, or both, in each subject consistent with the content and cycles of the curriculum frameworks adopted by the state, and shall make a determination that funds designated for instructional materials have been expended for that purpose. Governing Boards that have met the requirements of EC 60119 and have also certified compliance with the IMFRP requirements regarding provision of adopted standards-aligned instructional materials for all students (EC 60411) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes. A Public Hearing Notice regarding this topic has been posted for 10 days.

EC 60119 specifies there must be sufficient materials in the following subject areas:

- ☐ English /Language Arts (including an English language development component)
- ☐ Mathematics
- ☐ History/Social Science
- ☐ Science

We have sufficient texts and instructional materials and they are listed on the Core Curriculum Adopted Textbook Matrix. The Board must also determine whether pupils enrolled in foreign language or health courses have sufficient textbooks or instructional materials, and that laboratory science classes have been provided with sufficient science equipment for courses in grades 9-12. The principals will report on the status of instructional materials in the specified subject areas.

Recommendation:

Declare a Public Hearing to encourage participation by members of the school and community at large regarding sufficiency of textbooks and instructional materials for the 2015/16 school year.

Attachments:

Core Curriculum Adopted Textbook Matrix

**EC 60119 - Pupil Textbook and Instructional Materials Incentive Program;
Eligibility for funds**

(a) In order to be eligible to receive funds available for the purposes of this article, the governing board of a school district shall take the following actions:

(1) (A) The governing board shall hold a public hearing or hearings at which the governing board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board:

- (i) Mathematics.
- (ii) Science.
- (iii) History-social science.
- (iv) English/language arts, including the English language development component of an adopted program.

(B) The public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year. A school district that operates schools on a multitrack, year-round calendar shall hold the hearing on or before the end of the eighth week from the first day pupils attend school for that year on any tracks that begin a school year in August or September.

(C) As part of the hearing required pursuant to this section, the governing board shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects. The governing board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive. The provision of the textbooks, instructional materials, or science equipment specified in this subparagraph is not a condition of receipt of funds provided by this subdivision.

(2) (A) If the governing board determines that there are insufficient textbooks or instructional materials, or both, the governing board shall provide information to classroom teachers and to the public setting forth, in the resolution, for each school in which an insufficiency exists, the percentage of pupils who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each pupil does not have sufficient textbooks or instructional materials, or both, and take any action, except an action that would require reimbursement by the Commission on State Mandates, to ensure that each pupil has sufficient textbooks or instructional materials, or both, within two months of the beginning of the school year in which the determination is made.

(B) In carrying out subparagraph (A), the governing board may use money in any of the following funds:

- (i) Any funds available for textbooks or instructional materials, or both, from categorical programs, including any funds allocated to school districts that have been appropriated in the annual Budget Act.

- (ii) Any funds of the school district that are in excess of the amount available for each pupil during the prior fiscal year to purchase textbooks or instructional materials, or both.
- (iii) Any other funds available to the school district for textbooks or instructional materials, or both.

(b) The governing board shall provide 10 days' notice of the public hearing or hearings set forth in subdivision (a). The notice shall contain the time, place, and purpose of the hearing and shall be posted in three public places in the school district. The hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours.

(c) (1) For purposes of this section, "sufficient textbooks or instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home. This paragraph does not require two sets of textbooks or instructional materials for each pupil.

(2) Sufficient textbooks or instructional materials as defined in paragraph (1), does not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage.

(d) Except for purposes of Section 60252, governing boards of school districts that receive funds for instructional materials from any state source, are subject to the requirements of this section only in a fiscal year in which the Superintendent determines that the base revenue limit for each school district will increase by at least 1 percent per unit of average daily attendance from the prior fiscal year.

(Amended by Stats. 2006, Ch. 704, Sec. 8.)

Reference:

Education Code 60252 Education Code 60605

**Core Curriculum Adopted Textbook Matrix
2015/16
Laytonville High School**

Subject	Grade	Publisher	Series	LUSD Adoption Date	Implementation Date
Algebra I		McDougal Littell	CA Algebra	5/2008	9/2008
Algebra II	10-12	McDougal Littell	Algebra & Trigonometry, Structure & Method	4/2003	9/2003
Calculus	11-12	McGraw Hill	Calculus With Analytic Geometry	4/2003	9/2003
English 9-12	9-12	Glencoe	Literature The Reader's Choice Grade 9; Literature The Reader's Choice Grade 10; Literature The Reader's Choice, Grades 11-12	11/2004	9/2004
Geometry	9-12	Glencoe	Geometry – Integration, Applications, Connections	4/2003	9/2003
Integrated Science	9-12	It's About Time, Herff-Jones	Integrated Coordinated Science for the 21 st Century	11/2004	11/2004
Trigonometry	11-12	Houghton - Mifflin	Algebra and Trigonometry	4/2003	9/2003
Biology	9-12	Pearson Prentice Hall	Biology	1/2007	1/2007
Chemistry	10-12	Pearson Prentice Hall	Chemistry – California	1/2007	1/2007
Economics	11-12	EMC Publishing	Economics – New Ways of Thinking	1/2007	1/2007
US History	11	McGraw Hill Glencoe	American Odyssey – the 20 th Century and Beyond	1/2007	1/2007
World History	10	Pearson Prentice Hall	World History – Connections to Today	1/2007	1/2007

Earth Science	9-12	Pearson Prentice Hall	Earth Science	6/2007	9/2007
Consumer Math	9-12	Glencoe	Mathematics, with Business Applications	8/2007	9/2007
World History	10	McDougal - Littell	Modern World History Patterns of Interaction	9/2009	8/2010
American Government	12	EMC Publishing	American Government Citizenship & Power	8/2009	9/2009
AP American Government	12	Pearson	Government in America Fifteenth Edition	8/2011	8/2011
Physics	10-12	Addison - Wesley	The High School Physics Program, Conceptual Physics 2 nd edition	1/2007	1/2007
Environmental Science	10-12	Miller/ Spoolma n	Living in the Environment, 17 th Edition	11/2012	11/2012
Algebra 2	11-12	CPM Educatio nal Program	Core Connections Integrated III	10/2015	11/2015

**LUSD K-8
Core Curriculum Adopted Textbook Matrix 2015-16**

Subject	Grade	Publisher	Series	State Adoption Date	LUSD Adoption Date	Implementation Date
English/Language Arts	K-6	Houghton-Mifflin	Legacy of Literacy	2002/ 2005 rev.	6/2002	9/2002
English/Language Arts	7-8	Holt, Rinehart and Winston	Literature and Language Arts	2002/ 2005 rev.	6/2002	9/2002
Mathematics	K-6	Scott Foresman	enVision Math	2008	5/2008	9/2008
Mathematics	K-5	McGraw Hill	My Math Curriculum	2014	06/2015	8/2015
Mathematics	7-8	Center of Mathematics and Teaching	Mathlinks	2013	9/2014	9/2014
Algebra		McDougal Littell	CA Algebra	2008	5/2008	9/2008
Science	K-6	McMillan-McGraw Hill	California Science	2008	6/2008	9/2008
Science	7-8	Holt	Calif. Life Science (7th); Calif. Physical Science (8th)	2008	6/2008	9/2008
Science	6-8	KnowAtom	Science, Engineering, and Technology Curriculum	2015	9/2015	9/2015
Social Studies	K-5	Houghton-Mifflin	History- Social Science California Series	2005	3/2007	8/2007
Social Studies	6-8	Teachers' Curriculum Institute	History Alive! The Ancient World (6), History Alive! The Medieval World (7), History Alive! The U.S. Through Industrialism	2005	3/2007	8/2007

**LUSD K-8
Supplemental Materials**

Subject	Grade	Publisher	Series	State Adopti on Date	LUSD Adoptio n Date	Implement- ation Date
Mathematics	6	Center of Mathematics and Teaching	6 th Grade Supplementa l	2013	9/2014	9/2014
Mathematics	7	Center of Mathematics and Teaching	7 th Grade Supplementa l Materials	2013	9/2014	9/2014
Mathematics	K-5	My Math Curriculum	K-5 Supplementa l Materials	2014	6/2015	8/2015
Mathematics	6-8	California Math	6-8 Supplementa l Materials	2015	09/2015	9/2015

DISCUSSION/ACTION ITEM L5

Board Meeting Date: October 1, 2015

Subject: Resolution No. 484 for Compliance with Ed Code Section 60119 for the 2015/16 School Year and Certification of Provisions of Standards-Aligned Instructional Materials

From: Joan Potter, Superintendent

Explanation:

The Board has been provided a copy of EC 60119, and the Textbook Matrix and held a Public Hearing to determine the sufficiency of textbooks and instructional materials in specified subject areas consistent with the content and cycles of the curriculum frameworks adopted by the state.

If the Board has determined that there are sufficient materials as prescribed by law in all the subject areas listed in EC 60119, and that the textbook adoptions follow the state cycles, then Resolution No. 462 can indicate the Board's findings and state that we are in compliance with EC 60119.

Recommendation:

Adopt Resolution No. 484 for Certification of Provisions of Standards-Aligned Materials

Attachments:

Resolution No. 484 for Certification of Provisions of Standards-Aligned Materials

RESOLUTION NO. 484
SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS

Whereas, the local governing board of the Laytonville Unified School District, pursuant to Education Code § 60119, held a public hearing on October 1, 2015 to provide the public and board of education detailed information regarding the sufficiency of textbooks and instructional materials for all students; and

Whereas, the public hearing was held within eight weeks of the opening of school and did not take place during or immediately after school hours; and

Whereas, the local governing board provided at least ten (10) days notice of the public hearing posted in at least three (3) public places within the district that stated the time, place and purpose of the hearing; and

Whereas, the local governing board encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing; and

Whereas, information provided at the public hearing and to the local governing board at the public meeting detailed that sufficient textbooks and instructional materials in all subjects and core areas consistent with the cycles and content of the curriculum frameworks were provided to all students, including English learners, in the classrooms operated by the Laytonville Unified School District; and

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and

Whereas, sufficient textbooks and instructional materials as listed on the attached Adopted Textbook Matrix were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that are aligned to the academic content standards and are consistent with the cycles and content of the curriculum frameworks; and

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes and sufficient laboratory science equipment was available for science laboratory classes offered in grades 9-12;

Now Therefore Be It Resolved, by the Laytonville Unified Board of Education, that for the 2015/16 school year, the Laytonville Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycle and content of the curriculum frameworks.

LAYTONVILLE UNIFIED SCHOOL DISTRICT

Certification of Provision of Standards-Aligned Instructional Materials

The Governing Board of the Laytonville Unified School District hereby certifies that as of this date, October 1, 2015, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- ☐ History/Social Science
- ☐ Mathematics
- ☐ Reading/Language Arts
- ☐ Science

By Order of the Laytonville Unified School District Board of Education

Dated October 1, 2015

Joan Viada Potter, Secretary to the Board
Superintendent, Laytonville USD

Calvin Harwood, Board President
Laytonville USD Board of Education

BOARD DISCUSSION/ACTION ITEM L6

Board Meeting Date: October 1, 2015

Subject: Food Service Increase in Adult Breakfast Price

From: Joan Potter, Superintendent

Explanation:

We need to increase the amount we charge for adult breakfasts in order to be in compliance with state and federal procedures.

Recommendation:

I recommend that the board increase the price of adult breakfast from \$2.00 to \$2.25 beginning with the 2015/2016 school year.

Attachments:

None

BOARD DISCUSSION/ACTION ITEM L7

Board Meeting Date: October 1, 2015

Subject: Elect/Appoint Replacement for Resigning Board Member

From: Joan Potter, Superintendent

Explanation:

Pursuant to Ed Code Section 5090, Board Member Cecelia Gillespie's resignation is effective September 24, 2015. I recommend the Board appoint a replacement to serve the remainder of her term, which expires in December 2017.

Recommendation:

Appoint a replacement member to serve the remainder of Cecelia Gillespie's term.

Attachments:

None

INFORMATION ITEM M1

Board Meeting Date: October 1, 2015

Subject: Employee Appreciation Award

From: Joan Potter, Superintendent

Explanation:

The Governing Board recognizes two employees each year for their contributions to the improvement and effectiveness of the District's educational program. One award is presented in January and one is presented in May. The Governing Board recognizes employees who:

--by exemplary service over an extended period of time have contributed to the improvement or effectiveness of the district educational program.

--perform special acts or services in the public interest.

--by superior accomplishments, make exceptional contributions to the effectiveness, efficiency, economy or improvements of district operations.

--propose ideas or procedures which eliminate or reduce district expenditures or improve the efficiency of district operations.

Our previous awards have been presented to:

Alicia Linfoot
Amy McHenry
Anna Salmeron
Beth Hogan
Bette Loflin
Bruce Potter

Carolyn Carpenter
Dennis Hogan
Gloria Matheson
Joan Potter
Katy Cabezut
Konnies Hawkins

Pedro Salmeron
Steve McCaffrey
Sue Carberry
Suellen Longcrier
Tammy Lyons

Nominations are due in November and the Board will select the award recipient in December for recognition in January. Recipients are presented a certificate and a special gift.

Recommendation:

Attachments:

INFORMATION ITEM M2

Board Meeting Date: October 1, 2015

Subject: Facilities Report

From: Joan Potter, Superintendent

Explanation:

Don Alameida will provide an update on the status of the building project.