

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF SEPTEMBER 13, 2012**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on September 13, 2012. Board President Harwood called the meeting to order at 6:20 p.m. The Board Members adjourned to closed session at 6:21 p.m. and returned to open session at 6:32 p.m.

ROLL CALL: Trustees Present: Calvin Harwood, Shannon Ford, Cecelia Gillespie, Meagen Hedley and Tina Tineo.

Administrators Present: Joan Potter, Lorre Stange, Daniel Regelbrugge

Student Representative: Mitzi Pierson was present.

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input.

C. CLOSED SESSION AGENDA:

CS-1: Public Employee Discipline/Dismissal/Release

D. ANNOUNCEMENTS FROM CLOSED SESSION:

- CS-1: Motion by Shannon Ford, seconded by Tina Tineo and unanimously approved to provide retiring Administrative Assistant Libby Manion with 50% coverage of health insurance benefits for 2 years, not to exceed a total of \$5,400.

E. PATRIOTIC OBSERVANCE: Calvin Harwood led the pledge of allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- Motion to accept the agenda by Shannon Ford, seconded by Cecelia Gillespie and unanimously approved.

G. CORRESPONDENCE: None

H. PUBLIC INPUT: None

I. REPORTS AND COMMENTS:

Superintendent's Report:

- Mrs. Potter stated that the first days of school have been great and even the middle school students are smiling (teachers, too).
- Mrs. Potter reported that Ira Pilgrim's memorial was today. Lu is selling their place on Spy Rock and will be greatly missed.
- Mrs. Potter said that she had met today with consultants regarding modernization or new construction. They discussed timelines, bonding capacity and steps to take.
- Mrs. Potter reported that the Williams inspection was today, and thanks to Covelo, we have sufficient texts. The restrooms still need rebuilding, which has been an inspection request for several years.
- Mrs. Potter discussed the need to set up a facilities planning group.
- Mrs. Potter gave an overview of the Career Tech Education program.\

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- Mrs. Potter reported that SAL soccer and SAL football are both underway and that she is happy to partner with SAL to provide sports opportunities for so many students.

The following reports were given:

Elementary Principal
LES/LMS Site Council
Student Representative

High School Principal
LHS Site Council
LVTA

Healthy Start
DAC
CSEA - no report

J. ACTION: CONSENT AGENDA

- Motion to accept the consent agenda by Tina Tineo, seconded by Mitzi Pierson and unanimously approved.

K. ACTION:

K.1. Students of the Month

- None selected.

K.2. Tenure Recognition for Corina Rice

- Motion by Cecelia Gillespie, seconded by Meagen Hedley and unanimously approved to grant tenure to Corina Rice. A short reception followed.

K.3. Resolution No. 421-GANN Limit

- Motion by Shannon Ford, seconded by Meagen Hedley and unanimously approved to adopt Resolution No. 421-GANN.

L. DISCUSSION / ACTION:

L.1. Public Hearing to Discuss Compliance with Ed. Code Section 60119 regarding Sufficiency of Texts and Instructional Materials:

- A Public Hearing was held to discuss compliance with Ed. Code Section 60119.

L.2. Resolution No. 420-Compliance with Ed Code Section 60119 for the 2012-13 School Year and Certification of Provision of Standards-Aligned Instructional Materials:

- Motion by Shannon Ford, seconded by Mitzi Pierson and unanimously approved to adopt Resolution No. 397-Compliance with Ed Code Section 60119 for the 2012-13 School Year and Certification of Provision of Standards-Aligned Instructional Materials.

L.3. BP 5123 and AR 5123-Promotion/Acceleration/Retention (Final Reading and Adoption).

- Motion by Tina Tineo, seconded by Cecelia Gillespie and unanimously approved to adopt BP 5123 and AR 5123-Promotion/Acceleration/Retention as revised.

L.4. BP/AR 5112.1 and BP/AR 5113-Attendance (Second Reading and Adoption).

- Motion by Shannon Ford, seconded by Mitzi Pierson and unanimously approved to adopt BP/AR 5112.1 and BP/AR 5113.

L.5. Approval of Unaudited Actuals.

- Motion by Shannon Ford, seconded by Cecelia Gillespie and unanimously adopted to approve the unaudited actual for 2011-12.

M. INFORMATION ITEMS:

M.1. Opening Enrollments:

- Mrs. Potter gave a report on the opening day enrollments.

M.2. Fall Sports Program:

- Mrs. Potter reported on the fall sports program.

M.3. 2011-12 Williams Site Visit by MCOE team:

- Mrs. Potter reported that the Williams Site visit by MCOE was conducted today.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:

- Mrs. Potter would like to form a facilities planning group and discuss this at the October meeting.
- Mrs. Potter would like to put approval of the AP Environmental Science text on the November agenda.

O. COMMENTS FROM THE BOARD:

- Shannon announced the Booster Club is struggling and they need new recruits. She would like to retire from Booster Club. On a lighter note, she wanted someone else besides Calvin to be in charge of the air conditioning controls in the Board Room.
- Meagen thanked Mitzi for coaching one of the SAL soccer teams.
- Tina had no comment.
- Cecelia reminded everyone of the Chili Cookoff this weekend and the Art Walk next weekend.
- Calvin stated that since students were coming here from other schools we must be doing something right.
- Mitzi apologized for being late, that she had a dental appointment.
- Mrs. Potter spoke of Lu Pilgrim and her plans to go to Spy Rock School to present the school with an award of \$1,000 in Ira's memory. Mrs. Potter also wished Calvin a happy late birthday.

P. ADJOURNMENT:

- Motion to adjourn the meeting by Meagen Hedley, seconded by Mitzi Pierson and unanimously approved. The meeting was adjourned at 8:06 p.m. The next regular meeting will be held October 4, 2012.

Respectfully submitted,

Adopted as Final
October 4, 2012

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board