

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF MAY 2, 2013**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on May 2, 2013. Board President Calvin Harwood called the meeting to order at 6:16pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Cecelia Gillespie, and Tina Tineo.

Administrators Present: Joan Potter, Lorre Stange and Daniel Regelbrugge.

Student Representative: Mitzi Pierson.

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input.

C. CLOSED SESSION AGENDA:

CS-1: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(No Additional Information Required)

CS-2: CONFERENCE WITH LABOR NEGOTIATOR:
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: CSEA

CS-3: CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property Address: 250 Branscomb Rd., Laytonville, CA 95490
Names of Negotiating Parties: LUSD and Joe Scott
Under Negotiations: Terms of Payment

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board President Calvin Harwood announced that the Board agreed to negotiate a lease with Joe Scott regarding the grazing land located behind the high school.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the pledge of allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Tina Tineo, seconded by Cecelia Gillespie, unanimously approved.

G. CORRESPONDENCE: None.

H. PUBLIC INPUT: None.

I. REPORTS AND COMMENTS:

Superintendent's Report: Mrs. Potter shared that the District is still waiting to see what the May budget revision will look like. She explained that with the new formula the District will receive

the same funding for 2013-14 as it did for 2012-13, but unfortunately it appears that expenses will continue to grow. The goal for the state is to eventually reduce the 22% deficit that has been in effect for the last few years, but it will likely be phased in over the next 5-8 years. Mrs. Potter also shared that there was a Facilities Sub-Committee meeting on April 23rd. She explained that she will be meeting with Don Alameida, an architect from Sonoma County, who will walk around the school sites and attach an estimated dollar amount to various modernization scenarios. Next, Mrs. Potter shared that Binet Payne, a teacher at the middle school, will be out for the remainder of the school year. Tina West, a credentialed local teacher agreed to stay in her place for the remainder of the year. Mrs. Potter reported that at the end of April one of the buses was involved in a minor accident. Thankfully no one was injured in this accident. Mrs. Potter explained that Pat Vanoven, the bus driver involved in the accident, did an excellent job of following protocol and ensuring the students' safety. Lastly, Mrs. Potter commended Rachel McEvoy for successfully submitting the Farm to School grant. The District is expecting to find out in November if our proposed project receives funding.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council – No report	LHS Site Council – No report	DAC
Student Representative	LVTA – No report	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

K. ACTION:

K.1. Students of the Month:

- Mr. Regelbrugge introduced Jonathon Burkett and Lindsay Ivasku as the students of the month.
- **Motion** to recognize the Students of the Month and their families by Tina Tineo, seconded by Cecelia Gillespie, unanimously approved.

K.2. Resolution No. 430 for Employee Recognition Award

- Twice a year the Board of Trustees receives recommendations for the Board's Employee Recognition Awards. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.
- Calvin Harwood, Board President, presented this year's Employee Recognition Award to Suzie Dunham.
- **Motion** to Adopt Resolution No. 430 for Employee Recognition Award and recognize the recipient by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

K.3. Resolutions No. 431 and 432 for Classified Employee's Week and Teacher Appreciation Day

- May is the traditional month for honoring school employees. The Governing Board has asked that we recognize the hard work, dedication and caring all staff provide to the students of our community. The Board noted that although the district is going through trying budgetary times that seriously affect the staff, their worth and value to the District is still appreciated.
- Resolution No. 431 recognizes our classified staff and declares the week of May 19-25th to be Classified Employees Week.
- Resolution No. 432 recognizes our teachers and declares Tuesday, May 7th as Teacher Appreciation Day in the Laytonville Unified School District.
- **Motion** to Adopt Resolutions No. 431 recognizing Classified Employee's Week and Resolution No. 432 recognizing Teacher Appreciation Day by Tina Tineo, seconded by Mitzi Pierson, unanimously approved.

K.4. Resolution No. 433 for Participation in Staywell Health Plan JPA

- Laytonville Unified School District, like most others in the County belongs to a health plan consortium known as the Staywell Health Plan JPA (Joint Powers Agreement). Staywell sets the policies and plan benefits and negotiates with Blue Shield for the member districts. This is the fourth year that Staywell and its Districts are self-funded. This means that all premiums pay for the members' claims, although claims which exceed \$175,000 are paid by a secondary insurance fund.
- Resolution No. 433 provides for the District's continued participation in the JPA.
- **Motion** Adopt Resolution No. 433 for Participation in Staywell Health Plan JPA by Tina Tineo, seconded by Cecelia Gillespie, unanimously approved.

K.5. Resolution No. 434 for Continued Placement of Community Day School at Old Laytonville High School Facility

- EC 48661 Provides for the placement of a Community Day School on a school campus if authorized by the local Board of Education with an appropriate resolution. The District moved CDS from the Garden Club location in August of 2006 because it was not financially feasible to remain there any longer. There are not many public or private meeting spaces in rural and remote locations such as Laytonville and those that exist do not have space for a school.
- The CDS location is the former Continuation High School building at the old high school campus. CDS students access their building from east of the old campus and Continuation students access their building from west of the old campus and they are separated by buildings and fences.
- Resolution No. 434 provides the findings supporting the relocation. The Board must annually approve the resolution, unless a suitable off campus facility is obtained in future years.
- **Motion** to Adopt Resolution No. 434 for Continued Placement of Community Day School at Old Laytonville High School Facility by Tina Tineo, seconded by Cecelia Gillespie, unanimously approved.

K.6. Superintendent's Small District Waiver for Community Day School

- LUSD receives about \$44,152 per year of State funding for the Community Day School. The CDS has provided a necessary component of our instructional program. Staff offer a

highly structured and nurturing learning environment for at-risk students with behavioral issues, as well as for students who have been expelled from the district. Most of its alumni have been able to successfully return to the regular program after their stay. Despite the fact that there aren't any students enrolled for the 2012/2013 school year the District should be prepared if the school is needed for the 2013/2014 school year.

- The State requires that a funding waiver be submitted for approval.
- **Motion** to authorize the Superintendent to submit the Superintendent's Small District Funding Waiver for Community Day Schools by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

K.7. Approval of 2013-2014 Instructional Minutes for Laytonville Unified School District

- The State requires minimum instructional minutes for each grade level. The District's instructional minutes schedules for 2013-2014 were reviewed.
- **Motion** to approve the 2013-2014 Instructional Minutes Schedules for LES, Spy Rock, Branscomb, CDS, and LHS by Cecelia Gillespie, seconded by Mitzi Pierson, unanimously approved.

L. DISCUSSION / ACTION:

L.1. Single School Plan for Student Achievement (SPSA) Review and Revision

- Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SSPSA's for next year have been revised by staff and the Site Councils. Ms. Stange reviewed the LES Single School Plan for Student Achievement. Mr. Regelbrugge reviewed the LHS Single School Plan for Student Achievement for the Board.
- **Motion** to Approve the LES and LHS Single School Plans for Student Achievement by Cecelia Gillespie, seconded by Mitzi Pierson, unanimously approved.

L.2. Graduation Waiver Request for Students with IEP's Requirements

- EC 60851 provides local school boards the authority to waive the CAHSEE requirements for students with IEP's (Individual Education Plans) under certain conditions. The conditions are that the students have taken the CAHSEE with modifications and that with these modifications the students have received the equivalent of a passing score on the section of the test.
- High School Principal Mr. Regelbrugge certified that two students, identified as students #2013 CAHSEE 1 and #2013 CAHSEE 2 have met the conditions.
- **Motion** to approve the waiver request of the requirement to pass parts of the CAHSEE on which a modification were used and which the equivalent of a passing score was earned for students #2013 CAHSEE 1 and #2013 CAHSEE 2 by Tina Tineo, seconded by Cecelia Gillespie, unanimously approved.

M. INFORMATION ITEMS:

M1. Title VII Indian Ed. Formula Grant Application

- Ms. Stange presented information regarding the Title VII Indian Ed. Formula Grant Application.

- Ms. Stange shared that in January she did an initial count of Native American students in the District that could provide verification of Native American lineage. Based on the information at hand thus far, it is projected that \$9,400 will come from the grant for next year. Additionally, Native American students' scores were compared against non-native American students' scores.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None.

O. COMMENTS FROM THE BOARD: Tina Tineo congratulated Suzie Dunham on her award. Cecelia Gillespie announced that on May 9th the Parent Committee will be doing another clean-up day dedicated to clearing out the middle school art room. Additionally, Cecelia shared that the Spy Rock Plant Sale will be on May 11th. Calvin Harwood thanked all the employees for their hard work. Lastly, Mrs. Potter thanked Suzie Dunham for the wonderful job that she does.

P. ADJOURNMENT:

Motion to adjourn the meeting, by Tina Tineo, seconded by Cecelia Gillespie, unanimously approved. The meeting was adjourned at 7:46 p.m. The next regular meeting will be held on June 6, 2013.

Respectfully submitted,

Adopted as Final

June 6, 2013

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board