

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF FEBRUARY 6, 2014**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on February 6, 2014. Board President Calvin Harwood called the meeting to order at 6:19pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Cecelia Gillespie, and Meagen Hedley. Tina Tineo arrived late 6:28pm.

Administrators Present: Joan Potter, Lorre Stange and Tim Henry.

Student Representative: Heaven Gunter

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input regarding closed session items.

C. CLOSED SESSION AGENDA:

CS-1	PUBLIC EMPLOYEE APPOINTMENT Title: Branscomb Custodian	CS-1
CS-2	CONFERENCE WITH LABOR NEGOTIATOR: Name of Agency Negotiator: Superintendent Name of Organization Representing Employees: LVTA	CS-2
CS-3	Consideration of Inter-District Transfer Request, Number IDT 2013/14-H (E.C.35146)	CS-3
CS-4	PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (No Additional Information Required)	CS-4

D. ANNOUNCEMENTS FROM CLOSED SESSION: Calvin Harwood announced that the board approved Closed Session Item CS-1, Public Employee Appointment of Branscomb Custodian Bronwynn Beetz with a 3-0 vote; took no action on Closed Session Item CS-2; approved Closed Session Item CS-3, Consideration of Interdistrict Transfer Request IDT 2013/14-H with a 3-0 vote; and took no action on Closed Session Item CS-4, Public Employee Discipline/Dismissal/Release.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Cecelia Gillespie, seconded by Meagen Hedley, unanimously approved.

G. CORRESPONDENCE: Mrs. Potter shared a letter from Vicki Todd regarding the First Interim Budget Report.

H. PUBLIC INPUT: Tina West discussed the Laytonville High School Native American Club and the trip that they are planning to take to the California Indian Education Conference in Santa Rosa, CA on March 17-18th.

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter shared that she recently attended a Superintendent's Conference in Monterey, California. At the conference she learned more about the new Common Core State Standards implementation, Local Control Funding Formula, and Local Control Accountability Plan. Next, she shared that the Community Day School rebuild is coming along and should be finished by the end of February. Additionally, the Greenhouse at the high school is almost complete. Local electrician, Steve Pierson, is currently working on the wiring to get the heaters and fans running within the greenhouse. Next, Mrs. Potter shared that the North County School Attendance Review Board is continuing, regardless of the ending of the BRONCO grant. She explained that the District Attorney will also now be involved in this process and will assist by providing support to those who are not complying at the site level.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Tina Tineo, unanimously approved.

K. ACTION:

K.1. Students of the Month

- Mr. Henry presented the Students of the Month, Aaron Rodrigues and Natalie Rico, for Laytonville High School and introduced their families.
- **Motion** to recognize Aaron Rodrigues and Natalie Rico, as the Students of the Month by Tina Tineo, seconded by Meagen Hedley, unanimously approved.

L. DISCUSSION / ACTION:

L.1. BP and AR 6020 for Title I Parent Involvement Policy, Annual Review

- The Laytonville Unified School District's Board Policy and Administrative Regulations 6020 require that Title I schools have parent involvement policies and procedures that participating parents and school staff agree to abide by. The Board is required to review these policies annually.
- The Board reviewed BP and AR 6020 for Title I Parent Involvement Policies.

L.2. BP and AR 5111 for Student Admission, First Reading

- As the District anticipates having students who fit the criteria for a Transitional Kindergarten program in the 2014-2015 school year, it needs to establish Board Policy that addresses this program. Currently there are two board policies that address this topic, BP and AR 5111; and BP 6170.1. These board policies were located in items L2 and L3 in February's board packet.
- **Motion** to bring back BP and AR 5111 to the March Board Meeting for a Second Reading/Approval by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

L.3. BP 6170.1 for Instruction – Transitional Kindergarten, First Reading

- See item L2 for more information.
- **Motion** to bring back BP 6170.1 to the March Board Meeting for a Second Reading/Approval by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

L.4. Old High School Gym Demolition

- The Old High School Gym is in great need of removal. The roof is leaking and the interior of the building is in complete disrepair. This building was condemned many years ago. As the new high school ended up costing more to complete than originally anticipated, the demolition of the gym was not completed at that time. As part of our Facilities Assessment and Master Plan, Don Alameida projected a cost of \$35,890.00 to tear down the gym.
- **Motion** to authorize the Superintendent to solicit a bid for the demolition of the Old High School Gym by Meagen Hedley, seconded by Tina Tineo, unanimously approved.

L.5. Purchase of New District Vans

- Board President Calvin Harwood asked that the Board discuss the condition of the District's current vans and the need for purchasing new ones.
- The vans are used for field trips, athletic transportation, and home to school transportation. They are the more economical way to safely transport the students than buses.
- The Board was provided a list of the District's current vans with their year, make and current mileage readings.
- Purchasing a comparable model would cost the district roughly \$22,139.
- **Motion** to authorize the Superintendent to purchase one new school van this this year and budget for one additional new van each year for the next two years by Tina Tineo, seconded by Cecelia Gillespie, unanimously approved.

L.6. PUBLIC HEARING: Notice of Compliance with Govt. Code Section 3547- Collective Bargaining re: the 2014-17 LVTA successor contract, including LUSD and LVTA Initial Proposals

- Government Code Section 3547 requires that initial proposals for collective bargaining agreements be sunshined at a public hearing. The District's Initial Proposals and the Long Valley Teachers' Initial Proposals for the 2014-17 LVTA successor contract are listed below.
 - LVTA's Initial Proposals:
 - Conditions of Employment, Article 8
 - Salaries, Article 9

- Salary Schedule, Appendix B
 - Staff Development, Appendix I
 - 403(b) Matching Contributions, Appendix J
- The District's Initial Proposals:
 - The District wishes to negotiate regarding the following sections from The LVTA contract
 - Appendix B-Salary Schedule
 - Article 3-3.6-Definitions
 - Article 8-Conditions of Employment
 - Article 9-Salaries
 - Article 13-Evaluations
 - Article 16- Class Size
 - Article 17-Reopeners
 - Article 19- Policy for Certificated Early Retirement
 - Article 22-District Support for Programs
 - Appendix E-Health and Welfare Benefits
 - Appendix F- Shared Contracts
 - Appendix I-Staff Development Days
- The Notice of Public Hearing has been posted for 10 days and the initial proposals have been available for review at the district office. The public is invited to comment on the proposals.
- The Public Hearing was opened.
- There was no public input.
- The Public Hearing was closed.

L.7. LUSD-LVTA 2011-14 Collective Bargaining Contract-Adoption of the District's Initial Proposals re: Language Modifications for the Successor Contract

- The District's Initial proposals for the 2014-17 collective bargaining contract with the Long Valley Teachers' Association are listed below. Per Government Code Section 3547, a hearing was held and the public was invited to review and comment on the District's proposals.
- District's Initial Proposals:
 - The District wishes to negotiate regarding the following sections from The LVTA contract
 - Appendix B-Salary Schedule
 - Article 3-3.6-Definitions
 - Article 8-Conditions of Employment
 - Article 9-Salaries
 - Article 13-Evaluations
 - Article 16- Class Size
 - Article 17-Reopeners
 - Article 19- Policy for Certificated Early Retirement
 - Article 22-District Support for Programs
 - Appendix E-Health and Welfare Benefits
 - Appendix F- Shared Contracts
 - Appendix I-Staff Development Days

- **Motion** to adopt the Districts Initial Proposals by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

M. INFORMATION ITEMS:

M.1. P-1 ADA Report

- The Board compared the differences between the District's attendance rates during the 2012/13 and 2013/14 school years during the first four school months.
- Points of interest include:
 - There is an overall small decline in the 2013/14 school year in comparison to the 2012/13 school year.
 - The biggest concern is going below the current band at Laytonville High School. This would occur if ADA for the high school dropped to 114.5.
 - The high schools ADA is heavily dependent on independent study students attending their weekly meetings and completing all of their work.

M.2. Facilities

- Mrs. Potter shared that after identifying the facilities priorities at the December 19th Board Meeting the next step is to begin making a concerted effort to share the District's goals with the public. Michael Riemenschneider and Don Alameida have put together a Power Point and some talking points regarding some frequently asked questions. Mrs. Potter explained that she is in the process of scheduling meetings with various community groups to discuss the district's plans and the need for a Bond election.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None.

O. COMMENTS FROM THE BOARD: Cecelia Gillespie shared that she was pleased by the community support for the 6th grade bake sale. Calvin Harwood acknowledged the heavy rain and the potential for leaks in classroom roofs.

P. ADJOURNMENT:

Motion to adjourn the meeting by Meagen Hedley, seconded by Cecelia Gillespie, unanimously approved. The meeting was adjourned at 8:05 pm. The next regular meeting will be held on March 6, 2014.

Respectfully submitted,

Adopted as Final
March 6, 2014

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board