

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF MAY 7, 2015**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on May 7, 2015. Board President Calvin Harwood called the meeting to order at 6:06 pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, and Meagen Hedley.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Sophia Lassotovitch

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input regarding closed session items.

C. CLOSED SESSION AGENDA:

CS-1: CONFERENCE WITH LABOR NEGOTIATOR:

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: CSEA

CS-2: CONFERENCE WITH LABOR NEGOTIATOR:

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: LVTA

CS-3: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(No Additional Information Required)

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board President Calvin Harwood announced that no action was taken during Closed Session.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to move agenda item K3 to be immediately before item K2 and approve the amended Agenda by Shannon Ford, seconded by Meagan Hedley, unanimously approved with a 3-0 vote.

G. CORRESPONDENCE: None.

H. PUBLIC INPUT: A representative from the dentist office attended the meeting and shared that he recently completed dental screenings on elementary school students.

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter shared that attendance rates are down from last year, which the District is working to improve. Because of the rates being down, she anticipates that we will be

dropping a band. Next, Mrs. Potter shared that she attended a presentation at the Seabiscuit Ranch where she accepted a grant for the outdoor garden structure from the Mendocino Community Foundation on behalf of the District. Mrs. Potter explained that on June 15th there will be a training for teachers, which will include a Socratic seminar for all 6-12th grade teachers. At the June 4, 2015 meeting the Board will be presented with the Draft LCAP, which will come back for adoption on June 25, 2015. Lastly, Mrs. Potter shared that District graduations are quickly approaching. The Laytonville Middle School 8th Grade Graduation will be on June 11th at 7pm and the Laytonville High School graduation will be on June 12th at 7pm. Additionally, there will be a preschool graduation and a kindergarten graduation.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start – No Report
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA - No Report	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Shannon Ford, seconded by Meagan Hedley, unanimously approved with a 3-0 vote.

K. ACTION:

K.1. Students of the Month

- The student of the month was not present and will be honored at the June 4th Board Meeting.

K.3. Resolution No. 474 and 475 for Classified Employee's Week and Teacher Appreciation Day

- May is the traditional month for honoring school employees. The Governing Board has asked that the District recognize the hard work, dedication and caring all staff provide to the students of our community.
- Resolution No. 474 recognizes the District's classified staff and declares the week of May 17-23 to be Classified Employees Week.
- Resolution No. 475 recognizes the District's teachers and declares Wednesday, May 13 as Teacher Appreciation Day in the Laytonville Unified School District.
- The School Site Councils, the Board and the community traditionally celebrate these days and honor the District's employees by providing a delightful banquet.
- **Motion** to adopt Resolution No. 474 recognizing Classified Employee's Week and Resolution No. 475 recognizing Teacher Appreciation Day by Meagan Hedley, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

K.2. Resolution No. 473 for Employee Recognition Award

- Twice a year the Board of Trustees receives recommendations for the Board's Employee Recognition Awards. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.

- The District is very pleased to present this year's second Employee Recognition Award to Deb Pence.
- **Motion** to adopt Resolution No. 473 for Employee Recognition Award and recognize the recipient, Deb Pence, by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

K.4. Resolution No. 476 for Participation in Staywell Health Plan JPA

- Our district, like most others in the County, belongs to a health plan consortium known as the Staywell Health Plan JPA (Joint Powers Agreement). Staywell sets the policies and plan benefits and negotiates with Blue Shield for the member districts. This is the fifth year that Staywell and its Districts are self-funded. This means the District's own premiums pay for the members' claims, although claims which exceed \$200,000 are paid by a secondary insurance fund.
- No. 476 provides for the District's continued participation in the JPA
- **Motion** to adopt Resolution No. 476 for Participation in Staywell Health Plan JPA by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

K.5. Approval of the Amended 2014/15 Instructional Minutes for Laytonville High School

- Upon reviewing the current 2014/15 Instructional Minutes for Laytonville High School some discrepancies were noted. The Board needs to review and approve the new Instructional Minutes, which are attached.
- **Motion** to approve the amended 2014/15 Instructional Minutes Schedule for LHS by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

K.6. Approval of 2015/16 Instructional Minutes for Laytonville School District

- The State requires minimum instructional minutes for each grade level. The Board reviewed the proposed instructional minutes schedules for 2015/16.
- **Motion** to approve the 2015/16 Instructional Minutes Schedules for LES, Spy Rock, Continuation, and LHS by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

L. DISCUSSION / ACTION:

L.1. BP 6142 for Health Education, Second Reading/Approval

- During last month's meeting the Board reviewed the proposed BP 6142 for Health Education.
- **Motion** to approve the proposed BP 6142 for Health Education by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

L.2. BP 6142.7 for Physical Education and Activity, Second Reading/Approval

- During last month's meeting the Board reviewed the proposed BP 6142.7 for Physical Education and Activity.
- **Motion** to approve the proposed BP 6142.7 for Physical Education and Activity by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

L.3. BP and AR 3460 for Financial Reports and Accountability, Second Reading/Approval

- During last month's meeting the Board reviewed the proposed BP and AR 3460 for Financial Reports and Accountability.

- **Motion** to approve the proposed BP and AR 3460 for Financial Reports and Accountability by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

L.4. Single School Plan for Student Achievement (SPSA) Review and Revision

- Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SSPSA's for next year have been revised by staff and the Site Councils.
- Ms. Stange reviewed the highlights of the LES Single School Plan for Student Achievement for the Board.
- **Motion** to approve the LES Single School Plan for Student Achievement by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 3-0 vote.

L.5. Revised BP 5030 for Student Wellness, First Reading

- The Student Nutrition Advisory Committee has reviewed the current BP 5030 and proposed new changes and requirements.
- The Board reviewed BP 5030. It will be brought back to the June 4, 2015 Board Meeting for a second reading/approval.

L.6. AR 6142.7 for Physical Education and Activity, First Reading

- The Student Nutrition Advisory Committee has reviewed the proposed AR 6142.7.
- The Board reviewed AR 6142.7. It will be brought back to the June 4, 2015 Board Meeting for a second reading/approval.

M. INFORMATION ITEMS:

M.1. Bond Closing Presentation

- Shin Green and Michael Riemenschneider of Eastshore Consulting shared their presentation on the completion of the bond sale.
- Don Alameida provided an update on the Elementary School Project.

M.2. Indian Education Grant Application

- Mr. Henry presented an update on the Indian Education Grant application that will be submitted on behalf of the District.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None.

O. COMMENTS FROM THE BOARD: Meagen Hedley shared that she is excited to tear down the incline building and replace it with the new school. Shannon Ford shared that she is grateful for the community getting behind the District in building the new school.

P. ADJOURNMENT:

Motion to adjourn the meeting by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 3-0 vote. The meeting was adjourned at 8:23 pm. The next regular meeting will be held on June 4, 2015.

Respectfully submitted,

Adopted as Final
June 4, 2015

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #11 2014/15

June 4, 2015

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>			
<u>Certificated Resignation</u>			
<u>Certificated Layoff</u>			
<u>Certificated Leave of Absence:</u>			
<u>Certificated Transfer</u>			
<u>Classified Appointment</u>			
<u>Classified/Confidential Appointment</u>			
<u>Classified/Confidential Resignation</u>			
<u>Classified/Confidential Reduction</u>			
<u>Classified Transfer</u>			
Lutge, Melody	Custodian	Perm. \$13.07/hr	05/01/2015
Salmeron. Pedro	Dist. Maintenance	Perm. \$16.77/hr	05/01/2015
<u>Classified Resignation/Retirement</u>			
Gatson, Cheryl	Health Tech/Sec. Reg.	Perm. \$12.76/hr	06/11/2015
Gullett, Kelsey	3hr IA	Perm. \$10.29/hr	06/11/2015
Gullett, Kelsey	3hr Afterschool Care Assit.	Perm. \$10.04/hr	06/11/2015
<u>Classified Termination</u>			
Mahurin, Karl	Custodian	Prob. \$12.16/\$11.86/hr	05/05/2015
<u>Classified Layoff</u>			
Empyrion, Jade	3hr Preschool Assistant	Perm. \$10.04/hr	06/11/2015
Gullett, Kelsey	3hr Afterschool Care Assist.	Perm. \$10.04/hr	06/11/2015
Gunter, Cindy	2.5hr Van Driver	Perm. \$14.92/hr	06/11/2015
Workman, Kathy	1.5hr Afterschool Care Assist.	Perm.\$15.95/hr	06/11/2015
<u>Coaching Positions</u>			

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #11 2014/15

June 4, 2015

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
NONE				

LAYTONVILLE UNIFIED SCHOOL DISTRICT
WARRANT LIST
June 4, 2015

APY250 H.02.09

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 04/30/2015

04/29/15 PAGE 1

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0076 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
15738325	006046/	ALAMEIDA ARCHITECTURE												
		PV-150325		21-0000-0-6200-001-0000-8500-0000								LUSD 02-01		18,000.00
														\$18,000.00
		WARRANT TOTAL												
15738326	000231/	BLUE SHIELD OF CALIFORNIA												
		PO-019726	1.	01-0000-0-9514-000-0000-0000-0000								F05082, F05091		9,957.60
														\$9,957.60
		WARRANT TOTAL												
15738327	005991/	IRA CAUGHNOR III												
		PV-150326		01-0740-0-5800-001-7110-3600-0000								MILEAGE REIMBURSE. 4/20-4/24		378.35
														\$378.35
		WARRANT TOTAL												
15738328	000039/	CHEVRON BUSINESS CARD SERVICES												
		PO-019768	1.	01-0000-0-4361-001-0000-8110-0000								ACCT. 7898860577		251.71
			2.	01-0740-0-4361-001-0000-3600-0000								ACCT. 7898860577		749.72
														\$1,001.43
		WARRANT TOTAL												
15738329	001793/	CLOVER STORNETTA FARMS INC.												
		PO-019812	1.	13-5310-0-4700-001-0000-3700-0000								100249371, 100252183		326.49
														\$326.49
		WARRANT TOTAL												
15738330	004445/	CONTINENTAL ATHLETIC SUPPLY												
		PO-019989	1.	01-1100-0-5600-001-1110-4200-0000								0080379- IN		774.82
														\$774.82
		WARRANT TOTAL												
15738331	003893/	DEVCO HEATING AND AIR												
		PO-020062	1.	14-0620-0-5600-001-0000-8110-0000								38223		192.00
														\$192.00
		WARRANT TOTAL												
15738332	005362/	FERRELLGAS												
		PO-019809	1.	01-0000-0-5520-001-0000-8200-0000								1087197233, 271986, 1990		1,770.86
														\$1,770.86
		WARRANT TOTAL												
15738333	006086/	FOLLETT SCHOOL SOLUTIONS INC.												
		PO-020121	1.	01-5826-0-5800-002-0000-2420-0000								1173796		769.00
														\$769.00
		WARRANT TOTAL												

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FU RESO P OBJE SCH GOAL FUNC DIST	ABA NUM DESCRIPTION	ACCOUNT NUM	AMOUNT
15738334	005891/	LONG VALLEY AUTO SUPPLY				
		PO-019751 1. 01-0150-0-4300-001-0000-8110-0000		85138, 85461		82.87
		WARRANT TOTAL				\$82.87
15738335	000622/	MENDOCINO COUNTY OFFICE OF ED				
		PV-150327 01-0000-0-5904-001-0000-7200-0000		150276		82.56
		WARRANT TOTAL				\$82.56
15738336	000111/	MENDOCINO CTY YOUTH PROJECT				
		PO-019881 1. 01-0079-0-5800-001-0000-3110-0000		FY 1415 LUSD-108		1,031.60
		WARRANT TOTAL				\$1,031.60
15738337	002022/	PRINTING PLUS				
		PO-020040 1. 01-0000-0-4300-003-0000-2700-0000		3259		71.36
		WARRANT TOTAL				\$71.36
15738338	001375/	RAINBOW AG				
		PO-020122 1. 01-0000-0-5600-001-0000-8110-0000		5195004-00		248.14
		WARRANT TOTAL				\$248.14
15738339	002696/	RITCHIES FOOD SERVICE				
		PO-019852 2. 13-5310-0-4300-001-0000-3700-0000		296224		121.52
		1. 13-5310-0-4700-001-0000-3700-0000		296224		138.20
		WARRANT TOTAL				\$259.72
15738340	004918/	DANIEL M. ROBERTS				
		PV-150328 01-0000-0-5800-003-1110-1000-0000		14 POETRY SESSIONS		840.00
		WARRANT TOTAL				\$840.00
15738341	000141/	ROUND TREE GLASS				
		PO-020123 1. 01-0000-0-5600-001-0000-8110-0000		64258		320.01
		WARRANT TOTAL				\$320.01
15738342	003078/	SOLID WASTE OF WILLITS				
		PO-019752 1. 01-0000-0-5540-001-0000-8200-0000		L37282: ACCT. 411087		65.00
		WARRANT TOTAL				\$65.00
15738343	002862/	SONOMA CTY. OFFICE OF ED.				
		PO-020120 1. 01-0000-0-5800-001-0000-7400-0000		IN15-02935		200.00
		WARRANT TOTAL				\$200.00
15738344	002582/	SPORT & CYCLE				
		PO-020035 1. 01-0000-0-4300-003-1110-4200-0000		196483		114.12
		1. 01-0000-0-4300-003-1110-4200-0000		197544		67.13
		WARRANT TOTAL				\$181.25
15738345	005068/	STAPLES CONTRACT & COMMERCIAL				
		PO-020054 1. 01-0000-0-4300-002-0000-2700-0000		7001761308		5.91
		WARRANT TOTAL				\$5.91
15738346	003434/	SYSCO FD SCVS OF SAN FRANCISCO				
		PO-020116 1. 13-5310-0-4700-001-0000-3700-0000		504200230		2,067.56
		WARRANT TOTAL				\$2,067.56
15738347	003863/	XEROX CORPORATION				
		PO-019778 3. 01-0000-0-5600-010-3200-1000-0000		079097116		92.33
		WARRANT TOTAL				\$92.33
***	BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS: 23	TOTAL AMOUNT OF WARRANTS:		\$38,718.86*
***	DISTRICT TOTALS ***		TOTAL NUMBER OF WARRANTS: 23	TOTAL AMOUNT OF WARRANTS:		\$38,718.86*

APY250 H.02.09

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0078 JBMENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/07/2015

05/06/15 PAGE 1

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM DESCRIPTION	ACCOUNT NUM DESCRIPTION	AMOUNT
15739006	000197/	ADMINISTRATIVE SRV CORP												
		PO-019725	1.	68-0000-0-5600-001-0000-6000-0000								DENTAL		165.00
			2.	69-0000-0-5600-001-0000-6000-0000								VISION		82.50
				WARRANT TOTAL										\$247.50
15739007	006046/	ALAMEIDA ARCHITECTURE												
		PO-020127	1.	21-0000-0-6200-001-0000-8500-0000								LUSD 02-02		11,525.00
				WARRANT TOTAL										\$11,525.00
15739008	006141/	CALIF. SCHOOL HEALTH SERVICES												
		PV-150336		01-0811-0-5800-001-0000-3140-0000								4/20-4/22 VISION & HEARING		1,650.00
				WARRANT TOTAL										\$1,650.00
15739009	005991/	IRA CAUGHNOWN III												
		PV-150337		01-0740-0-5800-001-7110-3600-0000								4/27-5/1 MILEAGE REIMBURSE.		486.45
				WARRANT TOTAL										\$486.45
15739010	001793/	CLOVER STORNETTA FARMS INC.												
		PO-019812	1.	13-5310-0-4700-001-0000-3700-0000								100253586, 6352, 7743		531.12
				WARRANT TOTAL										\$531.12
15739011	003893/	DEVCO HEATING AND AIR												
		PO-020062	1.	14-0620-0-5600-001-0000-8110-0000								38279		384.00
				WARRANT TOTAL										\$384.00
15739012	005362/	FERRELLGAS												
		PO-019809	1.	01-0000-0-5520-001-0000-8200-0000								RNT5943482		6.00
			1.	01-0000-0-5520-001-0000-8200-0000								1087417827, 9189		739.52
				WARRANT TOTAL										\$745.52
15739013	002074/	FISHER WIRELESS												
		PO-020109	1.	01-0000-0-4300-001-0000-8300-0000								6603		628.72
				WARRANT TOTAL										\$628.72
15739014	006007/	JACOLE GREENBERG												
		PV-150338		01-0000-0-4300-003-1110-1000-3000								REIMBURSEMENT		424.67

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT

WARRANT TOTAL															
15739015	005749/	KELLEY AUTOMOTIVE													\$424.67
		PO-019849	1.	01-0740-0-5800-001-0000-3600-0000									BUS 1-5, VANS 3,5,7		505.00
		PO-020125	1.	01-0740-0-5600-001-0000-3600-0000									BUS 1-5, VANS 3,5,7		2,277.88
		WARRANT TOTAL													\$2,782.88
15739016	000220/	LAYTONVILLE WATER DISTRICT													
		PO-020073	1.	01-0000-0-5530-001-0000-8200-0000									LES, LMS, LHS-NEW, OLD & AG		1,303.26
		WARRANT TOTAL													\$1,303.26
15739017	004358/	BETTE LOFLIN													
		PV-150339		01-0000-0-5200-001-0000-7200-0000									MILEAGE REIMBURSEMENT		56.35
		WARRANT TOTAL													\$56.35
15739018	000061/	LONG VALLEY LUMBER													
		PO-019920	1.	01-0000-0-4300-001-1110-1000-0000									ACCT. 1274		72.89
		PO-019925	1.	01-0000-0-4300-003-1110-1000-0000									ACCT. 1276		14.40
		PO-020022	1.	01-0000-0-4300-001-0000-8110-0000									ACCT. 1273		199.81
		PO-020030	2.	01-0000-0-4300-001-1110-1000-0000									ACCT. 1274		811.00
			1.	01-0000-0-4300-001-1110-1000-5453									ACCT. 1274		591.68
		PO-020115	1.	01-0000-0-4300-001-1110-1000-5453									ACCT. 1274		1,060.86
		WARRANT TOTAL													\$2,750.64
15739019	003136/	MATHESON TRI-GAS INC													
		PO-019728	1.	01-0740-0-5600-001-0000-3600-0000									11218388		38.72
		WARRANT TOTAL													\$38.72
15739020	002129/	MENDES SUPPLY COMPANY													
		PO-020110	1.	01-0000-0-4300-001-0000-8200-0000									M078312B		30.23
		WARRANT TOTAL													\$30.23
15739021	000622/	MENDOCINO COUNTY OFFICE OF ED													
		PO-020053	1.	01-7405-0-5200-001-1110-1000-0000									150303		300.00

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
		PO-020074	1.	01-0000-0-5800-001-0000-2100-0000								150295, 150296		778.79
		WARRANT TOTAL												\$1,078.79
15739022	000124/	PACIFIC GAS & ELECTRIC												
		PO-019775	1.	01-0000-0-5510-001-0000-8200-0000								ACCT. 0991326276-3		7,716.33
		PO-020114	1.	01-9010-0-5510-001-0000-8200-5375								ACCT. 7979025834-1		145.22
		WARRANT TOTAL												\$7,861.55
15739023	001308/	JOAN POTTER												
		PV-150340		01-0000-0-5200-001-0000-7100-0000								MILEAGE REIMBURSEMENT		32.52
		WARRANT TOTAL												\$32.52
15739024	002696/	RITCHIES FOOD SERVICE												
		PO-019852	2.	13-5310-0-4300-001-0000-3700-0000								296243		10.85
			1.	13-5310-0-4700-001-0000-3700-0000								296243		95.20
		WARRANT TOTAL												\$106.05
15739025	000141/	ROUND TREE GLASS												
		PO-020126	1.	14-0620-0-5600-001-0000-8110-0000								64316		625.68
		WARRANT TOTAL												\$625.68
15739026	000018/	SCHOOL SPECIALTY												
		PO-020048	1.	01-0000-0-4300-002-0000-2700-0000								208114148959		24.94
		PO-020100	1.	01-0000-0-4300-002-1110-1000-0000								208114134331		30.14
		WARRANT TOTAL												\$55.08
15739027	003078/	SOLID WASTE OF WILLITS												
		PO-019752	1.	01-0000-0-5540-001-0000-8200-0000								275:ACCT. 5145-6, ACCT. 411087		926.66
		WARRANT TOTAL												\$926.66
15739028	002582/	SPORT & CYCLE												
		PO-020081	1.	01-0000-0-4300-003-1110-4200-0000								197735		309.87
		WARRANT TOTAL												\$309.87
15739029	005340/	SPRINT												
		PO-019789	1.	01-0000-0-5903-001-0000-7200-0000								CUST. 924289408		134.23
			2.	01-9010-0-5903-001-0000-2100-5375								CUST. 924289408		24.89
		WARRANT TOTAL												\$159.12
15739030	003434/	SYSCO FD SCVS OF SAN FRANCISCO												
		PO-020116	1.	13-5310-0-4700-001-0000-3700-0000								504270305		2,483.11
		WARRANT TOTAL												\$2,483.11
15739031	004056/	TAG/AMS INC												
		PO-020129	1.	01-0740-0-5800-001-0000-3600-0000								2682723		75.00
		WARRANT TOTAL												\$75.00
15739032	003649/	US POSTAL SERVICE												
		PO-020128	1.	01-0000-0-5600-001-0000-7200-0000								P.O. BOX RENTAL 1089 5/31		204.00
		WARRANT TOTAL												\$204.00
15739033	001370/	WEATHERTOP NURSERY												
		PO-019793	1.	01-0000-0-4300-003-1110-1000-0000								ACCT. 40		23.45
		WARRANT TOTAL												\$23.45
15739034	005555/	WILLITS POWER EQUIPMENT												
		PO-020130	1.	01-0000-0-4300-001-0000-8110-0000								306555		32.43
		WARRANT TOTAL												\$32.43
15739035	003863/	XEROX CORPORATION												
		PO-019778	4.	01-0000-0-5600-001-0000-7200-0000								079417967		135.47
			2.	01-0000-0-5600-003-1110-1000-0000								079417966		324.20
		WARRANT TOTAL												\$459.67
***	BATCH TOTALS ***													
														\$38,018.04*
***	DISTRICT TOTALS ***													
														\$38,018.04*

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0080 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM DESCRIPTION	ACCOUNT NUM	AMOUNT
15739575	001979/	AWARD EMBLEM MFG. CO. INC.												
		PO-020082	1.	01-0000-0-4300-003-0000-2700-0000								388715		141.95
			1.	01-0000-0-4300-003-0000-2700-0000								388715		28.52
		WARRANT TOTAL												\$170.47
15739576	005991/	IRA CAUGHORN III												
		PV-150350		01-0740-0-5800-001-7110-3600-0000								MILEAGE REIMBURSE. 5/4-5/8		432.40
		WARRANT TOTAL												\$432.40
15739577	001793/	CLOVER STORNETTA FARMS INC.												
		PO-019812	1.	13-5310-0-4700-001-0000-3700-0000								100260526		160.31
		WARRANT TOTAL												\$160.31
15739578	000063/	GEIGER'S LONG VALLEY MARKET												
		PO-019903	1.	01-0079-0-4300-002-1110-1000-0000								3682: ACCT. 1221		18.36
		WARRANT TOTAL												\$18.36
15739579	000096/	PETTY CASH												
		PV-150351		01-0000-0-4300-002-0000-2700-0000								LES PETTY CASH		5.37
				01-0000-0-5904-002-0000-2700-0000								LES PETTY CASH		473.69
				01-0811-0-4300-002-0000-3140-0000								LES PETTY CASH		18.26
		WARRANT TOTAL												\$497.32
15739580	002696/	RITCHIES FOOD SERVICE												
		PO-019852	2.	13-5310-0-4300-001-0000-3700-0000								204827		88.52
			1.	13-5310-0-4700-001-0000-3700-0000								204827		92.25
		WARRANT TOTAL												\$180.77
15739581	003434/	SYSCO FD SCVS OF SAN FRANCISCO												
		PO-020116	1.	13-5310-0-4700-001-0000-3700-0000								5051040358		2,316.38
		WARRANT TOTAL												\$2,316.38
15739582	006142/	MICHAEL WALDON												
		PV-150352		01-0000-0-4300-001-1110-1000-5453								REIMBURSEMENT		1,554.16
		WARRANT TOTAL												\$1,554.16
15739583	001370/	WEATHERTOP NURSERY												
		PO-019793	1.	01-0000-0-4300-003-1110-1000-0000								TRANS #123567: ACCT. 40		6.46
		WARRANT TOTAL												\$6.46
***	BATCH TOTALS ***													
		TOTAL NUMBER OF WARRANTS:	9									TOTAL AMOUNT OF WARRANTS:		\$5,336.63*
***	DISTRICT TOTALS ***													
		TOTAL NUMBER OF WARRANTS:	9									TOTAL AMOUNT OF WARRANTS:		\$5,336.63*

APY250 H.02.09

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0082 JBMENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/21/2015

05/20/15 PAGE 1

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
15740240	005203/	AP EXAMS											
		PO-020084	1.	01-0000-0-4300-001-1110-1000-0000							051380		444.00
		WARRANT TOTAL											\$444.00
15740241	005211/	JEAN BASQUEZ											
		PV-150358		01-6500-0-4300-002-5770-1120-0000							REIMBURSEMENT		25.92
		WARRANT TOTAL											\$25.92
15740242	003755/	BUSINESS CARD											
		PV-150357		01-0000-0-4300-001-0000-8200-0000							ACCT. 4339-XXX-1997		507.93
				01-0000-0-4300-003-1110-1000-0000							ACCT. 4339-XXX-1997		19.72
				01-0635-0-4300-003-1110-1000-0000							ACCT. 4339-XXX-1997		203.57
				01-1100-0-5200-003-1110-4200-0000							ACCT. 4339-XXX-1997		50.00
				01-7405-0-5200-001-1110-1000-0000							ACCT. 4339-XXX-1997		349.00
		WARRANT TOTAL											\$1,130.22
15740243	006146/	KEVIN CARTER											
		PV-150359		01-0000-0-4300-003-1110-4100-0016							GAS REIMBURSEMENT		50.00
		WARRANT TOTAL											\$50.00
15740244	005991/	IRA CAUGHRON III											
		PV-150360		01-0740-0-5800-001-7110-3600-0000							5/11-5/15 REIMBURSE.		432.40
		WARRANT TOTAL											\$432.40
15740245	001804/	CDE											
		PO-019915	1.	13-5310-0-4700-001-0000-3700-0000							15SF-17888		124.80
		WARRANT TOTAL											\$124.80
15740246	001793/	CLOVER STORNETTA FARMS INC.											
		PO-019812	1.	13-5310-0-4700-001-0000-3700-0000							100261912, 100264778		316.43
		WARRANT TOTAL											\$316.43
15740247	005884/	MICHAEL DEMARTINI											
		PV-150361		01-0079-0-5800-001-1110-4100-0000							REIMBURSEMENT		129.64
		WARRANT TOTAL											\$129.64

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
15740248	003893/	DEVCO HEATING AND AIR											
		PO-020062	1.	14-0620-0-5600-001-0000-8110-0000							38000		1,823.61
		PO-020135	1.	14-0620-0-5600-001-0000-8110-0000							38000		2,400.21
		WARRANT TOTAL											\$4,223.82
15740249	006086/	FOLLETT SCHOOL SOLUTIONS INC.											
		PO-020136	1.	01-5826-0-5800-003-0000-2420-0000							1177414		700.00
		WARRANT TOTAL											\$700.00
15740250	000063/	GEIGER'S LONG VALLEY MARKET											
		PO-019876	1.	01-6500-0-4300-001-5770-1120-0000							ACCT. 1205		90.84
		PO-020103	1.	13-5310-0-4700-001-0000-3700-0000							ACCT. 2004		102.73
		PO-020134	1.	01-6012-0-4300-002-1110-4100-0000							0800: ACCT. 1221		26.22
		PO-020137	1.	01-0000-0-4300-003-1110-1000-3000							ACCT. 1207		526.88
			2.	01-3010-0-4300-001-1110-1000-0000							ACCT. 1221		57.11
		PO-020144	1.	01-0000-0-4300-003-1110-4100-6000							5816: ACCT. 1221		29.86
		WARRANT TOTAL											\$833.64
15740251	001341/	JOSTENS											
		PO-020138	1.	01-0000-0-4300-003-0000-2700-0000							17599176		113.14
		WARRANT TOTAL											\$113.14
15740252	004730/	STACEY KALLER-PATTON											
		PV-150362		01-0000-0-5600-002-1110-1000-0000							REIMBURSEMENT		89.41
		WARRANT TOTAL											\$89.41
15740253	006145/	LACO ASSOCIATES											
		PO-020139	1.	21-0000-0-6200-001-0000-8500-0000							0035370		9,586.50
		WARRANT TOTAL											\$9,586.50
15740254	000258/	LAYTONVILLE DISPOSAL CO											
		PO-020140	1.	01-0000-0-5530-001-0000-8200-0000							3 PUMPINGS		2,100.00
		WARRANT TOTAL											\$2,100.00

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FU RESO P OBJE SCH GOAL FUNC DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
15740255	005891/	LONG VALLEY AUTO SUPPLY				
		PO-020113	1. 01-0740-0-4364-001-0000-3600-0000		86126, 30, 38	262.94
			WARRANT TOTAL			\$262.94
15740256	006143/	MENDOCINO MOBILE REPAIR				
		PO-020132	1. 01-0000-0-5600-001-0000-8110-0000		122	170.00
			WARRANT TOTAL			\$170.00
15740257	001308/	JOAN POTTER				
		PV-150363	01-0000-0-4300-001-0000-7110-0000		REIMBURSEMENT	17.00
			01-0000-0-4300-003-1110-4100-6000		REIMBURSEMENT	120.17
			WARRANT TOTAL			\$137.17
15740258	002696/	RITCHIES FOOD SERVICE				
		PO-019852	1. 13-5310-0-4700-001-0000-3700-0000		204873	12.45
		PO-020143	1. 13-5310-0-4300-001-0000-3700-0000		204873	146.34
			WARRANT TOTAL			\$158.79
15740259	003078/	SOLID WASTE OF WILLITS				
		PO-019752	1. 01-0000-0-5540-001-0000-8200-0000		L37659: ACCT. 411087	60.50
			WARRANT TOTAL			\$60.50
15740260	003434/	SYSO FD SCVS OF SAN FRANCISCO				
		PO-020116	1. 13-5310-0-4700-001-0000-3700-0000		505110350	1,555.47
			WARRANT TOTAL			\$1,555.47
15740261	006056/	TIM HURT				
		PO-019806	1. 13-5310-0-4700-001-0000-3700-0000		247269	350.00
		PO-020141	1. 13-5310-0-4700-001-0000-3700-0000		247269	325.00
			WARRANT TOTAL			\$675.00
15740262	002371/	UKIAH TROPHIES AND GIFTS				
		PO-020147	1. 01-0000-0-4300-003-1110-4100-6000		447749	486.56
			WARRANT TOTAL			\$486.56
15740263	006063/	VERIZON WIRELESS				
		PO-020101	1. 01-7405-0-5800-001-1110-1000-0000		9745141341	76.02
			WARRANT TOTAL			\$76.02
15740264	005748/	WILLITS MOBILE LOCK & KEY				
		PO-019883	2. 01-0000-0-4300-001-0000-8300-0000		2303	262.61
			1. 01-0000-0-5600-001-0000-8300-0000		2303	100.00
			WARRANT TOTAL			\$362.61
15740265	003863/	XEROX CORPORATION				
		PO-020112	1. 01-0000-0-5600-002-1110-1000-0000		079417965	816.43
			WARRANT TOTAL			\$816.43
***	BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS: 26		TOTAL AMOUNT OF WARRANTS:	\$25,061.41*
***	DISTRICT TOTALS ***		TOTAL NUMBER OF WARRANTS: 26		TOTAL AMOUNT OF WARRANTS:	\$25,061.41*

LAYTONVILLE UNIFIED SCHOOL DISTRICT MONTHLY BUDGET REPORT

June 4, 2015

48 Laytonville Unified School Dis J1267

BUDGET REPORT

HDX110 H.00.30 05/28/15 16:44 PAGE 1

FROM 07/01/2014 TO 06/30/2015

UNAPPROVED TRANSACTIONS IN

FUND :01 GENERAL FUND								
OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDITURE	YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE	%
8000	BEGINNING BALANCE	1,276,866.50	0.00	0.00	.0	0.00	1,276,866.50	100.0
8011	REV LIMIT STATE AID - CURR YR	1,144,902.00	961,056.00	961,056.00	83.9	0.00	183,846.00	16.0
8012	EDUCATION PROTECTION ACCOUNT	584,741.00	447,294.00	447,294.00	76.4	0.00	137,447.00	23.5
8019	REV LIMIT STATE AID-PRIOR YRS	0.00	1,506.00-	1,506.00-	.0	0.00	1,506.00	.0
8021	HOMESOWNERS' EXEMPTION	18,661.00	9,432.80	9,432.80	50.5	0.00	9,228.20	49.4
8022	TIMBER YIELD TAX	4,758.00	4,899.59	4,899.59	100.0	0.00	141.59-	.0
8029	OTHER SUBVENTIONS/IN-LIEU TAX	0.00	35.59	35.59	100.0	0.00	35.59-	.0
8041	SECURED ROLLS TAX	1,835,909.00	1,722,712.56	1,722,712.56	93.8	0.00	113,196.44	6.1
8042	UNSECURED ROLL TAXES	64,424.00	58,524.39	58,524.39	90.8	0.00	5,899.61	9.1
8043	PRIOR YEARS' TAXES	1,865.00	2,315.53	2,315.53	100.0	0.00	450.53-	.0
8044	SUPPLEMENTAL TAXES	1,550.00	9,335.67	9,335.67	100.0	0.00	7,785.67-	.0
8045	EDUC REVENUE AUGMENTATION FUND	23,161.00	0.00	0.00	.0	0.00	23,161.00	100.0
8110	MAINTENANCE & OPER (PL 81-874)	25,000.00	21,514.12	21,514.12	86.0	0.00	3,485.88	13.9
8181	SPECIAL EDUCATION -ENTITLEMENT	71,138.00	55,501.00	55,501.00	78.0	0.00	15,637.00	21.9
8182	SPECIAL EDUCATION- DISC GRANTS	3,200.00	2,400.00	2,400.00	75.0	0.00	800.00	25.0
8290	ALL OTHER FEDERAL REVENUE	227,580.15	140,201.84	140,201.84	61.6	0.00	87,378.31	38.3
8550	MANDATED COSTS REIMBURSEMENTS	36,469.00	38,954.00	38,954.00	100.0	0.00	2,485.00-	.0
8560	STATE LOTTERY REVENUE	59,329.00	32,002.73	32,002.73	53.9	0.00	27,326.27	46.0
8590	ALL OTHER STATE REVENUE	65,725.53	59,163.03	59,163.03	90.0	0.00	6,562.50	9.9
8650	LEASES & RENTALS	12,500.00	8,225.00	8,225.00	65.8	0.00	4,275.00	34.2
8660	INTEREST	2,500.00	1,747.40	1,747.40	69.8	0.00	752.60	30.1
8677	INTERAGENCY SERVICES BHTW LEAS	86,019.00	0.58-	0.58-	.0	0.00	86,019.58	100.0
8689	ALL OTHER FEES & CONTRACTS	769.69	769.69	769.69	100.0	0.00	0.00	.0
8699	ALL OTHER LOCAL REVENUE	226,270.36	111,931.10	111,931.10	49.4	0.00	114,339.26	50.5
8792	TF OF APPORTIONMENT FROM COS	218,630.00	164,152.00	164,152.00	75.0	0.00	54,478.00	24.9
TOTAL: 8xxx		5,991,968.23	3,850,661.46	3,850,661.46	64.2	0.00	2,141,306.77	35.7
1100	TEACHERS' SALARIES	1,433,034.80	1,272,565.76	1,272,565.76	88.8	0.00	160,469.04	11.1
1150	TEACHER - P.T./ADDIT'L DUTY	150.00	1,224.14	1,224.14	100.0	0.00	1,074.14-	.0
1170	TEACHER - SUBSTITUTE	47,800.00	25,537.50	25,537.50	53.4	0.00	22,262.50	46.5
1200	CERT PUPIL SUPPORT SALARIES	32,209.00	29,402.80	29,402.80	91.2	0.00	2,806.20	8.7
1300	CERT SUPERVISOR/ADMIN SALARIES	307,417.00	287,191.87	287,191.87	93.4	0.00	20,225.13	6.5
1900	OTHER CERTIFICATED SALARIES	0.00	3,500.00	3,500.00	100.0	0.00	3,500.00-	.0
TOTAL: 1xxx		1,820,610.80	1,619,422.07	1,619,422.07	88.9	0.00	201,188.73	11.0
2100	INSTRUCTIONAL AIDES' SALARIES	273,369.74	244,676.46	244,676.46	89.5	0.00	28,693.28	10.4
2170	INSTRUCTIONAL AIDE -SUBSTITUTE	1,200.00	2,429.67	2,429.67	100.0	0.00	1,229.67-	.0
2200	CLASSIFIED SUPPORT SALARIES	258,041.00	222,348.55	222,348.55	86.1	0.00	35,692.45	13.8
2240	CLASSIFIED SUPPORT- EXTRA HIRE	2,000.00	1,516.32	1,516.32	75.8	0.00	483.68	24.1
2250	CLASSIFIED SUPP - P.T./ADDIT'L	2,000.00	806.01	806.01	40.3	0.00		

FROM 07/01/2014 TO 06/30/2015
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE				BALANCE	%
2260	CLASSIFIED SUPPORT - OVER-TIME	4,000.00	1,759.66	1,759.66	43.9		0.00	2,240.34	56.0
2270	CLASSIFIED SUPPORT -SUBSTITUTE	14,500.00	18,039.04	18,039.04	100.0		0.00	3,539.04	.0
2300	CLASS. SUPRVRSR/ADMIN SALARIES	130,259.05	97,135.62	97,135.62	74.5		0.00	33,123.43	25.4
2400	CLERICAL,TECH,OFFICE SALARIES	211,842.99	180,777.47	180,777.47	85.3		0.00	31,065.52	14.6
2440	CLERICAL,TECH,OFFICE-EX-HIRE	4,000.00	2,252.81	2,252.81	56.3		0.00	1,747.19	43.6
2900	OTHER CLASSIFIED SALARIES	9,423.00	8,035.41	8,035.41	85.2		0.00	1,387.59	14.7
2970	OTHER CLASSIFIED - SUBSTITUTE	250.00	238.87	238.87	95.5		0.00	11.13	4.4
TOTAL: 2xxx		910,885.78	780,015.89	780,015.89	85.6		0.00	130,869.89	14.3
3101	STRS, CERTIFICATED	155,243.40	129,657.10	129,657.10	83.5		0.00	25,586.30	16.4
3102	STRS, CLASSIFIED	0.00	606.27	606.27	100.0		0.00	606.27	.0
3201	PERS, CERTIFICATED	5,091.00	4,113.45	4,113.45	80.7		0.00	977.55	19.2
3202	PERS, CLASSIFIED	99,409.93	79,833.97	79,833.97	80.3		0.00	19,575.96	19.6
3301	QASDI, CERTIFICATED	2,212.00	2,239.72	2,239.72	100.0		0.00	27.72	.0
3302	QASDI, CLASSIFIED	57,836.36	46,484.00	46,484.00	80.3		0.00	11,352.36	19.6
3311	MEDICARE, CERTIFICATED	26,409.36	22,292.65	22,292.65	84.4		0.00	4,116.71	15.5
3312	MEDICARE, CLASSIFIED	13,530.94	10,974.56	10,974.56	81.1		0.00	2,556.38	18.8
3401	HEALTH & WELFARE, CERTIFICATED	240,925.80	217,151.12	217,151.12	90.1		0.00	23,774.68	9.8
3402	HEALTH & WELFARE, CLASSIFIED	256,611.91	212,576.33	212,576.33	82.8		0.00	44,035.58	17.1
3501	UNEMPLOYMENT INS, CERTIFICATED	984.20	769.25	769.25	78.1		0.00	214.95	21.8
3502	UNEMPLOYMENT INS, CLASSIFIED	480.82	378.43	378.43	78.7		0.00	102.39	21.2
3601	WORKERS' COMP, CERTIFICATED	92,329.44	71,618.87	71,618.87	77.5		0.00	20,710.57	22.4
3602	WORKERS' COMP, CLASSIFIED	46,640.12	35,265.88	35,265.88	75.6		0.00	11,374.24	24.3
3701	OPER ALLOCATED CERTIFICATED	13,400.00	9,328.50	9,328.50	69.6		0.00	4,071.50	30.3
3702	OPER ALLOCATED CLASSIFIED	500.00	317.83	317.83	63.5		0.00	182.17	36.4
3901	OTHER BENEFITS, CERTIFICATED	11,583.00	6,589.66	6,589.66	56.8		0.00	4,993.34	43.1
3902	OTHER BENEFITS, CLASSIFIED	500.00	250.02	250.02	50.0		0.00	249.98	49.9
TOTAL: 3xxx		1,023,688.28	850,447.61	850,447.61	83.0		0.00	173,240.67	16.9
4100	APPRVD TEXTBOOKS/CORE CURRICULA	25,403.03	18,495.43	18,495.43	72.8		51.26	6,856.34	26.9
4200	BOOKS/OTHER REFERENCE MATERIAL	168.00	167.67	167.67	99.8		0.00	0.33	.1
4300	MATERIALS & SUPPLIES	199,271.50	147,792.38	147,792.38	74.1		7,743.92	43,735.20	21.9
4361	FUEL - GASOLINE,DIESEL	29,432.64	27,862.89	27,862.89	94.6		3,680.42	2,110.67	.0
4362	TRANSP - OIL, GREASE	500.00	0.00	0.00	.0		0.00	500.00	100.0
4363	TIRES & ACCESSORIES	1,500.00	1,479.90	1,479.90	98.6		0.00	20.10	1.3
4364	REPLACEMENT PARTS	3,500.00	1,854.13	1,854.13	52.9		1,654.51	8.64	.0
4365	TRANSP - OTHER SUPPLIES	700.00	708.40	708.40	100.0		0.00	8.40	.0
4400	NON-CAPITALIZED EQUIPMENT	30,700.00	10,238.79	10,238.79	33.3		0.00	20,461.21	66.6
TOTAL: 4xxx		291,175.17	208,599.59	208,599.59	71.6		13,130.11	69,445.47	23.8

FROM 07/01/2014 TO 06/30/2015
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
5200 TRAVEL & CONFERENCES	43,624.21	17,680.82	17,680.82	40.5	0.00	25,943.39	59.4
5300 DUES & MEMBERSHIPS	2,375.00	1,566.04	1,566.04	65.9	0.00	808.96	34.0
5450 OTHER INSURANCE	46,303.00	46,260.45	46,260.45	99.9	0.00	42.55	.0
5510 LIGHTS & POWER	100,500.00	91,035.34	91,035.34	90.5	895.99	8,568.67	8.5
5520 HEATING FUEL	51,000.00	15,440.65	15,440.65	30.2	28,903.96	6,655.39	13.0
5530 WATER & SEWER	26,000.00	28,889.73	28,889.73	100.0	3,172.41	6,062.14-	.0
5540 WASTE DISPOSAL	14,100.00	10,629.96	10,629.96	75.3	3,416.64	53.40	.3
5600 RENT,LEASES,REPAIR NON CAP IMP	52,350.00	45,817.78	45,817.78	87.5	1,967.32	4,564.90	8.7
5710 TRANSFER OF DIRECT COSTS	5,018.94	0.00	0.00	.0	0.00	5,018.94	100.0
5750 TRANSFER DIRECT COSTS-INTERFUND	10,000.00-	0.00	0.00	100.0	0.00	10,000.00-	.0
5800 PROFES'L/CONSULTG SVCS/OP EXP	342,813.69	156,499.69	156,499.69	45.6	1,846.95	184,467.05	53.8
5801 AUDIT FEES	19,500.00	17,000.00	17,000.00	87.1	1,562.00	938.00	4.8
5802 LEGAL FEES	6,000.00	5,020.32	5,020.32	83.6	0.00	979.68	16.3
5811 ADVERTISING	2,100.00	903.17	903.17	43.0	630.65	566.18	26.9
5814 FINGERPRINTING	750.00	669.00	669.00	89.2	96.00	15.00-	.0
5901 COMMUNIC - INTERNET SVCS/LINES	50.00	23.00	23.00	46.0	0.00	27.00	54.0
5903 COMMUNIC - TELEPHONE SERVICES	15,700.00	9,052.22	9,052.22	57.6	571.26	6,076.52	38.7
5904 COMMUNIC - POSTAGE/DELIVERY	3,500.00	2,182.87	2,182.87	62.3	0.00	1,317.13	37.6
TOTAL: 5xxx	721,684.84	448,671.04	448,671.04	62.1	43,063.18	229,950.62	31.8
TOTAL: 1xxx - 5xxx	4,768,044.87	3,907,156.20	3,907,156.20	81.9	56,193.29	804,695.38	16.8
6170 LAND IMPROVEMENTS	0.00	163,348.00	163,348.00	100.0	0.00	163,348.00-	.0
6400 EQUIPMENT	52,000.00	25,753.82	25,753.82	49.5	0.00	26,246.18	50.4
TOTAL: 6xxx	52,000.00	189,101.82	189,101.82	100.0	0.00	137,101.82-	.0
TOTAL: 1xxx - 6xxx	4,820,044.87	4,096,258.02	4,096,258.02	84.9	56,193.29	667,593.56	13.8
7350 TRANSFER INDIRECT COSTS-INTRPD	3,921.00-	0.00	0.00	100.0	0.00	3,921.00-	.0
7616 INT-FD TF FR GENERAL TO CAFE	11,133.00	0.00	0.00	.0	0.00	11,133.00	100.0
7619 OTHER AUTH INTERFUND TRNFS OUT	55,000.00	0.00	0.00	.0	0.00	55,000.00	100.0
7911 BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
7950 BUDG FUND BAL- STABILIZATION	300,000.00	0.00	0.00	.0	0.00	300,000.00	100.0
7980 BUDG FUND BAL-OTHER ASSIGNMENT	457,108.74	0.00	0.00	.0	0.00	457,108.74	100.0
7989 BUDG FUND BAL- RSRV ECON UNCER	200,000.00	0.00	0.00	.0	0.00	200,000.00	100.0
7990 BUDG FUND BAL - UNASSIGNED	147,602.62	0.00	0.00	.0	0.00	147,602.62	100.0
TOTAL: 7xxx	1,171,923.36	0.00	0.00	.0	0.00	1,171,923.36	100.0
TOTAL: 1xxx - 7xxx	5,991,968.23	4,096,258.02	4,096,258.02	68.3	56,193.29	1,839,516.92	30.6

FROM 07/01/2014 TO 06/30/2015
 UNAPPROVED TRANSACTIONS INCLUDED
 Summary

FUND	:01	GENERAL FUND							
OBJECT CLASSIFICATION			APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED BALANCE	%
				CURRENT	YEAR TO DATE				
TOTAL INCOME (8000 - 8999)			5,991,968.23	3,850,661.46	3,850,661.46	64.2	0.00	2,141,306.77	35.7
TOTAL: 1xxx - 5xxx			4,768,044.87	3,907,156.20	3,907,156.20	81.9	56,193.29	804,695.38	16.8
TOTAL: 1xxx - 6xxx			4,820,044.87	4,096,258.02	4,096,258.02	84.9	56,193.29	667,593.56	13.8
TOTAL: 1xxx - 7xxx			5,991,968.23	4,096,258.02	4,096,258.02	68.3	56,193.29	1,839,516.92	30.6
TOTAL EXPENSES (1000 - 7999)			5,991,968.23	4,096,258.02	4,096,258.02	68.3	56,193.29	1,839,516.92	30.6

LAYTONVILLE UNIFIED SCHOOL DISTRICT
BUDGET TRANSFERS

June 4, 2015

48 Laytonville Unified School Dis Budget Transfer Transactions J1269 BT0100 H.00.04 05/28/15 PAGE 1
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 150031 To 150099
Date entered from: 00/00/0000 To 99/99/9999
Approved and Unapproved Transactions

Number	Date	Date Entered	Description	FU RESO P OBJE SCH GOAL FUND DIST	Debit	Credit

NO RECORDS FOUND						

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR LAYTONVILLE UNIFIED SCHOOL DISTRICT
2014-2015 FISCAL YEAR

This report summarizes the results of the Williams Site Visits and documentation reviews at decile 1, 2, and 3 schools (2012 Base API) for the 3rd Quarter January through March, 2014-2015 school year.

INSTRUCTIONAL MATERIALS: *No review conducted during this quarter.*

Schools were reviewed for sufficient textbooks and instructional materials** as noted below:

School	Review Date	# of Classrooms Visited	Subject/ Course	Textbook/Instructional Materials Needed	Grade	Period	Room #	# of Material Missing	Corrected on

* Unannounced school(s)

***"Sufficient textbooks and instructional materials" means each pupil, including English Language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the four core areas(including science laboratory equipment in grades 9-12) as well as, for middle and high school, in foreign language and health.

SCHOOL FACILITIES: *No review conducted during this quarter.*

Schools were reviewed for condition of facilities, whether they were in "good repair"* or pose an "emergency"*** as noted below:

School	Review Date	Room/ Area	Facility Deficiencies Identified	Emergency	Correction/ Action Taken	Corrected On	Overall Facilities Score

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR LAYTONVILLE UNIFIED SCHOOL DISTRICT
2014-2015 FISCAL YEAR

SCHOOL ACCOUNTABILITY REPORT CARD (SARC):

The 2013-2014 School Accountability Report Cards (SARC) for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities, including “good repair”:

School	SARC Review Date	Instructional Materials Discrepancies	Facility Conditions Discrepancies
Laytonville Elementary	3/31/15	<p>For kindergarten and grades one through eight, the list of textbooks and instructional materials should also include any supplemental curriculum adopted by the local governing board on the SARC.</p> <p>If schools with kindergarten and grades one through eight are using textbooks and instructional materials that are not from the most recent state-approved list, provide an explanation of why non-adopted materials are being used and how they are aligned with state standards.</p> <p>Date of governing board adoption not listed.</p>	The ratings of several systems and overall rating are missing from the published SARC.

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR LAYTONVILLE UNIFIED SCHOOL DISTRICT
2014-2015 FISCAL YEAR

TEACHER MISASSIGNMENTS AND TEACHER VACANCIES: ***No review conducted during this quarter***

The results of teacher misassignments* and teacher vacancy** reviews for the following schools were:

Schools	Laytonville Elementary
Number of misassignments for the 2014-2015	0
Number of misassignments that were corrected within 30 calendar days	0
Number of classes in which the teacher was lacking the appropriate authorization and training to teach English Language Learners and 20% or more of students were English Language Learners	0
Number of Teacher Vacancies for the 2014-2015	0
Number of Teacher Vacancies Filled in the 2014-2015	0

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR LAYTONVILLE UNIFIED SCHOOL DISTRICT
2014-2015 FISCAL YEAR

UNIFORM COMPLAINTS:

The number of complaints filed within the district during the 3rd Quarter 2014-2015, their nature, and resolution are noted below:

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Misassignments or Vacancies	0	0	0
Facilities Conditions	0	0	0
CAHSEE Intensive Instruction & Services	0	0	0
TOTALS	0	0	0

BOARD ACTION ITEM K1

Board Meeting Date: June 4, 2015
Subject: Students of the Month
From: Joan Potter, Superintendent

Explanation:

Mr. Henry will present the Students of the Month for Laytonville High School and introduce their families.

Recommendation:

Recognize the Students of the Month and their families

Attachments:

None

Laytonville Unified School District
June 4, 2015

BOARD ACTION ITEM K2

Board Meeting Date: June 4, 2015

Subject: Resolution No. 477, No. 478 & No. 479 for Honoring Retirees

From: Joan Potter, Superintendent

Explanation:

Three dedicated and loyal employees will have retired from the district by the end of this school year. Between the three of them, they have provided 74 years of education to our students. We will miss them.

Recommendation:

Adopt Resolutions No. 477, 478 & 479 for Honoring Retirees

Attachments:

Resolutions No. 477, 478 & 479 for Honoring Retirees

Laytonville Unified School District

June 4, 2015

BOARD ACTION ITEM K3

Board Meeting Date: June 4, 2015

Subject: Beginning Teacher Support and Assessment Program

From: Joan Potter, Superintendent

Explanation:

LUSD has had 13 beginning teachers/teacher interns and 10 support providers participate in the BTSA/PAR program during the 2014/15 school year.

The following is a brief description of the BTSA program from the BTSA website:

“BTSA Induction, an acronym for "Beginning Teacher Support and Assessment" Induction, is a state-funded program co-sponsored by the California Department of Education (CDE) and the Commission on Teacher Credentialing (CTC).

The program engages preliminary credentialed teachers in a job-embedded formative assessment system of support and professional growth to fulfill the requirements for the California Clear Multiple Subjects, Single Subject, and Education Specialist credentials. BTSA Induction programs are locally designed and implemented in accordance with the Standards of Quality and Effectiveness for Professional Teacher Induction Programs and aligned to the California Standards for the Teaching Profession.”

Alex, Tammy, and Daniel have completed year 2 of the program and now have their clear credentials. Congratulations to these teachers and a thank you to their support providers.

Recommendation:

Recognize the teachers for their commitment and dedication to participating in teacher support programs in order to provide exemplary programs to our students.

Attachments:

BOARD ACTION ITEM K4

Board Meeting Date: June 4, 2015
Subject: State Science Fair Participant Recognition
From: Joan Potter, Superintendent

Explanation:

Ms. Stange will present the student who competed in the State Science Fair on behalf of Laytonville Elementary School.

Recommendation:

Recognize the student who competed in the State Science Fair

Attachments

Laytonville Unified School District
June 4, 2015

ACTION
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BOARD ACTION ITEM K5

Board Meeting Date: June 4, 2015

Subject: Approval of Board Action Calendar 2015/16

From: Joan Potter, Superintendent

Explanation:

The 2015/16 Board Action Calendar is attached for your review and approval. This calendar evolves throughout the year. Its purpose is to keep us on track with Board business and to provide an overview of future meetings.

Recommendation:

Approve the 2015/16 Board Action Calendar.

Attachments

2015/16 Board Action Calendar

Laytonville Unified School District

June 4, 2015

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Board Action Calendar for 2015/16

August 2015	Summer School Report (information)
August 2015	Summer Maintenance Projects Report (information)
August 2015	Approve the Filing of a Declaration of Need for Fully Qualified Educators (if needed)
August 2015	4 th Qtr. Williams Uniform Complaint Report (consent)
August 2015	Report on Staff Dev. Program for 2015/16
Aug./Sept. 2015	Upcoming Williams Site Visit in September (information)
September 2015	Opening Enrollments (information)
September 2015	Student Accountability Reports (information)
September 2015	PUBLIC HEARING: Notification of Compliance with EC 60119 (Instructional Materials) for 2015/16
September 2015	RESOLUTION: Compliance with EC 60119 following Public Hearing
September 2015	Sports Program Update (information)
September 2015	RESOLUTION: GANN Limit
October 2015	Employee Appreciation Award – Notification & Forms (information)
Sept./ Oct. 2015	Approval of Unaudited Actuals for 2015/16
October 2015	Certification: Adoption dates for State Aligned Texts (K-8 state adopted & aligned; 9-12 state aligned only)
October 2015	1 st Qtr. Williams Uniform Complaint Report (consent)
November 2015	Approve Date for Annual Organizational Meeting
November 2015	PUBLIC HEARING: Impact Aid-Tribal Notice, Budget, BP 1261
December 2015	Annual Organizational Meeting: Election of Officers

December 2015	Appointment of Superintendent as Secretary to BOE
December 2015	Adopt Board Annual Calendar of Meeting Dates
December 2015	RESOLUTION: Designation of Signatures of BOE
December 2015	Adopt First Interim Budget Report
December 2015	Annual Williams Site Visit Report by Co. Supt. (correspondence)
December 2015	Select Employee (Classified) Appreciation Award Recipient (closed session)
December 2015	Trustee terms expire: Shannon, Tina & Meagan expire in 2015 (Calvin and Cecelia expire 2017)
January 2016	Present Employee Appreciation Award
January 2016	2 nd Qtr. Williams Uniform Complaint Report (consent)
January 2016	County Superintendent's Williams 2 nd Quarterly Report (consent)
Jan/Feb 2016	Consolidated Application Approval, Part 2 (consent)
February 2016	Approve & Certify Annual Audit Report for 2014/15
February 2016	P-1 (first apportionment period) ADA Report (information)
February 2016	Review & Authorize SARC Distribution
February 2016	NCLB LEA Plan Revise (with DAC) every 5 years-last revised 5/03; pending reauthorization and new guidelines
February 2016	Title 1 Parent Involvement Policies
March 2016	Adopt Second Interim Budget Report
March 2016	Employee (Certificated) Appreciation Award – Notification & Forms (information)
March 2016	Schools & District Safety Plans
March 2016	School Year Calendar(s) Adoption (every 2 years, due March 2016)
April 2016	School Level Parent Involvement Plan, Student/Parent Compact
April 2016	Approve 2016 Summer School Program

ACTION
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April 2016	Annual Review: BP 6145 – Extra & Cocurric. Activities
April 2016	Annual Review: BP & E 5132 – Dress Codes
April 2016	3 rd Qtr. Williams Uniform Complaint Report (consent)
April 2016	Ed. Tech. Plan Review (expires June 2015)
April 2016	CAHSEE Waiver Requests for Graduation
April 2016	RESOLUTION: Education Protection Account
April 2016	Select Employee (Certificated) Appreciation Award Recipient (closed session)
May 2016	Title VII Indian Ed. Formula Grant Application
May 2016	Academic Performance Index (API) Report (information)
May 2016	Graduation waiver request for students with IEP's
May 2016	RESOLUTIONS: Day of the Teacher & Classified Employees Week
May 2016	Approve Next Year Instructional Minutes
May 2016	RESOLUTION: Participation in Staywell Health Plan JPA
May 2016	Single School Plan for Student Achievement (SPSA) Review and Revision
May 2016	Present Employee Appreciation Award
May 2016	Deferred Maintenance Schedule – Revision to OPSC every five yrs. or as needed – last revised 5/10
May 2016	Annual Review of Williams Audit Exceptions: Inst. Mat'ls & Prog. Funds; Facilities; Tchr. Assgnmt's
June 2016	Designation of CIF Representative to the League (consent)
June 2016	PUBLIC HEARING: LCAP
June 2016	PUBLIC HEARING: Proposed Budget for 2016/17
June 2016	Adopt LCAP
June 2016	Adopt Proposed 2016/17 Budget

ACTION
Page 12.3

June 2016	RESOLUTION: Appropriate the Ending Balance to a Reserve Account
June 2016	RESOLUTION: Authorize County Superintendent to Transfer Expenditures Between Funds
June 2016	Approve Submission of Consolidated Application for Funding Categorical Aid Programs Part 1 (consent)
June 2016	Annual Superintendent's Evaluation (closed session)
June 2016	Admin Contract Extensions (closed session, open session for Superintendent Contract Ratification)
June 2016	Report on Peer Assistance & Review Program (PAR) and Beginning Teacher Support and Assessment Program (information)
June 2016	Approve Board Action Calendar for 2016/17

Future Agenda Items

August 2016	Local Biennial Review of Conflict of Interest Code (Last reviewed August 2014)
November 2016	Biennial Nutritional & Physical Activity Quality Indicators Review (BP 5030) (last reviewed November 2014)
April 2017	Review Auditor's Contract (3 year contract expires June 2017)
January 2018	Transportation Safety Plan (every three years--last revised 2015)
June 2018	Triennial Plan for Expelled Youth

BOARD DISCUSSION/ACTION ITEM L1

Board Meeting Date: June 4, 2015
Subject: Public Hearing: Draft LCAP
From: Joan Potter, Superintendent

Explanation:

One of the requirements of the Local Control Accountability Plan is for the governing board to conduct a public hearing prior to the adoption of the plan. The purpose of the meeting is to provide time for the district to share information regarding the spending plan for the upcoming year and to give the public an opportunity to give the district recommendations and comments regarding the draft plan. The public will also have the opportunity to submit written comments regarding the LCAP. A letter may be submitted to the District and the Superintendent will respond in writing to all written comments received by June 11, 2015. To date, the district has not received any written comments though a lot of verbal recommendations have been made to the district and have been incorporated in to the draft plan.

Recommendation:

Conduct the Public Hearing for the Draft LCAP

Attachments:

Draft LCAP

Laytonville Unified School District
June 4, 2015

BOARD DISCUSSION/ACTION ITEM L2

Board Meeting Date: June 4, 2015

Subject: Public Hearing: Proposed Budget for 2015/16

From: Joan Potter, Superintendent

Explanation:

Implementation of the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP) regulations require separate public hearings for the LCAP and budget. The regulations require that the public hearing for the budget be held at the same meeting as the public hearing for the LCAP. This requires a change to the process of holding the budget public hearing and adoption at the same meeting as we have done in the past. The new regulations require an earlier preparation of the budget. The 2015/2016 proposed budget may be modified at the Board's discretion and/or to include changes made to the draft LCAP. Such modification and other corrections to the budget would be reflected in the June 25, 2015 budget review and adoption. I will refer to specific budget information during the public hearing.

Recommendation:

Conduct the Public Hearing for the Proposed Budget for 2015/16

Attachments:

Proposed Budget for 2015/16

Laytonville Unified School District
June 4, 2015

BOARD DISCUSSION/ACTION ITEM L3

Board Meeting Date: June 4, 2015

Subject: Single School Plan for Student Achievement (SPSA) Review and Revision

From: Joan Potter, Superintendent

Explanation:

Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SSPSA's for next year have been revised by staff and the Site Councils. At last month's meeting, the board reviewed and approved the LES Single School Plan for Student Achievement. Mr. Henry will review the LHS Single School Plan for Student Achievement for the Board.

Recommendation:

Approve the LHS Single School Plan for Student Achievement

Attachments:

The LHS Single School Plan for Student Achievement

Laytonville Unified School District
June 4, 2015

BOARD DISCUSSION/ACTION ITEM L4

Board Meeting Date: June 4, 2015

Subject: Revised BP 5030 for Student Wellness, Second Reading/Approval

From: Joan Potter, Superintendent

Explanation:

At last month's meeting the Board reviewed the proposed BP 5030.

Recommendation:

Approve the Proposed BP 5030

Attachments:

Proposed BP 5030

Laytonville Unified School District
June 4, 2015

STUDENT WELLNESS

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for all students. The Superintendent or designee shall build a coordinated school health system that supports and reinforces health literacy through health education, physical education, health services, nutrition services, psychological and counseling services, health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement.

(cf. [0000](#) - Vision) (cf. [0200](#) - Goals for the School District) (cf. [3513.3](#) - Tobacco-Free Schools) (cf. [3514](#) - Environmental Safety) (cf. [5131.6](#) - Alcohol and Other Drugs) (cf. [5131.61](#) - Drug Testing) (cf. [5131.62](#) - Tobacco) (cf. [5131.63](#) - Steroids) (cf. [5141](#) - Health Care and Emergencies) (cf. [5141.23](#) - Infectious Disease Prevention) (cf. [5141.3](#) - Health Examinations) (cf. [5141.31](#) - Immunizations) (cf. [5141.32](#) - Health Screening for School Entry) (cf. [5141.6](#) - Student Health and Social Services) (cf. [5142](#) - Safety) (cf. [5146](#) - Married/Pregnant/Parenting Students) (cf. [6142.1](#) - Sexual Health and HIV/AIDS Prevention Education) (cf. [6164.2](#) - Guidance/Counseling Services)

Student Wellness Committee

The Board's policy related to student wellness shall be developed with the involvement of parents/guardians, students, school food service professionals, school administrators, Board representatives, and members of the public. (42 USC [1751](#) Note)

The Superintendent or designee may appoint a District Student Wellness committee consisting of representatives of the above groups. The committee may also include district administrators, health professionals, school nurses, health educators, physical education teachers, counselors, and/or others interested in school health issues.

(cf. [1220](#) - Citizen Advisory Committees) (cf. [9140](#) - Board Representatives)

The Student Wellness Committee shall assist with policy development and advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the committee's charges may include planning and implementing activities to promote health within the school or community. Since 2004, these activities have been performed by the Student Nutrition Advisory Committee (SNAC), which has reported to the District Advisory Committee (DAC).

Nutrition Education and Physical Activity Goals

The Board shall adopt goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the district determines appropriate.

(42 USC [1751](#) Note)

The district's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the state's curriculum frameworks, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. [6010](#) - Goals and Objectives) (cf. [6011](#) - Academic Standards) (cf. [6143](#) - Courses of Study)

The nutrition education program shall include, but not be limited to, information about the benefits of healthy eating for learning, disease prevention, weight, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

(cf. [6142.8](#) - Comprehensive Health Education)

All students in grades K-12 shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and after-school programs, and other structured and unstructured activities.

(cf. [6142.7](#) - Physical Education) (cf. [6145](#) - Extracurricular and Cocurricular Activities) (cf. [6145.2](#) - Athletic Competition)

Professional development shall be regularly offered to health education and physical education teachers, coaches, activity supervisors, food services staff, and other staff as appropriate to enhance their health knowledge and skills.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee may disseminate health information and/or the district's student wellness policy to parents/guardians through district or school newsletters, handouts, parent/guardian meetings, district and school web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Relations)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 6020 - Parent Involvement)

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness among employees

The Board prohibits the marketing and advertising of non-nutritious programs and may provide opportunities for regular physical activity foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, or other means. (cf. [1325](#) - Advertising and Promotion)

Nutrition Guidelines for Foods Available at School

The Board shall adopt nutrition guidelines selected by the district for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity. (42 USC [1751](#) Note)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent

possible. When approved by the California Department of Education, the district may sponsor a summer meal program.

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3552 - Summer Meal Program)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 5141.27 - Food Allergies/Special Dietary Needs)
(cf. 5148 - Child Care and Development)
(cf. 5148.3 - Preschool/Early Childhood Education)

The Superintendent or designee shall provide access to free, potable water during meal times in the food service area in accordance with Education Code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and serving water in an appealing manner.

The Board believes that foods and beverages available to students at district schools should support the health curriculum and promote optimal health. Nutrition standards adopted by the district for all foods and beverages sold to students, including foods and beverages provided through the district's food service program, student stores, vending machines, fundraisers, or other venues, shall meet or exceed state and federal nutrition standards.

(cf. [3312](#) - Contracts) (cf. [3550](#) - Food Service/Child Nutrition Program) (cf. [3554](#) - Other Food Sales)
(cf. [5148](#) - Child Care and Development) (cf. [6300](#) - Preschool/Early Childhood Education)

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for student's academic performance, accomplishments, or classroom behavior. (cf. [1230](#) - School-Connected Organizations)

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties and by limiting foods or beverages that do not meet nutritional standards to no more than one food or beverage per party. Teachers shall endeavor to hold class parties or celebrations after the lunch period.

Guidelines for Reimbursable Meals

Foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC [1758](#)(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools. (42 USC [1751](#) Note)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs, to the extent possible. cf. [3553](#) - Free and Reduced Price Meals)

Program Implementation and Evaluation

The Board shall establish a plan for measuring implementation of the policy. The Superintendent shall designate at least one person within the district and at each school who is charged with operational responsibility for ensuring that the school sites implement the district's wellness policy. (42 USC [1751](#) Note) (cf. [0500](#) - Accountability)

The Superintendent or designee shall report to the Board at least every two years on the implementation of this policy and any other Board policies related to nutrition and physical activity. This report will be scheduled on the Board Action Calendar (BAC) effective with the 07/08 school year.

The Board and the Superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the district activities related to student wellness. Such indicators may include, but not be limited to:

1. Descriptions of the district's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements
2. An analysis of the nutritional content of school meals and snacks served in all district programs, based on a sample of menus and production records
3. Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program
4. Extent to which foods sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutritional standards
5. Results of the state's physical fitness test at applicable grade levels
6. Number of minutes of physical education offered at each grade span, and the estimated percentage of class time spent in moderate to vigorous physical activity
7. A description of district efforts to provide additional opportunities for physical activity outside of the physical education program
8. A description of other districtwide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

The Superintendent or designee shall invite feedback on district and school wellness activities from food service personnel, school administrators, the school health council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of district data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

The Superintendent or designee shall inform and update the public, including parents/guardians, students, and others in the community, about the content and implementation of this policy and assessment results. (42 USC 1758b)

In addition, the assessment results shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

Posting Requirements

Each school shall post the district's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. (Education Code [49432](#))

Each school shall also post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

Legal Reference:

EDUCATION CODE

[49430-49436](#) Pupil Nutrition, Health, and Achievement Act of 2001 [49490-49493](#) School breakfast and lunch programs
[49500-49505](#) School meals [49510-49520](#) Nutrition [49530-49536](#) Child Nutrition Act [49540-49546](#) Child care food program
[49547-49548.3](#) Comprehensive nutrition services [49550-49560](#) Meals for needy students [49565-49565.8](#) California Fresh Start pilot program
[49570](#) National School Lunch Act [51222](#) Physical education [51223](#) Physical education, elementary schools

CODE OF REGULATIONS, TITLE 5

[15500-15501](#) Food sales by student organizations [15510](#) Mandatory meals for needy students [15530-15535](#) Nutrition education
[15550-15565](#) School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

[1751-1769](#) National School Lunch Program, especially: [1751](#) Note Local wellness policy [1771-1791](#) Child Nutrition Act, including:
[1773](#) School Breakfast Program [1779](#) Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

[210.1-210.31](#) National School Lunch Program [220.1-220.21](#) National School Breakfast Program

Adopted Jan 11, 2007
Revised June 4, 2015

Laytonville Unified School District
June 4, 2015

Laytonville Unified School District
Laytonville, CA

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BOARD DISCUSSION/ACTION ITEM L5

Board Meeting Date: June 4, 2015

Subject: AR 6142.7 for Physical Education and Activity, Second Reading/Approval

From: Joan Potter, Superintendent

Explanation:

At last month's meeting the Board reviewed the proposed AR 6142.7.

Recommendation:

Approve the proposed AR 6142.7

Attachments:

Proposed AR 6142.7

**Instruction
AR 6142.7**

PHYSICAL EDUCATION AND ACTIVITY

Definitions

Physical education is a sequential educational program that teaches students to understand and participate in regular physical activity for developing and maintaining physical fitness throughout their lifetimes, understand and improve their motor skills, enjoy using their skills and knowledge to establish a healthy lifestyle, and understand how their bodies work.

Physical activity is bodily movement that is produced by the contraction of skeletal muscle and that substantially increases energy expenditure, including exercise, sport, dance, and other movement forms.

Moderate physical activity is any activity which generally requires sustained, rhythmic movements and refers to a level of effort a healthy individual might expend while, for example, walking briskly, dancing, swimming, or bicycling on level terrain. A person should feel some exertion but should be able to carry on a conversation comfortably during the activity.

Vigorous physical activity is any activity which generally requires sustained, rhythmic movements and refers to a level of effort a healthy individual might expend while, for example, jogging, participating in high-impact aerobic dancing, swimming continuous laps, or bicycling uphill. Vigorous physical activity may be intense enough to result in a significant increase in heart and respiration rate.

Instructional Time

Instruction in physical education shall be provided for a total period of time of not less than 200 minutes each 10 school days for students in grades 1-6 and not less than 400 minutes each 10 school days for students in grades 7-12.
(Education Code 51210, 51222)

Students in a regional occupational program or center who are exempted from physical education pursuant to Education Code 52316 shall have a minimum school day of 180 minutes. (Education Code 52316)

(cf. 6178.2 - Regional Occupational Center/Program)

Physical Fitness Testing

During the annual assessment window between the months of February through May, students in grades 5, 7, and 9 shall be administered the physical fitness test designated by the State Board of Education. (Education Code 60800; 5 CCR 1041)

(cf. 6162.5 - Student Assessment)

The Superintendent or designee may provide a make-up date for students who are unable to take the test based on absence or temporary physical restriction or limitations, such as students recovering from illness or injury. (5 CCR 1043)

On or before November 1 of each school year, the Superintendent may designate an employee to serve as the district's physical fitness test coordinator and so notify the test contractor. The test coordinator shall serve as the liaison between the district and California Department of Education for all matters related to the physical fitness test. His/her duties shall be those specified in 5 CCR 1043.4, including, but not limited to, overseeing the administration of the test and the collection and return of all test data to the test contractor. (5 CCR 1043.4)

Students shall be provided with their individual results after completing the physical performance testing. The test results may be provided in writing or orally as the student completes the testing and shall be included in his/her cumulative record. (Education Code 60800; 5 CCR 1043.10, 1044)

(cf. 5125 - Student Records)

The Superintendent or designee shall report the aggregate results of the physical fitness testing in the annual school accountability report card required by Education Code 33126 and 35256. (Education Code 60800)

(cf. 0510 - School Accountability Report Card)

Testing Variations

All students may be administered the state's physical fitness test with the following test variations: (5 CCR 1047)

1. Extra time within a testing day
2. Test directions that are simplified or clarified

All students may have the following test variations if they are regularly used in the classroom: (5 CCR 1047)

1. Audio amplification equipment
2. Separate testing for individual students provided that they are directly supervised by the test examiner
3. Manually Coded English or American Sign Language to present directions for test administration

Students with a physical disability and students who are physically unable to take all of the test shall undergo as much of the test as their physical condition will permit. (Education Code 60800; 5 CCR 1047)

Students with disabilities may be provided the following accommodations if specified in their individualized education program (IEP) or Section 504 plan: (5 CCR 1047)

1. Administration of the test at the most beneficial time of day to the student after consultation with the test contractor
2. Administration of the test by a test examiner to the student at home or in the hospital
3. Any other accommodation specified in the student's IEP or Section 504 plan for the physical fitness test

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

Identified English learners may be allowed the following additional test variations if regularly used in the classroom: (5 CCR 1048)

1. Separate testing with other English learners, provided that they are directly supervised by the test examiner
2. Test directions translated into their primary language, and the opportunity to ask clarifying questions about the test directions in their primary language

Physical Activity

Teachers and other school community personnel will not use physical activity (e.g., running laps, push-ups) or withhold opportunities for physical activity (e.g., recess, physical education) as punishment. (Education Code 49001)

Integrating Physical Activity into the Classroom

Schools shall discourage extended periods (i.e., periods of two or more hours) of inactivity. For example, when activities such as mandatory school wide testing necessitate that students remain indoors for long periods of time, schools shall give students periodic breaks during which they are encouraged to stand and be moderately active.

Safe Routes to School

The school district shall assess and, if necessary, improve students' ability to safely walk and bike to school. When appropriate, the district shall collaborate with local public works, public safety, and/or police departments to achieve safe routes for walking and biking to school.

The school district shall encourage students to use public transportation when available and appropriate for travel to and from school and shall work with the local transit agency to provide transit passes for students.

Student Safety during Physical Activity

The school/district shall establish rules and procedures concerning safety for students and staff and assign responsibility for these rules and procedures appropriately.

The school/district, working in collaboration with community health officials, shall establish local standards for weather and air quality regarding students' participation in outdoor physical activity.

The school/district shall ensure that students and staff have access to appropriate hydration such as water. The school/district shall develop an emergency response system to expedite aid to students and/or staff that are injured or become ill at school. The emergency response system shall be communicated to the school community, and the necessary training and practice shall take place on a regular basis.

Facilities and equipment used for physical activity shall be properly monitored and maintained to ensure participants' safety.

School staff shall receive opportunities for training in first aid and cardiopulmonary resuscitation (CPR). School staff shall receive notification and be trained, as allowed by law, in the use of any necessary medications that students are authorized to carry and/or use.

Physical Activity for School Staff

The school/district shall plan, establish, and implement activities to promote physical activity among staff and provide staff with convenient opportunities to engage in regular physical activity.

Adopted June 4, 2015

Laytonville Unified School District
Laytonville, CA

Laytonville Unified School District
June 4, 2015

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BOARD DISCUSSION/ACTION ITEM L6

Board Meeting Date: June 4, 2015
Subject: K-5 Math Textbook Adoption
From: Joan Potter, Superintendent

Principal Stange is recommending new mathematic textbooks for grades K-5. The proposed textbooks and materials have been on display at the District Office for the past 30 days. The following textbooks and materials are aligned with the state academic content standards:

My Math Curriculum, McGraw Hill, 2014

My Math Curriculum Supplemental Materials, McGraw Hill, 2014

My Math Curriculum Digital Component, McGraw Hill, 2014

Recommendation:

Adopt the following textbooks and materials and certify that they are aligned with the state academic content standards per EC 60422 and CCR Title V, Section 9531(a):

My Math Curriculum, McGraw Hill, 2014

My Math Curriculum Supplemental Materials, McGraw Hill, 2014

My Math Curriculum Digital Component, McGraw Hill, 2014

Attachments:

BOARD DISCUSSION/ACTION ITEM L7

Board Meeting Date: June 4, 2015

Subject: Mendocino County Triennial Plan for Providing Education Services to Expelled Students

From: Joan Potter, Superintendent

AB 922 (EC 48660) was enacted in 1995 and provided for several changes in the placement process for expelled students. A major revision was that districts henceforth would retain responsibility for the student's placement; the prior regulations provided for severing all legal responsibilities between the district and the student. The other revisions include county plans with placement options and a triennial update. EC 48660 also provides for Community Day Schools at the district and county level; the Plan coordinates services among the county LEA's.

The attached Mendocino County Plan for Expelled Youth is an update of the previous three year plan. It was revised in consultation with all county districts. No major revisions to the last plan have been made, so adoption is not required, only a review is appropriate.

Recommendation:

Attachments:

Triennial Plan for Expelled Youth for 2015-2018