

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF NOVEMBER 5, 2020**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting via ZOOM on November 5, 2020. Board Clerk Meagen Hedley called the meeting to order at 5:00 P.M.

**ROLL CALL:**

Trustees Present: Elina Agnoli, Erin Gamble (arrived during roll call), Mat Paradis, and Meagen Hedley

Administrators Present: Joan Potter, Lorre Stange and Tim Henry

Student Representative: Wolfgang Peterson

**B. PATRIOTIC OBSERVANCE:** Board Clerk Meagen Hedley led the Pledge of Allegiance to the flag.

**C. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda by Erin Gamble, seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

**D. CORRESPONDENCE:** Letter from Michelle Hutchins, County Superintendent of Schools  
Re: Accepting the Learning Continuity and Attendance Plan

**E. PUBLIC INPUT:** None

**F. REPORTS AND COMMENTS:**

Superintendent's Report:

Mrs. Potter shared that the office staff are working with the Auditors for the 2019/2020 Year End Audit. Due to COVID, this process is all being done remotely through a secure web service. Mrs. Potter also expressed her gratitude for all of the staff who are going above and beyond during these challenging times.

The following reports were given:

Elementary Principal-None	High School Principal	Healthy Start
LES/LMS Site Council-None	LHS Site Council-None	DAC-None
Student Representative	LVTA	CSEA

**G. ACTION: CONSENT AGENDA**

- **Motion** to accept the Consent Agenda by Mat Paradis, seconded by Erin Gamble, unanimously approved with a 4-0 vote.

**H. ACTION:**

H.1.Students of the Month

- Ms. Stange presented the Student of the Month for Laytonville Middle School for the month of October. Mr. Henry presented the Student of the Month for Laytonville High School the month of October. They were asked to introduce their families.

**Motion** to recognize Jacob Alexander as the Laytonville Middle School Student of the Month for October by Elina Agnoli, seconded by Mat Paradis, unanimously approved with a 4-0 vote.

- **Motion** to recognize Kiva Steven as the Laytonville High School Student of the Month for October by Elina Agnoli, seconded by Erin Gamble, unanimously approved with a 4-0 vote.

#### H.2.Revision of Board Meeting Dates

- Our December meeting was scheduled for December 10, 2020. However, LEAs were required to adopt a 2020/21 LCFF Budget Overview and December 11th was the earliest date an LEA could hold that meeting prior to the December 15 deadline. Mrs. Potter recommended the Board change the regularly scheduled Board meeting from December 10<sup>th</sup> to December 14th.
- **Motion** to change the December 10<sup>th</sup> meeting to December 14<sup>th</sup> at 5:00 PM by Erin Gamble, seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

#### H.3.Scheduling of Annual Organizational Meeting

- Education Code Section 35143 requires the Board of Trustees to hold an annual organizational meeting; this traditionally occurs in December during the regularly scheduled Board meeting. We will elect a President and Clerk, make committee assignments, adopt a calendar of meeting dates for 2020/2021, and obtain signatures from each Board member.
- **Motion** to schedule the Board's annual organizational meeting for Monday December 14, 2020 by Mat Paradis, seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

### **I. DISCUSSION / ACTION:**

#### I.1. PUBLIC HEARING: Federal Impact Aid Program, Budget, BP 1261 and AR 1261

- LUSD is one of approximately 630 school districts that receive Federal Impact Aid funding. Federal regulations including Section 8004 of the Elementary and Secondary Education Act and Board Policy 1261 call for an annual Public Hearing to be held in November to allow an opportunity for American Indian parents to discuss the educational programs supported by Impact Aid funds. We have posted a Public Hearing Notice for 10 days.
- Federal Impact Aid funding is provided to districts with tax free entities in their jurisdictions such as Indian reservations and military bases. The purpose of the money is to offset the loss of tax revenue, to support the district's instructional program and to ensure that Indian children receive educational services equal to those received by non-Indian children. The revenue is based on a complex formula and has ranged from \$25,000 to \$45,000 over the past 11 years. BP and AR 1261, known as Indian Policies and Procedures (IPP's), provide Indian parents with the opportunity to participate in the discussions related to their students' instruction, and they provide the Board an opportunity to gather information concerning the American Indian community and its views on education.
- The Public Hearing was opened
- Mary Norris feels left out of the loop with the District and would like to meet with Mrs. Potter to more thoroughly discuss Impact Aid and Indian Policies and Procedures. Mrs. Potter will also schedule a meeting with the rest of the Tribal Office Members to discuss Indian Policies and Procedures.
- Public hearing was closed

## I.2. Plans for Reopening Schools

- Mrs. Potter discussed information regarding plans for reopening schools.
  - Mendocino County has now been in the “red” which means schools can begin to reopen with limitations such as sanitation guidelines, stable cohorts, etc.
  - County Public Health is looking at potential school reopening plans and deciding if they meet the required recommendations.
  - The District is currently looking at returning to this limited reopening is at least January 19, 2021. This means LUSD will continue Distance Learning until that time.
- **Motion** to continue distance learning through January 19, 2021 by Mat Paradis, seconded by Wolfgang Peterson, unanimously approved with a 5-0 vote.

## I.3. Approval of Contract over \$15,000

- In order to address air filtration in all school buildings/classrooms, Mrs. Potter proposed purchasing air filters with CARES Act funding that must be expended by December 30, 2020. The filters will be installed in all offices and classrooms and are commercial grade; completely filtering the air five times per hour.
- **Motion** to approve the Superintendent entering into Contract over \$15,000, up to \$92,000 by Elina Agnoli, seconded by Erin Gamble, unanimously approved with a 4-0 vote.

## **J. INFORMATION**

### J.1. Facilities Report

- Mrs. Potter provided an update on current building projects.
  - Electrical and plumbing are now working in the Culinary Arts classroom. Equipment has started showing up and will be installed soon.
  - A bid walk took place for Classroom 10 rebid today, November 5<sup>th</sup>. Bids are due Monday November 9<sup>th</sup> at 3:00. Mrs. Potter would like to schedule a tentative special meeting for November 12, 2020 to award the bid, assuming there are no protests.
- Elina Agnoli Motioned to hold a special meeting to award the bid on Thursday, November 12, 2020, seconded by Mat Paradis, unanimously approved with a 4-0 vote.

## **K. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None**

**L. COMMENTS FROM THE BOARD:** Mat is glad we are thinking about returning to school and that we are doing it with proper precautions. Thank you everyone for everything that you do.

## **M. ADJOURNMENT:**

**Motion** to adjourn the meeting by Erin Gamble, seconded by Elina Agnoli, unanimously approved with a 4-0 vote. The meeting was adjourned at 6:04 PM. The next regular meeting will be held on December 14, 2020.

Respectfully submitted,

Adopted as Final  
December 14, 2020

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Joan Viada Potter  
Secretary to the Board

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President of the Board  
Calvin Harwood

Laytonville Unified School District  
December 14, 2020

