

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF JUNE 6, 2013**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on June 6, 2013. Board President Calvin Harwood called the meeting to order at 6:03 pm.

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, Cecelia Gillespie, Tina Tineo and Meagen Headley.

Administrators Present: Joan Potter, Lorre Stange and Daniel Regelbrugge.

Student Representative: Mitzi Pierson.

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input.

C. CLOSED SESSION AGENDA:

CS-1: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION CS-1
(No Additional Information Required)

CS-2: CONFERENCE WITH LABOR NEGOTIATOR: CS-2
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: CSEA

CS-3: CONFERENCE WITH LABOR NEGOTIATOR: CS-3
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: LVTA

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board President Calvin Harwood announced that the Board approved an MOU with CSEA and a contract with Katie Cabezut, which will be sunshined at the June 27, 2013 Board Meeting.

E. PATRIOTIC OBSERVANCE: Board President Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Cecelia Gillespie, seconded by Shannon Ford, unanimously approved.

G. CORRESPONDENCE: Mrs. Potter shared a letter from Paul Tichinin regarding the 3rd Quarter Williams Report and a letter from Vicki Todd regarding the 2012/13 2nd Interim Budget.

H. PUBLIC INPUT: Evonne Elliott shared that she feels that not all staff members are following the policy about students not being able to bring older siblings on their field trips.

I. REPORTS AND COMMENTS:

Superintendent's Report: Mrs. Potter shared that there are a lot of end of year things happening right now including; the Preschool Open House, the High School Open House, and the Branscomb School Open House. She shared that Scholarship Night will be held on

Wednesday, June 12th at 7pm, Middle School Graduation will be held on Thursday, June 13th, and High School Graduation will be held on Friday, June 14th. The Preschool Graduation will be on the morning of Wednesday, June 12th. Mrs. Potter shared that Bette is currently working to get the 2013-14 budget prepared. Lastly, she shared that the District has offered two teaching positions to two new teachers.

The following reports were given:

Elementary Principal
LES/LMS Site Council
Student Representative

High School Principal
LHS Site Council
LVTA

Healthy Start
DAC
CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Shannon Ford, seconded by Tina Tineo, unanimously approved.

K. ACTION:

K.1. Students of the Month:

- Mr. Regelbrugge introduced Evan Steel as the student of the month. Kate Rosenthal was also selected as student of the month, but will be recognized during the August board meeting.
- **Motion** to recognize the Student of the Month and his family by Tina Tineo, seconded by Meagen Headley, unanimously approved.

K.2. Resolution No. 435 and No. 436 for Honoring Retirees

- Binet Payne and Val Nordeman will be retiring at the end of this school year. Between the two of them, they have provided fifty-one years of education to the District's students.
- **Motion** to Adopt Resolution No. 435 for Honoring Binet Payne and Resolution No. 436 for Honoring Val Nordeman and recognize the recipients by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

K.3. Adoption of the 2013-14 Board Action Calendar

- The 2013-14 Board Action Calendar was reviewed by the Board. This calendar evolves throughout the year. Its purpose is to keep the Board on track with and to provide an overview of future meetings
- **Motion** to Adopt the 2013-14 Board Action Calendar, with the understanding that it will be updated throughout the year by Shannon Ford, seconded by Cecelia Gillespie, unanimously approved.

L. DISCUSSION / ACTION:

L.1. PUBLIC HEARING: Tier III Categoricals

- Education Code 42605 grants districts flexibility in Tier III categorical programs and authorizes districts to use these funds for any educational purpose. For the 2008-09 fiscal year through the 2014-15 fiscal year, inclusive, local educational agencies that use the flexibility provision of this section shall be deemed to be in compliance with the program and funding requirements contained in statutory, regulatory and provisional language. As a condition of receipt of the funds, the governing board is required, at a regularly

scheduled open public hearing held prior to and independent of a meeting where the governing board of the district adopts the annual budget, to take testimony from the public, identify any program that is proposed to be closed, discuss, approve or disapprove the proposed use of funding, and make explicit the purposes for which the funding will be used.

- The Public Hearing was opened.
- There was no public input.
- The Public Hearing was closed.

L.2. Resolution No. 437 for Tier III Categorical Funds Flexibility

- Resolution No. 437 provides for flexibility in use of Tier III Categorical Funds.
- **Motion** to adopt Resolution No. 437 for Tier III Categorical Funds Flexibility and approve the proposed uses of the 2013-14 Tier III State Categorical Funds by Meagen Headley, seconded by Shannon Ford, unanimously approved.

L.3. School Level Parent Involvement Plan, Student/Parent Compact

- Board Policy and Administrative Regulations 6020 require that Title 1 schools have parent involvement policies and procedures, including school-parent compacts that participating parents and school staff agree to abide by. The principals reviewed their policies and compacts for the Board.
- **Motion** to approve the School Level Policies and School-Parent Compacts with the understanding that they may be modified from time to time, and reviewed with the Board on an annual basis by Tina Tineo, seconded by Shannon Ford, unanimously approved.

L.4. Facilities

- Mrs. Potter gave an update on where the District stands with facilities modernization. She presented a proposal for a Facilities Needs Assessment that was conducted by Don Alameida, project manager and architect for Alameida Architecture, which the Board discussed.
- No action was taken.

L.5. Annual Review: BP and E 5132 – Dress Codes

- Education Code Section 35183 provides for school dress codes that address gang related attire and school safety. BP 5132 and Exhibit 5132 outline the dress code at LHS and were last revised in 2005; they require an annual review by the Board. Mr. Regelbrugge and Ms. Stange shared the school community's thoughts related to the current policy.
- Mr. Regelbrugge reported that the high school staff and parents wanted to see more enforcement of the policy and ensure that students are adhering to the policy. Additionally, it was suggested that shear leggings are included in Exhibit 5132 as inappropriate clothing.
- Ms. Stange reported that the elementary school requested that a clarification be included in Exhibit 5132 outlining appropriate lengths for shorts and skirts. It was suggested that all shorts and skirts must be longer than the student's fingertips when their arm is resting at their side. Additionally, Ms. Stange reported that the elementary school requested that it was listed as a requirement that students bring closed toed shoes for P.E.
- Mrs. Potter recommended that the requested changes to Exhibit 5132 are made as presented by the high school and that BP and E 5132 are brought back at the June 27, 2013 board meeting for a second reading/approval.

L.6. Annual Review: BP and AR 6145 – Extra and Cocurricular Activities

- Education Code Section 35160.5 calls for an annual review of the District's extracurricular policies.
- Mr. Regelbrugge reported that it was requested at the high school that it be clarified that passing all classes means to receive no "F's".
- Mrs. Potter recommended that the requested change be made as proposed by the high school and that BP and AR 6145 be brought back to the June 27, 2013 meeting for a second reading/approval.

M. INFORMATION ITEMS:

M1. Academic Performance Index Report

- The state has released the API growth reports to school districts. Both the high school and elementary school entered into year 1 of Program Improvement this year. If the schools do not meet the AYP again for the 2012/2013 testing year they will be in year 2 of Program Improvement. As a result the district will be required to be involved with further accountability requirements. The state is currently transitioning into a different standardized testing and it is therefore unclear how the current state and federal accountability system will be affected.

M.2. Peer Assistance Review Program

- The Peer Assistance Review Program (PAR) provides support to new as well as veteran teachers. It also requires an annual year-end report to the Board.
- The District had no teachers participating in the PAR program during the 2012-13 year; however the District had four teachers participate in BTSA.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None.

O. COMMENTS FROM THE BOARD: Mitzi Pierson thanked the board members for the opportunity to sit on the board and expressed her gratitude for all that they do for the District. Meagen Headley wished Mitzi good luck in her future endeavors and shared that she is excited for the new teachers. Tina Tineo thanked Mitzi for her participation. Cecelia thanked Mitzi for her involvement and thanked the Rock Bands for playing at the Spy Rock Plant Sale. Shannon Ford shared that she looks forward to Scholarship Night and can't wait to once again see the community's generosity. Calvin Harwood wished Mitzi good luck in the years to come. Mrs. Potter wished Mitzi good luck, and thanked her for representing the school in such a positive way.

P. ADJOURNMENT:

Motion to adjourn the meeting, by Tina Tineo, seconded by Shannon Ford, unanimously approved. The meeting was adjourned at 8:28 p.m. The next regular meeting will be held on June 27, 2013.

Respectfully submitted,

Adopted as Final

June 27, 2013

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #11 2012-13

June 27, 2013

	<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>				
Basquez, Jean	Summer School Teacher	Temporary		06/27/13
Hawkins, Konnie	Summer School Teacher	Temporary		06/27/13
Kale, Rick	Summer School Teacher	Temporary		06/27/13
Walczak, Jason	Sum. Alg. Academy Tchr.	Temporary		06/27/13

<u>Certificated Resignation</u>				
Stauffer, James	Teacher			06/30/13

Certificated Leave of Absence:

Certificated Transfer

<u>Classified Appointment</u>				
Grimes, Shirley	Summer School IA	Temporary		06/27/13
Lyons, Tammy	Sum. Sch. Comp. Lab Asst.	Temporary		06/27/13

Classified/Confidential Appointment

<u>Classified Resignation</u>				
Johnson, Bud	Custodian – Branscomb			06/30/13

Classified Layoff

Coaching Positions

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #11 2012-13

June 27, 2013

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
06/11/2013	2005	U.S.P.S.	Postage	\$92.00

LAYTONVILLE UNIFIED SCHOOL DISTRICT

WARRANT LIST

June 27, 2013

APY250 H.02.09

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/30/2013

05/29/13 PAGE 1

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0045 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13780433	000197/	ADMINISTRATIVE SRV CORP											
		PO-018851	1.	68-0000-0-5600-001-0000-6000-0000								DENTAL	123.75
			2.	69-0000-0-5600-001-0000-6000-0000								VISION	54.00
				WARRANT TOTAL									\$177.75
13780434	000231/	BLUE SHIELD OF CALIFORNIA											
		PO-019210	1.	01-0000-0-9514-000-0000-0000-0000								F05082, OCBA, F05090, F05091	8,902.34
				WARRANT TOTAL									\$8,902.34
13780435	005991/	IRA CAUGHNOWN III											
		PV-130177		01-7240-0-5800-001-7110-3600-0000								MILEAGE REIMBURSEMENT	531.10
				WARRANT TOTAL									\$531.10
13780436	000039/	CHEVRON BUSINESS CARD SERVICES											
		PO-019084	2.	01-0000-0-4361-001-0000-8110-0000								ACCT. 7898860577	311.64
			1.	01-7230-0-4361-001-0000-3600-0000								ACCT. 7898860577	1,367.56
				WARRANT TOTAL									\$1,679.20
13780437	005958/	CSF BALFOUR											
		PO-019125	1.	01-0714-0-4300-003-1110-1000-0000								52560	165.69
				WARRANT TOTAL									\$165.69
13780438	003893/	DEVCO HEATING AND AIR											
		PO-018920	1.	14-0620-0-4300-001-0000-8110-0000								34956	213.10
			2.	14-0620-0-5600-001-0000-8110-0000								34956	552.00
				WARRANT TOTAL									\$765.10
13780439	006003/	MALILA GORDON											
		PV-130178		01-0000-0-5200-001-0000-7100-0000								REIMBURSEMENT	90.86
				01-0000-0-5814-001-0000-7400-0000								REIMBURSEMENT	52.00
				WARRANT TOTAL									\$142.86
13780440	001341/	JOSTENS											
		PO-019229	1.	01-0000-0-4300-003-0000-2700-0000								15844946	606.03
				WARRANT TOTAL									\$606.03

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13780441	004358/	BETTE LOFLIN												
		PV-130179		01-0000-0-5200-001-0000-7200-0000									REIMBURSEMENT	221.48
				WARRANT TOTAL										\$221.48
13780442	006004/	JEAN MANN												
		PV-130180		01-6500-0-5800-001-5770-1191-0000									3/25-5/21/13	561.08
				WARRANT TOTAL										\$561.08
13780443	000124/	PACIFIC GAS & ELECTRIC												
		PO-019211	1.	01-0000-0-5510-001-0000-8200-0000									ACCT. 0991326276-3	9,429.04
				WARRANT TOTAL										\$9,429.04
13780444	006002/	PAY BY PLATE												
		PV-130181		01-7230-0-5800-001-0000-3600-0000									11305862617 & 11305864357	12.00
				WARRANT TOTAL										\$12.00
13780445	004488/	STAPLES CREDIT PLAN												
		PO-019161	1.	01-0000-0-4300-002-0000-2700-0000									1470901001	231.23
		PO-019214	1.	01-0000-0-4300-001-0000-2100-0000									4325364001	297.33
				WARRANT TOTAL										\$528.56
13780446	005532/	WILLITS ONLINE LLC												
		PO-018826	1.	01-0811-0-5901-001-0000-2100-0000									383292	69.95
				WARRANT TOTAL										\$69.95
***	BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS:			14					TOTAL AMOUNT OF WARRANTS:		\$23,792.18*
***	DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS:			14					TOTAL AMOUNT OF WARRANTS:		\$23,792.18*

APY250 H.02.09

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/06/2013

06/05/13 PAGE 1

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0046 JB

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13780893	003682/	AT&T											
		PO-019209	1.	01-0000-0-5903-001-0000-7700-0000							4372527		526.65
		WARRANT TOTAL											\$526.65
13780894	005991/	IRA CAUGHRON III											
		PV-130182		01-7240-0-5800-001-7110-3600-0000							REIMBURSEMENT	5/28-5/31/13	424.88
		WARRANT TOTAL											\$424.88
13780895	004873/	SUZANNE DUNHAM											
		PV-130183		01-0676-0-4300-008-1110-1000-0000							REIMBURSEMENT		65.00
		WARRANT TOTAL											\$65.00
13780896	003353/	ENVIRONMENTAL HEALTH											
		PO-019246	1.	13-5310-0-5800-001-0000-3700-0000							EH24148		182.00
		WARRANT TOTAL											\$182.00
13780897	000063/	GEIGER'S LONG VALLEY MARKET											
		PO-019000	1.	01-0002-0-4300-001-1110-1000-0000							5686: ACCT. 1209		17.38
		PO-019143	2.	01-3310-0-4300-001-5770-1120-0000							8770: ACCT. 1209		28.11
		PO-019242	1.	01-9065-0-4300-001-7110-2100-0000							6241: ACCT. 810		18.63
			1.	01-9065-0-4300-001-7110-2100-0000							6730: ACCT. 810		22.12
		WARRANT TOTAL											\$86.24
13780898	005891/	LONG VALLEY AUTO SUPPLY											
		PO-019158	1.	01-7230-0-4364-001-0000-3600-0000							51660		46.45
		WARRANT TOTAL											\$46.45
13780899	000061/	LONG VALLEY LUMBER											
		PO-018863	2.	01-8150-0-4300-001-0000-8110-0000							ACCT. 1273		144.41
			3.	14-0620-0-4300-001-0000-8110-0000							ACCT. 1273		176.21
		PO-019072	1.	01-0640-0-4300-001-0000-8300-0000							ACCT. 1273		382.23
		PO-019174	1.	01-0002-0-4300-001-1110-1000-0000							ACCT. 1276		48.66
		WARRANT TOTAL											\$751.51

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU RESO P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13780900	004329/	TAMMY LYONS										
		PV-130184	01-0793-0-5200-001-0000-2100-0000								REIMBURSEMENT	478.25
									WARRANT TOTAL			\$478.25
13780901	006004/	JEAN MANN										
		PV-130185	01-6500-0-5800-001-5770-1191-0000								5/23 & 5/27/13	302.10
									WARRANT TOTAL			\$302.10
13780902	003136/	MATHESON TRI-GAS INC										
		PO-018864	1. 01-7230-0-5600-001-0000-3600-0000								07045192	31.61
									WARRANT TOTAL			\$31.61
13780903	004927/	NCS PEARSON INC.										
		PO-019196	1. 01-3315-0-4300-002-5730-1191-0000								4007742	682.51
									WARRANT TOTAL			\$682.51
13780904	000124/	PACIFIC GAS & ELECTRIC										
		PO-019211	1. 01-0000-0-5510-001-0000-8200-0000								ACCT. 5075063012-6	54.35
			1. 01-0000-0-5510-001-0000-8200-0000								ACCT. 79790258034-1	154.69
									WARRANT TOTAL			\$209.04
13780905	001810/	BRUCE POTTER										
		PV-130186	01-0002-0-4300-001-1110-1000-0000								REIMBURSEMENT	59.46
									WARRANT TOTAL			\$59.46
13780906	001308/	JOAN POTTER										
		PV-130187	01-0000-0-4300-001-0000-7200-0000								REIMBURSEMENT	30.61
			01-6012-0-4300-001-1110-4100-0000								REIMBURSEMENT	973.60
									WARRANT TOTAL			\$1,004.21
13780907	005513/	REDWOOD EMPIRE OFFICIALS										
		PO-019241	1. 01-1100-0-5800-004-1110-4200-0000								781	234.00
									WARRANT TOTAL			\$234.00
13780908	002696/	RITCHIES FOOD SERVICE										
		PO-019213	1. 13-5310-0-4300-001-0000-3700-0000								504390	10.85
			2. 13-5310-0-4700-001-0000-3700-0000								504390	110.55
									WARRANT TOTAL			\$121.40
13780909	000018/	SCHOOL SPECIALTY										
		PO-019165	1. 01-6012-0-4300-001-1110-4100-0000								308101587217	164.07
									WARRANT TOTAL			\$164.07
13780910	004488/	STAPLES CREDIT PLAN										
		PO-019212	1. 01-0000-0-4300-001-0000-7200-0000								7000605742, 743, 637129	129.18
									WARRANT TOTAL			\$129.18
13780911	003434/	SYSCO FD SCVS OF SAN FRANCISCO										
		PO-019244	1. 13-5310-0-4700-001-0000-3700-0000								305200287, 305270245	2,098.68
									WARRANT TOTAL			\$2,098.68
13780912	005522/	VERITABLE VEGETABLE										
		PO-018888	1. 01-9010-0-4300-002-7110-1000-5453								834093	88.00
									WARRANT TOTAL			\$88.00
13780913	004932/	WILLITS PUMP SERVICE										
		PO-019245	1. 14-0620-0-5600-001-0000-8110-0000								460631	1,003.37
									WARRANT TOTAL			\$1,003.37
13780914	003863/	XEROX CORPORATION										
		PO-018872	1. 01-0790-0-5600-010-3200-1000-0000								68067618	48.05
									WARRANT TOTAL			\$48.05
*** BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS:		22	TOTAL AMOUNT OF WARRANTS:		\$8,736.66*				
*** DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS:		22	TOTAL AMOUNT OF WARRANTS:		\$8,736.66*				

APY250 H.02.09

DISTRICT: 48 LAYTONVILLE UNIFIED
BATCH: 0047 JBMENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/13/2013

06/12/13 PAGE 1

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13781576	005991/	IRA CAUGHNOR III												
		PV-130188		01-7240-0-5800-001-7110-3600-0000									MILEAGE REIMBURSEMENT	424.88
													WARRANT TOTAL	\$424.88
13781577	005945/	CHRISTY WHITE												
		PO-018919	1.	01-0000-0-5801-001-0000-7110-0000								10708		1,802.30
													WARRANT TOTAL	\$1,802.30
13781578	005362/	FERRELLGAS												
		PO-018960	1.	01-0000-0-5520-001-0000-8200-0000								1076350025, 1076365274		2,281.78
													WARRANT TOTAL	\$2,281.78
13781579	000063/	GEIGER'S LONG VALLEY MARKET												
		PO-018922	1.	01-0024-0-4300-001-1110-1000-0000								2310; ACCT. 1205		66.68
		PO-018988	1.	13-5310-0-4700-001-0000-3700-0000								ACCT. 2004		40.68
		PO-018992	1.	01-6012-0-4300-001-1110-4100-0000								0230, 5574 ACCT. 1221		24.20
		PO-019029	1.	01-0000-0-4300-002-1110-1000-2662								5856; ACCT. 1205		13.77
		PO-019143	2.	01-3310-0-4300-001-5770-1120-0000								1891, 7140; ACCT. 1209		41.04
		PO-019250	2.	01-0000-0-4300-001-0000-8110-0000								1377; ACCT. 1221		18.29
			2.	01-0000-0-4300-001-0000-8110-0000								8218; ACCT. 1228		2.37
			3.	01-0002-0-4300-001-1110-1000-0000								3896, 6694 ACCT. 1205		43.39
			1.	01-0024-0-4300-001-1110-1000-0000								2310; ACCT. 1205		16.91
			1.	01-0024-0-4300-001-1110-1000-0000								5784; ACCT. 1221		96.86
													WARRANT TOTAL	\$364.19
13781580	005749/	KELLEY AUTOMOTIVE												
		PO-019247	1.	01-7230-0-5600-001-0000-3600-0000								BUS 4		140.00
													WARRANT TOTAL	\$140.00
13781581	000220/	LAYTONVILLE WATER DISTRICT												
		PO-019111	1.	01-0000-0-5530-001-0000-8200-0000								LES, LMS AND LHS-NEW, OLD, AG		1,967.50
													WARRANT TOTAL	\$1,967.50

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13781582	005409/	NATIONAL TRAINING CONSULTANTS											
		PV-130190		01-9065-0-5800-001-7110-3110-0000							LHS-B-035		5,600.00
				WARRANT TOTAL									\$5,600.00
13781583	000096/	PETTY CASH											
		PV-130189		01-0000-0-5904-002-0000-2700-0000							LEMS PETTY CASH		292.44
				WARRANT TOTAL									\$292.44
13781584	001308/	JOAN POTTER											
		PV-130191		01-0000-0-4300-001-0000-7110-0000							REIMBURSEMENT		100.65
				WARRANT TOTAL									\$100.65
13781585	005513/	REDWOOD EMPIRE OFFICIALS											
		PO-019273	1.	01-0000-0-5800-003-1110-4200-0000							2013 BASEBALL, SOFTBALL		362.00
				WARRANT TOTAL									\$362.00
13781586	002696/	RITCHIES FOOD SERVICE											
		PO-019213	1.	13-5310-0-4300-001-0000-3700-0000							184848, 504421		202.75
		PO-019249	2.	13-5310-0-4700-001-0000-3700-0000							184848, 504421		76.95
				WARRANT TOTAL									\$279.70
13781587	005128/	SCHOLASTIC BOOK FAIRS-13											
		PO-019272	1.	01-0000-0-4300-002-1110-1000-2111							W3127101BF		2,618.84
				WARRANT TOTAL									\$2,618.84
13781588	003078/	SOLID WASTE OF WILLITS											
		PO-018868	2.	01-0811-0-5540-001-0000-8200-0000							214: ACCT. 9921		175.75
		PO-019221	1.	01-0000-0-5540-001-0000-8200-0000							277: ACCT. 5145-6		753.59
				WARRANT TOTAL									\$929.34
13781589	005340/	SPRINT											
		PO-018869	1.	01-0000-0-5903-001-0000-7200-0000							CUST #924289408		163.07
			2.	01-0811-0-5903-001-0000-2100-0000							CUST #924289408		38.16
				WARRANT TOTAL									\$201.23
13781590	003434/	SYSCO FD SCVS OF SAN FRANCISCO											
		PO-019244	1.	13-5310-0-4700-001-0000-3700-0000							306030324		1,417.30
			1.	13-5310-0-4700-001-0000-3700-0000							306100269		84.02
		PO-019276	1.	13-5310-0-4700-001-0000-3700-0000							306100269		856.06
				WARRANT TOTAL									\$2,357.38
13781591	003863/	XEROX CORPORATION											
		PO-019112	1.	01-0000-0-5600-002-1110-1000-0000							068382116		150.58
		PO-019217	1.	01-0000-0-5600-003-1110-1000-0000							068382115		429.69
		PO-019248	1.	01-0790-0-5600-010-3200-1000-0000							068382112		37.89
				WARRANT TOTAL									\$618.16
13781592	005394/	ZIONS BANK											
		PO-019060	1.	56-0000-0-7438-000-0000-9100-0000							ACCT. 001-00539-5582830-9001		609.89
			2.	56-0000-0-7439-000-0000-9100-0000							ACCT. 001-00539-5582830-9001		35,152.39
				WARRANT TOTAL									\$35,762.28
***	BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS:		17					TOTAL AMOUNT OF WARRANTS:		\$56,102.67*
***	DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS:		17					TOTAL AMOUNT OF WARRANTS:		\$56,102.67*

LAYTONVILLE UNIFIED SCHOOL DISTRICT

MONTHLY BUDGET REPORT

June 27, 2013

48 Laytonville Unified School Dis J1224

BUDGET REPORT

BDX110

H.00.30 06/19/13 11:29 PAGE

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FROM 07/01/2012 TO 06/30/2013
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8000 BEGINNING BALANCE	1,071,223.75	0.00	0.00	.0		0.00	1,071,223.75	100.0
8011 REV LIMIT STATE AID - CURR YR	769,878.34	164,338.00	164,338.00	21.3		0.00	605,540.34	78.6
8019 REV LIMIT STATE AID-PRIOR YRS	0.00	19.00	19.00	100.0		0.00	19.00-	.0
8021 HOMEOWNERS' EXEMPTION	18,822.00	9,410.98	9,410.98	49.9		0.00	9,411.02	50.0
8022 TIMBER YIELD TAX	4,264.00	3,461.42	3,461.42	81.1		0.00	802.58	18.8
8029 OTHER SUBVENTIONS/IN-LIEU TAX	0.00	213.26	213.26	100.0		0.00	213.26-	.0
8041 SECURED ROLLS TAX	1,748,324.00	1,633,645.88	1,633,645.88	93.4		0.00	114,678.12	6.5
8042 UNSECURED ROLL TAXES	60,917.00	61,659.07	61,659.07	100.0		0.00	742.07-	.0
8043 PRIOR YEARS' TAXES	9,205.00	883.17-	883.17-	.0		0.00	10,088.17	100.0
8044 SUPPLEMENTAL TAXES	0.00	4,522.06-	4,522.06-	.0		0.00	4,522.06	.0
8045 EDUC REVENUE AUGMENTATION FUND	17,082.00	4,775.50	4,775.50	27.9		0.00	12,306.50	72.0
8092 PERS REDUCTION TRANSFER	7,775.00	7,603.55	7,603.55	97.7		0.00	171.45	2.2
8110 MAINTENANCE & OPER (PL 81-874)	25,000.00	27,221.99	27,221.99	100.0		0.00	2,221.99-	.0
8181 SPECIAL EDUCATION -ENTITLEMENT	80,009.00	60,006.00	60,006.00	74.9		0.00	20,003.00	25.0
8182 SPECIAL EDUCATION- DISC GRANTS	3,200.00	2,400.00	2,400.00	75.0		0.00	800.00	25.0
8285 INTERAGENCY CONTRCTS BTW LEAS	140,156.00	51,024.62	51,024.62	36.4		0.00	89,131.38	63.5
8290 ALL OTHER FEDERAL REVENUE	232,557.63	214,126.31	214,126.31	92.0		0.00	18,431.32	7.9
8311 OTHER STATE APPORT - CURR YEAR	221,007.00	205,566.00	205,566.00	93.0		0.00	15,441.00	6.9
8434 CLASS SIZE REDUCTION, GRDS K-3	78,631.00	43,644.09	43,644.09	55.5		0.00	34,986.91	44.4
8560 STATE LOTTERY REVENUE	54,333.25	30,589.01	30,589.01	56.2		0.00	23,744.24	43.7
8590 ALL OTHER STATE REVENUE	371,261.00	306,990.02	306,990.02	82.6		0.00	64,270.98	17.3
8650 LEASES & RENTALS	12,500.00	10,100.00	10,100.00	80.8		0.00	2,400.00	19.2
8660 INTEREST	2,500.00	2,120.02	2,120.02	84.8		0.00	379.98	15.1
8677 INTERAGENCY SERVICES BTW LEAS	62,825.00	1,700.02	1,700.02	2.7		0.00	61,124.98	97.2
8699 ALL OTHER LOCAL REVENUE	1,466,060.85	1,162,433.55	1,162,433.55	79.2		0.00	303,627.30	20.7
8792 TP OF APPORTIONMENT FROM COES	232,727.00	167,934.00	167,934.00	72.1		0.00	64,793.00	27.8
TOTAL: 8xxx	6,690,258.82	4,165,577.06	4,165,577.06	62.2		0.00	2,524,681.76	37.7
1100 TEACHERS' SALARIES	1,342,095.68	1,315,523.73	1,315,523.73	98.0		0.00	26,571.95	1.9
1170 TEACHER - SUBSTITUTE	40,162.00	41,265.00	41,265.00	100.0		0.00	1,103.00-	.0
1200 CERT PUPIL SUPPORT SALARIES	28,857.00	29,394.75	29,394.75	100.0		0.00	537.75-	.0
1300 CERT SUPERVISOR/ADMIN SALARIES	288,513.00	264,250.62	264,250.62	91.5		0.00	24,262.38	8.4
1900 OTHER CERTIFICATED SALARIES	5,639.64	4,375.00	4,375.00	77.5		0.00	1,264.64	22.4
TOTAL: 1xxx	1,705,267.32	1,654,809.10	1,654,809.10	97.0		0.00	50,458.22	2.9
2100 INSTRUCTIONAL AIDES' SALARIES	261,065.05	253,139.71	253,139.71	96.9		0.00	7,925.34	3.0
2170 INSTRUCTIONAL AIDE -SUBSTITUTE	1,500.00	2,576.35	2,576.35	100.0		0.00	1,076.35-	.0
2200 CLASSIFIED SUPPORT SALARIES	273,480.00	258,511.24	258,511.24	94.5		0.00	14,968.76	5.4
2250 CLASSIFIED SUPP - P.T./ADDIT'L	2,000.00	3,530.81	3,530.81	100.0		0.00	1,530.81-	.0
2260 CLASSIFIED SUPPORT - OVER-TIME	3,705.00	5,109.05	5,109.05	100.0		0.00	1,404.05-	.0

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
2270 CLASSIFIED SUPPORT -SUBSTITUTE	5,000.00	4,835.74	4,835.74	96.7		0.00	164.26	3.2
2300 CLASS. SUPRVRS/ADMIN SALARIES	132,827.00	114,402.57	114,402.57	86.1		0.00	18,424.43	13.8
2400 CLERICAL, TECH, OFFICE SALARIES	194,490.00	186,801.42	186,801.42	96.0		0.00	7,688.58	3.9
2470 CLERICAL, TECH, OFFICE-SUBSTITUT	250.00	120.41	120.41	48.1		0.00	129.59	51.8
2900 OTHER CLASSIFIED SALARIES	8,835.00	8,795.16	8,795.16	99.5		0.00	39.84	.4
2970 OTHER CLASSIFIED - SUBSTITUTE	420.00	140.03	140.03	33.3		0.00	279.97	66.6
TOTAL: 2xxx	883,572.05	837,962.49	837,962.49	94.8		0.00	45,609.56	5.1
3101 STRS, CERTIFICATED	127,381.75	122,221.67	122,221.67	95.9		0.00	5,160.08	4.0
3102 STRS, CLASSIFIED	1,444.00	1,076.21	1,076.21	74.5		0.00	367.79	25.4
3201 PERS, CERTIFICATED	6,063.00	4,828.35	4,828.35	79.6		0.00	1,234.65	20.3
3202 PERS, CLASSIFIED	88,558.00	84,423.31	84,423.31	95.3		0.00	4,134.69	4.6
3301 OASDI, CERTIFICATED	3,549.00	2,835.28	2,835.28	79.8		0.00	713.72	20.1
3302 OASDI, CLASSIFIED	52,594.00	49,819.23	49,819.23	94.7		0.00	2,774.77	5.2
3311 MEDICARE, CERTIFICATED	24,713.50	22,738.25	22,738.25	92.0		0.00	1,975.25	7.9
3312 MEDICARE, CLASSIFIED	12,678.00	11,881.15	11,881.15	93.7		0.00	796.85	6.2
3401 HEALTH & WELFARE, CERTIFICATED	221,293.00	219,694.60	219,694.60	99.2		0.00	1,598.40	.7
3402 HEALTH & WELFARE, CLASSIFIED	249,859.73	241,716.76	241,716.76	96.7		0.00	8,142.97	3.2
3501 UNEMPLOYMENT INS, CERTIFICATED	18,654.00	17,250.57	17,250.57	92.4		0.00	1,403.43	7.5
3502 UNEMPLOYMENT INS, CLASSIFIED	9,331.00	9,012.89	9,012.89	96.5		0.00	318.11	3.4
3599 SUI - NO BENEFIT MAP	1,700.00	1,423.78	1,423.78	83.7		0.00	276.22	16.2
3601 WORKERS' COMP, CERTIFICATED	85,801.23	80,336.98	80,336.98	93.6		0.00	5,464.25	6.3
3602 WORKERS' COMP, CLASSIFIED	43,418.00	41,976.87	41,976.87	96.6		0.00	1,441.13	3.3
3701 OPFB ALLOCATED CERTIFICATED	36,081.00	35,208.71	35,208.71	97.5		0.00	872.29	2.4
3702 OPFB ALLOCATED CLASSIFIED	1,990.00	1,990.00	1,990.00	100.0		0.00	0.00	.0
3801 PERS REDUCTION, CERTIFICATED	526.00	423.66	423.66	80.5		0.00	102.34	19.4
3802 PERS REDUCTION, CLASSIFIED	6,659.00	6,682.73	6,682.73	100.0		0.00	23.73-	.0
3901 OTHER BENEFITS, CERTIFICATED	28,000.00	26,916.22	26,916.22	96.1		0.00	1,083.78	3.8
3902 OTHER BENEFITS, CLASSIFIED	500.00	0.00	0.00	.0		0.00	500.00	100.0
TOTAL: 3xxx	1,020,794.21	982,457.22	982,457.22	96.2		0.00	38,336.99	3.7
4100 APPRVD TEXTBOOKS/CORE CURRICULA	17,309.34	17,121.60	17,121.60	98.9		0.00	187.74	1.0
4200 BOOKS/OTHER REFERENCE MATERIAL	0.00	164.40	164.40	100.0		0.00	164.40-	.0
4300 MATERIALS & SUPPLIES	134,344.05	91,493.09	91,493.09	68.1		15,551.65	27,299.31	20.3
4361 FUEL - GASOLINE, DIESEL	36,385.00	38,913.96	38,913.96	100.0		237.01	2,765.97-	.0
4362 TRANSP - OIL, GREASE	1,640.00	1,636.15	1,636.15	99.7		0.00	3.85	.2
4363 TIRES & ACCESSORIES	2,000.00	2,565.61	2,565.61	100.0		0.00	565.61-	.0
4364 REPLACEMENT PARTS	8,500.00	3,054.66	3,054.66	35.9		4,930.37	514.97	6.0
4365 TRANSP - OTHER SUPPLIES	3,000.00	2,680.54	2,680.54	89.3		0.00	319.46	10.6
4400 NON-CAPITALIZED EQUIPMENT	2,020.64	2,256.58	2,256.58	100.0		2,171.59	2,407.53-	.0

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
TOTAL: 4xxx	205,199.03	159,886.59	159,886.59	77.9		22,890.62	22,421.82	10.9
5200 TRAVEL & CONFERENCES	21,090.20	10,316.71	10,316.71	48.9		460.00	10,313.49	48.9
5300 DUES & MEMBERSHIPS	1,593.00	1,647.50	1,647.50	100.0		0.00	54.50-	.0
5450 OTHER INSURANCE	42,992.00	42,992.00	42,992.00	100.0		0.00	0.00	.0
5510 LIGHTS & POWER	91,500.00	99,245.48	99,245.48	100.0		3,188.09	10,933.57-	.0
5520 HEATING FUEL	56,500.00	37,909.99	37,909.99	67.0		9,721.57	8,868.44	15.6
5530 WATER & SEWER	20,300.00	18,752.43	18,752.43	92.3		1,687.50	139.93-	.0
5540 WASTE DISPOSAL	11,500.00	10,616.80	10,616.80	92.3		200.00	683.20	5.9
5600 RENT,LEASES,REPAIR NON CAP IMP	1,293,861.36	1,089,227.19	1,089,227.19	84.1		203,080.83	1,553.34	.1
5710 TRANSFER OF DIRECT COSTS	1,394.90	0.00	0.00	.0		0.00	1,394.90	100.0
5750 TRANSFR DIRECT COSTS-INTERFUND	5,000.00-	0.00	0.00	100.0		0.00	5,000.00-	.0
5800 PROFES'L/CONSULTG SVCS/OP EXP	283,621.51	169,993.86	169,993.86	59.9		15,645.63	97,982.02	34.5
5801 AUDIT FEES	18,000.00	18,021.20	18,021.20	100.0		0.00	21.20-	.0
5802 LEGAL FEES	15,300.00	13,099.25	13,099.25	85.6		0.00	2,200.75	14.3
5811 ADVERTISING	1,400.00	1,290.60	1,290.60	92.1		107.80	1.60	.1
5814 FINGERPRINTING	750.00	500.00	500.00	66.6		32.00	218.00	29.0
5901 COMMUNIC - INTERNET SVCS/LINES	1,139.25	899.45	899.45	78.9		10.00	229.80	20.1
5903 COMMUNIC - TELEPHONE SERVICES	5,100.00	4,161.80	4,161.80	81.6		2,003.20	1,065.00-	.0
5904 COMMUNIC - POSTAGE/DELIVERY	3,300.00	3,289.25	3,289.25	99.6		0.00	10.75	.3
TOTAL: 5xxx	1,864,342.22	1,521,963.51	1,521,963.51	81.6		236,136.62	106,242.09	5.6
TOTAL: 1xxx - 5xxx	5,679,174.83	5,157,078.91	5,157,078.91	90.8		259,027.24	263,068.68	4.6
7350 TRANSFER INDIRECT COSTS-INTRFD	2,805.00-	0.00	0.00	100.0		0.00	2,805.00-	.0
7615 INT-PD TF GEN,SPRES,BLDG TO DM	20,000.00	0.00	0.00	.0		0.00	20,000.00	100.0
7616 INT-PD TF FR GENERAL TO CAFE	14,349.00	0.00	0.00	.0		0.00	14,349.00	100.0
7619 OTHER AUTH INTERFUND TRNFS OUT	71,675.00	71,486.57	71,486.57	99.7		0.00	188.43	.2
7911 BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0		0.00	5,000.00	100.0
7950 BUDG FUND BAL- STABILIZATION	276,548.00	0.00	0.00	.0		0.00	276,548.00	100.0
7980 BUDG FUND BAL-OTHER ASSIGNMENT	441,950.99	0.00	0.00	.0		0.00	441,950.99	100.0
7989 BUDG FUND BAL- RSRV ECON UNCER	184,366.00	0.00	0.00	.0		0.00	184,366.00	100.0
TOTAL: 7xxx	1,011,083.99	71,486.57	71,486.57	7.0		0.00	939,597.42	92.9
TOTAL: 1xxx - 7xxx	6,690,258.82	5,228,565.48	5,228,565.48	78.1		259,027.24	1,202,666.10	17.9
TOTAL INCOME (8000 - 8999)	6,690,258.82	4,165,577.06	4,165,577.06	62.2		0.00	2,524,681.76	37.7
TOTAL: 1xxx - 5xxx	5,679,174.83	5,157,078.91	5,157,078.91	90.8		259,027.24	263,068.68	4.6
TOTAL: 1xxx - 6xxx	5,679,174.83	5,157,078.91	5,157,078.91	90.8		259,027.24	263,068.68	4.6
TOTAL: 1xxx - 7xxx	6,690,258.82	5,228,565.48	5,228,565.48	78.1		259,027.24	1,202,666.10	17.9
TOTAL EXPENSES (1000 - 7999)	6,690,258.82	5,228,565.48	5,228,565.48	78.1		259,027.24	1,202,666.10	17.9

LAYTONVILLE UNIFIED SCHOOL DISTRICT

BUDGET TRANSFERS

June 27, 2013

48 Laytonville Unified School Dis Budget Transfer Transactions J1230 BT0100 H.00.04 06/19/13 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 130039 To 139999

Date entered from: 00/00/0000 To 99/99/9999

Approved and Unapproved Transactions

Number	Date	Date Entered	Description	FU RESO P OBJE SCH GOAL FUNC DIST	Debit	Credit
<hr/>						
130039	06/18/2013	06/18/2013	Year end fixes	Entered by: BL48 Approved: 06/18/2013 BL48		
1.			01-9010-0-2300-001-0000-2100-5375			7,500.00
2.			01-9010-0-2400-001-0000-2100-5375			1,500.00
3.			01-9010-0-3202-001-0000-2100-5375			1,000.00
4.			01-9010-0-3302-001-0000-2100-5375			500.00
5.			01-9010-0-3312-001-0000-2100-5375			120.00
6.			01-9010-0-3402-001-0000-2100-5375			5,000.00
7.			01-9010-0-3502-001-0000-2100-5375			60.00
8.			01-9010-0-3602-001-0000-2100-5375			420.00
9.			01-9010-0-3802-001-0000-2100-5375			85.00
10.			01-9010-0-4300-001-0000-2100-5375		1,200.00	
11.			01-9010-0-5200-001-0000-2100-5375			305.00
12.			01-9010-0-5904-001-0000-2100-5375		300.00	
13.			01-9010-0-8699-000-0000-0000-5375		7,455.00	
14.			01-9010-0-7980-000-0000-0000-5375		7,535.00	
15.			56-0000-0-7438-000-0000-9100-0000		2,477.72	
16.			56-0000-0-7439-000-0000-9100-0000			2,357.36
17.			56-0000-0-8660-000-0000-0000-0000		66.07	
18.			56-0000-0-8919-000-0000-0000-0000			216.43
19.			56-0000-0-7980-000-0000-0000-0000		30.00	
TOTAL:					19,063.79*	19,063.79*
130040	06/18/2013	06/18/2013	Cover neg balance	Entered by: BL48 Approved: 06/18/2013 BL48		
1.			To cover negative balance	56-0000-0-8919-000-0000-0000-0000	28.19	
2.			To cover negative balance	56-0000-0-7980-000-0000-0000-0000		28.19
TOTAL:					28.19*	28.19*
130041	06/18/2013	06/18/2013	Balance RS9010	Entered by: BL48 Unapproved		
1.			01-9010-0-2100-002-8500-5900-5555			1,175.00
2.			01-9010-0-3202-002-8500-5900-5555			200.00
3.			01-9010-0-3302-002-8500-5900-5555			150.00
4.			01-9010-0-3312-002-8500-5900-5555			60.00
5.			01-9010-0-3602-002-8500-5900-5555			140.00
6.			01-9010-0-7980-000-0000-0000-5555		1,725.00	
TOTAL:					1,725.00*	1,725.00*
DISTRICT TOTAL					20,816.98**	20,816.98**
GRAND TOTAL					20,816.98***	20,816.98**

LAYTONVILLE UNIFIED SCHOOL DISTRICT
CONSOLIDATED APPLICATION FOR FUNDING CATEGORICAL AID
PROGRAMS PART I

June 27, 2013

BOARD ACTION ITEM K1

Board Meeting Date: June 27, 2013

Subject: PUBLIC HEARING: Proposed Budget for 2013/14

From: Joan Potter, Superintendent

Explanation:

LUSD is on a single adoption budget cycle, whereby a preliminary or projected budget for 2013/14 is adopted by June 30. If our budget must be revised due to revisions in the State budget, we must make the revisions within 45 days of the Legislature's vote. This is usually referred to as the September revise, but it may occur later.

The Board must conduct a public hearing on the LUSD proposed budget and comments received from the community will be recorded. The public hearing notice was posted for 10 days. The 2013-14 proposed budget may be modified at the Board's discretion. Such modifications and other corrections to the budget would be reflected in the September budget review. I will refer to budget information during the public hearing.

Recommendation:

Conduct the Public Hearing on the Preliminary Budget for 2013/14

Attachments:

Preliminary Budget for 2013/14

BOARD ACTION ITEM K2

Board Meeting Date: June 27, 2013
Subject: Approval of 2013/14 Budget
From: Joan Potter, Superintendent

Explanation:

We reviewed the proposed 2013/14 budget at the Public Hearing and it is ready for adoption. Changes to the budget now or at the August meeting will be reflected in the September budget review. Budget highlights are listed below:

<u>Revenue changes:</u>	<u>Financial impact:</u>
a COLA of 1.565%	\$ 24,060
revenue limit deficit of 22.272%	-\$758,119

This results in \$734,059 less in revenues than we otherwise would have received.

Revenue neutral: LHS remains in the band for budget year

Other reductions and expenses:

- decrease in rates for Worker's Compensation
- decrease in rates for Unemployment Insurance
- 0% increase in health benefits costs.
- major component of the budget is employee costs

We are projected to have adequate reserves for 2013/14 and beyond.

- economic uncertainty reserves of 4%
- stabilization of 6%

Some accounts may not be closed even by the September Review. Changes, including the adjustments described above, final expenditures, additional revenues and carryovers will be reflected at that time.

Recommendations:

Adopt the proposed 2013/14 budget as presented

Attachments:

Preliminary Budget for 2013/14 attached to Board Action Item K1

BOARD ACTION ITEM K3

Board Meeting Date: June 27, 2013

Subject: Resolution No. 438 for Appropriating the Ending Balance to a Reserve

From: Joan Potter, Superintendent

Explanation:

Article XIIB of the California Constitution requires we appropriate our ending balance to our reserve account at the end of each school year. This resolution provides for the appropriation.

Recommendations:

Approve Resolution No. 438 for Appropriating the Ending Balance to a Reserve

Attachments:

Resolution No.438 for Appropriating the Ending Balance to a Reserve

Laytonville Unified School District
June 27, 2013

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LAYTONVILLE UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 438

APPROPRIATING THE ENDING BALANCE TO A RESERVE

WHEREAS, all public agencies including school districts must appropriate revenues pursuant to Article XIII B of the California Constitution; and,

WHEREAS, Section 2 of Article XIII B requires that any revenues not appropriated in compliance with the Article be returned through a revision in tax rates or fee schedules; and,

WHEREAS, Section 5 of Article XIII B allows an entity of government, including a school district, to establish a reserve and that contributions made to such a reserve are considered to be the year in which the contribution is made and that expenditures of withdrawals from such a reserve are not subject to the limitations of Article XIII B; and,

WHEREAS, the District wishes to ensure that all revenues received during the 2012-13 fiscal year have been appropriated and, furthermore, that such revenues not be subject to limitation in any future fiscal year;

NOW, THEREFORE, BE IT RESOLVED that, at the close of the 2012-13 fiscal year any monies from revenues and beginning balances not expended during the fiscal year are hereby appropriated to a Reserve Account within the General Fund, as authorized by Section 5 of Article XIII B of the California Constitution.

PASSED AND ADOPTED, on this 27th day of June, 2013, by the Governing Board of the Laytonville Unified School District by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Joan Potter, Superintendent

Shannon Ford, Clerk

BOARD ACTION ITEM K4

Board Meeting Date: June 27, 2013

Subject: Resolution No. 439 for Authorizing Budgetary Transfers

From: Joan Potter, Superintendent

Explanation:

Education Code 42601 requires a resolution authorizing the County Superintendent of Schools to make transfers between expenditure classifications, and to balance expenditure classifications as deemed necessary to permit payment of obligations of the District. Resolution No. 439 provides for this authorization.

Recommendations:

Adopt Resolution No. 439 for Authorizing Budgetary Transfers.

Attachments:

Resolution No. 439 for Authorizing Budgetary Transfers.

Laytonville Unified School District
June 27, 2013

ACTION
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LAYTONVILLE UNIFIED SCHOOL DISTRICT

RESOLUTION No. 439

RESOLUTION AUTHORIZING BUDGETARY TRANSFERS

The Governing Board of the Laytonville Unified School District, pursuant to Education Code 42601 - Transfer Between Funds to Permit Payment of Obligations at Close of Year - hereby authorizes the County Superintendent of Schools to make such transfers between any expenditure classification or classifications or balance any expenditure classifications of the budget of the district for the fiscal year 2012-13 deemed necessary to permit the payment of obligations of the district incurred during such year.

PASSED AND ADOPTED, on this 27th day of June, 2013, by the Governing Board of the Laytonville Unified School District by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Joan Potter, Superintendent

Shannon Ford, Clerk

BOARD DISCUSSION/ACTION ITEM L 1

Board Meeting Date: June 27, 2013

Subject: PUBLIC HEARING: Notice of Compliance with Govt. Code
Section 3547- Collective Bargaining re: the 2011-14 LVTA
successor contract, including LUSD Initial Proposals

From: Joan Potter, Superintendent

Explanation

Government Code Section 3547 requires that initial proposals for collective bargaining agreements be sunshined at a public hearing. The District's Initial Proposals and the Long Valley Teachers' Initial Proposals for the 2011-14 LVTA successor contract are listed below:

The Notice of Public Hearing has been posted for 10 days and the initial proposals have been available for review at the district office. The public is invited to comment on the proposals.

District's Initial Proposals:

- Salary schedule modifications

Recommendation:

Conduct the Public Hearing

Attachments:

None

Laytonville Unified School District
June 27, 2013

DISCUSSION/ACTION
Page 12

BOARD DISCUSSION/ACTION ITEM L 2

Board Meeting Date: June 27, 2013

Subject: LUSD-LVTA 2011-14 Collective Bargaining Contract-Adoption of the District's Initial Proposals re: Salary Schedule Modifications

From: Joan Potter, Superintendent

Explanation:

The District's Initial proposals for the 2011-14 collective bargaining contract with the Long Valley Teachers' Association are listed below. Per Government Code Section 3547, a hearing was held and the public was invited to review and comment on the District's proposals.

District's Initial Proposals:

- Salary schedule modifications

Recommendation:

Adopt the District's Initial Proposals for language modifications.

Attachments:

None

BOARD DISCUSSION/ACTION ITEM L3

Board Meeting Date: June 27, 2013

Subject: Approval of Settlement Terms Regarding CSEA Chapter 80
Agreements for 2013-2015

From: Joan Potter, Superintendent

Explanation:

The District and CSEA Chapter No. 80 have come to an agreement regarding the proposed settlement terms.

Recommendation:

Ratify the LUSD CSEA Chapter 80 2013-15 Successor Contract

Attachments:

LUSD CSEA Chapter 80 2013-15 Successor Contract

Laytonville Unified School District
June 27, 2013

BOARD DISCUSSION/ACTION ITEM L4

Board Meeting Date: June 27, 2013

Subject: BP and E 5132 – Dress Code, Second Reading/Approval

From: Joan Potter, Superintendent

Explanation:

The principals reviewed this policy and exhibit at the June 6th board meeting. A minor change has been added to the exhibit.

Recommendation:

1. Waive the First Reading of BP and E 5132
2. Approve BP and E 5132

Attachments:

BP 5132

E 5132

Laytonville Unified School District
June 27, 2013

STUDENTS

BP 5132

Dress

All students shall be dressed and groomed in a manner conducive to the advancement of education. Their appearance should be neat and in keeping with the particular activity at school.

The principal, staff, students and parents of each school, through the School Site Council, may establish reasonable regulations or codes regarding the dress of students at school and school-related activities. In the interest of maintaining the health and safety of the school environment at Laytonville High School, the dress code shall address gang-related attire and shall be reviewed at least annually.

A student may not remain at school or at a school-related activity if his/her attire, which includes clothing, accessories, jewelry, and exposed tattoos, or lack of attire:

- 1) violates this policy or related regulations/codes,
- 2) creates a health or safety hazard for the student or for other students at the school, and/or
- 3) constitutes a serious and unnecessary distraction to the learning process or tends to disrupt campus order.

The principal or the principal's designee shall determine whether a student's attire is consistent with the requirements of this policy and related regulations.

When attire is found to be in violation of this policy, the student may be required to modify his/her attire to conform to the requirements of this policy and related regulations. If necessary, the student may be taken or sent home to change or modify his/her attire.

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever this policy or related regulations/codes are revised. A student who violates this policy or related regulations/codes shall be subject to appropriate disciplinary action.

Legal Reference:

EDUCATION CODE

48907 Student exercise of free expression

49066 Grades; effect of physical education apparel

CODE OF REGULATIONS, TITLE 5

302 pupils to be neat and clean on entering school

Policy adopted: January 14, 1993

Revised: August 18, 2005

Reviewed: June 6, 2013

LAYTONVILLE USD

Laytonville, California

Dress

LAYTONVILLE HIGH SCHOOL

Dress Code

All students will present themselves in an orderly manner conducive to the advancement of education. A student may not remain at school dressed in a manner in which his/her clothing or lack of clothing:

- a) Creates a safety hazard for the student or for other students at the school and/or
- b) Constitutes a serious and unnecessary distraction to the learning process or tends to disrupt campus order.

Inappropriate clothing includes the following:

- clothing and/or tattoos advertising or supporting the use of alcohol, tobacco or controlled substances
- clothing and/or tattoos displaying vulgar or offensive writing or symbols, or sexual references
- clothing that is revealing, excessively soiled or worn
- clothing that is identified as gang-related
- clothing that is not safe to the wearer or others

Revealing clothing includes displaying of any under garments including boxers, white sleeveless undershirts, bras, “thongs” and any other clothing item designed to be worn under clothes, **including shear leggings**; cleavage and the torso of body must be entirely covered, this includes no wearing of backless shirts, strapless shirts and sports bras, the bottom of shirts must overlap top of pants, and excessively short skirts or shorts are not allowed. Shirts must be worn at all times including during PE and sports practice.

Gang related apparel and tattoos are defined as apparel and signs that, if worn or displayed on a school campus could reasonably be determined to threaten the health and safety of the school environment. Gang related tattoos must be covered by clothing or in some other appropriate fashion so as not to be exposed. Gang related apparel includes but is not limited to bandanas or “do rags”, hair nets, the hanging of bandanas or belts displaying gang colors such as red, blue or black. Clothing, hats, belt buckles, jewelry or preparation of clothing that exhibits 13, 14, XIII, XIV, sureno, norteno, swastikas, nazi symbols, KKK or other organized hate group symbols will not be allowed.

The principal or designee shall make the determination if clothing or apparel (backpacks, etc) constitutes a threat to safety, campus order or is unduly distracting thereby disrupting the educational process. When dress is found to be in violation of this policy the student will be required to modify his/her clothing and/or apparel in such a manner that it no longer violates this policy. If necessary the student may be taken or sent home to modify unacceptable dress. Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

Adopted: August 18, 2005

Revised: June 27, 2013

Reviewed: June 6, 2013

Laytonville Unified School District

June 27, 2013

Laytonville USD

Laytonville, California

BOARD DISCUSSION/ACTION ITEM L5

Board Meeting Date: June 27, 2013

Subject: BP and AR 6145 – Extra and Cocurricular Activities, Second Reading/
Approval

From: Joan Potter, Superintendent

Explanation:

The principals reviewed this policy and administrative regulation at the June 6th board meeting. A minor change has been added to the administrative regulation.

Recommendation:

1. Waive the First Reading of BP and AR 6145
2. Approve BP and AR 6145

Attachments:

BP 6145
AR 6145

Laytonville Unified School District
June 27, 2013

Instruction
Extracurricular and Cocurricular Activities

BP 6145

The Governing Board of Laytonville Unified School District believes that a strong extra-curricular program offered by the district is extremely important in educating the whole student. Extracurricular activities offer students increased socialization, recognition, and the chance to work individually and collectively on meaningful goals. Extracurricular activities are inherently motivating, and form a natural and desirable part of the school experience.

The Board further believes that the main purpose of school is the fundamental education of students in basic subject areas, and believes that a good curricular program and extra-curricular program can mutually enhance one another.

An extra curricular activity has the following characteristics:

- 1) the program is supervised or funded by the school district
- 2) pupils participating in the program represent the school district
- 3) pupils exercise some degree of freedom in either the selection, planning, or control of the program
- 4) the program includes both preparation for performance and performance before an audience or spectators
- 5) the program is not part of the regular school curriculum

A cocurricular activity is defined as a program that may be associated with the curriculum in a regular classroom.

No extra or cocurricular activity shall be required or refused based on the student's gender, sexual orientation, ethnicity, religion or disability. Any complaint regarding this provision may be filed per the District's Uniform Complaint Procedures (BP 1312.5).

To be eligible for extra or cocurricular activities students in grades 6 through 12 must demonstrate satisfactory educational progress and maintain appropriate standards of behavior. Students who fail to maintain a minimum 2.0 GPA and satisfactory progress toward meeting their high school graduation requirements or who demonstrate poor citizenship will be subject to the loss of their extra and cocurricular privileges.

BP and AR 6145 shall be annually reviewed by the Governing Board.

Legal Reference:

Ed Code 35160.5 Authority to Governing Board; 48930 – 48938 Student Organizations; 51215 (D) Standards of Proficiency

Adopted: January 11, 1990
Revised: 6/17/99; 5/15/03; 6/16/11
Reviewed: 6/6/13

Laytonville Unified School District

Extra Curricular and Cocurricular Activities

Participation in extra or cocurricular activities as defined in Board Policy 6145 requires satisfactory academic progress and good citizenship.

Academic Progress

Satisfactory academic progress means:

- 1) maintaining progress toward meeting all high school graduation requirements
- 2) earning a minimum 2.0 GPA on a 4.0 scale and passing all classes, **(receiving no "F's")**, during the previous grading period
- 3) receiving a satisfactory eligibility report prior to an event or competition

High school graduation requirements refers to the credits required for graduation, examinations and attendance. A grading period is one quarter and the previous grading period refers to the quarter prior to the activity. If a student was absent during the previous quarter due to serious illness or injury, or approved travel or work, the quarter immediately prior to that one shall serve as the eligibility period.

Students may request and may be granted an academic probationary waiver once during middle school and once during high school.

Good Citizenship

Good citizenship means demonstrating a positive attitude, having respect for oneself, for others and for the community. The school will restrict or revoke a student's extracurricular eligibility if the student violates expected standards of behavior. In addition, students who violate Education Code 48900 (c) which deals with controlled substances such as alcohol and other drugs, or who violate other provisions of Education Code Section 48900 and receive a school suspension of five days, or who habitually disrupt school activities, will be restricted from extracurricular privileges as follows:

- Grades 6 – 8: Restriction for a period of 30 school days, including the five days of suspension, followed by 15 days of restriction from all activities and then a 10 day reintegration period during which time the student may return to the team or activity for practice, but not for competition; students who return to their activity are subject to the coach's discretion for their assignment.
- Grades 9 – 12: Restriction for a period of 45 school days, including the five days of suspension, followed by 30 days of restriction from all activities and then a 10 day reintegration period during which time the student may return to the team or activity for practice, but not for competition; students who return to their activity are subject to the coach's discretion for their assignment.
- Students will not participate in an extra or cocurricular event if:
 - 1) absent the day of an event (or the preceding day if the event is on a non-school day) unless the excused absence was for a doctor's appointment or funeral or the absence had received prior approval from the principal
 - 2) suspended from school during the day of the event
 - 3) assigned detentions or in-house suspensions are not completed prior to the event
 - 4) eligibility reports from teachers are marked unsatisfactory prior to the event

Other Training Rules and Behavioral Expectations

The principals, in collaboration with coaches, advisors and the Athletic and Activity Directors will develop procedures which provide consistent training and behavioral expectations for all activity participants. The procedures will address the issues of respect, teamwork, practices, rehearsals, attendance, behavior, progress reports, detentions and suspensions.

Adopted January 11, 1990
Revised 5/15/03, 6/16/11, 6/21/12 , 6/27/13
Reviewed 6/6/13

Laytonville Unified School District
Laytonville, California

INFORMATION ITEM M1

Board Meeting Date: June 27, 2013

Subject: Facilities

From: Joan Potter, Superintendent

Explanation:

Michael Riemenschneider from Eastshore Consulting will facilitate a discussion regarding Laytonville Unified School District's facilities needs.

Attachments:

None