

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF AUGUST 10, 2017**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on August 10, 2017. Board Clerk Shannon Ford called the meeting to order at 6:04 pm.

**ROLL CALL:**

Trustees Present: Shannon Ford, Meagen Hedley and Shelagh Deveney, Calvin Harwood.

Administrators Present: Joan Potter and Lorre Stange, Tim Henry

Student Representative:

**B. PUBLIC INPUT re CLOSED SESSION ITEMS:**

**C. CLOSED SESSION AGENDA:**

<b>CS-1: PUBLIC EMPLOYEE APPOINTMENT</b>	<b>CS-1</b>
Title: Coaches	
<b>CS-2: PUBLIC EMPLOYEE APPOINTMENT</b>	<b>CS-2</b>
Title: Certificated Teaching Staff	
<b>CS-3 PUBLIC EMPLOYEE APPOINTMENT</b>	<b>CS-3</b>
Title: Instructional Assistants	
<b>CS-4: CONSIDERATION OF INTER-DISTRICT TRANSFER REQUEST, NUMBER IDT 2017/18-B</b>	<b>CS-4</b>
<b>CS-5 CONFERENCE WITH LABOR NEGOTIATOR</b>	<b>CS-5</b>
Name of Agency Negotiator: Superintendent	
Position Title of Unrepresented Employees: Confidential	

**D. ANNOUNCEMENTS FROM CLOSED SESSION:** Board Clerk Shannon Ford announced that on Closed Session Item CS-1 Public Employee Appointment/Employment of Coaches, the board approved hiring Abbe Arkelian as the high school JV volleyball coach, Jon Nielson as the high school football coach, Carl Ricco as the high school soccer coach, Mary “KT” Cabezut as the high school Varsity volleyball coach, Kandi Golightly as the Middle School volleyball coach and Joni Kirvin as the LSA Cheer Advisor. On Closed Session Item CS-2 Public Employee Appointment /Employment of Certificated Teaching Staff, the Board unanimously approved hiring Amber Lemmer as a 1 FTE 6<sup>th</sup> Grade teacher, Erin Lehman as a 1 FTE High School English teacher, and Elise Harrelson as a 1 FTE Resource Specialist Teacher. On Closed Session Item CS-3 Public Employee Appointment/Employment of Classified Staff, the Board unanimously approved hiring Ivette Evans as an Instructional Assistant. On Closed Session Item CS-4, Consideration of Inter-District Transfer Request, Number IDT 2017/18-B, the Board unanimously approved the transfer.

**E. PATRIOTIC OBSERVANCE:** Board Clerk Shannon Ford led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda after moving Information Item M5 before Action Item K1, by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 3-0 vote.

**G. CORRESPONDENCE: None**

## **H. PUBLIC INPUT: None**

## **I. REPORTS AND COMMENTS:**

### Superintendent's Report:

None

The following reports were given:

Elementary Principal	High School Principal-	Healthy Start-
LES/LMS Site Council-None	LHS Site Council- None	DAC- None
Student Representative- None	LVTA-None	CSEA-

## **J. ACTION: CONSENT AGENDA**

- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Shannon Ford, unanimously approved with a 4-0 vote (Calvin Harwood arrived late).

## **K. ACTION:**

### M.5. Facilities Update

- Don Alameida provided the Board with an update on the building project.

### K.1. Declaration of Need for Fully Qualified Teachers

- This Declaration of Need must be filed with the California Commission for Teacher Credentialing (CCTC) when a District anticipates having to employ teachers who are not fully credentialed. With this declaration on file the district may consider teacher interns who have met certain minimum requirements. The Board's approval of the Declaration of Need provides the Board and public an *"opportunity to see the number of emergency permits that the district reasonably expects to request in each category and understand the reasons for such requests."*
- Our application is for 5 Limited Assignment Permits including up to 4 permits that will provide certification for up to 4 interns at Laytonville Elementary School and 1-2 Provisional Internship permits.
- Additionally, we are applying for 5 emergency CLAD permits.
- **Motion** to approve the Declaration of Need for Fully Qualified Educators by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

### K.2. Staff Development Plans for 2017/18

- Staff development days this year include:
  - August 21, 2017, November 1, 2017, May 11, 2018 and June 9, 2018 for Certificated Staff and
  - August 21 and 22, 2017 for Classified Instructional Staff. (Other dates may be utilized and staff will receive supplemental pay for participating.)
- Staff Development activities for 2017/2018 include goals that have been outlined in our Local Control Accountability Plan (LCAP). We have built the following activities in to the 2017/2018 budget:

- Provide a variety of professional development opportunities for both classified and certificated staff including but not limited to: the use of math and ELA newly adopted curriculum, integrating curriculum, Socratic Seminar, NGSS, VPA, World Languages, use of the new social studies framework, ERWC and articulation, ELD strategies for access and use of technology
- Provide professional development for both classified and certificated staff in ELD with a focus on attaining common core curriculum
- Provide staff development for CTE teachers to integrate standards based curriculum into their programs
- Provide training for staff, parents, and students to use AERIES .net for monitoring student progress on assignments/grades
- Support for the implementation of a Multi-tiered System of Support/PBIS
- Develop comprehensive health and PE curriculum and purchase materials to support it.
- Throughout the school year, the staff will also continue to utilize the Tuesday Minimum Day schedules to survey their academic programs, as well as strategies which promote a positive school climate, including intervention techniques and Project Based Learning.
- **Motion** to approve the 2017/18 Staff Development Plan by Shelagh Deveney, seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

## **L. DISCUSSION / ACTION:**

### L.1. District Goal Setting

The following goals continue to be a part of our Local Accountability Plan. I recommend discussing and reviewing these goals to ensure that they encompass what the Board views as central to our mission.

#### Laytonville Unified School District Local Accountability Plan Goals 2017-2020

- **Basic Services.** Recruit and retain caring, committed, exemplary, qualified, credentialed staff; provide standards aligned instructional materials, including technology, to support implementation for all students, while maintaining a clean and safe learning environment.
- **Implementation of State Academic Standards.** Provide high quality staff development for both classified and certificated staff in common core implementation with a focus on effective instructional strategies, ELD strategies, peer coaching, use of technology, and curriculum alignment.
- **Parent Engagement.** Provide a variety of venues to build strong connections between parents and their child's educational experience.
- **Pupil Achievement.** Provide support for all students to achieve proficiency of the Common Core standards ensuring that they are prepared to pursue any avenue of their choosing.
- **Pupil Engagement and Course Access.** Provide access to a broad course of study to all students inclusive of both College and Career pathways.
- **School Climate.** Provide social, emotional, and academic supports for all students in a safe environment in which our students can achieve the knowledge, skills and attitudes needed now and for the future.

- Other Pupil Outcomes. Provide a comprehensive program promoting health education and physical activity for all students in order to strengthen the link between student health and learning.
- **Motion** to approve the District Goal Setting by Shelagh Deveney, seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

#### L.2. Waiver Request for Employing Teachers Who Are Not Fully Credentialed

- The school district has certified that it has made reasonable efforts to recruit fully prepared teachers for all teaching assignments. Despite our efforts, it is necessary to employ candidates who qualify to participate in approved internship programs in our region and/or individuals who are scheduled to complete initial preparation requirements within six months. The following individuals will be employed on the basis of a credential waiver.
  - Lindsay Jacobson .29 FTE ELD Teacher Grades K-12 STSP Waiver
  - Melissa Martinez 1 FTE P.E./Life Skills Teacher Grade 6-8 STSP Waiver
  - Amber Lemmer 1 FTE 6th Grade Teacher Grade 6 STSP Waiver
  - Elise Harrelson 1 FTE Resource Specialist Teacher Grade 9-12 PIP Waiver
- **Motion** to approve employing Lindsay Jacobson on the basis of a Credential Waiver by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.
- **Motion** to approve employing Melissa Martinez on the basis of a Credential Waiver by Shannon Ford, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.
- **Motion** to approve employing Amber Lemmer on the basis of a Credential Waiver by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.
- **Motion** to approve employing Elise Harrelson on the basis of a Credential Waiver by Shannon Ford, Seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

#### L.3. Revised AR 5113 for Absences and Excuses, First Reading

- The new state evaluation criteria and definition regarding chronic absenteeism states that students who are absent more than 10% of the school year will be categorized as Chronic Absentees and must be reported accordingly in CALPADS. Our attendance policy currently states that local policies may be put in place that would affect student's grades. We currently don't have a specific policy in place. Mr. Henry is requesting that we create a policy that if students miss 9 or more days in a semester they will not receive a passing grade. The policy includes an appeal process for students who were absent for reasons out of their control. The proposed policy is attached. Last year's Chronic Absenteeism rate at Laytonville High School was 24.5%. The district can add this policy to the AR 5113 or have the policy be a local school policy.
- *Add to school website to indicate changes have been made*

#### L.4. Food Service Increase for Adult Breakfast Prices

- We need to increase the amount we charge for adult breakfast in order to be in compliance with state and federal procedures. The price for adult breakfast will go from \$2.25 to \$2.35 for the 2017/18 school year.
- **Motion** to increase the price of adult breakfast from \$2.25 to \$2.35 for 2017/18 school year by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

#### L.5. BP 5141.52 for Pupil Suicide Prevention Policy, Second Reading/Approval

- At our 2nd June meeting we looked at BP 5141.52 for Pupil Suicide Prevention. The Policy is attached for a second reading.
- **Motion** to adopt BP 5141.52 for Pupil Suicide Prevention Policy by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

#### L.6. Change in Kindergarten Instructional Minutes

- In order to optimize instructional time and to minimize transition time, Ms. Stange is proposing to modify the instructional minutes for Kindergarten at both Spy Rock School and Laytonville Elementary School. With the modification our Kindergarten students will still be receiving more than the minimum minutes required by the State.
- **Motion** to approve the changes to Kindergarten instructional minutes by Shelagh Deveney, seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

#### L.7. Kindergarten Playground Approval

- According to Board Policy 3312, Contracts exceeding \$10,000 need to have prior approval by the Governing Board. I anticipate the contract for a new Kindergarten playground to be between \$50,000 and \$60,000. The contract will include the equipment and the installation.
- **Motion** to approve the Superintendent to enter into a Contract for new Kindergarten playground equipment and its installation, not to exceed \$60,000 by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

#### L.8. Integrated Pest Management

- The school District is required to have an Integrated Pest Management plan. We have been following the policies and procedures included in the attached plan though I have not found a history of a Board approved plan.
- **Motion** to approve Integrated Pest Management Plan by Shannon Ford, seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

#### L.9. Public Disclosure Regarding Confidential Employees

- Public Disclosure for new Confidential Employee Salary Schedule.

### **M. INFORMATION ITEMS:**

#### M.1. Summer School Report

- Summer School focused on Language Arts and Math, with Science and Art integrated into projects at the elementary level. The high school offered its program through Independent Study due to a smaller number of students needing to take Summer School, and focused on graduation requirements. Healthy Start also offered their Summer Program, now in its sixteenth year. Additionally, the high school offered a Freshman Academy which concluded today with a field trip to College of the Redwoods and Humboldt State. Students also visited UC Davis last week.
- All programs were once again extremely successful and well attended.

## M.2. Summer Maintenance Projects Report

The custodial, grounds and maintenance staff have worked extremely hard again this summer to make our campuses a clean and inviting place for our school community. This is a status report on current and recent projects.

- **Grounds/Facilities**

- In addition to the traditional summer projects of waxing floors, cleaning carpets and windows in the classrooms, the elementary school has been painted and the trim is currently being painted. The colors were chosen to match the new building. Pedro and Clarence replaced many sprinklers on the fields and have been maintaining all of the irrigation lines. We are starting the school year with all of the fields being green! The plan is to reseed in the fall at the beginning of the rainy season. Pedro, Clarence, Kelly, Marco and Rosie are to be commended for their hard work and dedication to our school sites. The Chamberlain Creek Crew was here for a couple of weeks to help with cutting down weeds and general fire prevention maintenance.

- **Roofing**

- Plans to reroof the District Office are in the works though a roofer has not been found.

- **Spy Rock**

- General Maintenance was completed this summer. Ongoing areas we are reviewing for further maintenance include the playground equipment, a slide near the parking lot, repainting the school buildings.

- **Buses/Vans**

- Clarence Rhine and Sue Carberry assured another successful CHP inspection of our buses. Clarence is replacing the engine in Bus 2, a much needed service as this bus is able to hold the largest number of students of any of the buses and is a good investment. He also maintained all of our other vehicles and has been working on getting our tractor repaired. We are fortunate to have such a high quality and dedicated mechanic in our district.

## M.3. Superintendent's Goals

Each year the Superintendent presents the Board with specific goals for the upcoming school year. This year I have again created my goals based on the district's LCAP goals. The following outlines my goals:

**1. Basic Services. Recruit and retain caring, committed, exemplary, qualified, credentialed staff; provide standards aligned instructional materials, including technology, to support implementation for all students, while maintaining a clean and safe learning environment.**

- a. Work closely with the business Manager to ensure that our budget accommodates the needs associated with recruiting and retaining staff.
- b. Work closely with the Administrative Assistant in advertising for, recruiting and interviewing new staff.
- c. Provide budget to support purchase of instructional materials

- d. Work with site principals in ensuring review and adoption of Common Core curriculum and materials
- e. Work with maintenance staff in creating efficient strategies and practices for maintaining the campus
- f. Create ongoing facility needs assessments and long range projections for budgetary and staffing support.
- g. Support the new building project and take steps necessary to get phase 2 of the elementary project moving forward.

**2. Implementation of State Academic Standards. Provide high quality staff development for both classified and certificated staff in common core implementation with a focus on effective instructional strategies, ELD strategies, peer coaching, use of technology, and curriculum alignment.**

- a. Promote and provide funds to implement staff development programs for all staff.
- b. Work with site principals to support staff in strong curricular and instructional practices

**3. Parent Engagement. Provide a variety of venues to build strong connections between parents and their child's educational experience.**

- a. Work with MCOE, DAC, and school sites in creating some new strategies for increased parent engagement

**4. Pupil Achievement. Provide support for all students to achieve proficiency of the Common Core standards ensuring that they are prepared to pursue any avenue of their choosing.**

- a. Create a budget that supports enough staffing and student supports for increasing pupil achievement
- b. Develop strategies for reviewing data, creating needs assessments based on data review and plans for improvement.

**5. Pupil Engagement and Course Access. Provide access to a broad course of study to all students inclusive of both College and Career pathways.**

- a. Work with site principals in supporting the various activities and programs needed to achieve this goal
- b. Work with MCOE and other outside agencies to maximize opportunities for our students.

**6. School Climate. Provide social, emotional, and academic supports for all students in a safe environment in which our students can achieve the knowledge, skills and attitudes needed now and for the future.**

- a. Support for the implementation of a Multi-Tiered System of Support/PBIS
- b. Continue to work closely with Healthy Start in providing services to our students and families

**7. Other Pupil Outcomes. Provide a comprehensive program promoting health education and physical activity for all students in order to strengthen the link between student health and learning**

- a. Work with site principals , DAC and the Food Service Director in providing healthy foods and activities for our students.

**8. Human Resources**

- a. Recruit and retain caring, committed, exemplary, qualified staff i. Work with Site Principals to provide supports to retain our teachers

**9. Financial Stability**

- I will continue to work closely with the Business Manager to achieve our LCAP goals while maintaining financial stability.

**10. Leadership**

- Work with Site Principals in establishing strategies for improving attendance district wide.
- Build on communication strategies and develop a plan for improving

- Research and contact high quality professional development providers and recruit them to work with our district.
- Provide staff with notification of staff development opportunities outside of the district
- Work closely with the Board in good governance practices
- Ensure ongoing communication with all board members in a timely manner
- Work closely with both unions, site administrators, the Board and other district staff by modeling and providing support for attainment of our district goals will be central to my activities.

#### M.4. Budget Update

#### **Revisions in Revenues and Expenditures to the Adopted 2017/2018 LUSD Budget**

Since the board adopted the budget on June 22, 2017, the Governor signed the State Budget. There are a few changes from the May Budget Revision. As a result of these changes, districts are required to share at a public meeting in August 2017, the effect of the revenue changes on the adopted budget.

Potential changes are:

- Increased funding for Preschool and ASES
- Increased funding for teacher preparation and professional development

Changes will be implemented at 1st Interim or Unaudited Actuals.

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:** The Board discussed Branscomb School in 2018/19 and high school start time.

**COMMENTS FROM THE BOARD:** Meagen is sad/excited that school is starting. Mrs. Potter wanted to pay tribute to Mr. Matlock and all that he did for the school.

#### **P. ADJOURNMENT:**

**Motion** to adjourn the meeting by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 4-0 vote. The meeting was adjourned at 8:18 P.M. The next regular meeting will be held on September 7, 2017.

Respectfully submitted,

Adopted as Final  
September 7, 2017

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Joan Viada Potter  
Secretary to the Board

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Shannon Ford  
Clerk of the Board



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**PERSONNEL ASSIGNMENT ORDER #2 2017/18**

September 7, 2017

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>			
<u>Certificated Resignation</u>			
<u>Certificated Layoff</u>			
<u>Certificated Leave of Absence</u>			
<u>Certificated Transfer</u>			
<u>Classified Appointment</u>			
<u>Classified/Confidential Appointment</u>			
<u>Classified/Confidential Resignation</u>			
<u>Classified/Confidential Reduction</u>			
<u>Classified Transfer</u>			
<u>Classified Resignation/Retirement</u>			
Rhine, Clarence	Mech./Driver/Grounds-Maint.	Perm.	9.22.2017
Polson, Sierra	IA/Preschool Aftercare Assist.	Prob.	8.14.2017
<u>Classified Termination</u>			
<u>Classified Layoff</u>			
<u>Coaching Positions</u>			



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**REVOLVING CASH FUND #2 2017/18**

September 7, 2017

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
08/9/17	2108	U.S.P.S	Certified Mail/Stamps	\$109.20
8/21/17	2109	Abe Nielson	Pay Advance	\$100.00
8/24/17	2110	U.S.P.S.	Amazon Return	\$4.31



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**WARRANT LIST**  
September 7, 2017

APY250 L.00.05

MENDOCINO COUNTY SCHOOLS  
COMMERCIAL WARRANT REGISTER  
FOR WARRANTS DATED 08/03/2017

08/02/17 PAGE 1

DISTRICT: 048 LAYTONVILLE UNIFIED  
BATCH: 0004 JC

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
18707621	004433/	A-Z BUS SALES INC													
		PO-021224	1.	01-0740-0-4364-001-0000-3600-0000									02P431980		356.90
												WARRANT TOTAL			\$356.90
18707622	000231/	BLUE SHIELD OF CALIFORNIA													
		PO-021190	1.	01-0000-0-9514-000-0000-0000-0000									ACCT. W00514241005-AUG. 2017		3,022.92
												WARRANT TOTAL			\$3,022.92
18707623	006226/	CUPPLES & SONS CONSTRUCTION													
		PO-020710	1.	21-0000-0-6200-001-0000-8500-0000									Ap #14		134,550.87
												WARRANT TOTAL			\$134,550.87
18707624	003893/	DEVCO HEATING AND AIR													
		PO-021225	1.	01-8150-0-5600-001-0000-8110-0000									50362		419.86
												WARRANT TOTAL			\$419.86
18707625	005829/	FARONICS TECHNOLOGIES													
		PO-021204	1.	01-0000-0-4300-001-0000-2430-0000									DEEP FREEZE MAINT. RENEWAL 50+		270.00
												WARRANT TOTAL			\$270.00
18707626	000063/	GEIGER'S LONG VALLEY MARKET													
		PO-212161	1.	01-0000-0-4300-001-0000-8200-0000									4092: ACCT. 1221		29.78
			1.	01-0000-0-4300-001-0000-8200-0000									3406: ACCT. 1228		20.38
												WARRANT TOTAL			\$50.16
18707627	005406/	HEARTLAND SCHOOL SOLUTIONS													
		PO-021219	1.	13-5310-0-5800-001-0000-3700-0000									REC0000019791		1,238.00
												WARRANT TOTAL			\$1,238.00
18707628	000899/	KELLY MOORE PAINT CO INC													
		PO-021153	1.	01-8150-0-4300-001-0000-8110-0000									910-00000265771		432.70
												WARRANT TOTAL			\$432.70
18707629	002129/	MENDES SUPPLY COMPANY													
		PO-021202	1.	01-0000-0-4300-001-0000-8200-0000									M129571-00		117.81
												WARRANT TOTAL			\$117.81



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18708038	006174/	LINDSAY HANSEN			
		PV-180006	01-6387-0-5200-003-3800-1000-0000	REIMBURSEMENT	261.08
				WARRANT TOTAL	\$261.08
18708039	005254/	LAYTONVILLE'S HEALTHY START			
		FV-180005	01-5630-0-4300-001-1110-1000-0000	6/24/17-7/21/17	2,211.96
			01-5630-0-5800-001-1120-1000-0000	6/24/17-7/21/17	3,604.90
				WARRANT TOTAL	\$5,816.86
18708040	000061/	LONG VALLEY LUMBER			
		PO-021200	1. 01-8150-0-4300-001-0000-8110-0000	ACCT. 1273	207.72
		PO-021229	1. 01-0000-0-4300-003-1110-1000-0000	ACCT. 1273	40.02
			2. 40-0000-0-4300-001-0000-8100-0000	ACCT. 1273	1,033.08
				WARRANT TOTAL	\$1,280.82
18708041	003136/	MATHESON TRI-GAS INC			
		PO-021201	1. 01-0740-0-5600-001-0000-3600-0000	15875461	54.68
				WARRANT TOTAL	\$54.68
18708042	001701/	AMARYLLIS MCHENRY			
		CL-170051	01-0000-0-4300-003-1110-1000-0000	REIMBURSEMENT	188.49
				WARRANT TOTAL	\$188.49
18708043	002446/	MENDO MILL			
		PO-021233	1. 40-0000-0-4300-001-0000-8100-0000	K71320/2	50.66
				WARRANT TOTAL	\$50.66
18708044	006228/	PHILIP MORTON			
		PO-020702	1. 21-0000-0-6200-001-0000-8500-0000	JULY INSPECTION SERVICES	5,280.00
				WARRANT TOTAL	\$5,280.00
18708045	000124/	PACIFIC GAS & ELECTRIC			
		PO-021185	1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 0991326276-3	10,555.79
			2. 01-0811-0-5510-001-0000-8200-0000	ACCT. 7979025834-1	391.62
-----				WARRANT TOTAL	\$10,947.41
18708046	001202/	PERMA-BOUND BOOKS			
		CL-170046	01-0000-0-4300-002-1110-1000-2111	1733442-03	17.78
			01-0000-0-4300-002-1110-1000-2111	1733442-02	46.40
				WARRANT TOTAL	\$64.18
18708047	005015/	RENAISSANCE LEARNING INC.			
		PO-021021	1. 01-0000-0-5800-002-1110-1000-0000	INV4329327	1,219.00
			2. 01-0000-0-5800-002-1110-1000-2111	INV4329327	1,000.00
				WARRANT TOTAL	\$2,219.00
18708048	003078/	SOLID WASTE OF WILLITS			
		PO-021207	1. 01-0000-0-5540-001-0000-8200-0000	274: #02-5145-6	801.65
				WARRANT TOTAL	\$801.65
18708049	004819/	TEAMTALK NETWORK			
		PO-021232	1. 01-0740-0-5800-001-0000-3600-0000	054077	1,156.68
				WARRANT TOTAL	\$1,156.68
18708050	003863/	XEROX CORPORATION			
		PO-021212	2. 01-0000-0-5600-001-0000-7200-0000	090120949	109.30
			3. 01-0000-0-5600-003-1110-1000-0000	090120948	253.26
			4. 01-0000-0-5600-010-3200-1000-0000	090120945	42.02
				WARRANT TOTAL	\$404.58

*** BATCH TOTALS ***	TOTAL NUMBER OF CHECKS:	21	TOTAL AMOUNT OF CHECKS:	\$51,514.39*
	TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
	TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
	TOTAL PAYMENTS:	21	TOTAL AMOUNT:	\$51,514.39*
*** DISTRICT TOTALS ***	TOTAL NUMBER OF CHECKS:	21	TOTAL AMOUNT OF CHECKS:	\$51,514.39*
	TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
	TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
	TOTAL PAYMENTS:	21	TOTAL AMOUNT:	\$51,514.39*

APY250 L.00.05 MENDOCINO COUNTY SCHOOLS 08/16/17 PAGE 1  
 COMMERCIAL WARRANT REGISTER  
 DISTRICT: 048 LAYTONVILLE UNIFIED FOR WARRANTS DATED 08/17/2017  
 BATCH: 0006 JC

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FU RESO P OBJE SCH GOAL FUNC DIST	ABA NUM DESCRIPTION	ACCOUNT NUM	AMOUNT
18708522	004792/	DEPT. OF JUSTICE				
		PO-021235 1. 01-0000-0-5814-001-0000-7400-0000		248433		64.00
		WARRANT TOTAL				\$64.00
18708523	006086/	FOLLETT SCHOOL SOLUTIONS INC.				
		PO-021091 1. 01-6300-0-4100-002-1110-1000-0000		2127773A		105.05
		WARRANT TOTAL				\$105.05
18708524	000043/	FRONTIER				
		PO-021196 1. 01-0000-0-5903-001-0000-7200-0000		VARIOUS		1,377.54
		2. 01-0811-0-5903-001-0000-2100-0000		707-984-8089		187.69
		WARRANT TOTAL				\$1,565.23
18708525	000063/	GEIGER'S LONG VALLEY MARKET				
		PO-021237 1. 01-0000-0-4300-003-1120-1000-0000		3283: ACCT. 1207		13.38
		WARRANT TOTAL				\$13.38
18708526	006280/	JUDY HANSEN				
		EV-180008 01-9129-0-5200-002-0000-3110-0000		REIMBURSEMENT		312.44
		WARRANT TOTAL				\$312.44
18708527	000899/	KELLY MOORE PAINT CO INC				
		PO-021153 1. 01-8150-0-4300-001-0000-8110-0000		910-00000267355		622.17
		WARRANT TOTAL				\$622.17
18708528	000258/	LAYTONVILLE DISPOSAL CO				
		PO-021239 1. 01-0000-0-5530-001-0000-8200-0000		5 LOADS AT LEMS		3,500.00
		WARRANT TOTAL				\$3,500.00
18708529	000191/	LAYTONVILLE UNIFIED REVOLVING				
		RC-180002 01-0000-0-5904-001-0000-7200-0000		LAYTONVILLE REVOLVING		109.20
		WARRANT TOTAL				\$109.20
18708530	000220/	LAYTONVILLE WATER DISTRICT				
		PO-021198 1. 01-0000-0-5530-001-0000-8200-0000		LES, LMS, LHS-NEW,OLD,AG,HOUSE		2,250.99
		WARRANT TOTAL				\$2,250.99
18708531	005891/	LONG VALLEY AUTO SUPPLY				
		PO-021199 2. 01-0740-0-4362-001-0000-3600-0000		128513		304.91
		WARRANT TOTAL				\$304.91
18708532	003284/	MCGRW-HILL				
		PO-021098 1. 01-6300-0-4100-002-1110-1000-0000		98202680001		1,882.43
		PO-021099 1. 01-6300-0-4100-002-1110-1000-0000		98186197001		1,090.45
		WARRANT TOTAL				\$2,972.88
18708533	002129/	MENDES SUPPLY COMPANY				
		PO-021202 1. 01-0000-0-4300-001-0000-8200-0000		M127095B, M127542		203.14
		WARRANT TOTAL				\$203.14



18708534	000124/	PACIFIC GAS & ELECTRIC			
		PO-021185	1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 5075063012-6	17.54
			1. 01-0000-0-5510-001-0000-8200-0000	ACCT. ENDING IN 2628-6	15.44
			WARRANT TOTAL		\$32.98
18708535	001830/	PENNY'S TROPHIES AND GIFTS			
		PO-021238	1. 01-0000-0-4300-001-0000-7110-0000	2607	23.73
			WARRANT TOTAL		\$23.73
18708536	000018/	SCHOOL SPECIALTY			
		PO-021093	1. 01-0000-0-4300-002-1110-1000-0000	208118559921	155.21
		PO-021095	1. 01-0000-0-4300-002-1110-1000-0000	208118560519	21.84
		PO-021096	1. 01-0000-0-4300-002-1110-1000-0000	208118736883	75.18
		PO-021097	1. 01-0000-0-4300-002-1110-1000-0000	208118559923	210.69
			WARRANT TOTAL		\$462.92
18708537	001651/	LORRE STANGE			
		PV-180007	01-0000-0-4300-002-1110-1000-0000	REIMBURSEMENT	42.81
		PV-180009	01-0000-0-4300-002-1110-1000-0000	REIMBURSEMENT	47.76
			WARRANT TOTAL		\$90.57
-----					
18708538	003863/	XEROX CORPORATION			
		PO-021212	1. 01-0000-0-5600-002-1110-1000-0000	090120947	265.81
			WARRANT TOTAL		\$265.81
*** BATCH TOTALS ***		TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$12,899.40*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
		TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$12,899.40*
*** DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$12,899.40*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
		TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$12,899.40*
APY250	L.00.05	MENDOCINO COUNTY SCHOOLS			08/22/17 PAGE 1
		COMMERCIAL WARRANT REGISTER			
		FOR WARRANTS DATED 08/24/2017			
DISTRICT: 048 LAYTONVILLE UNIFIED					
BATCH: 0007 JC					
WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM
	REQ#	REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST		DESCRIPTION
-----					
18708994	004433/	A-Z BUS SALES INC			
		PO-021224	1. 01-0740-0-4364-001-0000-3600-0000	01P641813,02P432270, 496, 751	126.80
			WARRANT TOTAL		\$126.80
18708995	006170/	ARROW BENEFITS GROUP			
		PO-021186	1. 68-0000-0-5600-001-0000-6000-0000	1529: DENTAL 8/17	156.00
			2. 69-0000-0-5600-001-0000-6000-0000	1529: VISION 8/17	78.00
			WARRANT TOTAL		\$234.00
18708996	006184/	BELNICK			
		PO-021115	1. 01-0000-0-4300-003-0000-2700-0000	INV-4683754	42.98
			1. 01-0000-0-4300-003-0000-2700-0000	INV-4683754	209.94
			WARRANT TOTAL		\$252.92

18708997	003755/	BUSINESS CARD				
		PV-180010	01-0000-0-5800-001-0000-2100-0000	ACCT. 4339-XXX-7773		26.00
			01-0000-0-5800-001-0000-7200-0000	ACCT. 4339-XXX-7773		25.00
			01-6230-0-4300-002-0000-8100-0000	ACCT. 4339-XXX-7773		64.43
			01-6387-0-5800-003-3800-1000-0000	ACCT. 4339-XXX-7773		39.98
			01-8150-0-4300-001-0000-8110-0000	ACCT. 4339-XXX-7773		65.01
			01-8150-0-4300-001-0000-8110-0000	ACCT. 4339-XXX-7773		167.31
			01-9129-0-5200-002-0000-3110-0000	ACCT. 4339-XXX-7773		198.96
			40-0000-0-4300-001-0000-8100-0000	ACCT. 4339-XXX-7773		129.98
			WARRANT TOTAL			\$716.67
18708998	004873/	SUZANNE DUNHAM				
		PV-180011	01-0000-0-4300-002-1110-1000-0000	REIMBURSEMENT		38.19
			WARRANT TOTAL			\$38.19
18708999	000043/	FRONTIER				
		PO-021196	1. 01-0000-0-5903-001-0000-7200-0000	707-984-6904		54.21
			WARRANT TOTAL			\$54.21
18709000	000063/	GEIGER'S LONG VALLEY MARKET				
		PO-021241	1. 01-0000-0-4300-002-1110-1000-0000	4972: ACCT. 1221		115.65
		PO-212161	1. 01-0000-0-4300-001-0000-8200-0000	8115: ACCT. 1228		19.28
			WARRANT TOTAL			\$134.93
18709001	005891/	LONG VALLEY AUTO SUPPLY				
		PO-021199	3. 01-0740-0-4365-001-0000-3600-0000	128646		9.44
			WARRANT TOTAL			\$9.44
18709002	002129/	MENDES SUPPLY COMPANY				
		PO-021202	1. 01-0000-0-4300-001-0000-8200-0000	M129571-01		627.63
			WARRANT TOTAL			\$627.63
18709003	004202/	ANNA SALMERON				
		PV-180012	01-0000-0-4300-003-0000-2700-0000	REIMBURSEMENT		30.25
			WARRANT TOTAL			\$30.25
18709004	003696/	SCHOOL SERVICE INC				
		PO-021116	1. 01-0000-0-4300-003-0000-2700-0000	38344		18.85
			1. 01-0000-0-4300-003-0000-2700-0000	38344		84.00
			WARRANT TOTAL			\$102.85
18709005	001651/	LORRE STANGE				
		PV-180013	01-0000-0-4300-002-0000-2700-0000	REIMBURSEMENT		17.11
			WARRANT TOTAL			\$17.11
18709006	006063/	VERIZON WIRELESS				
		PO-021211	1. 01-0000-0-5800-003-1110-1000-0000	9790469408		114.03
			WARRANT TOTAL			\$114.03
***	BATCH TOTALS ***	TOTAL NUMBER OF CHECKS:	13	TOTAL AMOUNT OF CHECKS:		\$2,459.03*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$ .00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$ .00*
		TOTAL PAYMENTS:	13	TOTAL AMOUNT:		\$2,459.03*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF CHECKS:	13	TOTAL AMOUNT OF CHECKS:		\$2,459.03*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$ .00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$ .00*
		TOTAL PAYMENTS:	13	TOTAL AMOUNT:		\$2,459.03*

# LAYTONVILLE UNIFIED SCHOOL DISTRICT MONTHLY BUDGET REPORT

September 7, 2017

048 Laytonville Unified School Dis J30463      BUDGET REPORT      BDX110    L.00.07 09/01/17 09:12 PAGE    1

FROM 07/01/2017 TO 06/30/2018  
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01		GENERAL FUND						
OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED			ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE	%		BALANCE	%
8000	BEGINNING BALANCE	1,982,163.33	0.00	0.00	.0	0.00	1,982,163.33	100.0
8011	REV LIMIT STATE AID - CURR YR	1,584,565.00	80,779.00	80,779.00	5.0	0.00	1,503,786.00	94.9
8012	EDUCATION PROTECTION ACCOUNT	259,344.00	0.00	0.00	.0	0.00	259,344.00	100.0
8021	HOMEOWNERS' EXEMPTION	18,210.00	0.00	0.00	.0	0.00	18,210.00	100.0
8022	TIMBER YIELD TAX	6,970.00	0.00	0.00	.0	0.00	6,970.00	100.0
8041	SECURED ROLLS TAX	2,045,261.00	0.00	0.00	.0	0.00	2,045,261.00	100.0
8042	UNSECURED ROLL TAXES	64,465.00	0.00	0.00	.0	0.00	64,465.00	100.0
8043	PRIOR YEARS' TAXES	3,356.00	0.00	0.00	.0	0.00	3,356.00	100.0
8044	SUPPLEMENTAL TAXES	12,546.00	0.00	0.00	.0	0.00	12,546.00	100.0
8045	EDUC REVENUE AUGMENTATION FUND	78,713.00	0.00	0.00	.0	0.00	78,713.00	100.0
8091	REVENUE LIMIT TF - CURRENT YR	19,603.00-	0.00	0.00	100.0	0.00	19,603.00-	.0
8110	MAINTENANCE & OPER (PL 81-874)	30,000.00	5,382.26	5,382.26	17.9	0.00	24,617.74	82.0
8181	SPECIAL EDUCATION -ENTITLEMENT	68,186.00	0.00	0.00	.0	0.00	68,186.00	100.0
8182	SPECIAL EDUCATION- DISC GRANTS	3,200.00	0.00	0.00	.0	0.00	3,200.00	100.0
8290	ALL OTHER FEDERAL REVENUE	178,299.00	12,196.38	12,196.38	6.8	0.00	166,102.62	93.1
8550	MANDATED COSTS REIMBURSEMENTS	13,000.00	0.00	0.00	.0	0.00	13,000.00	100.0
8560	STATE LOTTERY REVENUE	68,040.00	0.00	0.00	.0	0.00	68,040.00	100.0
8590	ALL OTHER STATE REVENUE	349,149.88	64,219.88	64,219.88	18.3	0.00	284,930.00	81.6
8650	LEASES & RENTALS	12,100.00	500.00	500.00	4.1	0.00	11,600.00	95.8
8660	INTEREST	9,000.00	0.00	0.00	.0	0.00	9,000.00	100.0
8677	INTERAGENCY SERVICES BETW LEAS	30,200.00	0.00	0.00	.0	0.00	30,200.00	100.0
8699	ALL OTHER LOCAL REVENUE	84,472.00	758.78	758.78	.8	0.00	83,713.22	99.1
8792	TF OF APPORTIONMENT FROM COEs	279,687.00	0.00	0.00	.0	0.00	279,687.00	100.0
TOTAL: 8xxx		7,161,324.21	163,836.30	163,836.30	2.2	0.00	6,997,487.91	97.7
1100	TEACHERS' SALARIES	1,525,819.00	147,313.60	147,313.60	9.6	0.00	1,378,505.40	90.3
1150	TEACHER - P.T./ADDIT'L DUTY	26,350.00	3,325.00	3,325.00	12.6	0.00	23,025.00	87.3
1170	TEACHER - SUBSTITUTE	37,250.00	0.00	0.00	.0	0.00	37,250.00	100.0
1200	CERT PUPIL SUPPORT SALARIES	125,255.00	18,177.82	18,177.82	14.5	0.00	107,077.18	85.4
1300	CERT SUPERVISOR/ADMIN SALARIES	318,719.00	54,842.16	54,842.16	17.2	0.00	263,876.84	82.7
1900	OTHER CERTIFICATED SALARIES	9,000.00	0.00	0.00	.0	0.00	9,000.00	100.0
TOTAL: 1xxx		2,042,393.00	223,658.58	223,658.58	10.9	0.00	1,818,734.42	89.0
2100	INSTRUCTIONAL AIDES' SALARIES	306,554.00	23,638.30	23,638.30	7.7	0.00	282,915.70	92.2
2140	INSTRUCTIONAL AIDE -EXTRA HIRE	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
2150	INSTL AIDE- P.T./ADDIT'L DUTY	3,650.00	0.00	0.00	.0	0.00	3,650.00	100.0
2170	INSTRUCTIONAL AIDE -SUBSTITUTE	5,750.00	0.00	0.00	.0	0.00	5,750.00	100.0
2200	CLASSIFIED SUPPORT SALARIES	298,937.00	38,769.70	38,769.70	12.9	0.00	260,167.30	87.0
2240	CLASSIFIED SUPPORT- EXTRA HIRE	500.00	0.00	0.00	.0	0.00	500.00	100.0
2250	CLASSIFIED SUPP - P.T./ADDIT'L	6,500.00	657.33	657.33	10.1	0.00	5,842.67	89.8

FROM 07/01/2017 TO 06/30/2018  
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED			ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE	%		BALANCE	%
2260	CLASSIFIED SUPPORT - OVER-TIME	3,500.00	0.00	0.00	.0	0.00	3,500.00	100.0
2270	CLASSIFIED SUPPORT -SUBSTITUTE	7,750.00	0.00	0.00	.0	0.00	7,750.00	100.0
2300	CLASS. SUPRVRS/ADMIN SALARIES	137,594.00	19,454.42	19,454.42	14.1	0.00	118,139.58	85.8
2400	CLERICAL,TECH,OFFICE SALARIES	211,263.00	28,440.86	28,440.86	13.4	0.00	182,822.14	86.5
2440	CLERICAL,TECH,OFFICE-EX-HIRE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
2900	OTHER CLASSIFIED SALARIES	15,071.00	1,306.53	1,306.53	8.6	0.00	13,764.47	91.3
2970	OTHER CLASSIFIED - SUBSTITUTE	750.00	0.00	0.00	.0	0.00	750.00	100.0
TOTAL: 2xxx		1,004,819.00	112,267.14	112,267.14	11.1	0.00	892,551.86	88.8
3101	STRS, CERTIFICATED	423,652.00	29,513.94	29,513.94	6.9	0.00	394,138.06	93.0
3102	STRS, CLASSIFIED	300.00	0.00	0.00	.0	0.00	300.00	100.0
3201	PERS, CERTIFICATED	5,895.00	814.48	814.48	13.8	0.00	5,080.52	86.1
3202	PERS, CLASSIFIED	140,281.50	16,721.70	16,721.70	11.9	0.00	123,559.80	88.0
3301	OASDI, CERTIFICATED	1,869.00	307.75	307.75	16.4	0.00	1,561.25	83.5
3302	OASDI, CLASSIFIED	59,023.70	6,680.02	6,680.02	11.3	0.00	52,343.68	88.6
3311	MEDICARE, CERTIFICATED	28,858.00	3,114.59	3,114.59	10.7	0.00	25,743.41	89.2
3312	MEDICARE, CLASSIFIED	14,068.60	1,562.24	1,562.24	11.1	0.00	12,506.36	88.8
3401	HEALTH & WELFARE, CERTIFICATED	246,702.00	38,093.78	38,093.78	15.4	0.00	208,608.22	84.5
3402	HEALTH & WELFARE, CLASSIFIED	228,739.20	37,354.66	37,354.66	16.3	0.00	191,384.54	83.6
3501	UNEMPLOYMENT INS, CERTIFICATED	996.50	107.41	107.41	10.7	0.00	889.09	89.2
3502	UNEMPLOYMENT INS, CLASSIFIED	499.00	53.90	53.90	10.8	0.00	445.10	89.1
3601	WORKERS' COMP, CERTIFICATED	70,944.50	7,634.00	7,634.00	10.7	0.00	63,310.50	89.2
3602	WORKERS' COMP, CLASSIFIED	35,368.00	3,829.15	3,829.15	10.8	0.00	31,538.85	89.1
3701	OPEB ALLOCATED CERTIFICATED	8,456.00	995.50	995.50	11.7	0.00	7,460.50	88.2
3901	OTHER BENEFITS, CERTIFICATED	8,000.00	0.00	0.00	.0	0.00	8,000.00	100.0
3902	OTHER BENEFITS, CLASSIFIED	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 3xxx		1,274,153.00	146,783.12	146,783.12	11.5	0.00	1,127,369.88	88.4
4100	APPRVD TEXTBOOKS/CORE CURRICULA	104,500.00	5,686.60	5,686.60	5.4	39,190.51	59,622.89	57.0
4300	MATERIALS & SUPPLIES	242,149.00	16,652.54	16,652.54	6.8	32,096.88	193,399.58	79.8
4361	FUEL - GASOLINE,DIESEL	27,000.00	643.51	643.51	2.3	7,456.49	18,900.00	70.0
4362	TRANSP - OIL,GREASE	500.00	304.91	304.91	60.9	195.09	0.00	.0
4363	TIRES & ACCESSORIES	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
4364	REPLACEMENT PARTS	39,201.00	23,158.04	23,158.04	59.0	2,133.81	13,909.15	35.4
4365	TRANSP - OTHER SUPPLIES	1,250.00	9.44	9.44	.7	190.56	1,050.00	84.0
4400	NON-CAPITALIZED EQUIPMENT	45,183.00	0.02	0.02	.0	0.00	45,183.02	100.0
TOTAL: 4xxx		464,783.00	46,455.02	46,455.02	9.9	81,263.34	337,064.64	72.5
5200	TRAVEL & CONFERENCES	28,822.00	3,841.75	3,841.75	13.3	0.00	24,980.25	86.6
5300	DUES & MEMBERSHIPS	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0

FROM 07/01/2017 TO 06/30/2018  
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED			ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE	%		BALANCE	%
5450	OTHER INSURANCE	47,906.00	47,906.00	47,906.00	100.0	0.00	0.00	.0
5510	LIGHTS & POWER	132,601.00	19,914.09	19,914.09	15.0	107,685.91	5,001.00	3.7
5520	HEATING FUEL	30,800.00	0.00	0.00	.0	26,000.00	4,800.00	15.5
5530	WATER & SEWER	20,000.00	5,750.99	5,750.99	28.7	12,749.01	1,500.00	7.5
5540	WASTE DISPOSAL	12,250.00	801.65	801.65	6.5	10,948.35	500.00	4.0
5600	RENT,LEASES,REPAIR NON CAP IMP	47,331.00	3,389.59	3,389.59	7.1	11,024.29	32,917.12	69.5
5750	TRANSFR DIRECT COSTS-INTERFUND	12,000.00-	0.00	0.00	100.0	0.00	12,000.00-	.0
5800	PROFES'L/CONSULTG SVCS/OP EXP	345,658.14	8,928.47	8,928.47	2.5	56,753.69	279,975.98	80.9
5801	AUDIT FEES	14,040.00	0.00	0.00	.0	0.00	14,040.00	100.0
5802	LEGAL FEES	5,750.00	0.00	0.00	.0	250.00	5,500.00	95.6
5811	ADVERTISING	2,500.00	498.00	498.00	19.9	0.00	2,002.00	80.0
5814	FINGERPRINTING	950.00	64.00	64.00	6.7	736.00	150.00	15.7
5903	COMMUNIC - TELEPHONE SERVICES	22,750.00	3,200.76	3,200.76	14.0	12,299.24	7,250.00	31.8
5904	COMMUNIC - POSTAGE/DELIVERY	3,750.00	133.28	133.28	3.5	0.00	3,616.72	96.4
TOTAL: 5xxx		708,108.14	94,428.58	94,428.58	13.3	238,446.49	375,233.07	52.9
TOTAL: 1xxx - 5xxx		5,494,256.14	623,592.44	623,592.44	11.3	319,709.83	4,550,953.87	82.8
6200	BUILDINGS/IMPROVEMENT OF BLDGS	109,710.00	0.00	0.00	.0	0.00	109,710.00	100.0
TOTAL: 6xxx		109,710.00	0.00	0.00	.0	0.00	109,710.00	100.0
TOTAL: 1xxx - 6xxx		5,603,966.14	623,592.44	623,592.44	11.1	319,709.83	4,660,663.87	83.1
7350	TRANSFER INDIRECT COSTS-INTRFD	4,500.00-	0.00	0.00	100.0	0.00	4,500.00-	.0
7616	INT-PD TF FR GENERAL TO CAFE	17,117.00	0.00	0.00	.0	0.00	17,117.00	100.0
7911	BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
7950	BUDG FUND BAL- STABILIZATION	327,223.00	0.00	0.00	.0	0.00	327,223.00	100.0
7980	BUDG FUND BAL-OTHER ASSIGNMENT	987,369.07	0.00	0.00	.0	0.00	987,369.07	100.0
7989	BUDG FUND BAL- RSRV ECON UNCR	225,149.00	0.00	0.00	.0	0.00	225,149.00	100.0
TOTAL: 7xxx		1,557,358.07	0.00	0.00	.0	0.00	1,557,358.07	100.0
TOTAL: 1xxx - 7xxx		7,161,324.21	623,592.44	623,592.44	8.7	319,709.83	6,218,021.94	86.8



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**BUDGET TRANSFERS**

September 7, 2017

```

048 Laytonville Unified School Dis      Budget Transfer Transactions      J30464 BT0100 L.00.01 09/01/17 PAGE      1
      Date last used from: 00/00/0000 To 99/99/9999
      Transaction Number from: 180000      To 189999
      Date entered from: 00/00/0000 To 99/99/9999
      Approved and Unapproved Transactions

```

Number	Date	Date Entered	Description	FU RESO P OBJE SCH COAL FUNC DIST	Debit	Credit
180001	08/23/2017	08/23/2017	CTHIG			
			Entered by: BL48	Approved: 08/23/2017 BL48		
			1. Not beg balance	01-6387-0-8000-000-0000-0000-0000		15,000.00
			2. Deferrred revenues	01-6387-0-8590-000-0000-0000-0000	39,219.88	
			3.	01-6387-0-5200-003-3800-1000-0000		5,000.00
			4.	01-6387-0-5800-003-3800-1000-0000		19,219.88
			TOTAL:		39,219.88*	39,219.88*
180002	08/23/2017	08/23/2017	OMM			
			Entered by: BL48	Approved: 08/23/2017 BL48		
			1. Reduce beg balance	01-8150-0-8000-000-0000-0000-0000		556.74
			2.	01-8150-0-5800-001-0000-8110-0000	556.74	
			TOTAL:		556.74*	556.74*
			DISTRICT TOTAL		39,776.62**	39,776.62**
			GRAND TOTAL		39,776.62***	39,776.62**





## **BOARD ACTION ITEM K1**

Board Meeting Date: September 7, 2017  
Subject: Resolution No. 521 for GANN Limit  
From: Joan Potter, Superintendent

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### Explanation:

California voters approved Proposition 4, the Gann Initiative, in November of 1979. The purpose of the initiative is to place “limits on the growth of expenditures for publicly funded programs.”

Ed Code sections 1629 & 42132 specify that district governing boards must adopt a resolution that identifies the estimated appropriations limit for the current year and the actual appropriations limit for the preceding year.

### Recommendation:

Adopt Resolution No. 521 for the GANN Limit

### Attachments:

Resolution No. 521 for GANN Limit

**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**RESOLUTION # 521**  
**RESOLUTION FOR ADOPTING THE “GANN” LIMIT**  
*(Normal, no increase to Limit pursuant to G.C. 7902.1)*

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2016/17 fiscal year and a projected Gann Limit for the 2017/18 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2016/17 and 2017/18 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2016/17 and 2017/18 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Superintendent, Secretary to the Board

\_\_\_\_\_  
Calvin Harwood, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Adopted: September 7, 2017

## **DISCUSSION/ACTION ITEM L1**

Board Meeting Date: September 7, 2017

Subject: PUBLIC HEARING: Notification of Compliance with EC 60119  
(Instructional Materials) for 2017/18

From: Joan Potter, Superintendent

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### **Explanation:**

The Board must conduct a Public Hearing per EC Section 60119 to encourage participation by parents, teachers, bargaining unit leaders and members of the community interested in the affairs of the schools regarding the sufficiency of textbooks or instructional materials, or both, in each subject consistent with the content and cycles of the curriculum frameworks adopted by the state, and shall make a determination that funds designated for instructional materials have been expended for that purpose. Governing Boards that have met the requirements of EC 60119 and have also certified compliance with the IMFRP requirements regarding provision of adopted standards-aligned instructional materials for all students (EC 60411) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes. A Public Hearing Notice regarding this topic has been posted for 10 days.

EC 60119 specifies there must be sufficient materials in the following subject areas:

- ☐ English /Language Arts (including an English language development component)
- ☐ Mathematics
- ☐ History/Social Science
- ☐ Science

We have sufficient texts and instructional materials and they are listed on the Core Curriculum Adopted Textbook Matrix. The Board must also determine whether pupils enrolled in foreign language or health courses have sufficient textbooks or instructional materials, and that laboratory science classes have been provided with sufficient science equipment for courses in grades 9-12. The principals will report on the status of instructional materials in the specified subject areas.

### **Recommendation:**

Declare a Public Hearing to encourage participation by members of the school and community at large regarding sufficiency of textbooks and instructional materials for the 2017/18 school year.

### **Attachments:**

EC 60119  
Core Curriculum Adopted Textbook Matrix

## **EC 60119 - Pupil Textbook and Instructional Materials Incentive Program;**

### **Eligibility for funds**

(a) In order to be eligible to receive funds available for the purposes of this article, the governing board of a school district shall take the following actions:

(1) (A) The governing board shall hold a public hearing or hearings at which the governing board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board:

(i) Mathematics.

(ii) Science.

(iii) History-social science.

(iv) English/language arts, including the English language development component of an adopted program.

(B) The public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year. A school district that operates schools on a multi-track, year-round calendar shall hold the hearing on or before the end of the eighth week from the first day pupils attend school for that year on any tracks that begin a school year in August or September.

(C) As part of the hearing required pursuant to this section, the governing board shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects. The governing board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive. The provision of the textbooks, instructional materials, or science equipment specified in this subparagraph is not a condition of receipt of funds provided by this subdivision.

(2) (A) If the governing board determines that there are insufficient textbooks or instructional materials, or both, the governing board shall provide information to classroom teachers and to the public setting forth, in the resolution, for each school in which an insufficiency exists, the percentage of pupils who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each pupil does not have sufficient textbooks or instructional materials, or both, and take any action, except an action that would require reimbursement by the Commission on State Mandates, to ensure that each pupil has sufficient textbooks or instructional materials, or both, within two months of the beginning of the school year in which the determination is made.

(B) In carrying out subparagraph (A), the governing board may use money in any of the following funds:

(i) Any funds available for textbooks or instructional materials, or both, from categorical programs, including any funds allocated to school districts that have been appropriated in the annual Budget Act.

(ii) Any funds of the school district that are in excess of the amount available for each pupil during the prior fiscal year to purchase textbooks or instructional materials, or both.

(iii) Any other funds available to the school district for textbooks or instructional materials, or both.

**(b)** The governing board shall provide 10 days' notice of the public hearing or hearings set forth in subdivision (a). The notice shall contain the time, place, and purpose of the hearing and shall be posted in three public places in the school district. The hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours.

**(c)** (1) For purposes of this section, "sufficient textbooks or instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home. This paragraph does not require two sets of textbooks or instructional materials for each pupil.

(2) Sufficient textbooks or instructional materials as defined in paragraph (1), does not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage.

**(d)** Except for purposes of Section 60252, governing boards of school districts that receive funds for instructional materials from any state source, are subject to the requirements of this section only in a fiscal year in which the Superintendent determines that the base revenue limit for each school district will increase by at least 1 percent per unit of average daily attendance from the prior fiscal year.

(Amended by Stats. 2006, Ch. 704, Sec. 8.)

Reference:

Education Code 60252 Education Code 60605



## **DISCUSSION/ACTION ITEM L2**

Board Meeting Date: September 7, 2017

Subject: Resolution No. 523 for Compliance with EC 60119 for the 2017/18 School Year and Certification of Provisions of Standards-Aligned Instructional Materials

From: Joan Potter, Superintendent

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### **Explanation:**

The Board has been provided a copy of EC 60119, and the Textbook Matrix and held a Public Hearing to determine the sufficiency of textbooks and instructional materials in specified subject areas consistent with the content and cycles of the curriculum frameworks adopted by the state.

If the Board has determined that there are sufficient materials as prescribed by law in all the subject areas listed in EC 60119, and that the textbook adoptions follow the state cycles, then Resolution No. 523 can indicate the Board's findings and state that we are in compliance with EC 60119.

### **Recommendation:**

Adopt Resolution No. 523 for Certification of Provisions of Standards-Aligned Instructional Materials

### **Attachments:**

Resolution No. 523 for Certification of Provisions of Standards-Aligned Instructional Materials

**RESOLUTION NO. 523**  
**SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS**

**Whereas,** the local governing board of the Laytonville Unified School District, pursuant to Education Code § 60119, held a public hearing on September 7, 2017 to provide the public and board of education detailed information regarding the sufficiency of textbooks and instructional materials for all students; and

**Whereas,** the public hearing was held within eight weeks of the opening of school and did not take place during or immediately after school hours; and

**Whereas,** the local governing board provided at least ten (10) days notice of the public hearing posted in at least three (3) public places within the district that stated the time, place and purpose of the hearing; and

**Whereas,** the local governing board encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing; and

**Whereas,** information provided at the public hearing and to the local governing board at the public meeting detailed that sufficient textbooks and instructional materials in all subjects and core areas consistent with the cycles and content of the curriculum frameworks were provided to all students, including English learners, in the classrooms operated by the Laytonville Unified School District; and

**Whereas,** the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and

**Whereas,** sufficient textbooks and instructional materials as listed on the attached Adopted Textbook Matrix were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that are aligned to the academic content standards and are consistent with the cycles and content of the curriculum frameworks; and

**Whereas,** sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes and sufficient laboratory science equipment was available for science laboratory classes offered in grades 9-12;

**Now Therefore Be It Resolved,** by the Laytonville Unified Board of Education, that for the 2017/18 school year, the Laytonville Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycle and content of the curriculum frameworks.



## LAYTONVILLE UNIFIED SCHOOL DISTRICT

### Certification of Provision of Standards-Aligned Instructional Materials

The Governing Board of the Laytonville Unified School District hereby certifies that as of this date, September 7, 2017, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- ☐ History/Social Science
- ☐ Mathematics
- ☐ Reading/Language Arts
- ☐ Science

**By Order of the Laytonville Unified School District Board of Education**

Dated September 7, 2017

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Joan Viada Potter, Secretary to the Board  
Superintendent, Laytonville USD

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Calvin Harwood, Board President  
Laytonville USD Board of Education



### **DISCUSSION/ACTION ITEM L3**

Board Meeting Date: September 7, 2017  
Subject: Approval of Unaudited Actuals  
From: Joan Potter, Superintendent

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Explanation:

The 2016/17 unaudited actuals represent the expenditures completed and revenues received when the books were closed. The 2016/17 unaudited actuals have an impact on the 2017/18 budget which will be reflected in the First Interim Budget Report. The First Interim will be presented at the December meeting. Board review and adoption of the 2016/17 actuals is required.

The 2016/17 unaudited actuals include changes to:

The unrestricted ending balance increased by \$345,593.

The general fund contributions to restricted accounts decreased \$119

Cafeteria encroachment increased \$507.

The restricted ending balance increased \$29,413.

The next budget revision occurs with the First Interim Budget on October 31; the report will be presented in December.

Recommendation:

Approve the Unaudited Actuals for 2016/17

Attachments:

Unaudited Actuals for 2016/17



## **DISCUSSION/ACTION ITEM L4**

Board Meeting Date: September 7, 2017

Subject: AR 5113 for Absences and Excuses, Second Reading/Approval

From: Joan Potter, Superintendent

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### Explanation:

At our last meeting on August 10, 2017, the Board reviewed a revised AR 5113 to include a new attendance policy.

### Recommendation:

Approve the proposed AR 5113

### Attachments:

AR 5113 for Absences and Excuses

StudentsAbsences and Excuses

## Excused Absences

A student's absence shall be excused for the following reasons:

1. Personal illness. (Education Code 48205)
2. Quarantine under the direction of a county or city health officer. (Education Code 48205) (cf. 5112.2-Exclusions from Attendance)
3. Medical, dental, optometrical, or chiropractic appointment. (Education Code 48205)
4. Attendance at funeral services for a member of the immediate family, which shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205) Immediate family shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student's immediate household. (Education Code 45194, 48205)
5. Jury duty in the manner provided by law. (Education Code 48205)
6. The illness or medical appointment during school hours of a child to whom the student is the custodial parent. (Education Code 48205) (cf. 5146-Married/Pregnant/Parenting Students)
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
  - Appearance in court
  - Attendance at a funeral service
  - Observation of a holiday or ceremony of his/her religion
  - Attendance at religious retreats not to exceed four hours per semester
  - Attendance at an employment conference
  - Attendance at an educational conference offered by a nonprofit organization on the legislative or judicial process
8. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205) (cf. 6142.3-Civic Education)
9. To spend time with his/her immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment. (Education Code 48204) (cf. 6173.2-Education of Children of Military Families)
10. Participation in religious exercises or to receive moral and religious instruction in accordance with district policy. (Education Code 46014)
  - In such instances, the student shall attend at least the minimum school day.
  - The student shall be excused for this purpose on no more than four days per school month. (cf. 6141.1-Recognition of Religious Beliefs and Customs)

## Method of Verification

When a student who has been absent returns to school, he/she shall present a satisfactory explanation verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having control of the minor, or the student if age 18 or older. (Education Code 46012.2; 5 CCR 306)

The following methods may be used to verify student absences:

1. Written note, fax, email, or voice mail from parent/guardian or parent representative.
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
  - Name of student
  - Name of parent/guardian or parent representative
  - Name of verifying employee
  - Date(s) of absence
  - Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in item #2 above.
4. Physician's verification.
  - When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment.
  - When a student has had 14 absences in the school year for illness verified by methods listed in #1-3 above, any further absences for illness shall be verified by a physician.

### **LHS Attendance Policy- Added 8/2017)**

Regular attendance at school is closely tied to student success and is required by state law. The High School will enforce the following policy in order to help reduce Chronic Absenteeism.

1. **ABSENCE LIMIT** Students, who accumulate **more than 9 absences** in a semester in one or more classes, not counting those for school activities, will receive an "NC" or No Credit grade for that class(es). An "NC" grade shall be considered an "F" grade for purposes of athletic/activities eligibility.
2. **APPEAL PROCESS** Appeals will be considered by administrative staff. Staff will meet to review all available information and consider appeals from students who have accumulated more than 9 absences and who feel that extenuating circumstances merit a waiver of the established absence limit.
3. **COMMUNICATION**
  - a. Students will be reminded of attendance rules and **consequences when they have accumulated 3 or more absences** in any class.
  - b. Office staff or an automated message machine will call the student's home each day if a student is marked absent during any class.
  - c. **When students have accumulated five (5) absences** in any class, a letter will be sent to the student's parents/guardians. Parents and guardians are encouraged to monitor attendance by calling the registrar 984-6108 at any time to check their student's

attendance and tardiness record, and/or arrange a call from, or a meeting with, the Principal 984-6108.

- d. **When students have accumulated 9 absences** a staff member will try to contact parents/guardians by phone, mail, or home visit, to inform them of their student's attendance and to arrange a meeting with the Principal or the school counselor to help resolve the issue. The appeal process will be reviewed at this point.
- e. After a student is absent from school, parents are asked to call or send a note within 3 days to explain any absence. Failure to explain an absence within 3 days will result in an absence being classified an unexcused truancy absence (i.e. cut).

Adopted September 13, 2012

LAYTONVILLE UNIFIED SCHOOL DISTRICT  
Laytonville, California

Revised September 7, 2017



## **DISCUSSION/ACTION ITEM L5**

Board Meeting Date: September 7, 2017

Subject: Elect/Appoint Replacement for Resigning Board Member

From: Joan Potter, Superintendent

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### Explanation:

Pursuant to Ed Code Section 5090, Board Member Tina Tineo's resignation is effective August 10, 2017. The Board needs to decide if they want to appoint a new board member for the remainder of her term which expires in December 2018 or to hold an election to fill the position.

### Recommendation:

Appoint a replacement member to serve the remainder of Tina Tineo's term.

### Attachments:

Letter from Katie Pearson



## **DISCUSSION/ACTION ITEM L6**

Board Meeting Date: September 7, 2017  
Subject: Change in December Meeting Date  
From: Joan Potter, Superintendent

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### Explanation:

I am recommending that we change our December meeting date from December 14 to December 7 to better coincide with Thanksgiving and Winter Break.

### Recommendation:

Change the December meeting date from December 14<sup>th</sup> to December 7<sup>th</sup>

### Attachments:

None



## INFORMATION ITEM M1

Board Meeting Date: September 7, 2017  
Subject: Opening Enrollments  
From: Joan Potter, Superintendent

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### Explanation:

Enrollment has declined slightly at LHS and remains steady at the Elementary school and Spy Rock.

<b>Enrollment</b>	<b>06</b>	<b>07</b>	<b>08</b>	<b>09</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>
*K-8, ISOP	249	236	243	258	259	268	274	286	280	278	270	271
LHS, ISOP	161	148	127	132	129	126	131	125	119	119	120	110
Continuation High	2	1	2	3	2	2	2	2	1	1	1	0
Com. Day School	5	8	9	6	6	9	0	0	0	0	0	0
<b>District Totals</b>	<b>417</b>	<b>393</b>	<b>381</b>	<b>399</b>	<b>396</b>	<b>405</b>	<b>407</b>	<b>413</b>	<b>400</b>	<b>398</b>	<b>391</b>	<b>381</b>

\*Note: K-8 includes Spy Rock (11).



## INFORMATION ITEM M2

Board Meeting Date: September 7, 2017  
Subject: Fall Sports Program  
From: Joan Potter, Superintendent

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### Explanation:

The fall sports program has great participation again this year. In football we have 20 Varsity players. The team is being coached by Jon Nielsen, assisted by Russell Kaser & Jacob Soto (Volunteers). High School Soccer is being coached by Carl Ricco with 15 players. Katie Cabezut and Abbe Arkelian are coaching 13 volleyball players. Middle School volleyball is just getting under way and is being coached by Kandi Golightly. Additionally, Laytonville High School now has 11 cheerleaders being coached by Joni Kirvin.





### INFORMATION ITEM M3

Board Meeting Date: September 7, 2017  
Subject: Welcoming New Employees  
From: Joan Potter, Superintendent

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Explanation:

The following employees have been hired by the District:

Erin Lehman- High School English Teacher

Amber Jensen- 6<sup>th</sup> Grade Teacher

Elise Harrelson- High School Resource Specialist Teacher

Ivette Evans- Instructional Assistant



## INFORMATION ITEM M4

Board Meeting Date: September 7, 2017

Subject: Facilities Update

From: Joan Potter, Superintendent

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Explanation:

Don Alameida will provide an update on the status of the building project.