

EMPLOYEE NOTIFICATIONS

Required Statement of Mandated Reporter

Child Abuse and Neglect Reporting Law (P.C. 11166.5) Definitions:

The following situations are reportable conditions:

1. Physical abuse
2. Sexual abuse
3. Child exploitation, child pornography and child prostitution
4. Severe or general neglect
5. Extreme corporal punishment resulting in injury
6. Willful cruelty or unjustifiable punishment
7. Abuse or neglect in out-of-home care.

Who Must Report:

The following individuals are legally mandated reporters:

- Child visitation monitors
- Health practitioners (nurses, physicians, etc.)
- Commercial or photographic print processors in specified instances
- Specified public positions (teachers, social workers, probation officers, etc.)
- Public protection positions (police, sheriff, CPS, etc.)
- Clergy members
- Fire fighters (except volunteer firefighters), Animal control officers, Humane society officers

When to Report: A telephone report must be made immediately when the reporter observes a child in his/her professional capacity or within the scope of his/her employment and has knowledge of, or has reasonable suspicion that the child has been abused. A written report, on a standard form, must be sent within 36 hours after the telephone report has been made.

EMPLOYEE NOTIFICATIONS (continued)

To Whom Do You Report: Call 1-866-236-0368, it is the HOT Line. FAX report to 707-4687908 or Mail to Children's Services, P.O. Box 839, Ukiah, CA 95482. Other Contacts: Family Centers in Willits & Ukiah and tell them you need to make a CPS report. Willits Family Center: 707-456-3700; Ukiah Family Center: 707-467-5810. Laytonville Healthy Start is a good resource for any questions you may have 707 984-8089.

Individual Responsibility: Any individual whose occupation is named in the reporting law must report abuse. If the individual confers with a superior and a decision is made that the superior file the report, one report is sufficient. However, if the superior disagrees, the individual with the original suspicion must report.

Anonymous Reporting: Mandated reporters are required to give their names. Non-mandated reporters may report anonymously. Child protective agencies are required to keep the mandated reporter's name confidential, unless a court orders the information disclosed.

Immunity: Any legally mandated reporter has immunity when making a report. In the event a civil suit is filed against the reporter, reimbursement for fees incurred in the suit will occur up to \$50,000 (P.C. Section 11172). No individual can be dismissed, disciplined or harassed for making a report of suspected child abuse.

Liability: Legally mandated reporters can be criminally liable for failing to report suspected abuse. The penalty for this misdemeanor is up to six months in county jail, a fine of not more than \$1,000 or both. Mandated reporters can also be civilly liable for failure to report.

Notification Regarding Abuse: You are not legally required to notify the parents that your are making a report; however, it is often beneficial to let the parents know you are reporting for benefit of a future relationship.

I understand that I am a legally mandated reporter. I have clarified any information listed above which I did not understand, and am now aware of my reporting responsibilities, and am willing to comply. I have also requested an explanation of reporting policies within this agency and understand them.

Employee's Name

Witness (Supervisor)

Date

EMPLOYEE NOTIFICATIONS

**Signed Statement
Child Abuse Reporting Requirements**

Section 11166 of the Penal Code requires any child care custodian, medical practitioner, non-medical practitioner, or employee of a child protective agency who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of a child abuse to report the known or suspected instance of child abuse to a child protective agency immediately or as soon as practically possible by telephone and to prepare and send a written report thereof within 36 hours of receiving the information concerning the incident.

"Child care custodian" includes teachers, administrative officers, supervisors of child welfare and attendance, or certificated pupil personnel employees of any public or private school; administrators of a public or private day camp; licensees, administrators, employees of community care facilities or child day care facilities licensed to care for children; Headstart teachers; licensing workers or licensing evaluators; public assistance workers; employees of a child care institution including, but not limited to, foster parents/guardians, group home personnel, and personnel of residential care facilities; social workers or probation officers; administrators or presenters of, or counselors in, a child abuse prevention program in any public or private school; and instructional aides, teacher aides, or teacher assistants employed by any public or private school and classified employees of any public school, who have been trained in the duties of child abuse reporting, if so warranted to the State Department of Education.

"Medical practitioner" includes physicians and surgeon, psychiatrists, psychologists, dentists, residents, interns, podiatrists, chiropractors, licensed nurses, dental hygienists, or any other person who is licensed under Division 2 (commencing with Section 500) of the Business and Professions Code or emergency medical technicians I or II, paramedics, or other persons certificated pursuant to Division 2.5 (commencing with Section 1797) of the Health and Safety Code, or psychological assistants registered pursuant to Section 2913 of the Business and Professions Code.

"Non-medical practitioner" includes state or county public health employees who treat minors for venereal disease or any other condition; coroners; paramedics; marriage, family or child counselors; and religious practitioners who diagnose, examine, or treat children.

I have been informed of the above law and will comply with its provisions.

(TYPE EMPLOYEE'S NAME BELOW LINE, REQUIRING SIGNATURE ABOVE)

This statement is a permanent record of the district. The cost of printing, distribution, and filing of these statements is borne by the district.