

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF JANUARY 14, 2021**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting via Zoom on January 14, 2021. Board President Calvin Harwood called the meeting to order at 6:03 p.m.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Meagen Hedley, Mat Paradis, Elina Agnoli and Erin Gamble.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Absent

**B. PUBLIC INPUT re CLOSED SESSION ITEMS:**

**C. CLOSED SESSION AGENDA:**

- |      |   |      |
|------|---|------|
| CS-1 | CONFERENCE WITH LABOR NEGOTIATOR<br><i>Name of Agency Negotiator: Superintendent</i><br><i>Name of Organization representing employee: LVTA</i> | CS-1 |
| CS-2 | PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE<br><i>(No additional information required)</i>   | CS-2 |

**D. ANNOUNCEMENTS FROM CLOSED SESSION:** Board President Calvin Harwood announced that on Closed Session item CS-1, Conference with Labor Negotiator and LVTA, the Board unanimously voted to approve the Memorandum of Understanding between LUSD and LVTA. No other action was taken in Closed Session.

**E. PATRIOTIC OBSERVANCE:** Calvin Harwood led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda by Elina Agnoli, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

**G. CORRESPONDENCE:** None

**H. PUBLIC INPUT:** None

**I. REPORTS AND COMMENTS:**

Superintendent's Report:

Today was a happy, hopeful day. Laytonville Unified hosted the first COVID-19 vaccine clinic in the High School gym. There were approximately 70 people that were vaccinated, and 50 of those people were staff members of LUSD. Another clinic will be held tomorrow, Friday January 15<sup>th</sup> for those that are 75 years old or older. We are grateful for Long Valley Health Center for addressing the needs of the community and the school district and doing everything they can to get the vaccines out. It is important to know that vaccines are available by appointment only at this point, and as they get through the tiers they are going to try to open it up to others as soon as

possible. In terms of staff, everyone continues to work really hard. Mendocino County is still in the “deep purple” so plans for reopening school have been put on hold until we have been in the “red” for at least 3 weeks. Governor Newsom has put forth a bill stating that school can open even if they are in the purple, as long as they are able to meet certain requirements. One of those requirements is having a COVID Intervention Plan and creating a reopening plan that has been approved by local Public Health and also that you will need to do regular testing of students and staff. Next, in regards to facilities, Mrs. Potter would like to give Pedro Salmeron so much praise for how hard he works for this District. He is an amazing problem solver, and he continues to have a positive attitude even when he is getting pulled in so many different directions. It brings to mind that some of our facilities that are aging and will need replacing/repairing soon. The kitchen in the Multipurpose Room is needing some work with plumbing and a new sanitizer. But in other news the cabinets are arriving for the Culinary Arts classroom and measurements will soon be taken for the countertops. We are hoping that by March, Mrs. Hansen will be able to return to the new kitchen with students. Lastly, the title report for the property donation should be finished by the end of this week and will be brought to the Board in February for discussion.

The following reports were given:

Elementary Principal-	High School Principal-	Healthy Start-None
LES/LMS Site Council-	LHS Site Council-	DAC- None
Student Representative-None	LVTA-	CSEA-None

#### **J. ACTION: CONSENT AGENDA**

- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Mat Paradis, unanimously approved with a 5-0 vote.

#### **K. ACTION:**

##### K.1. Students of the Month

- Mr. Henry and Ms. Stange presented the December Students of the Month for Laytonville High School and Laytonville Middle School and had them introduce their families.
- **Motion** to recognize Olivia Williams, Nik Miler and Shania Dalton as the Students of the Month for December by Mat Paradis, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

##### K.2. Resolution No. 600 for Honoring Retiree

- A dedicated and loyal employee has retired from the District. She has provided 20 years of service to our District and we will miss her.
- **Motion** to adopt Resolution No. 600 for Honoring Nikki Waldon by Elina Agnoli, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

#### **L. DISCUSSION / ACTION:**

##### L.1. Resolution No. 601 for Participation in Staywell Health Plan JPA

- Our district, like most others in the County belongs to a health plan consortium known as the Staywell Health Plan JPA (Joint Powers Agreement). Staywell sets the policies and plan benefits

and negotiates with Blue Shield for the member districts. This is the eleventh year that Staywell and its Districts are self-funded. This means our own premiums pay for the members' claims, although claims which exceed \$200,000 are paid by a secondary insurance fund.

- The attached Resolution No. 601 provides for our district's continued participation in the JPA.
- **Motion** to adopt Resolution No. 601 for Participation in Staywell Health Plan JPA by Elina Agnoli, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

#### L.2. PUBLIC HEARING: Comprehensive School Safety Plan

- It is time for the annual review of the Comprehensive School Safety Plan. The purpose of this Public Hearing is to receive input from the community regarding our current plan. Both School Site Councils and the District Advisory Committee will also be reviewing the plan. I have updated the current plan with new policies and procedures from the COVID-19 Prevention Plan. The plan will come back to the board for approval at the February Board meeting and will include input received.
- The Public Hearing was opened
- No input was given
- The Public Hearing was closed

#### L.3. Conflict of Interest Specific to Food Service, Second Reading/Approval

- The District Food Service was required to do a Local Agency Procurement Review conducted by the California Department of Education. During this review it was found that our Conflict of Interest document was missing required language. The Revised Conflict of Interest was reviewed on December 14, 2020 and there were no additional changes proposed. The final document was attached for adoption.
- **Motion** to adopt the attached Conflict of Interest Specific to Food Service by Meagen Hedley, seconded by Mat Paradis, unanimously approved with a 5-0 vote.

#### L.4. Approval of Van Purchase

- In March 2020 the District applied for a USDA Grant to help fund two additional vans for transporting students. The grant was approved and allocates \$50,800 toward the purchase. The remaining \$16,852.56 has been budgeted to come from the transportation fund.
- **Motion** to approve the purchase of two new Ford vans using USDA Grant Funds and transportation funds by Elina Agnoli, seconded by Mat Paradis, unanimously approved with a 5-0 vote.

#### L.5. Review & Internet Distribution of 2019/20 LHS and LES School Accountability Report Cards (SARC)

- The Principals completed the School Accountability Report Cards (SARC) for the 2019/20 school year. The reports provide an overview of the schools including statistics regarding the number of students and staff, credentialing information, test results, facilities, budgets and much more. Ed Code requires that the Board review each school's SARC and approve its posting on the Internet. The principals reviewed their SARC highlights for the Board.

- **Motion** to approve the posting of the 2019/20 LHS and LES SARC's on the internet by Erin Gamble, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

**M. INFORMATION ITEMS:**

M.1. Board Member Trainings

- Donald Alameida provided an update on the LES Building Project

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:** None

**O. COMMENTS FROM THE BOARD:** Thank you Lorre for providing the graphs and information from the surveys. Calvin received his COVID-19 vaccination today. Hoping more people will get it because it is the first step in getting our schools open again.

**P. ADJOURNMENT:**

**Motion** to adjourn the meeting by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 5-0 vote. The meeting was adjourned at 7:48 p.m. The next regular meeting will be held on February 4, 2021.

Respectfully submitted,

Adopted as Final  
February 4, 2021

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Joan Viada Potter  
Secretary to the Board

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Calvin Harwood  
President of the Board