

EQUIPMENT

EQUIPMENT LOAN FORM

I assume the responsibility for the following district equipment:

Description

ID Number

School-related purpose: (Note: items are not for personal use)

I will return the above equipment to _____
(administrator or designee)
no later than _____.
(date)

In borrowing the items listed above, I assume responsibility for any loss of or damage to the equipment or materials. If any items are damaged or lost, I will pay the cost of repairs or replacement.

Signed: _____

Date: _____

Approved: _____

Date: _____