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MICHELLE HUTCHINS  
*Superintendent of Schools*

SERVICE

EXCELLENCE

INNOVATION

TEAMWORK

May 25, 2021

Joan Viada Potter, Superintendent  
Members, Board of Trustees  
Laytonville Unified School District  
P.O. Box 868  
Laytonville, California 95454

**Subject: County Office of Education Review of the 2020-21 Second Interim Budget Report**

Dear Superintendent and Members of the Board:

In accordance with Education Code Section 42130 regarding our fiscal oversight responsibilities, we have completed our review of Laytonville Unified School District's second interim budget report for fiscal year 2020-21, approved by the governing board on March 4, 2021. Based on our review and analysis, we believe the report reasonably reflects the financial status of the district and is consistent with the state's criteria and standards. Thus, **we concur with the district's positive certification** with the following comments.

A year ago, as we sat on the precipice of the COVID-19 pandemic, schools faced the unprecedented task of continuing to educate, support and supervise students as shelter-in-place orders went into effect and campuses closed for in-person instruction. School administrators, staff, students and parents were forced to pivot into the new and uncharted world of distance learning. In school business offices, we were concerned with the economic fallout, funding disruptions, and the ability to pay for the yet-to-be-known costs we would incur.

The federal and state response has been to provide emergency funding to schools through three separate federal stimulus packages – CARES, CRSSA and ARP, and two separate state bills – SB 117 and AB 86. The various funding sources are to provide students and staff with appropriate technology and Internet connections required for distance learning, cleaning supplies and PPE, costs required to resume in-person instruction, and expenditures to provide students with expanded learning opportunities that will help mitigate learning loss. While we are grateful for the much needed funding, business offices must remain mindful of allowable uses of each funding source, timeline restrictions, and reporting requirements and deadlines.

Returning to your second interim budget report, your district's fiscal crisis indicators include the following risk factors:

- **Deficit Spending and Reserves:** As noted in our 1<sup>st</sup> Interim letter, the Governor's proposed budget includes COLA increases of 3.84% and 2.98% in each respective subsequent year of the Multi-Year Projection (MYP). This compares to a zero COLA at 1<sup>st</sup> Interim. The COLA increase coupled with the CDE's approval of LUSD growth

Laytonville Unified School District  
June 17, 2021

CORRESPONDENCE

funding application, allowing the district to be funded at the higher actual growth levels achieved in 2020-21 helped reverse deep deficits at 1<sup>st</sup> Interim. The 2<sup>nd</sup> Interim projected unrestricted deficit spending totals \$(376,559), and spends down 16% of reserves. You may recall, projected deficit spending at 1<sup>st</sup> interim was \$(910,075) and spent down 38% of reserves. Over the multi-year period, LUSD continues to maintain the state's required Reserve for Economic Uncertainty (REU) of 4% in each year, plus the district's 6% Stabilization Agreement.

- **Declining Enrollment and ADA:** While the inclusion of the projected COLA has made a substantial difference to total projected deficit spending and reserves over the MYP period, we remind districts of the benefit of the current hold harmless applied to 2020-21 and 2021-22 funding. The hold harmless funds districts at higher 2019-20 levels versus the projected levels that include declining enrollment and ADA. Beginning in 2022-23, when the hold harmless expires, districts could see a significant decline in resources that could continue beyond the MYP period, and will coincide with the expiration of government stimulus funding. Healthy reserves will be vital in helping districts maintain services.

We value the opportunity to review and comment on your periodic budget reports as it is an important process in our duty to monitor the fiscal health of all districts. We wish to express our appreciation to your business office for their dedication and commitment to maintaining LUSD's sound fiscal practices, without which, the ability to continue to provide the best possible education to your students and community would not be possible.

Please let us know if you have any questions or comments. I can be reached at (707) 467-5043; and Becky Jeffries is at (707) 467-5030.

Sincerely,



Meg Kailikole  
Director, External Fiscal Services

cc: Shannon Ford, Business Manager, LUSD  
Michelle Hutchins, Superintendent of Schools, MCOE  
Becky Jeffries, Assistant Superintendent, Business Services, MCOE

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF MAY 6, 2021**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting via ZOOM on May 6, 2021. Board President Calvin Harwood called the meeting to order at 5:16 p.m.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Meagen Hedley, Erin Gamble (Arrived after Closed Session) and Mat Paradis & Elina Agnoli

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Wolfgang Peterson

**B. PUBLIC INPUT re CLOSED SESSION ITEMS: None**

**C. CLOSED SESSION AGENDA:**

CS-1: **CONFERENCE WITH LABOR NEGOTIATOR:** CS-1

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: CSEA

CS-2: **CONFERENCE WITH LABOR NEGOTIATOR:** CS-2

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: LVTA

CS-3: **CONSIDERATION OF INTER-DISTRICT TRANSFER REQUEST,**  
NUMBER IDT 2020/21-E CS-3

CS-4: **EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** CS-4

(No additional information required)

*(Adjourned to Closed Session at 5:20 pm)*

*(Meeting called back to order at 5:36 pm)*

**D. ANNOUNCEMENTS FROM CLOSED SESSION:** Board President Calvin Harwood announced that on Closed Session item CS-3, Consideration of Inter-District Transfer Request, the Board voted unanimously to approve inter-district transfer request number IDT 2020/21-E. No other action was taken in Closed Session.

**E. PATRIOTIC OBSERVANCE:** Calvin Harwood led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda, postponing Action Item K2: Resolution No. 608 for Employee Recognition Award until June 17th by Mat Paradis, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

**G. CORRESPONDENCE:** None

**H. PUBLIC INPUT:** None

**I. REPORTS AND COMMENTS:**

Superintendent's Report:

Mrs. Potter began by saying how great it is to have kids back on campus again. It's energizing for teachers, students and staff. Also, having softball and baseball again has been a great for the players and the spectators. The District has already begun recruiting teacher and

paraprofessionals for next year. Mrs. Potter has spent a lot of time over the last few weeks talking with staff about the successes and the challenges of this past year and using that information to create goals for the District for future years.

- The Board will hold a Special Meeting on May 24<sup>th</sup> at 6:00 pm to ratify contracts with CSEA and LVTA and to discuss the Expanded Learning Opportunities Grant
- Thank you to all of the staff for everything they have done during this crazy Covid year.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council - None	LHS Site Council	DAC
Student Representative	LVTA	CSEA

#### **J. ACTION: CONSENT AGENDA**

- April 1, 2021 Minutes
- Personnel Assignment Order
- Revolving Cash Fund
- Warrant List
- Monthly Budget Report
- Monthly Budget Transfers
- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 5-0 vote.

#### **K. ACTION ITEMS:**

##### K.1. Students of the Month

- Mr. Henry and Ms. Stange presented the April Students of the Month for Laytonville High School and Laytonville Middle School.
- **Motion** to recognize Brigid Henry and Mahaila Reighter as the Students of the Month by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

##### K.2. Resolution No. 608 for Employee Recognition Award

- Item Removed from Agenda
- The Employee Recognition Award will be presented at the regular meeting on June 17, 2021

#### **L. DISCUSSION / ACTION ITEMS:**

##### L.1. Change Order Request

- Donald Alameida discussed the attached change order request and gave an update on the building project.
- **Motion** to approve the requested Change Order by Elina Agnoli, Seconded by Erin Gamble, unanimously approved with a 5-0 vote.

##### L.2. Contract Approval with Cash Carpet Service

- According to Board Policy 3312, Contracts exceeding \$10,000 need to have prior approval by the Governing Board. The following bid proposal from Cash Carpet is to remove existing flooring in the Multipurpose Room/kitchen and Preschool and replace with new flooring. The proposal is attached.

- **Motion** to approve the Superintendent to enter into a contract with Cash Carpet to remove/dispose of existing flooring and supply/install new flooring in the preschool classroom and the multipurpose room/kitchen by Erin Gamble, Seconded by Mat Paradis, unanimously approved with a 5-0 vote.

### L.3. Contract Approval with Fort Bragg Electric

- According to Board Policy 3312, Contracts exceeding \$10,000 need to have prior approval by the Governing Board. The following bid proposal from Fort Bragg Electric to make upgrades to the Elementary School cafeteria kitchen is approximately \$17,470.00. The scope of work is on the attached proposal.
- **Motion** to approve the Superintendent to enter into a contract with Fort Bragg Electric to make the attached upgrades on the Cafeteria Kitchen by Meagen Hedley, Seconded by Mat Paradis, unanimously approved with a 5-0 vote.

### L.4. LCAP 2021-2024 and Other State/Federal One-Time Funds

- The District is responsible for creating schoolwide and expenditure plans that include the following:

#### *Local Control and Accountability Plan Annual Update 2019-2020*

#### *Local Continuity and Attendance Plan Annual update 2020-2021*

#### *New Local Control and Accountability Plan 2021-2024*

#### *Funding Streams 2020-2024*

1. LCFF Base and Supplemental- Base- \$3,779, 353      Supplemental-\$511,088 (down due to lower unduplicated counts)
  2. COVID Funding
- Prop 98-State Learning Loss Mitigation Fund-\$37,013      Expended as of 6/30/2021
    - ✓ Classroom supplies, tables for outdoor learning, tech communication platform(See-Saw), computers, cameras, hot spots, COVID testing and PPE Supplies
  - Protective Equipment/Cleaning-\$5,683.51      *Expended as of 6/30/2021*
  - GEER Governors Emergency Ed Relief-\$23,921
    - ✓ Student learning supports, extended instructional time for students, additional core academic supports, technology, nutrition , professional development, mental health, health and safety concerns      *Expend by 9/30/2022*
  - CARES Act-ESSER 1-\$150,725
    - ✓ Instructional materials, opening cohort at Harwood Hall, Paper supplies for cafeteria, Zoom, Sanitizers, Air Filters, instructional technology, Mendocino County Youth project counseling, Independent Study teacher for elementary school, *Additional duty and subs for paras and certificated*      *Expend by 9/30/2022*
  - CARES/CRF Coronavirus Relief Fund-\$294,679
    - ✓ Staffing- Independent Study, Paras and Office staff for duties diverted to different use (i.e. Distance Learning), Staff Development, Online learning platforms, Computers, Hot Spots, Paper products for food delivery, PPE, Air Purifiers, Summer school Credit recovery      *Expended as of 6/30/2021*
  - In person Instruction Grant-AB86-\$138,043
    - ✓ Teacher stipends for additional planning involved with reopening, PPE, Ventilation (windows at LEMS), Mental Health service, AIKIDO

*Expend by 8/31/2022*

- Expanding Learning Opportunities Grant AB86-\$296,687 + \$29,076
    - ✓ Extended instructional learning time, learning recovery, supports to address barriers to learning, learning hubs, supports for credit deficient students, additional academic services, professional development *Expend by 8/31/2022*
  - CARES Act ESSER II-\$598,1761
    - ✓ Very broad use of discretion for activities that support coronavirus support *Expend by 9/30/2023*
  - CARES Act ESSER III-\$1,331,151
    - ✓ 20% must be used for learning lost mitigation, very broad use of discretion for activities that support coronavirus support similar to ESSER II *Expend by 9/30/2024*
3. Additional Funding
- Title I, Title VI, Impact Aid, EIA, Lottery, Transportation, Cafeteria, Preschool,

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:** None

**O. COMMENTS FROM THE BOARD:** None

**P. ADJOURNMENT:**

**Motion** to adjourn the meeting by Elina, seconded by Mat Paradis, unanimously approved with a 5-0 vote. The meeting was adjourned at 6:39 p.m. The next regular meeting will be held on June 17, 2021.

Respectfully submitted,

Adopted as Final  
June 17, 2021

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Joan Viada Potter  
Secretary to the Board

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Calvin Harwood  
President of the Board

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE SPECIAL MEETING OF MAY 24, 2021**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a special meeting via ZOOM on May 24, 2021. Board President Calvin Harwood called the meeting to order at 6:01 p.m.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Meagen Hedley, Mat Paradis & Elina Agnoli (Erin Gamble absent)

Administrators Present: Joan Potter

Student Representative: Wolfgang Peterson

**B. PATRIOTIC OBSERVANCE:** Calvin Harwood led the Pledge of Allegiance to the flag.

**C. ACCEPTANCE OF AGENDA**

- **Motion** to accept the agenda by Meagen Hedley, seconded by Mat Paradis, unanimously approved with a 4-0 vote.

**D. PUBLIC INPUT:** Suzie Dunham would like to thank the custodians for doing such a great job sanitizing classrooms and for having such great attitudes.

**E. DISCUSSION / ACTION ITEMS:**

**E.1. PUBLIC HEARING: Public Disclosure for Classified/Certificated/Principals & Confidential Employees for 2021-2022 Budget year**

- Assembly Bill (AB) 1200 requires local education agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement. Government Code (G.C.) Section 3547.5 states:
  - “Before a public employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer . . .”
- The intention is to ensure that the public is aware of the known costs associated with a proposed collective bargaining agreement before it becomes binding on the district.
- **Public Hearing was opened**
- **No input was given**
- **Public Hearing was closed**

**E.2. PUBLIC HEARING: Public Disclosure for LVTA 2020/2021 Tentative Agreement**

- Assembly Bill (AB) 1200 requires local education agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement. Government Code (G.C.) Section 3547.5 states:
- “Before a public employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer

under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer . . .”

- The intention is to ensure that the public is aware of the known costs associated with a proposed collective bargaining agreement before it becomes binding on the district.
- **Public Hearing was opened**
- **No input was given**
- **Public Hearing was closed**

E.3. PUBLIC HEARING: Memorandum of Understand(s) and Tentative Agreements regarding LVTA 2020-2023 Contract

- Long Valley Teachers Association and Laytonville Unified School District agreed to the following pending analysis by the Mendocino County Office of Education:
- **A Public Hearing was opened**
- **No input was given**
- **Public Hearing was closed**

E.4. Approval of Memorandum of Understand(s) and Tentative Agreements regarding LVTA 2020-2023 Contract

- The Board conducted a Public Hearing regarding the Public Disclosure and the contents of the agreements. The district reviewed the budget and budget projections and feel that the agreements are well deserved and feasible.
- **Motion** to approve both agreements with LVTA by Mat Paradis, seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

E.5. PUBLIC HEARING: Ratification of Contract with CSEA Chapter 80 for 2021-2024

- The district has been meeting with CSEA Chapter 80 in bargaining both changes and agreements for the 2021-2024 contract. See attached for changes.
- **Public Hearing was opened**
- **No input was given**
- **Public Hearing was closed**

E.6. Approval of Ratification of Contract with CSEA Chapter 80 for 2021-2024

- We have conducted Public Hearing regarding the Public Disclosure and the contents of the agreements. The district has reviewed the budget and budget projections and feels that the agreements are well deserved and feasible.
- **Motion** to ratify the contract with CSEA Chapter 80 for 2021-2024 by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

E.7. PUBLIC HEARING: Salary Schedule for Principals

- It is customary to increase the Principal's salary schedule to reflect the same percentage as the agreed upon increase for certificated employees
- **Public Hearing was opened**
- **No input was given**
- **Public Hearing was closed**



#### E.8. Approval of Salary Schedules for Principals

- The Board conducted a Public Hearing regarding the Public Disclosure and the contents of the salary schedule. The district reviewed the budget and budget projections and feel that the agreements are well deserved and feasible.
- **Motion** to approve the proposed salary schedule for principals by Mat Paradis, seconded by Wolfgang Peterson, unanimously approved with a 4-0 vote.

#### E.9. PUBLIC HEARING: Salary Schedule for Confidential Employees

- It is customary to increase the confidential employee's salary schedule to reflect the same percentage as the agreed upon increase for certificated employees.
- **Public Hearing was opened**
- **No input was given**
- **Public Hearing was closed**

#### E.10. Approval of Salary Schedule for Confidential Employees

- The Board conducted a Public Hearing regarding the Public Disclosure and the contents of the salary schedule. The district has reviewed the budget and budget projections and feel that the agreements are well deserved and feasible.
- **Motion** to approve the proposed salary schedule for Confidential Employees by Wolfgang Peterson, seconded by Mat Paradis, unanimously approved with a 4-0 vote.

#### E.11. Approval of Expanded Learning Opportunities Grant

- The Expanded Learning Opportunities Grant requires LEA's to develop a plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan explains how our district will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.
- **Motion** to approve the Expanded Learning Opportunities Grant by Mat Paradis, seconded by Wolfgang Peterson, unanimously approved with a 4-0 vote.

#### E.12. 2021-2024 Triennial Plan for Expelled Pupils

- AB 922 (EC 48660) was enacted in 1995 and provided for several changes in the placement process for expelled students. A major revision was that districts henceforth would retain responsibility for the student's placement; the prior regulations provided for severing all legal responsibilities between the district and the student. The other revisions include county plans with placement options and a triennial update. EC 48660 also provides for Community Day Schools at the district and county level; the Plan coordinates services among the county LEA's.
- The attached Mendocino County Plan for Expelled Youth is an update of the previous three year plan. It was revised in consultation with all county districts. Changes to the plan may be seen beginning on page 17 of the plan. The strategies for Laytonville remain the same.

- **Motion** to approve the Triennial Plan for Expelled Pupils for 2021-2024 by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

E.13. Request for Substitution of Subcontractor

- At the bid opening, American Drywall was the drywall subcontractor for Carr's Construction on the Laytonville ES Classroom "D" project. This company is no longer able to do the project. Carr's Construction is requesting Northern Pacific Drywall to replace American Drywall as the subcontractor.
- **Motion** to accept the request for substitution of drywall subcontractor by Meagen Hedley, seconded by Wolfgang Peterson, unanimously approved with a 4-0 vote.

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:** None

**O. COMMENTS FROM THE BOARD:** Mrs. Potter reminded everyone that Graduations will be taking place on the football field this year. Middle School Promotion will be on June 10<sup>th</sup> at 6:00 and High School Graduation will be on June 11<sup>th</sup> at 6:00. Meagen can't wait to get back to real school.

**P. ADJOURNMENT:**

**Motion** to adjourn the meeting by Mat Paradis, seconded by Wolfgang Peterson, unanimously approved with a 4-0 vote. The meeting was adjourned at 6:42 p.m. The next regular meeting will be held on June 17, 2021.

Respectfully submitted,

Adopted as Final  
June 17, 2021

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Joan Viada Potter  
Secretary to the Board

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Calvin Harwood  
President of the Board

**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**PERSONNEL ASSIGNMENT ORDER #11 2020/21**

June 17, 2021

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>			
Keller, Madi      0.5 FTE Graphic Arts Teacher	Prob.	\$23,334.08	7/01/2021
<u>Certificated Resignation</u>			
<u>Certificated Layoff</u>			
<u>Certificated Leave of Absence</u>			
<u>Certificated Transfer</u>			
<u>Classified Appointment</u>			
Van Loan, Lindsey      2.75 hrs./day Bus Driver	Prob.	\$18.78	7/01/2021
<u>Classified/Confidential Appointment</u>			
<u>Classified/Confidential Resignation</u>			
<u>Classified/Confidential Reduction</u>			
<u>Classified Transfer</u>			
<u>Classified Resignation</u>			
Kanavle, Arro      2.75 hrs./day Bus Driver (Retaining 2 hrs./day)	Perm.	\$16.94/hr.	6/10/2021
<u>Classified Termination</u>			
<u>Classified Layoff</u>			
<u>Coaching Positions</u>			



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**REVOLVING CASH FUND #11 2020/2021**

June 17, 2021

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
5/18/2021	2192	U.S.P.S.	Cert. Mail/Stamps	\$117.00
6/8/2021	2193	U.S.P.S.	Cert. Mail/Stamps	\$116.45



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**WARRANT LIST**  
June 17, 2021

Checks Dated 04/29/2021 through 06/10/2021					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
710356	04/29/2021	FIRKS, JOSH C	14-4300		250.98
710357	04/29/2021	GAMBLE, SARA C	01-4300		174.35
710358	04/29/2021	ALAMEIDA ARCHITECTURE	21-6200		7,800.00
710359	04/29/2021	AMAZON	01-4300	4,149.16	
			01-4400	142.13	
			12-4300	63.09	4,354.38
710360	04/29/2021	ARROW BENEFITS GROUP	68-5600	156.25	
			69-5600	79.00	235.25
710361	04/29/2021	BUSINESS CARD, BANK OF AMERICA	01-4300	4,650.55	
			01-5200	25.98	
			01-5800	14.99	
			01-5901	24.21	
			12-4300	278.74	
			12-4400	4,724.50	9,718.97
710362	04/29/2021	CLOVER STORNETTA FARMS INC.	13-4700		175.00
710363	04/29/2021	DEMCO	01-4400		1,886.05
710364	04/29/2021	FERRELLGAS	01-5520		761.58
710365	04/29/2021	LONG VALLEY FEED & SUPPLY	01-4300		29.30
710366	04/29/2021	LONG VALLEY LUMBER	01-4300		1,085.89
710367	04/29/2021	MENDES SUPPLY COMPANY	01-4300		60.23
710368	04/29/2021	SCHOOL AND COLLEGE LEGAL SERVICES	01-5200		150.00
710369	04/29/2021	SOUND & SIGNAL INC.	01-5600		1,120.00
710370	04/29/2021	SPEARS TRANSPORTATION INC	01-5800		180.00
710371	04/29/2021	STAPLES CREDIT PLAN	01-4300		246.10
710372	04/29/2021	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		796.19
710373	04/29/2021	THE OBSERVER	01-4300		90.00
710374	04/29/2021	VERIZON WIRELESS	01-5901		152.04
710375	04/29/2021	WEX BANK	01-4361		408.12
710829	05/06/2021	DAVIDSON, HANNAH	01-4300		35.91
710830	05/06/2021	ARKIN, IZMAEL	01-5800		2,255.00
710831	05/06/2021	Arrow Benefits Group	69-5800		253.99
710832	05/06/2021	CDE	13-4700		190.95
710833	05/06/2021	CHRISTY WHITE	01-5801		1,480.00
710834	05/06/2021	CLOVER STORNETTA FARMS INC.	13-4700		175.00
710835	05/06/2021	EHLERT'S PETROLEUM MAINTENANCE	01-5800		118.75
710836	05/06/2021	JOHNSON'S CUSTOM LANDSCAPING	14-5600		7,000.00
710837	05/06/2021	LONG VALLEY MARKET	01-4300		25.51
710838	05/06/2021	MORTON, PHILIP	21-6200		3,520.00
710839	05/06/2021	PACIFIC GAS & ELECTRIC	01-5510		9,047.57
710840	05/06/2021	SPEARS TRANSPORTATION INC	01-5800		90.00
710841	05/06/2021	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		627.53

710842	05/06/2021	TGIF REPAIRS	01-5800		50.00
710843	05/06/2021	ULINE	01-4400		6,068.50
710844	05/06/2021	WILLITS UNIFIED SCHL DISTRICT	01-5800		1,027.25
710845	05/06/2021	XEROX CORPORATION	01-5600		32.46
711260	05/13/2021	FIRKS, JOSH C	01-4300		213.38
711261	05/13/2021	A-Z BUS SALES INC	01-4364		47.02
711262	05/13/2021	ALAMEIDA ARCHITECTURE	21-6200		7,500.00
711263	05/13/2021	BLICK ART MATERIALS	01-4300		317.18
711264	05/13/2021	CARR'S CONSTRUCTION SERVICE	21-6200		192,097.20
711265	05/13/2021	CDW GOVERNMENT INC.	01-4300		7,627.89
711266	05/13/2021	CLOVER STORNETTA FARMS INC.	13-4700		175.00
711267	05/13/2021	CORWIN PRESS INC	01-5200		398.00
711268	05/13/2021	DJM COATING SERVICES INC.	14-6200		11,863.40
711269	05/13/2021	FRONTIER	01-5903		2,873.99
711270	05/13/2021	LAYTONVILLE WATER DISTRICT	01-5530		1,267.33
711271	05/13/2021	LONG VALLEY AUTO SUPPLY	01-4364	19.10	
			01-4365	80.94	100.04
711272	05/13/2021	LONG VALLEY MARKET	01-4300	235.55	
			13-4700	5.97	241.52
711273	05/13/2021	LONG VALLEY LUMBER	01-4300		92.71
711274	05/13/2021	MENDES SUPPLY COMPANY	01-4300		690.31
711275	05/13/2021	PACIFIC GAS & ELECTRIC	01-5510		196.77
711276	05/13/2021	ROGUE FITNESS	01-4300	1,310.00	
			01-4400	919.45	2,229.45
711277	05/13/2021	ROUND TREE GLASS	14-5600		509.02
711278	05/13/2021	SCHOOL SPECIALTY	01-4300		1,423.09
711279	05/13/2021	SOLID WASTE OF WILLITS	01-5540		971.02
711280	05/13/2021	SPEARS TRANSPORTATION INC	01-5800		90.00
711281	05/13/2021	SUPREME SCHOOL SUPPLY	01-4300		52.83
711282	05/13/2021	U.S. POSTAL SERVICE	01-5904		212.00
711692	05/20/2021	STANGE, LORRE	01-4300		75.25
711693	05/20/2021	AMAZON	01-4100	171.70	
			01-4300	1,734.96	1,906.66
711694	05/20/2021	ARROW BENEFITS GROUP	68-5600	156.25	
			69-5600	79.00	235.25
711695	05/20/2021	BSN SPORTS	01-4300		402.06
711696	05/20/2021	BUSINESS CARD, BANK OF AMERICA	01-4300	30.40	
			01-4400	3,202.59	
			01-5800	158.58	
			01-5901	4.21	
			12-4300	510.55	3,906.33
711697	05/20/2021	COAST TO COAST COMP PRODUCTS	01-4300		425.99
711698	05/20/2021	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5814		32.00
711699	05/20/2021	FERRELLGAS	01-5520		6.00



711700	05/20/2021	FRONTIER	01-5903	340.59	
			13-5903	53.91	394.50
711701	05/20/2021	LONG VALLEY MARKET	01-4300		143.77
711702	05/20/2021	MENDES SUPPLY COMPANY	01-4300		120.46
711703	05/20/2021	SPEARS TRANSPORTATION INC	01-5800		90.00
711704	05/20/2021	SYSKO FD SCVS OF SAN FRANCISCO	13-4700		1,331.66
711705	05/20/2021	WEATHERTOP NURSERY	01-4300		70.67
711706	05/20/2021	XEROX CORPORATION	01-5600		577.50
712404	05/27/2021	CARBERRY, SUSAN A	01-4300		45.25
712405	05/27/2021	CRONE, JENNA C	01-4300		32.65
712406	05/27/2021	DUARTE, JENNA R	01-5200	24.08	
			01-5800	90.00	114.08
712407	05/27/2021	DUNHAM, SUZANNE	01-4300		145.37
712408	05/27/2021	RORIPAUGH, ELIZABETH A	01-4300		54.56
712409	05/27/2021	SALMERON ARREGUIN, PEDRO	01-4300		249.31
712410	05/27/2021	ADVANCED SECURITY SYSTEMS	01-5600		1,228.50
712411	05/27/2021	CDW GOVERNMENT INC.	01-4300	254.21	
			01-4365	375.28	
			01-4400	875.38	1,504.87
712412	05/27/2021	CLOVER STORNETTA FARMS INC.	13-4700		175.00
712413	05/27/2021	EHLERT'S PETROLEUM MAINTENANCE	01-5800		182.50
712414	05/27/2021	FRONTIER	01-5903		111.32
712415	05/27/2021	LAYTONVILLE FIRE DEPARTMENT	01-4300		832.00
712416	05/27/2021	LAYTONVILLE UNIFIED REVOLVING	01-5904	117.00	
			01-6100	1,783.00	1,900.00
712417	05/27/2021	LONG VALLEY MARKET	01-4300		184.90
712418	05/27/2021	TAG/AMS INC	01-5800		40.00
712419	05/27/2021	VERIZON WIRELESS	01-5901		152.04
712420	05/27/2021	WEX BANK	01-4361		575.45
712421	05/27/2021	XEROX CORPORATION	01-5600		32.46
712790	06/03/2021	ADVANCED SECURITY SYSTEMS	01-5600		361.50
712791	06/03/2021	ALAMEIDA ARCHITECTURE	21-6200		7,500.00
712792	06/03/2021	APEX LEARNING INC.	01-5800		4,750.00
712793	06/03/2021	CLOVER STORNETTA FARMS INC.	13-4700		218.00
712794	06/03/2021	FEIGON, JOSEPH	01-5600		1,570.47
712795	06/03/2021	MENDES SUPPLY COMPANY	01-4300		60.23
712796	06/03/2021	MENDOCINO COLLEGE	01-5800		126.00
712797	06/03/2021	PETTY CASH	01-5904		371.00
712798	06/03/2021	SAVE MART SUPERMARKET	01-4300		113.80
712799	06/03/2021	SOLID WASTE OF WILLITS	01-5540		971.02
712800	06/03/2021	STAPLES CREDIT PLAN	01-4300	213.41	
			01-4365	10.77	224.18
712801	06/03/2021	SYSKO FD SCVS OF SAN FRANCISCO	13-4700		555.91
712802	06/03/2021	WILLITS POWER & HARDWARE	01-4300		98.18

713261	06/10/2021	BUDREAUX, WENDY A	13-4300	12.85	
713262	06/10/2021	CARBERRY, SUSAN A	01-4300	157.11	
713263	06/10/2021	DUNHAM, SUZANNE	01-5200	75.00	
713264	06/10/2021	MCHENRY, AMARYLLIS	01-5904	21.60	
713265	06/10/2021	ALL IN ONE AUTO REPAIR & TOWIN	01-5800	980.00	
713266	06/10/2021	ARKIN, IZMAEL	01-5800	2,640.00	
713267	06/10/2021	BUSINESS CARD, BANK OF AMERICA	01-4300	6,831.57	
			01-4400	2,280.44	
			01-5800	15.99	
			01-5901	44.19	9,172.19
713268	06/10/2021	CARR'S CONSTRUCTION SERVICE	21-6200	239,890.07	
713269	06/10/2021	CDE	13-4700	168.15	
713270	06/10/2021	COMMUNITY PRODUCTS LLC	12-4300	14,467.12	
			12-4400	21,580.50	36,047.62
713271	06/10/2021	FRONTIER	01-5903	349.64	
713272	06/10/2021	LAYTONVILLE WATER DISTRICT	01-5530	1,509.03	
713273	06/10/2021	LONG VALLEY AUTO SUPPLY	01-4300	12.79	
			01-4365	43.31	56.10
713274	06/10/2021	LONG VALLEY MARKET	01-4300	187.51	
713275	06/10/2021	LONG VALLEY LUMBER	01-4300	159.35	
713276	06/10/2021	MORTON, PHILIP	21-6200	2,750.00	
713277	06/10/2021	PACIFIC GAS & ELECTRIC	01-5510	6,336.24	
713278	06/10/2021	SHN CONSULTING ENGINEERS & GEO	21-6200	445.00	
713279	06/10/2021	SYSCO FD SCVS OF SAN FRANCISCO	13-4700	1,355.42	
713280	06/10/2021	TULARE CO SUPER OF SCHOOLS	01-5800	300.00	
VCH-00000004	05/27/2021	FORD, SHANNON	01-4300	50.00	
VCH-00000005	06/10/2021	FORD, SHANNON	13-4300	356.72	
			13-4400	12,850.15	13,206.87
<b>Total Number of Checks</b>			<b>128</b>		<b>642,930.40</b>

#### Fund Recap

<b>Fund</b>	<b>Description</b>	<b>Check Count</b>	<b>Expensed Amount</b>
01	GENERAL FUND	98	100,232.33
12	CHILD DEVELOPMENT	4	41,624.50
13	CAFETERIA SPECIAL REVENUE FU	16	19,223.41
14	DEFERRED MAINTENANCE	4	19,623.40
21	BUILDING FUND	8	461,502.27
68	SELF-INSURANCE (dental)	2	312.50
69	SELF-INSURANCE (vision)	3	411.99
Total Number of Checks		<b>128</b>	642,930.40
Less Unpaid Tax Liability			.00
<b>Net (Check Amount)</b>			<b>642,930.40</b>

**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**MONTHLY BUDGET REPORT**

June 17, 2021

Balances through June						Fiscal Year 2020/21		
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance	
Fund 01 - GENERAL								
9000			2,378,436.70	2,491,818.98	110,968.99	2,602,787.97	2,491,818.98	
Total for Starting Balance accounts			2,378,436.70	2,491,818.98	110,968.99	2,602,787.97	2,491,818.98	
Object		Description	Adopted Budget	Revised Budget		Revenue	Account Balance	
8000		Revenue Limit (Summary)	5,128,994.92	6,095,060.19		5,303,701.02	791,359.17	
Total for Revenue accounts			5,128,994.92	6,095,060.19		5,303,701.02	791,359.17	
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
1000		Certificated Salaries	1,980,934.47	1,944,704.44	36,636.00	1,854,771.36	53,297.08	
2000		Classified Salaries	1,031,624.39	953,989.87	26,059.92	839,808.77	88,121.18	
3000		Employee Benefits	1,506,885.09	1,409,963.83	29,450.45	1,157,870.29	222,643.09	
4000		Books and Supplies	597,752.99	645,000.96	14,436.94	471,972.69	158,591.33	
5000		Services	722,282.24	768,725.57	81,404.87	501,366.39	185,954.31	
6000		Capital Outlay	16,000.00	134,228.10	71,100.00	63,136.10	8.00-	
7000		Other Outgo	4,995.62	111,691.80		37,576.39	74,115.41	
Total for Expense accounts			5,860,474.80	5,968,304.57	259,088.18	4,926,501.99	782,714.40	
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance	
9000			1,646,956.82	2,618,574.60	1,081,686.42	1,340,774.60	259,088.18	
Total for Ending Balance accounts			1,646,956.82	2,618,574.60	1,081,686.42	1,340,774.60	259,088.18	
Total for Fund 01								
	Starting Balance		+ Revenues		- Encumbrances		- Expenditures	= Calculated Ending Balance
Budgeted	2,491,818.98		6,095,060.19				5,968,304.57	2,618,574.60
Actual	2,491,818.98		5,303,701.02		259,088.18		4,926,501.99	2,609,929.83
Fund 12 - CHILDDEV								
9000			39,638.37	34,344.73	23,887.76	58,232.49	34,344.73	
Total for Starting Balance accounts			39,638.37	34,344.73	23,887.76	58,232.49	34,344.73	
Object		Description	Adopted Budget	Revised Budget		Revenue	Account Balance	
8000		Revenue Limit (Summary)	132,750.00	152,056.89		140,861.69	11,195.20	
Total for Revenue accounts			132,750.00	152,056.89		140,861.69	11,195.20	
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
2000		Classified Salaries	70,928.51	59,888.50		59,888.50	.00	

Balances through June						Fiscal Year 2020/21		
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 12 - CHILDDEV (continued)								
3000		Employee Benefits	34,744.46	33,278.96		33,278.96	.00	
4000		Books and Supplies	7,130.67	48,466.03		45,374.55	3,091.48	
5000		Services	12,500.00	20,384.00	7,900.00	484.00	12,000.00	
7000		Other Outgo	4,500.00	1,626.10			1,626.10	
Total for Expense accounts			129,803.64	163,643.59	7,900.00	139,026.01	16,717.58	
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance	
9000			42,584.73	22,758.03	40,702.51	48,602.51	7,900.00	
Total for Ending Balance accounts			42,584.73	22,758.03	40,702.51	48,602.51	7,900.00	
Total for Fund 12								
	Starting Balance		+ Revenues		- Encumbrances		- Expenditures	= Calculated Ending Balance
Budgeted	34,344.73		152,056.89				163,643.59	22,758.03
Actual	34,344.73		140,861.69		7,900.00		139,026.01	28,280.41
Fund 13 - CAFETRIA								
9000			250.00	250.00		250.00	250.00	
Total for Starting Balance accounts			250.00	250.00	.00	250.00	250.00	
Object		Description	Adopted Budget	Revised Budget	Revenue		Account Balance	
8000		Revenue Limit (Summary)	178,495.62	140,567.47	46,131.07		94,436.40	
Total for Revenue accounts			178,495.62	140,567.47	46,131.07		94,436.40	
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
2000		Classified Salaries	58,854.47	56,174.57		56,174.57	.00	
3000		Employee Benefits	35,641.15	33,392.90		33,392.90	.00	
4000		Books and Supplies	79,000.00	46,000.00	3,263.87	34,750.71	7,985.42	
5000		Services	5,000.00	5,000.00	154.44	3,409.49	1,436.07	
Total for Expense accounts			178,495.62	140,567.47	3,418.31	127,727.67	9,421.49	
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance	
9000			250.00	250.00	44,261.69	47,680.00	3,418.31	
Total for Ending Balance accounts			250.00	250.00	44,261.69	47,680.00	3,418.31	

Balances through June						Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Total for Fund 13						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	250.00	140,567.47		140,567.47		250.00
Actual	250.00	46,131.07	3,418.31	127,727.67		84,764.91-
Fund 14 - DEF MANT						
9000			65.34	7,772.75	7,838.09	65.34
Total for Starting Balance accounts		.00	65.34	7,772.75	7,838.09	65.34
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)	19,603.00	59,010.28		57,105.15	1,905.13
Total for Revenue accounts		19,603.00	59,010.28		57,105.15	1,905.13
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
4000	Books and Supplies		44,972.62	2,355.45	44,345.42	1,728.25-
5000	Services	19,603.00	1,103.00		7,509.02	6,406.02-
6000	Capital Outlay		13,000.00	29,335.00	36,317.40	52,652.40-
Total for Expense accounts		19,603.00	59,075.62	31,690.45	88,171.84	60,786.67-
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000				85,574.55	117,265.00	31,690.45
Total for Ending Balance accounts		.00	.00	85,574.55	117,265.00	31,690.45
Total for Fund 14						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	65.34	59,010.28		59,075.62		.00
Actual	65.34	57,105.15	31,690.45	88,171.84		62,691.80-
Fund 21 - BLDG BND						
9000		1,058,006.17	1,061,334.44	129,430.40	1,190,764.84	1,061,334.44
Total for Starting Balance accounts		1,058,006.17	1,061,334.44	129,430.40	1,190,764.84	1,061,334.44
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)				5,967.17	5,967.17-
Total for Revenue accounts		.00	.00		5,967.17	5,967.17-
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance

Balances through June						Fiscal Year 2020/21	
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 21 - BLDG BND (continued)							
5000		Services	3,000.00	3,000.00		3,000.00	.00
6000		Capital Outlay	1,055,006.17	1,058,334.44	91,680.85	1,100,891.16	134,237.57-
Total for Expense accounts			1,058,006.17	1,061,334.44	91,680.85	1,103,891.16	134,237.57-
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000					1,102,184.15	1,193,865.00	91,680.85
Total for Ending Balance accounts			.00	.00	1,102,184.15	1,193,865.00	91,680.85
Total for Fund 21							
		Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted		1,061,334.44	.00		1,061,334.44	.00	
Actual		1,061,334.44	5,967.17	91,680.85	1,103,891.16	128,270.40-	
Fund 35 - CNTY FAC							
Object		Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000		Revenue Limit (Summary)				1,808,386.92	1,808,386.92-
Total for Fund 35 and Revenue accounts			.00	.00		1,808,386.92	1,808,386.92-
Fund 40 - SPRES CP							
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000			96,413.60	134,318.53	141,614.66	275,933.19	134,318.53
Total for Starting Balance accounts			96,413.60	134,318.53	141,614.66	275,933.19	134,318.53
Object		Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000		Revenue Limit (Summary)	17,500.00	17,500.00		12,873.07	4,626.93
Total for Revenue accounts			17,500.00	17,500.00		12,873.07	4,626.93
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
4000		Books and Supplies		234.09		234.09	.00
5000		Services		5,884.24		5,884.24	.00
6000		Capital Outlay		39,415.73		41,065.73	1,650.00-
Total for Expense accounts			.00	45,534.06	.00	47,184.06	1,650.00-
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance



Balances through June						Fiscal Year 2020/21																					
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance																					
Fund 40 - SPRES CP (continued)																											
9000		113,913.60	106,284.47	47,410.00	47,410.00	.00																					
	Total for Ending Balance accounts	113,913.60	106,284.47	47,410.00	47,410.00	.00																					
Total for Fund 40																											
	Starting Balance					= Calculated Ending Balance																					
Budgeted	134,318.53	17,500.00		45,534.06		106,284.47																					
Actual	134,318.53	12,873.07	.00	47,184.06		100,007.54																					
Fund 56 - DEBTSVCE																											
9000		.25		46.01	46.01	.00																					
	Total for Starting Balance accounts	.25	.00	46.01	46.01	.00																					
9000		.25				.00																					
	Total for Ending Balance accounts	.25	.00	.00	.00	.00																					
Total for Fund 56																											
	Starting Balance					= Calculated Ending Balance																					
Budgeted	.00					.00																					
Actual	.00					.00																					
Fund 67 - SELF INS																											
9000		44,191.54	44,513.24		44,513.24	44,513.24																					
	Total for Starting Balance accounts	44,191.54	44,513.24	.00	44,513.24	44,513.24																					
<table> <tr> <th>Object</th><th>Description</th><th>Adopted Budget</th><th>Revised Budget</th><th colspan="2">Revenue</th><th>Account Balance</th></tr> <tr> <td>8000</td><td>Revenue Limit (Summary)</td><td></td><td></td><td>367.09</td><td></td><td>367.09-</td></tr> <tr> <td></td><td>Total for Revenue accounts</td><td>.00</td><td>.00</td><td>367.09</td><td></td><td>367.09-</td></tr> </table>							Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance	8000	Revenue Limit (Summary)			367.09		367.09-		Total for Revenue accounts	.00	.00	367.09		367.09-
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance																					
8000	Revenue Limit (Summary)			367.09		367.09-																					
	Total for Revenue accounts	.00	.00	367.09		367.09-																					
<table> <tr> <th>Object</th><th>Description</th><th>Adopted Budget</th><th>Revised Budget</th><th>Debit</th><th>Credit</th><th>Account Balance</th></tr> <tr> <td>9000</td><td></td><td>44,191.54</td><td>44,513.24</td><td></td><td></td><td>.00</td></tr> <tr> <td></td><td>Total for Ending Balance accounts</td><td>44,191.54</td><td>44,513.24</td><td>.00</td><td>.00</td><td>.00</td></tr> </table>							Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance	9000		44,191.54	44,513.24			.00		Total for Ending Balance accounts	44,191.54	44,513.24	.00	.00	.00
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance																					
9000		44,191.54	44,513.24			.00																					
	Total for Ending Balance accounts	44,191.54	44,513.24	.00	.00	.00																					
Total for Fund 67																											
	Starting Balance					= Calculated Ending Balance																					
Budgeted	44,513.24	.00				44,513.24																					
Actual	44,513.24	367.09				44,880.33																					
Fund 68 - SFINS 81																											
9000		80,812.73	99,611.66		99,611.66	99,611.66																					

Balances through June						Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Fund 68 - SFINS 81						
Total for Starting Balance accounts		80,812.73	99,611.66	.00	99,611.66	99,611.66
Object	Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)	27,940.00	27,940.00		1,482.50	26,457.50
Total for Revenue accounts		27,940.00	27,940.00		1,482.50	26,457.50
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
5000	Services	32,240.00	32,240.00	484.50	27,230.91	4,524.59
Total for Expense accounts		32,240.00	32,240.00	484.50	27,230.91	4,524.59
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		76,512.73	95,311.66	1,715.50	2,200.00	484.50
Total for Ending Balance accounts		76,512.73	95,311.66	1,715.50	2,200.00	484.50
Total for Fund 68						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	99,611.66	27,940.00		32,240.00	95,311.66	
Actual	99,611.66	1,482.50	484.50	27,230.91	73,378.75	
Fund 69 - SFINS 82						
9000		129,446.94	134,377.44		134,377.44	134,377.44
Total for Starting Balance accounts		129,446.94	134,377.44	.00	134,377.44	134,377.44
Object	Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)	7,300.00	7,300.00		957.27	6,342.73
Total for Revenue accounts		7,300.00	7,300.00		957.27	6,342.73
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
5000	Services	10,800.00	10,800.00	385.01	2,554.98	7,860.01
Total for Expense accounts		10,800.00	10,800.00	385.01	2,554.98	7,860.01
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		125,946.94	130,877.44	2,614.99	3,000.00	385.01
Total for Ending Balance accounts		125,946.94	130,877.44	2,614.99	3,000.00	385.01



Balances through June						Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
<b>Total for Fund 69</b>						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	134,377.44	7,300.00		10,800.00		130,877.44
Actual	134,377.44	957.27	385.01	2,554.98		132,394.72
<b>Fund 76 - WARR PAS</b>						
9000			406.78		406.78	406.78
Total for Starting Balance accounts		.00	406.78	.00	406.78	406.78
<b>Object</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Revenue</b>		<b>Account Balance</b>
8000	Revenue Limit (Summary)				286.13	286.13-
Total for Revenue accounts		.00	.00		286.13	286.13-
<b>Object</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Debit</b>	<b>Credit</b>	<b>Account Balance</b>
9000			406.78			.00
Total for Ending Balance accounts		.00	406.78	.00	.00	.00
<b>Total for Fund 76</b>						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	406.78	.00				406.78
Actual	406.78	286.13				692.91
<b>Total for Org 048 - Laytonville Unified School District</b>						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	4,001,041.14	6,499,434.83		7,481,499.75		3,018,976.22
Actual	4,001,041.14	7,378,119.08	394,647.30	6,462,288.62		4,522,224.30



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**BUDGET TRANSFERS**

June 17, 2021

**Ledger01a**

**Journal Entry Detail by JE**

Journal Entry #	Status <b>Not Found</b>	Type	Fiscal Year	Transaction Date
Created		Posted		Department
Requisition #		Purchase Order #		Batch #
Comment				
Account #	Comments	Line Seq	Debits	Credits
		JE # Totals		



**2021-2022 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than June 28, 2021.

Laytonville Unified School District/Governing Board at its May 6, 2021 meeting,  
(Name of school district/governing board) (Date)  
appointed the following individual(s) to serve for the 2021-2022 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL <u>LAYTONVILLE HIGH SCHOOL</u>		
NAME OF REPRESENTATIVE <u>JOSH FIRKS</u>	POSITION <u>ATHLETIC DIRECTOR</u>	
ADDRESS <u>250 BRANSCOMB RD.</u>	CITY <u>LAYTONVILLE</u>	ZIP <u>95454</u>
PHONE <u>707-984-6108</u>	FAX <u>707-984-8066</u>	E-MAIL <u>JFIRKS@LHMS.US</u>
*****		
NAME OF SCHOOL <u>LAYTONVILLE HIGH SCHOOL</u>		
NAME OF REPRESENTATIVE <u>TIM HENRY</u>	POSITION <u>PRINCIPAL</u>	
ADDRESS <u>250 BRANSCOMB RD.</u>	CITY <u>LAYTONVILLE</u>	ZIP <u>95454</u>
PHONE <u>707-984-6108</u>	FAX <u>707-984-8066</u>	E-MAIL <u>MR.TIM.HENRY@GMAIL.COM</u>
*****		
NAME OF SCHOOL <u>LAYTONVILLE HIGH SCHOOL</u>		
NAME OF REPRESENTATIVE <u>JOAN POTTER</u>	POSITION <u>SUPERINTENDENT</u>	
ADDRESS <u>P.O. BOX 868</u>	CITY <u>LAYTONVILLE</u>	ZIP <u>95454</u>
PHONE <u>707-984-6414</u>	FAX <u>707-984-8223</u>	E-MAIL <u>JVPOTTER@MCN.ORG</u>
*****		
NAME OF SCHOOL _____		
NAME OF REPRESENTATIVE _____	POSITION _____	
ADDRESS _____	CITY _____	ZIP _____
PHONE _____	FAX _____	E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name JOAN POTTER Signature \_\_\_\_\_  
Address P.O. BOX 868 City LAYTONVILLE Zip 95454  
Phone 707-984-6414 Fax 707-984-8223

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.**  
**SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**



## **BOARD INFORMATION ITEM K1**

Board Meeting Date: June 17, 2021

Subject: Facilities Update

From: Joan Potter, Superintendent

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Explanation:

Donald Alameida will provide an update on the current construction project.





## **BOARD ACTION ITEM L1**

Board Meeting Date: June 17, 2021  
Subject: Students of the Month  
From: Joan Potter, Superintendent

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### Explanation:

Mr. Henry and Ms. Stange will present the May Students of the Month for Laytonville High School and Middle School

### Recommendation:

Recognize the Students of the Month and their families



## BOARD ACTION ITEM L2

Board Meeting Date: June 17, 2021

Subject: Resolution No. 608 for Employee Recognition Award

From: Joan Potter, Superintendent

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### Explanation:

Once a year the Board of Trustees receives recommendations for the Board's Employee Recognition Awards. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.

We are very pleased to present this year's Employee Recognition Award

### Recommendation:

Adopt Resolution No. 608 for Employee Recognition Award and recognize the recipient

### Attachments:

Resolution No. 608 for Employee Recognition Award



### **BOARD ACTION ITEM L3**

Board Meeting Date: June 17, 2021

Subject: Approval of the Board Action Calendar for 2021/22

From: Joan Potter, Superintendent

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Explanation:

The 2021/22 Board Action Calendar is attached for your review and approval. This calendar evolves throughout the year. Its purpose is to keep us on track with Board business and to provide an overview of future meetings.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**Board Action Calendar for 2021/2022**

August 2021	Summer School Report (information)
August 2021	Summer Maintenance Projects Report (information)
August 2021	Approve the Filing of a Declaration of Need for Fully Qualified Educators (if needed)
August 2021	4 <sup>th</sup> Qtr. Williams Uniform Complaint Report (consent)
August 2021	Report on Staff Dev. Program for 2021/22
Aug/Sept. 2021	Upcoming Williams Site Visit in September (information)
September 2021	Opening Enrollments (information)
September 2021	<b>PUBLIC HEARING:</b> Notification of Compliance with EC 60119 (Instructional Materials) for 2021/22
September 2021	<b>RESOLUTION:</b> Compliance with EC 60119 following Public Hearing
September 2021	Sports Program Update (information)
September 2021	<b>RESOLUTION:</b> GANN Limit
September 2021	Approval of Unaudited Actuals for 2020/21
October 2021	1 <sup>st</sup> Qtr. Williams Uniform Complaint Report (consent)
November 2021	Approve Date for Annual Organizational Meeting
November 2021	<b>PUBLIC HEARING:</b> Impact Aid-Tribal Notice, Budget, BP 1261
November 2021	Biennial Nutritional & Physical Activity Quality Indicators Review (BP 5030) (last reviewed November 2019)
December 2021	Annual Organizational Meeting: Election of Officers
December 2021	Data Dashboard
December 2021	Adopt Board Annual Calendar of Meeting Dates
December 2021	<b>RESOLUTION:</b> Designation of Signatures of BOE
December 2021	Adopt First Interim Budget Report

December 2021	Annual Williams Site Visit Report by Co. Supt. (correspondence)
December 2021	Approve & Certify Annual Audit Report for 2020/21
January 2022	2 <sup>nd</sup> Qtr. Williams Uniform Complaint Report (consent)
January 2022	County Superintendent's Williams 2 <sup>nd</sup> Quarterly Report (consent)
January 2022	<b>PUBLIC HEARING:</b> Comprehensive School Safety Plans
January 2022	<b>RESOLUTION:</b> Participation in Staywell Health Plan JPA
February 2022	P-1 (first apportionment period) ADA Report (information)
February 2022	Review & Authorize SARC Distribution
February 2022	Title 1 Parent Involvement Policies
March 2022	Adopt Second Interim Budget Report
March 2022	Employee Appreciation Award – Notification & Forms (information)
March 2022	School Year Calendar(s) Adoption (every 2 years, due March 2023)
March 2022	Consolidated Application Approval, Part 2 (consent)
April 2022	School Level Parent Involvement Plan, Student/Parent Compact
April 2022	Approve 2022 Summer School Program
April 2022	Annual Review: BP 6145 – Extra & Cocurric. Activities
April 2022	Annual Review: BP & E 5132 – Dress Codes
April 2022	3 <sup>rd</sup> Qtr. Williams Uniform Complaint Report (consent)
April 2022	<b>RESOLUTION:</b> Education Protection Account
April 2022	Select Employee Appreciation Award Recipient (closed session)
April 2022	<b>RESOLUTIONS:</b> Day of the Teacher & Classified Employees Week
May 2022	Title VII Indian Ed. Formula Grant Application
May 2022	Approve Next Year Instructional Minutes

May 2022	Single School Plan for Student Achievement (SPSA) Review and Revision
May 2022	Present Employee Appreciation Award
June 2022	Designation of CIF Representative to the League (consent)
June 2022	PUBLIC HEARING: LCAP
June 2022	PUBLIC HEARING: Proposed Budget for 2022/23
June 2022	Adopt LCAP
June 2022	Adopt Proposed 2022/23 Budget
June 2022	RESOLUTION: Appropriate the Ending Balance to a Reserve Account
June 2022	RESOLUTION: Authorize County Superintendent to Transfer Expenditures Between Funds
June 2022	Approve Submission of Consolidated Application for Funding Categorical Aid Programs Part 1 (consent)
June 2022	Annual Superintendent's Evaluation (closed session)
June 2022	Admin Contract Extensions (closed session, open session for Superintendent Contract Ratification)
June 2022	Report on Peer Assistance & Review Program (PAR) and CA Teacher Induction Program (CTIP) (information)
June 2022	Approve Board Action Calendar for 2022/23



### **Future Agenda Items**

August 2022	Local Biennial Review of Conflict of Interest Code, BP 2300 (Last reviewed August 2020)
December 2022	Trustee terms expire: Calvin Harwood & Elina Agnoli - Nov. 2022
April 2023	Review Auditor's Contract (3 year contract expires June 2023)
October 2023	Transportation Safety Plan (every three years--last revised 2020)
May 2024	Triennial Plan for Expelled Youth (Last adopted May 2021)
December 2024	Trustee terms expire: Meagen, Mat & Erin – Nov. 2024
May 2025	Deferred Maintenance Schedule – Revision to OPSC every five yrs. Or as needed



## **BOARD DISCUSSION/ACTION ITEM M1**

Board Meeting Date: June 17, 2021

Subject: PUBLIC HEARING: Draft LCAP 2021-2024

From: Joan Potter, Superintendent

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### Explanation:

One of the requirements of the Local Control Accountability Plan is for the governing board to conduct a public hearing prior to the adoption of the plan. The purpose of the meeting is to provide time for the district to share information regarding the spending plan for the upcoming year and to give the public an opportunity to give the district recommendations and comments regarding the draft plan. The public will also have the opportunity to submit written comments regarding the LCAP. A letter may be submitted to the District and the Superintendent will respond in writing to all written comments received by June 23, 2021. To date, the district has not received any written comments though a lot of verbal recommendations have been made to the district and have been incorporated in to the draft plan.

### Recommendation:

Conduct the Public Hearing for the Draft LCAP

### Attachments:

Draft LCAP



## **BOARD DISCUSSION/ACTION ITEM M2**

Board Meeting Date: June 17, 2021

Subject: Approval of 2021-22 Instructional Minutes for Laytonville Schools

From: Joan Potter, Superintendent

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### Explanation:

The State requires minimum instructional minutes for each grade level. The instructional minutes schedule for 2021/22 is attached for approval.

### Recommendation:

Approve the instructional minutes for 2021/22 for Laytonville Elementary, Spyrock, and High School.

### Attachments:

Instructional Minutes Schedules for 2021/22

**Laytonville Elementary School Schedule of Instructional Minutes**  
**2021-2022**

131 Regular days

49 Minimum days which include: every Tuesday, 10 conference days (includes 2 Tuesdays) and 3 other days.

- The conference days are 5 days in November and 5 days in March.
- The other minimum days are 8/23/21, 12/17/21 and 6/09/22.

**Kindergarten:**

Regular: 8:20 to 1:30  
310 minutes – 40 min. lunch = 270 minutes  
270 minutes x 180 days = 48,600 minutes (36,000 required)

**1st - 3rd:**

Regular: 8:20 to 2:35  
375 minutes - 40 min. lunch, 30 min. recess = 305 min.  
305 minutes x 131 days = 39,955

Minimum: 8:20 to 1:30  
310 minutes - 40 min. lunch, 15 min. recess = 255 min.  
255 minutes x 49 days = 12,495 minutes  
39,955 + 12,495 = 52,450 (50,400 required)

**4th - 5th:**

Regular: 8:20 to 2:35  
375 minutes – 40 min. lunch, 15 min. recess = 320 min.  
320 minutes x 131 days = 41,920 minutes

Minimum: 8:20 - 1:30  
310 minutes - 40 min. lunch, 15 min. recess = 255 min.  
255 minutes x 49 days = 12,495 minutes  
41,920 + 12,495 = 54,415 minutes (54,000 required)

**6th - 8th:**

Regular: 8:20 to 2:40  
380 minutes - 40 min. lunch, 15 min. recess = 325 min.  
325 minutes x 131 days = 42,575 minutes

Minimum: 8:20 to 1:35  
315 minutes - 40 min. lunch, 15 min. recess = 260 min.  
260 minutes x 49 days = 12,740 minutes  
42,575 + 12,740 = 55,315 minutes (54,000 required)

**Spy Rock Schedule of Instructional Minutes**  
**2021-2022**

131 Regular Days  
49 Minimum Days

**Kindergarten:**

Regular: 9:00 to 1:45  
285 minutes – 30 min. lunch, = 255 minutes  
255 min. x 131 days = 33,405 min.

Minimum: 9:00-1:30  
270 minutes - 30 min. lunch= 240 min.  
240 minutes x 49 days = 11,760 minutes

$33,405 + 11,760 = 45,165$  minutes (36,000 required)

**1st - 3rd:**

Regular: 9:00 to 3:15  
375 minutes - 30 min. lunch, 30 min. recess = 315 min.  
315 minutes x 131 days = 41,265 min.

Minimum: 9:00-1:30  
270 minutes - 30 min. lunch, 30 min. recess = 210 min.  
210 minutes x 49 days = 10,290 minutes

$41,265 + 10,290 = 51,555$  minutes (50,400 required)

**4th - 6th:**

Regular: 9:00 to 3:15  
375 minutes - 30 min. lunch, 15 min. recess = 330 min.  
330 minutes x 131 days = 43,230 min.

Minimum: 9:00-1:30  
270 minutes - 30 min. lunch, 15 min. recess = 225 min.  
225 minutes x 49 days = 11,025 minutes

$43,230 + 11,025 = 54,255$  minutes (54,000 required)

**Laytonville High School Minutes Schedule 2020/21**

<b>M/W/Thu./F Schedule- 3:35 Day</b>			<b>Tuesday/Minimum Day- 1:45 Day</b>		
1st Period	8:25-9:16	51	1st Period	8:25-9:01	36
Passing	9:16-9:21	5	Passing	9:01-9:06	5
2nd Period	9:21-10:12	51	2nd Period	9:06-9:42	36
BREAK	10:12-10:22	10	Passing	9:42-9:47	5
Passing	10:22-10:27	5	3rd Period	9:47-10:23	36
3rd Period	10:27-11:18	51	BREAK	10:23-10:31	8
Passing	11:18-11:23	5	Passing	10:31-10:36	5
4th Period	11:23-12:14	51	4th Period	10:36-11:12	36
LUNCH	12:14-12:49	35	Passing	11:12-11:17	5
Passing	12:49-12:54	5	5th Period	11:17-11:53	36
5th Period	12:54-1:45	51	LUNCH	11:53-12:23	30
Passing	1:45-1:50	5	Passing	12:23-12:28	5
6th Period	1:50-2:40	50	6th Period	12:28-1:04	36
Passing	2:40-2:45	5	Passing	1:04-1:09	5
7th Period	2:45-3:35	50	7th Period	1:09-1:45	36
		<b>385</b>			<b>282</b>

<b>PM Activity Schedule- 3:35 Day</b>			<b>AM Activity Schedule- 3:35 Day</b>		
1st Period	8:25-9:12	47	1st Period	8:25-9:12	47
Passing	9:12-9:17	5	Passing	9:12-9:17	5
2nd Period	9:17-10:04	47	2nd Period	9:17-10:04	47
BREAK	10:04-10:14	10	BREAK	10:04-10:14	10
Passing	10:14-10:19	5	Passing	10:14-10:19	5
3rd Period	10:19-11:06	47	3rd Period	10:19-11:06	47
Passing	11:06-11:11	5	Passing	11:06-11:11	5
4th Period	11:11-11:58	47	4th Period	11:11-11:58	47
LUNCH	11:58-12:33	35	Activity	11:58-12:28	30
Passing	12:33-12:38	5	Lunch	12:28-1:03	35
5th Period	12:38-1:24	46	Passing	1:03-1:08	5
Passing	1:24-1:29	5	5th Period	1:08-1:54	46
6th Period	1:29-2:15	46	Passing	1:54-1:59	5
Passing	2:15-2:20	5	6th Period	1:59-2:45	46
7th Period	2:20-3:05	45	Passing	2:45-2:50	5
Activity	3:05-3:35	30	7th Period	2:50-3:35	45
		<b>385</b>			<b>385</b>



Finals Schedule 2:30 Day			Parent Teacher Conferences		
Final	8:25-10:55	150	November		
Break	10:55-11:05	10	April	2 x 2:30 days	
Passing	11:05-11:10	5			
Final	11:10-11:55	45	<b>Finals</b>		
Lunch	11:55-12:35	40	January	3 x 2:30 days	
Passing	12:35-12:40	5	June	3 x 2:30 days	
Final	12:40-2:30	110			
		325			
3:35 Days = 131 x 385min = 50,435 minutes			Total minutes required by Ed. Code = 64, 800		
1:45 Days = 41 x 282min = 11,562 minutes			Total Days = 180		64,597
2:30 Days = 8 x 325min = 2,600 minutes			Excess Minutes		203



### **BOARD DISCUSSION/ACTION ITEM M3**

Board Meeting Date: June 17, 2021

Subject: PUBLIC HEARING: Proposed Budget 2021/22

From: Joan Potter, Superintendent

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Explanation:

Implementation of the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP) regulations require separate public hearings for the LCAP and budget. The regulations require that the public hearing for the budget be held at the same meeting as the public hearing for the LCAP. This requires a change to the process of holding the budget public hearing and adoption at the same meeting as we have done in the past. The new regulations require an earlier preparation of the budget. The 2021/2022 proposed budget may be modified at the Board's discretion and/or to include changes made to the draft LCAP. Such modification and other corrections to the budget would be reflected in the June 24, 2021 budget review and adoption. I will refer to specific budget information during the public hearing.

Recommendation:

Conduct a Public Hearing

Attachments:



## **BOARD DISCUSSION/ACTION ITEM M4**

Board Meeting Date: June 17, 2021

Subject: Single School Plan for Student Achievement (SPSA) Review and Revision

From: Joan Potter, Superintendent

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### Explanation:

Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SSPSA's for next year have been revised by staff and the Site Councils. Mr. Henry and Ms. Stange will review their Single School Plan for Student Achievement for the Board.

### Recommendation:

Approve the LHS and LEMS Single School Plan for Student Achievement

### Attachments:

The LHS Single School Plan for Student Achievement

The LEMS Single School Plan for Student Achievement



## BOARD DISCUSSION/ACTION ITEM M5

Board Meeting Date: June 17, 2021

Subject: PUBLIC HEARING: Public Disclosure for Classified/Confidential Employees

From: Joan Potter, Superintendent

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### Explanation:

Assembly Bill (AB) 1200 requires local education agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement. Government Code (G.C.) Section 3547.5 states:

“Before a public employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer . . .”

The intention is to ensure that the public is aware of the known costs associated with a proposed collective bargaining agreement before it becomes binding on the district.

### Recommendation:

Conduct a Public Hearing

### Attachments

Public Disclosure for Classified/Certificated/Principals & Confidential Employees  
Memorandum of Understanding with CESA

## PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools and in accordance with the public disclosure requirements of AB 1200 (Statutes of 1991, Chapter 1213), as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25)

Name of Bargaining Unit: CSEA and Confidential  
 Certificated, Classified, Other: Classified and Confidential

The proposed agreement covers the period beginning: July 1, 2020 and ending: June 30, 2021  
 (date) (date)

The Governing Board will act upon this agreement on: June 17, 2021  
 (date)

Copies of the board-approved budget revisions and board minutes must be submitted within 45 days. If the board-approved revisions are different from the proposed budget adjustments in Column 3 of the "Financial Impact of Proposed Agreement on Current Year General Fund" form, please provide a detailed report upon approval by the district's governing board.

*Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.*

### A. Proposed Change in Compensation

Compensation		Annual Cost Prior to Proposed Agreement 2020-21	Fiscal Impact of Proposed Agreement		
			Year 1 Increase/(Decrease) FY 2021-2022	Year 2 Increase/(Decrease) FY 2022-23	Year 3 Increase/(Decrease) FY 2023-2024
1	Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6.)			\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
2	Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -	\$ 25,284	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
	Description of other compensation				
3	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ -	\$ 8,040	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
4	Health/Welfare Plans	\$ -		\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
5	Total Compensation - Add Items 1 through 4 to equal 5	\$ -	\$ 33,324	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1.	\$ -	\$ -	\$ -	\$ -
7	Total Number of Represented Employees (Use FTEs if appropriate)	23.00			
8	Total Compensation <u>Average</u> Cost per Employee	\$ -	\$ 1,449	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
9	Cost of 1% after above compensation (salary and statutory benefits)	\$ -	\$ -	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!



## PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

A.  
continued

Please include comments and explanations as necessary to explain Tab 1 Proposed Agreement, including any off-schedule stipends, bonuses or other payments. If there will be composite rates, or any other specifics on any compensation changes, include specifics such as amount saved, staff affected and total cost.

Proposed agreement for one time bonus of up to \$1,000 Per FTE ten month employees, \$1,200 per FTE 12 month employees. Prorated based on percentage of year worked and total FTE. Must have been working by April 1st 2021

Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes

X

No

If yes, please describe the cap amount.

CSEA employees pay 30% of any yearly premium increases. Confidential employees pay 25% of any yearly premium increases

B.

**Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, furlough days, etc.) Include specifics such as amount saved, staff affected and total cost.

No other changes

C.

**What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?** Include the impact of non-negotiated change such as staff reductions and program reductions/eliminations.

D.

**Is contingency or restoration language included in the proposed agreement?** If so, include specific areas identified.

E.

**Source of funding for proposed agreement (both Unrestricted and restricted amounts) in the Current Year.**

General Fund Revenues • Special Reserve • Expenditure Reductions • Other (please explain)

1. Current Year:

In Person Instruction Grant/ESSER I Funds.

2. How will the ongoing cost of the proposed agreement be funded in future years?

General Fund Revenues • Special Reserve • Expenditure Reductions • Other (please explain)

General Fund Revenues- Covid funds

## PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

**E.** 3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? Also indicate which  
*Continued* General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

N/A

4. What is the impact of this agreement on deficit spending in the current and/or future years:

N/A

5. Is this agreement part of a multiyear contract? If so, what specific years are covered?

No

6. Does this agreement have reopeners? If so, in what areas?

No

7. Other Comments:

# PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools and in accordance with the public disclosure requirements of AB 1200 (Statutes of 1991, Chapter 1213), as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25)

Name of Bargaining Unit: CSEA and Confidential

Certificated, Classified, Other: Classified and Confidential

The proposed agreement covers the period beginning: July 1, 2020 and ending: June 30, 2021

(date)

(date)

The Governing Board will act upon this agreement on: June 17, 2021

(date)

**Copies of the board-approved budget revisions and board minutes must be submitted within 45 days.** If the board-approved revisions are different from the proposed budget adjustments in Column 3 of the "Financial Impact of Proposed Agreement on Current Year General Fund" form, please provide a detailed report upon approval by the district's governing board.

***Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.***

## A. Proposed Change in Compensation

Compensation		Annual Cost Prior to Proposed Agreement  2020-21	Fiscal Impact of Proposed Agreement		
			Year 1 Increase/(Decrease)  FY 2021-2022	Year 2 Increase/(Decrease)  FY 2022-23	Year 3 Increase/(Decrease)  FY 2023-2024
1	<b>Salary Schedule</b>  (This is to include Step and Column, which is also reported separately in Item 6.)			\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
2	<b>Other Compensation -</b>  Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -	\$ 25,284	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
	<b>Description of other compensation</b>				
3	<b>Statutory Benefits -</b> STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ -	\$ 8,040	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!

4	<b>Health/Welfare Plans</b>	\$ -		\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
5	<b>Total Compensation</b> - Add Items 1 through 4 to equal 5	\$ -	\$ 33,324	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
6	<b>Step and Column</b> - Due to movement plus any changes due to settlement. This is a subset of Item No. 1.	\$ -	\$ -	\$ -	\$ -
7	<b>Total Number of Represented Employees</b> (Use FTEs if appropriate)	23.00			
8	<b>Total Compensation <u>Average</u> Cost per Employee</b>	\$ -	\$ 1,449	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!
9	<b>Cost of 1% after above compensation</b> (salary and satutory benefits)	\$ -	\$ -	\$ -	\$ -
			#DIV/0!	#DIV/0!	#DIV/0!

Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (4,500)	\$ -	\$ -	\$ (4,500)
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 5,929,784	\$ -	\$ -	\$ 5,929,784
Operating Surplus (Deficit)	\$ 221,698	\$ -	\$ -	\$ 221,698
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ 78,218	\$ -	\$ -	\$ 78,218
Contributions (8980-8999) <i>should = 0</i>	\$ -	\$ -	\$ -	\$ -
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ 143,480	<i>see below</i>		\$ 143,480
<b>BEGINNING BALANCE</b>	\$ 2,492,226	\$ 2,635,706	\$ 2,635,706	\$ 2,492,226
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 2,635,706	\$ 2,635,706	\$ 2,635,706	\$ 2,635,706
<b>COMPONENTS OF ENDING BALANCE:</b>				
Revolving Cash (9130)	\$ 5,000	\$ -	\$ -	\$ 5,000
Restricted	\$ 159,580	\$ -	\$ -	\$ 159,580
Assigned	\$ 2,230,806	\$ -	\$ -	\$ 2,230,806

Reserve for Economic Uncertainties (9789)	\$ 240,320	\$ -	\$ -	\$ 240,320
Unappropriated Amount (9790)	\$ -	\$ 2,635,706	\$ 2,635,706	\$ -
Fund 17	\$ -	\$ -	\$ -	\$ -

If the total amount of the adjustment column above does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e. increase was partially budgeted), explain the variance below:

The proposed stipend has no impact on the current year budget. Money moved from Books and supplies (4000-4999) to Classified and Confidential Salaries (2000-2999) and Employee Benefits (3000-3999).

#### H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Ed Fund 11				
Enter Bargaining Unit:				
	Column 1	Column 2	Column 3	Column 4
	Latest Board Approved Budget before settlement as of <i>enter date</i>	Adjustments as of Result of Settlement	Other Revisions	Total Impact on Budget Cols 1+2+3
<b>REVENUES</b>				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ -	\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ -	\$ -
Operating Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -

<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -
<b>BEGINNING BALANCE</b>	\$ -	\$ -	\$ -	\$ -
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ -	\$ -	\$ -	\$ -
<b>COMPONENTS OF ENDING BALANCE:</b>				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

#### H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

	Child Development Fund 12			
Enter Bargaining Unit:	CSEA			
	Column 1	Column 2	Column 3	Column 4
	Latest Board Approved Budget before settlement as of:	Adjustments as of Result of Settlement	Other Revisions	Total Impact on Budget Cols 1+2+3
	June 25, 2020			
<b>REVENUES</b>				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 132,750	\$ -	\$ -	\$ 132,750
<b>TOTAL REVENUES</b>	\$ 132,750	\$ -	\$ -	\$ 132,750
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)		\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 81,142	\$ (10,213)	\$ -	\$ 70,929
Employee Benefits (3000-3999)	\$ 37,191	\$ (2,447)	\$ -	\$ 34,744
Books and Supplies (4000-4999)	\$ 7,131	\$ -	\$ -	\$ 7,131
Services, Other Operating Expenses (5000-5999)	\$ 12,500	\$ -	\$ -	\$ 12,500
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -

Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ 4,500	\$ -	\$ -	\$ 4,500
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 142,464	\$ (12,660)	\$ -	\$ 129,804
Operating Surplus (Deficit)	\$ (9,714)	\$ 12,660	\$ -	\$ 2,946
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (9,714)	\$ 12,660	\$ -	\$ 2,946
<b>BEGINNING BALANCE</b>	\$ 39,638	\$ 29,925	\$ 42,585	\$ 39,638
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 29,925	\$ 42,585	\$ 42,585	\$ 42,585
<b>COMPONENTS OF ENDING BALANCE:</b>				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ 42,585	\$ -	\$ -	\$ 42,585
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ (12,660)	\$ 42,585	\$ 42,585	\$ (0)

#### H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit:				
	Column 1	Column 2	Column 3	Column 4
	Latest Board Approved Budget before settlement as of	Adjustments as of Result of Settlement	Other Revisions	Total Impact on Budget Cols 1+2+3
	June 25, 2020			
<b>REVENUES</b>				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)		\$ -	\$ -	\$ -
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	=	\$ -	\$ -	#VALUE!
Classified Salaries (2000-2999)		\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -

Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ -	#VALUE!
Operating Surplus (Deficit)	\$ -	\$ -	\$ -	#VALUE!
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ -	\$ -	\$ -	#VALUE!
<b>BEGINNING BALANCE</b>	\$ -	\$ -	\$ -	\$ -
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ -	\$ -	\$ -	#VALUE!
<b>COMPONENTS OF ENDING BALANCE:</b>				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	#VALUE!

#### G. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

#### Multi-Year Projection General Fund 01

Enter Bargaining Unit:	LVTA		
	Year 1	Year 2	Year 3
	2020-2021	2021-2022	2022-2023
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue Limit Sources (8010-8099)	\$ 4,181,660	\$ 4,270,738	\$ 4,160,464
Remaining Revenues (8100-8799)	\$ 1,969,822	\$ 1,568,132	\$ 1,581,011
<b>TOTAL REVENUES</b>	\$ 6,151,482	\$ 5,838,870	\$ 5,741,475
<b>EXPENDITURES</b>			
Certificated Salaries (1000-1999)	\$ 1,961,564	\$ 2,114,074	\$ 2,154,241
Classified Salaries (2000-2999)	\$ 1,013,177	\$ 1,081,955	\$ 1,114,414
Employee Benefits (3000-3999)	\$ 1,438,967	\$ 1,536,973	\$ 1,611,095
Books and Supplies (4000-4999)	\$ 644,707	\$ 340,476	\$ 176,350
Services, Other Operating Expenses (5000-5999)	\$ 747,482	\$ 649,110	\$ 537,098
Capital Outlay (6000-6999)	\$ 128,387	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -



Direct Support/Indirect Cost (7300-7399)	\$ (4,500)	\$ -	\$ -
Other Adjustments	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,929,784</b>	<b>\$ 5,722,588</b>	<b>\$ 5,593,198</b>
Operating Surplus (Deficit)	\$ 221,698	\$ 116,282	\$ 148,277
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ 78,218	\$ 72,853	\$ 79,485
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$ -</b>	<b>\$ 43,429</b>	<b>\$ 68,792</b>
<b>BEGINNING BALANCE</b>	<b>\$ 2,492,226</b>	<b>\$ 2,635,706</b>	<b>\$ 2,679,135</b>
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	<b>\$ 2,635,706</b>	<b>\$ 2,679,135</b>	<b>\$ 2,747,927</b>
<b>COMPONENTS OF ENDING BALANCE:</b>			
Non Spendable/Revolving Cash/Restricted (9711-9740)	\$ 164,580	\$ 164,585	\$ 53,670
Reserved for Economic Uncertainties (9770)	\$ 240,320	\$ 231,818.00	\$ 226,907
Board Designated Amounts - Assigned (9775-9780)	\$ 2,230,806	\$ 2,282,732	\$ 2,467,349
Unappropriated Amounts (9790)	\$ -	\$ -	\$ 0

## PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

### H. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Minimum Reserve Calculation (including the cost of the proposed collective bargaining agreement).

	Year 1	Year 2	Year 3
a. Total Expenditures, Transfers Out, and other uses	\$ 6,008,002.00	\$ 5,795,441.00	\$ 5,672,683.00
b. State standard minimum reserve percentage for this district ( <i>use drop down list</i> )	4%	4%	4%
c. State standard minimum reserve amount for this district (line 1 times line 2) or greater of 5% or \$65,000 ADA < 300; 4% or \$50,000 ADA = 301-1,000; 3% ADA = 1,001-30,000; 2% ADA 30,001-400,000; 1% ADA > 400,001	\$ 240,320.08	\$ 231,817.64	\$ 226,907.32

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Combined Ending Balance	\$ 2,635,706.00	\$ 2,679,135.00	\$ 2,747,927.00
b. Special Reserve Fund (17) Ending Balance	\$ -	\$ -	\$ -
<b>COMPONENTS OF ENDING FUND BALANCE</b>			
c. Nonspendable (Revolving cash, prepaid, etc.)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
d. Restricted	\$ 159,580.00	\$ 159,585.00	\$ 53,670.00

e. Committed	\$ 2,230,806.00		\$ -
f. Assigned		\$ 2,282,732.00	\$ 2,467,350.00
g. Reserve for Economic Uncertainty	\$ 240,320.00	\$ 231,818.00	\$ 226,907.00
h. Unassigned and Unappropriated	\$ -		
Subtotal Assigned, Unassigned & Unappropriated		\$ -	\$ -
Total Components of Ending Fund Balance	\$ 2,635,706.00	\$ 2,679,135.00	\$ 2,752,927.00
Assigned & Unassigned balances above the minimum reserve requirement	\$ 2,640,706.00	\$ 2,684,135.00	\$ 2,752,927.00

3. Do unrestricted reserves meet the state standard minimum reserve amount?  
*Line 21 > Line 8 (will calculate)*

Yes	No	Yes	No	Yes	No
X		X		X	

If "No", how do you plan to restore?

If "Yes" and reserves are higher than State required REU (line 8), please substantiate need to have higher reserves.

Due to ongoing deferrals, declining enrollment and the impact of Covid, higher reserves are required and recommended by GFOA (17%+).

<b>I. Certification</b>				
To be signed by the district Superintendent and Chief Business Official upon submission to the governing board and by the Board President upon formal board action on the proposed agreement.				
Signatures of the district Superintendent and the Chief Business Official must accompany the copy of the disclosure sent to the County Superintendent for review at least ten (10) days prior to the board meeting at which the agreement will be ratified.				
The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the governing board for public disclosure of the major provisions of the agreement (as provided in the Public Disclosure of Proposed Collective Bargaining Agreement) in accordance with the requirements of AB 1200, AB 2756, and Government Code section 3547.5.				
We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of this agreement:				
District Superintendent (Signature)		Date		
District Chief Business Official (Signature)		Date		
<i>After public disclosure of the major provisions contained in this document, the governing board, at the following meeting, took action to</i> <i>approve the proposed Agreement with the</i>				
		<i>Bargaining Unit.</i>		
<i>Date of Board meeting:</i>		<i>17-Jun-21</i>		
President, Governing Board (Signature)		Date		

Memorandum of Understanding  
Between  
California School Employees Association and its Laytonville Ch. 80  
And  
Laytonville Unified School District

- 1) In recognition for the attention to detail and extra responsibility and duties required in accommodating the changing health and safety procedural requirements relevant to the COVID-19 pandemic during schools reopening, as well as the employee schedule changes and adjustments to working conditions resulting therefrom, the California School Employees Association and its Chapter 80 (CSEA) and the Laytonville Union School District (District) agree to the following:
- 2) The District agrees to pay the classified unit members a one-time stipend as set forth below.
  - a) The stipend will be in the sum of one-thousand dollars (\$1,000.00) for each fulltime (8 hours/day)/10 month unit member who provided services to the District during the 2020-21 school year.
  - b) The stipend will be in the sum of one-thousand, two hundred dollars (\$1,200.00) for each full time (8 hours/day)/12 month unit member who provided services to the District during the 2020-21 school year.
  - c) The stipend for both ten month and twelve month employees will be prorated based on percent of the year worked and percent of 1.0 FTE (8 hours/day) the employee was contracted for.
  - d) Unit members who were on paid or unpaid leave during the 2020-21 school year are not eligible for the stipend.
  - e) The stipend will be payable no later than June 30, 2021, less all deductions required by applicable law.
- 3) The District and CSEA agree that the stipend appropriately recognizes and compensates unit members for the additional efforts they made during the course of their work days to adapt to changing circumstances, as needed, during the 2020-21 school year.
- 4) This MOU is non-precedent setting.

Date Signed: 6/7/2021

Evonne Elliott - Reidel

Evonne Elliott, CSEA Chapter President

Joan Potter

Joan Potter, Superintendent

Anna Salmeron

Anna Salmeron, CSEA

District

## **BOARD DISCUSSION/ACTION ITEM M6**

Board Meeting Date: June 17, 2021

Subject: Approval of Memorandum of Understanding with CSEA & Confidential Employees

From: Joan Potter, Superintendent

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### Explanation:

The Board conducted a Public Hearing regarding the Public Disclosure and the contents of the agreements. The District reviewed the budget projections and feel that the agreements are well deserved and feasible.

### Recommendation:

Approve the Memorandum of Understanding



## **BOARD DISCUSSION/ACTION ITEM M6**

Board Meeting Date: June 17, 2021

Subject: Title VI Indian Ed. Formula Grant Application

From: Joan Potter, Superintendent

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### Explanation:

Mr. Henry will present information regarding the Title VI Indian Education Formula Grant Application.

### Recommendation:

Approve the Title VI Indian Ed. Formula Grant Application

### Attachments

Title VI Indian Ed. Formula Grant Application





## BOARD DISCUSSION/ACTION ITEM M7

Board Meeting Date: June 17, 2021

Subject: Textbook Adoption for Grades 9-12 Physics & Biology

From: Joan Potter, Superintendent

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### Explanation:

This physics text was published in 2020; as such, it is up-to-date and includes modern digital helpers, such as a flash-card app. The text is accessible for all levels of student and includes visuals (pictures and diagrams) on every page. It also includes explicit training in the use of all of the equations and diagrams that should be included in a quantitative physics class. The author is an award-winning AP Physics teacher of many years who was an Aerospace Engineer in a previous life.

This biology text is not the latest edition of this classic text however, this 2017 text is loaded with tools to engage students: chapter mysteries for students to solve that make the material relevant, fun you-tube videos to accompany each chapter, and engaging, accessible visuals on every page. Although this text is accessible for beginners, it expands upon beginner concepts to cover biology at an AP level. Students who read the entirety of the text can expect to know everything they might need to pass a first-year biology class in college.

We certify that we are in compliance with EC 60422 and CCR Title V, Section 9531(a) which require that textbooks are aligned with the State Academic Content Standards.

### Recommendation

Adopt the following textbook and certify that it is aligned with the state academic content standards per EC 60422 and CCR Title V, Section 9531 (a).

Biology, Old English Edition, Pearson Publishing, 2017  
Physics, McGraw-Hill Education, 2020

### Attachment:

Textbook Matrix

**LUSD K-8**  
**Core Curriculum Adopted Textbook Matrix**

Subject	Grade	Publisher	Series	State Adopt Date	LUSD Adopt Date	Implementation Date
English/Lang. Arts	K-6	Houghton- Mifflin	Legacy of Literacy	2002/ 2005 rev.	Jun-02	Sep-02
English/Lang. Arts	7-8	McGraw-Hill	Study Sync	2015	2015	Oct-16
English/Lang. Arts	K-6	McGraw Hill	Wonders	2015	Jun-16	Aug-16
English/Lang. Arts	7-8	Holt, Rinehart and Winston	Literature and Language Arts	2002/ 2005 rev.	Jun-02	Sep-02
Lang. Intervention Prog.	4-12	Voyager Sopris West	LANGUAGE! Live CA	2015	Mar-19	Apr-19
Mathematics	K-6	Scott Foresman	enVision Math	2008	May-08	Sep-08
Mathematics	K-5	McGraw Hill	My Math Curriculum	2014	Jun-15	Aug-15
Mathematics	7-8	Center of Mathematics and Teaching	Mathlinks	2013	Sep-14	Sep-14
Mathematics	6-8	McGraw Hill	California Math	2015	Sep-15	Sep-15
Mathematics	6-8	CPM	Core Connections Courses 1-3	2014	Jun-20	Aug-20
Algebra		McDougal Littell	CA Algebra	2008	May-08	Sep-08
Science	K-6	McMillan- McGraw Hill	California Science	2008	Jun-08	Sep-08
Science	7-8	Holt	Calif. Life Science (7th); Calif. Physical Science (8th)	2008	Jun-08	Sep-08
Science	6-8	KnowAtom	Science, Engineering, and Technology Curriculum	2015	Sep-15	Sep-15
Science	K-5	KnowAtom	Next Generation Science Standards	2016	Jun-17	Aug-17
Social Studies	K-5	Houghton- Mifflin	History- Social Science California Series	2005	Mar-07	Aug-07
Social Studies	6-8	Teachers' Curriculum Institute	History Alive! The Ancient World (6), History Alive! The Medieval World (7), History Alive! The U.S. Through Industrialism	2005	Mar-07	Aug-07
Social Studies	K-8	Teachers' Curriculum Institute	Me and My World(K), My School and Family(1st), My Community(2nd), CA Communities(3rd), CA Promise(4th), America's Past (5th), Ancient World (6th), Medieval World and Beyond(7th), U.S. Through Industrialism(8th)	2017	Apr-20	Aug-20

### Core Curriculum Adopted Textbook Matrix

Subject	Grade	Publisher	Series	LUSD Adopt. Date	Implementation Date
Algebra I		McDougal Littell	CA Algebra	5/2008	9/2008
Algebra II	10-12	McDougal Littell	Algebra & Trigonometry, Structure & Method	4/2003	9/2003
Calculus	11-12	McGraw Hill	Calculus With Analytic Geometry	4/2003	9/2003
English 9-12	9-12	Glencoe	Literature The Reader's Choice Grade 9; Literature The Reader's Choice Grade 10; Literature The Reader's Choice, Grades 11-12	11/2004	9/2004
Geometry	9-12	Glencoe	Geometry – Integration, Applications, Connections	4/2003	9/2003
Integrated Science	9-12	It's About Time, Herff- Jones	Integrated Coordinated Science for the 21st Century	11/2004	11/2004
Trigonometry	11-12	Houghton- Mifflin	Algebra and Trigonometry	4/2003	9/2003
Biology	9-12	Pearson Prentice Hall	Biology	1/2007	1/2007
Chemistry	10-12	Pearson Prentice Hall	Chemistry – California	1/2007	1/2007
Chemistry	10-12	SAVVAS	Chemistry 2017– California	6/2020	8/2020
Economics	11-12	EMC Publishing	Economics – New Ways of Thinking	1/2007	1/2007
US History	11	McGraw Hill Glencoe	American Odyssey – the 20th Century and Beyond	1/2007	1/2007
World History	10	Pearson Prentice Hall	World History – Connections to Today	1/2007	1/2007
Earth Science	9-12	Pearson Prentice Hall	Earth Science	6/2007	9/2007
Consumer Math	9-12	Glencoe	Mathematics, with Business Applications	8/2007	9/2007
World History	10	McDougal- Littell	Modern World History Patterns of Interaction	9/2009	8/2010
American Government	12	EMC Publishing	American Government Citizenship & Power	8/2009	9/2009
AP American Government	12	Pearson	Government in America Fifteenth Edition	8/2011	8/2011
Physics	10-12	Addison- Wesley	The High School Physics Program, Conceptual Physics 2nd edition	1/2007	1/2007
Environmental Science	10-12	Miller/ Spoolman	Living in the Environment, 17th Edition	11/2012	11/2012
Algebra	9-12	CPM	Core Connections Algebra	6/2020	8/2020
Algebra 2	11-12	CPM	Core Connections Integrated III	10/2015	11/2015
Emergency Response	9-12	Pearson	EMR Complete	6/2020	8/2020

**LUSD K-8  
Supplemental Materials**

<b>Subject</b>	<b>Grade</b>	<b>Publisher</b>	<b>Series</b>	<b>State Adoption</b>	<b>LUSD Adoption</b>	<b>Implementation</b>
Mathematics	6	Center of Mathematics and Teaching	6 <sup>th</sup> Grade Supplemental Materials	2013	Sep-14	Sep-14
Mathematics	7	Center of Mathematics and Teaching	7 <sup>th</sup> Grade Supplemental Materials	2013	Sep-14	Sep-14
Mathematics	K-5	My Math Curriculum-McGraw Hill	K-5 Supplemental Materials	2014	Jun-15	Aug-15
Mathematics	6-8	CPM	6-8 Supplemental Materials	2015	Jun-20	Aug-20
Mathematics	6-8	California Math-McGraw Hill	6-8 Supplemental Materials	2015	Sep-15	Sep-15