

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF MARCH 4, 2021**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting via ZOOM on March 4, 2021. Board President Calvin Harwood called the meeting to order at 5:13 p.m.

ROLL CALL:

Trustees Present: Calvin Harwood, Meagen Hedley, Erin Gamble and Mat Paradis (Agnoli absent)

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Wolfgang Peterson

B. PUBLIC INPUT re CLOSED SESSION ITEMS: None

C. CLOSED SESSION AGENDA:

- | | | |
|--------------|---|-------------|
| CS-1: | CONFERENCE WITH LABOR NEGOTIATOR: | CS-1 |
| | Name of Agency Negotiator: Superintendent | |
| | Name of Organization Representing Employees: CSEA | |
| CS-2: | CONFERENCE WITH LABOR NEGOTIATOR: | CS-2 |
| | Name of Agency Negotiator: Superintendent | |
| | Name of Organization Representing Employees: LVTA | |
| CS-3: | CONSIDERATION OF INTER-DISTRICT TRANSFER REQUEST,
NUMBER IDT 2020/21-D | CS-3 |

(Adjourned to Closed Session at 5:14 pm)

(Meeting called back to order at 5:30 pm)

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board President Calvin Harwood announced that on Closed Session Item CS-3, Consideration of Inter-District Transfer Request, Number IDT 2020/21-D, the Board voted unanimously to approve the transfer request. No other action was taken in Closed Session.

E. PATRIOTIC OBSERVANCE: Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Meagen Hedley, Seconded by Mat Paradis, unanimously approved with a 4-0 vote.

G. CORRESPONDENCE: Letter from Meg Kalikole Re: County Office Review of the 2020/21 First Interim Report

H. PUBLIC INPUT: Jessica Hall would like to have an item placed on the next agenda regarding the discipline of the High School Baseball team.

I. REPORTS AND COMMENTS:

Superintendent's Report:

No report

The following reports were given:

Elementary Principal	High School Principal	Healthy Start-None
LES/LMS Site Council	LHS Site Council-None	DAC
Student Representative	LVTA	CSEA

Laytonville Unified School District
April 1, 2021

CONSENT AGENDA

Page 1

J. ACTION: CONSENT AGENDA

- February 4, 2021 Minutes
- Personnel Assignment Order
- Revolving Cash Fund
- Warrant List
- Monthly Budget Report
- Monthly Budget Transfers
- Consolidated Application, Winter Application
- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Mat Paradis, unanimously approved with a 4-0 vote.

K. INFORMATION ITEMS:

K.1. Board Member Insurance

- As requested, our Business Manager gathered information concerning current Staywell rules regarding School Board Member insurance.
- The current cost for Board Members insurance is; \$1,299.93 for Medical, \$60.00 for Dental and \$12.90 for vision for a total of \$1,372.83 per month. Open enrollment does not begin until July and at that point we expect an approximate 3% increase to premiums for an approximate total of \$1,415.00 per month. In order for the board to be eligible for insurance everyone would have to agree to take it and the expense would be picked up by each board member.

K.2. Facilities Update

- Donald Alameida will provide an update on the current construction project.

L. ACTION:

(Recorder froze. Was restarted and began recorder here.)

L.1. Students of the Month

- Mr. Henry and Ms. Stange presented the Laytonville High School and Laytonville Middle School Students of the Month for February and asked them to introduce their families.
- **Motion** to recognize Sabra Baker and Kylie Neuroth as the February Students of the Month by Meagen Hedley, Seconded by Erin Gamble, unanimously approved with a 4-0 vote.

L.2. Second Interim Budget Report and Adoption

- The second interim budget report provides the Board with an overview of changes to the financial status of the district through January 31, 2020. The annual budget adoption process includes the following:
 - June: Proposed budget for the succeeding school year adopted
 - September update: Within 45 days of the State's budget adoption
 - December: The 1st Interim represents the budget through Oct. 31 & compares the adopted budget with subsequent revenues and expenditures
 - March: The 2nd Interim includes new revenues and expenditures through Jan. 31

Budget details at the Second Interim include:

- Revenues are up \$58,191; LCFF -61,870 (Unduplicated count down), Federal Revenue +93,066 (GEER funds, USDA Grant, Impact Aid, Indian Ed deferral), State Revenue +13,145 (summer assistance), Local Revenues +13,850 (increase in SPED allocation, Redwood League Grant)

- Expenditures increased \$23,980; Salary/benefits -40,361, Books/supplies – 54,320, Services/Op exp. -9,270, Capital Outlay +109,387
- we are currently maintaining an economic uncertainty/stabilization reserve of 10%
- we project a 10% economic uncertainty/stabilization reserve in 20/21, 21/22 and 22/23.
- COLA decrease, STRS/PERS costs continue to rise and special education continues to encroach on the general fund.
- Projected to drop a band at the High School in 22/23
- **Motion** to adopt the Second Interim Budget Report by Erin Gamble, Seconded by Mat Paradis, unanimously approved with a 4-0 vote.

M. DISCUSSION / ACTION:

M.1. PUBLIC HEARING: Notice of Compliance with Govt. Code Section 3547-Collective Bargaining re: the 2021-2024 CSEA successor contract, including LUSD and CSEA Initial Proposals

- Government Code Section 3547 requires that initial proposals for collective bargaining agreements be sunshined at a public hearing. The District's Initial Proposals and the California School Employee's Associations Initial Proposals for the 2021-2024 CSEA successor contract on the back of this page.
- The Notice of Public Hearing has been posted for 10 days and the initial proposals have been available for review at the district office. The public is invited to comment on the proposals.

LUSD Initial Proposals:

- Article I: Update
- Article VII: Medical, Dental, and Vision Benefits
- Article XI : Leaves
- 11.5 Maternity Leave: update language to parental leave
- 11.11 Catastrophic Leave: Leave match to Ed Code/AR 4161.9
- Retirement Incentive
- Article XIX, 19.5-Job Descriptions: Remove
- Appendix A – District Classified Salaries and Service Range Assignments

CSEA Initial Proposals:

- Article I and Cover Page: Update dates to new contract years
- Article IV Grievance: Change Job Steward to read Union Steward
- Article V Hours and Overtime:
 - Amend language in 5.1 to reflect rest periods and where the employees can locate the information.
 - Clean up language in 5.7b to define Holiday Pay
 - Add language to support an overnight stipend
 - Change language to clarify hourly range in 5.12b
 - Change language in 5.13 to add non CSEA employees and part time employees
 - Correct spelling in 5.13g change “there” to “their”
- Article VI Pay and Allowance
 - Amend language in 6.6 to protect current employees' rate of pay
 - Fair and equitable salary increases. Ensuring we meet the California minimum wage requirements.
 - Change 6.8 and 6.9 to reflect current per diem

- Clean up language in 6.13 regarding “main roads”
- Add language to 6.14 to support employees who have been with the district more than 35 years and rework language to support employees.
- Ask for clarification on what a “tine test” is listed in 6.15
- Fair and Equitable increase for bus driver trainers in 6.19
- Add new language to 6.19 and 6.20 regarding uniform cost
- Add language regarding hazard pay
- Article VII Medical, Dental, and Vision Benefits:
 - Fair and equitable District contribution to the cap. Look at language regarding percentage of annual benefits and clean up language in 7.1
 - Fair and equitable District contribution to vision benefits
- Article X Transfers:
 - Add language to support classified seniority over community members in 10.7
- Article XI Leaves:
 - Fix spelling error in 11.4
 - Propose new language for Catastrophic Bank Leave
- Article XIII Trainings:
 - Propose new training language for bus drivers and bus driver trainees’
- Article XV Checkoff, Organizational Security and Licensed Activities
 - Correct dates in 15.7
 - Add “under the supervision of” under all subsets of 15.7
- Article XIX Classified Employees Professional Development Plan:
 - Date change in 19.5
- Public Hearing was opened
- No input was given
- The public hearing was closed

M.2. BP & AR 6020 for Title I Parent Involvement Policies, Second Reading/Approval

- At our meeting on February 4, 2021 the Board reviewed the revised Board Policy and Administrative Regulation 6020 for Title I Parent Involvement Policies. These policies were reviewed by Site Council and there were no suggested changes. The BP and AR were attached for a second reading.
- **Motion** to adopt BP & AR 6020 for Title I Parent Involvement Policy as presented by Mat Paradis, seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

M.3. COVID School Reopening Plan

- The district is required to submit a reopening checklist with our COVID Prevention Plan to both the county Public Health officer and the state of California in order to reopen while the county is still in the purple. I have worked with all constituent groups in developing this plan. Both documents are attached for your review.
- **Motion** to approve the COVID Reopening Plan by Meagen Hedley, seconded by Mat Paradis, unanimously approved with a 4-0 vote.

M.4 Resolution No. 602 for Acceptance of Land Donation

- I have reviewed the terms of accepting this land donation with our legal counsel and they have not found any indication of problems arising from the District accepting it.
- **Motion** to adopt Resolution No. 602 by Erin Gamble, seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

- **Motion** to direct the Superintendent to sign the Property Acquisition Agreement and proceed with the Acceptance by Meagen Hedley, seconded by Mat Paradis, unanimously approved with a 4-0 vote.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None

O. COMMENTS FROM THE BOARD: Mrs. Potter hopes to see students taking advantage of the Leadership Conference. Everyone is really looking forward to having students on campus again.

P. ADJOURNMENT:

Motion to adjourn the meeting by Mat Paradis, seconded by Erin Gamble, unanimously approved with a 4-0 vote. The meeting was adjourned at 6:48 p.m. The next regular meeting will be held on April 1, 2021.

Respectfully submitted,

Adopted as Final
April 1, 2021

Joan Viada Potter
Secretary to the Board

Calvin Harwood
President of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #9 2020/21

April 1, 2021

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>			
<u>Certificated Resignation</u>			
<u>Certificated Layoff</u>			
<u>Certificated Leave of Absence</u>			
<u>Certificated Transfer</u>			
<u>Classified Appointment</u>			
Moroni, Cindy	(3.2hrs) ASES Paraeducator Prob.	\$15.27/hr	2/3/2021
<u>Classified/Confidential Appointment</u>			
<u>Classified/Confidential Resignation</u>			
<u>Classified/Confidential Reduction</u>			
<u>Classified Transfer</u>			
<u>Classified Resignation/Retirement</u>			
<u>Classified Termination</u>			
<u>Classified Layoff</u>			
<u>Coaching Positions</u>			
Nielsen, Jon	Stipend	\$1800	

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #9 2020/21

April 1, 2021

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
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None

LAYTONVILLE UNIFIED SCHOOL DISTRICT
WARRANT LIST
April 1, 2021

Checks Dated 02/23/2021 through 03/25/2021					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
706617	02/25/2021	DUNHAM, SUZANNE	01-4300		245.33
706618	02/25/2021	POTTER, JOAN V	01-4300		33.59
706619	02/25/2021	A-Z BUS SALES INC	01-4364		133.01
706620	02/25/2021	BLICK ART MATERIALS	01-4300		2,511.37
706621	02/25/2021	CLOVER STORNETTA FARMS INC.	13-4700		175.00
706622	02/25/2021	FERRELLGAS	01-5520		1,176.87
706623	02/25/2021	FRONTIER	01-5903		110.30
706624	02/25/2021	LACO ASSOCIATES	21-6200		707.50
706625	02/25/2021	LAYTONVILLE WATER DISTRICT	01-5530		273.58
706626	02/25/2021	SPEARS TRANSPORTATION INC	01-5800		360.00
706627	02/25/2021	STAPLES CREDIT PLAN	01-4300		108.25
706628	02/25/2021	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		478.85
706629	02/25/2021	UKIAH PAPER SUPPLY	13-4300		1,567.52
706630	02/25/2021	WAKE MECHANICAL SERVICES	13-5600		426.93
706631	02/25/2021	XEROX CORPORATION	01-5600		32.46
707045	03/04/2021	ADVANCED SECURITY SYSTEMS	01-5600		361.50
707046	03/04/2021	AMAZON	01-4100	253.88	
			01-4300	311.76	565.64
707047	03/04/2021	ARROW BENEFITS GROUP	68-5600	153.00	
			69-5600	77.50	230.50
707048	03/04/2021	Arrow Benefits Group	69-5800		235.00
707049	03/04/2021	CARR'S CONSTRUCTION SERVICE	21-6200		142,235.00
707050	03/04/2021	CLOVER STORNETTA FARMS INC.	13-4700		307.00
707051	03/04/2021	COMPUGEN	01-4400	581.45	
			Unpaid Tax	42.45-	539.00
707052	03/04/2021	EHLERT'S PETROLEUM MAINTENANCE	01-5800		118.75
707053	03/04/2021	NCS PEARSON INC.	01-4300		315.03
707054	03/04/2021	SPEARS TRANSPORTATION INC	01-5800		360.00
707055	03/04/2021	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		1,245.32
707056	03/04/2021	TREETOP PUBLISHING INC.	01-4300	254.53	
			Unpaid Tax	18.58-	235.95
707057	03/04/2021	WEX BANK	01-4361		285.98
707410	03/11/2021	DUNHAM, SUZANNE	01-4300		240.55
707411	03/11/2021	HERNANDEZ, SHARON L	01-4300		43.84
707412	03/11/2021	ALAMEIDA ARCHITECTURE	21-6200		12,404.00
707413	03/11/2021	BUSINESS CARD, BANK OF AMERICA	01-4300	1,426.01	
			01-5800	14.99	
			01-5901	19.99	
			13-4400	9,385.90	10,846.89
707414	03/11/2021	CDW GOVERNMENT INC.	01-4400		22,209.94
707415	03/11/2021	CLOVER STORNETTA FARMS INC.	13-4700		175.00
707416	03/11/2021	COMPUGEN	01-4300	527.51	
			Unpaid Tax	38.51-	489.00

707417	03/11/2021	FEIGON, JOSEPH	01-5600		190.00
707418	03/11/2021	FISHMAN SUPPLY COMPANY	01-4300		9,786.25
707419	03/11/2021	FRONTIER	01-5903		246.86
707420	03/11/2021	GEIGER'S LONG VALLEY MARKET	01-4300		5.16
707421	03/11/2021	LAWSON MECHANICAL CONTRACTORS	01-5600		407.50
707422	03/11/2021	LAYTONVILLE WATER DISTRICT	01-5530		244.61
707423	03/11/2021	LONG VALLEY LUMBER	01-4300	250.37	
			13-4300	67.91	318.28
707424	03/11/2021	MORTON, PHILIP	21-6200		3,740.00
707425	03/11/2021	PACIFIC GAS & ELECTRIC	01-5510		9,882.28
707426	03/11/2021	SCHOOL SPECIALTY	01-4300		235.33
707427	03/11/2021	SMITH, LOZANO	01-5802		25.00
707428	03/11/2021	SOLID WASTE OF WILLITS	01-5540		971.02
707429	03/11/2021	SONOMA CTY. OFFICE OF ED.	01-5800		1,750.00
707430	03/11/2021	TCI	01-4100		117.88
707849	03/18/2021	DOWNES, JANICE K	01-4300		68.65
707850	03/18/2021	HERNANDEZ, SHARON L	01-4300		48.90
707851	03/18/2021	ROGERS, JUSTICE J	01-4300		19.96
707852	03/18/2021	CLOVER STORNETTA FARMS INC.	13-4700		175.00
707853	03/18/2021	FERRELLGAS	01-5520		25.00
707854	03/18/2021	FRONTIER	01-5903	2,862.23	
			13-5903	53.78	2,916.01
707855	03/18/2021	GCR TIRES & SERVICE	01-4363		186.52
707856	03/18/2021	LONG VALLEY AUTO SUPPLY	01-4300		191.74
707857	03/18/2021	PACE SUPPLY CORP	01-4300		29.59
707858	03/18/2021	PERMA-BOUND BOOKS	01-4300		754.31
707859	03/18/2021	SCHOOL SPECIALTY	01-4300		281.62
707860	03/18/2021	SPEARS TRANSPORTATION INC	01-5800		450.00
707861	03/18/2021	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		1,146.15
707862	03/18/2021	VERIZON WIRELESS	01-5901		152.04
707863	03/18/2021	XEROX CORPORATION	01-5600		563.29
708422	03/25/2021	DUARTE, JENNA R	01-5200		42.56
708423	03/25/2021	SALMERON ARREGUIN, PEDRO	01-4300		61.74
708424	03/25/2021	SALMERON, ANNA	01-4300		18.50
708425	03/25/2021	AMAZON	01-4100	35.20-	
			01-4300	2,239.97	
			01-4400	1,006.87	3,211.64
708426	03/25/2021	Arrow Benefits Group	69-5800		267.50
708427	03/25/2021	CHRISTY WHITE	21-5801		3,000.00
708428	03/25/2021	CLOVER STORNETTA FARMS INC.	13-4700		219.85
708429	03/25/2021	FERRELLGAS	01-5520		2,276.71
708430	03/25/2021	FRONTIER	01-5903		110.30
708431	03/25/2021	MENDES SUPPLY COMPANY	01-4300		826.88
708432	03/25/2021	MENDOCINO CTY YOUTH PROJECT	01-5800		2,744.70
708433	03/25/2021	SCHOOL SPECIALTY	01-4300		90.16
708434	03/25/2021	SPEARS TRANSPORTATION INC	01-5800		360.00
708435	03/25/2021	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		1,417.21
708436	03/25/2021	ULINE	01-4400		6,425.50
VCH-00000002	03/11/2021	ROGERS, SIERRA D	01-4300		48.32

Total Number of Checks

80

257,834.97

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	61	78,273.59
13	CAFETERIA SPECIAL REVENUE FL	14	16,841.42
21	BUILDING FUND	5	162,086.50
68	SELF-INSURANCE (dental)	1	153.00
69	SELF-INSURANCE (vision)	3	580.00
Total Number of Checks		80	257,934.51
Less Unpaid Tax Liability			99.54-
Net (Check Amount)			257,834.97

LAYTONVILLE UNIFIED SCHOOL DISTRICT
MONTHLY BUDGET REPORT

April 1, 2021

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Fund 01 - GENERAL						
9000		2,378,436.70	2,491,818.98	110,968.99	2,602,787.97	2,491,818.98
	Total for Starting Balance accounts	2,378,436.70	2,491,818.98	110,968.99	2,602,787.97	2,491,818.98
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)	5,128,994.92	6,151,482.31		3,476,136.42	2,675,345.89
	Total for Revenue accounts	5,128,994.92	6,151,482.31		3,476,136.42	2,675,345.89
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
1000	Certificated Salaries	1,980,934.47	1,938,563.93	486,637.10	1,348,679.08	103,247.75
2000	Classified Salaries	1,031,624.39	989,893.04	204,302.63	621,180.19	164,410.22
3000	Employee Benefits	1,506,885.09	1,426,053.71	310,202.71	868,107.39	247,743.61
4000	Books and Supplies	597,752.99	706,904.79	18,955.88	406,699.23	281,249.68
5000	Services	722,282.24	747,482.13	82,734.52	394,032.63	270,714.98
6000	Capital Outlay	16,000.00	128,387.10	68,200.00	60,153.10	34.00
7000	Other Outgo	4,995.62	73,717.90		37,576.39	36,141.51
	Total for Expense accounts	5,860,474.80	6,011,002.60	1,171,032.84	3,736,428.01	1,103,541.75
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		1,646,956.82	2,632,298.69	822,421.33	1,993,454.17	1,171,032.84
	Total for Ending Balance accounts	1,646,956.82	2,632,298.69	822,421.33	1,993,454.17	1,171,032.84
Total for Fund 01						
	Starting Balance		+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance
Budgeted	2,491,818.98		6,151,482.31		6,011,002.60	2,632,298.69
Actual	2,491,818.98		3,476,136.42	1,171,032.84	3,736,428.01	1,060,494.55
Fund 12 - CHILDEV						
9000		39,638.37	34,344.73	23,887.76	58,232.49	34,344.73
	Total for Starting Balance accounts	39,638.37	34,344.73	23,887.76	58,232.49	34,344.73
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)	132,750.00	152,099.64		97,982.10	54,117.54
	Total for Revenue accounts	132,750.00	152,099.64		97,982.10	54,117.54
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
2000	Classified Salaries	70,928.51	66,472.64	14,625.03	42,876.93	8,970.68

Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 12 - CHILDDEV (continued)							
3000	Employee Benefits		34,744.46	34,394.33	8,549.55	23,974.16	1,870.62
4000	Books and Supplies		7,130.67	7,480.67	1,600.00	2,249.31	3,631.36
5000	Services		12,500.00	12,484.00		484.00	12,000.00
7000	Other Outgo		4,500.00	4,500.00			4,500.00
Total for Expense accounts			129,803.64	125,331.64	24,774.58	69,584.40	30,972.66
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000			42,584.73	61,112.73	3,035.00	27,809.58	24,774.58
Total for Ending Balance accounts			42,584.73	61,112.73	3,035.00	27,809.58	24,774.58
Total for Fund 12							
		Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted		34,344.73	152,099.64		125,331.64	61,112.73	
Actual		34,344.73	97,982.10	24,774.58	69,584.40	37,967.85	
Fund 13 - CAFETRIA							
9000			250.00	250.00		250.00	250.00
Total for Starting Balance accounts			250.00	250.00	.00	250.00	250.00
Object		Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000		Revenue Limit (Summary)	178,495.62	160,810.62	27,515.18		133,295.44
Total for Revenue accounts			178,495.62	160,810.62	27,515.18		133,295.44
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
2000		Classified Salaries	58,854.47	56,533.46	16,261.59	39,912.98	358.89
3000		Employee Benefits	35,641.15	33,377.16	9,645.15	23,747.75	15.74-
4000		Books and Supplies	79,000.00	66,000.00	3,739.27	36,690.67	25,570.06
5000		Services	5,000.00	5,150.00	208.35	3,355.58	1,586.07
Total for Expense accounts			178,495.62	161,060.62	29,854.36	103,706.98	27,499.28
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000			250.00		35,732.38	65,586.74	29,854.36
Total for Ending Balance accounts			250.00	.00	35,732.38	65,586.74	29,854.36

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Total for Fund 13						
	<u>Starting Balance</u>	<u>+ Revenues</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>	<u>= Calculated Ending Balance</u>	
Budgeted	250.00	160,810.62		161,060.62		.00
Actual	250.00	27,515.18	29,854.36	103,706.98		105,796.16-

Fund 14 - DEF MANT						
9000			65.34	7,772.75	7,838.09	65.34
Total for Starting Balance accounts		.00	65.34	7,772.75	7,838.09	65.34

Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)	19,603.00	59,010.28	57,137.46		1,872.82
Total for Revenue accounts		19,603.00	59,010.28	57,137.46		1,872.82

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
4000	Books and Supplies		44,972.62	355.45	43,897.57	719.60
5000	Services	19,603.00	1,103.00			1,103.00
6000	Capital Outlay		13,000.00	23,400.00	12,989.00	23,389.00-
Total for Expense accounts		19,603.00	59,075.62	23,755.45	56,886.57	21,566.40-

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000				54,699.55	78,455.00	23,755.45
Total for Ending Balance accounts		.00	.00	54,699.55	78,455.00	23,755.45

Total for Fund 14						
	<u>Starting Balance</u>	<u>+ Revenues</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>	<u>= Calculated Ending Balance</u>	
Budgeted	65.34	59,010.28		59,075.62		.00
Actual	65.34	57,137.46	23,755.45	56,886.57		23,439.22-

Fund 21 - BLDG BND						
9000		1,058,006.17	1,061,334.44	129,430.40	1,190,764.84	1,061,334.44
Total for Starting Balance accounts		1,058,006.17	1,061,334.44	129,430.40	1,190,764.84	1,061,334.44

Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)			4,489.33		4,489.33-
Total for Revenue accounts		.00	.00	4,489.33		4,489.33-

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
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Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 21 - BLDG BND (continued)							
5000	Services		3,000.00	3,000.00		3,000.00	.00
6000	Capital Outlay		1,055,006.17	1,058,334.44	663,810.35	498,461.66	103,937.57-
Total for Expense accounts			1,058,006.17	1,061,334.44	663,810.35	501,461.66	103,937.57-
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000					499,754.65	1,163,565.00	663,810.35
Total for Ending Balance accounts			.00	.00	499,754.65	1,163,565.00	663,810.35
Total for Fund 21							
		Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted		1,061,334.44	.00		1,061,334.44	.00	
Actual		1,061,334.44	4,489.33	663,810.35	501,461.66	99,448.24-	
Fund 35 - CNTY FAC							
Object		Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)					1,804,759.64	1,804,759.64-
Total for Fund 35 and Revenue accounts			.00	.00		1,804,759.64	1,804,759.64-
Fund 40 - SPRES CP							
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000			96,413.60	134,318.53	141,614.66	275,933.19	134,318.53
Total for Starting Balance accounts			96,413.60	134,318.53	141,614.66	275,933.19	134,318.53
Object		Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)		17,500.00	17,500.00		10,948.82	6,551.18
Total for Revenue accounts			17,500.00	17,500.00		10,948.82	6,551.18
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
4000	Books and Supplies			234.09		234.09	.00
5000	Services			5,884.24		5,884.24	.00
6000	Capital Outlay			39,415.73	13,650.00	25,765.73	.00
Total for Expense accounts			.00	45,534.06	13,650.00	31,884.06	.00
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Fund 40 - SPRES CP (continued)						
9000		113,913.60	106,284.47	32,110.00	45,760.00	13,650.00
	Total for Ending Balance accounts	113,913.60	106,284.47	32,110.00	45,760.00	13,650.00
Total for Fund 40						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	134,318.53	17,500.00		45,534.06		106,284.47
Actual	134,318.53	10,948.82	13,650.00	31,884.06		99,733.29
Fund 56 - DEBTSVCE						
9000		.25		46.01	46.01	.00
	Total for Starting Balance accounts	.25	.00	46.01	46.01	.00
9000		.25				.00
	Total for Ending Balance accounts	.25	.00	.00	.00	.00
Total for Fund 56						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	.00					.00
Actual	.00					.00
Fund 67 - SELF INS						
9000		44,191.54	44,513.24		44,513.24	44,513.24
	Total for Starting Balance accounts	44,191.54	44,513.24	.00	44,513.24	44,513.24
Revenue Limit (Summary)						
8000					277.07	277.07-
	Total for Revenue accounts	.00	.00		277.07	277.07-
Total for Fund 67						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	44,513.24	.00				44,513.24
Actual	44,513.24	277.07				44,790.31
Fund 68 - SFINS 81						
9000		80,812.73	99,611.66		99,611.66	99,611.66

Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance	
Fund 68 - SFINS 81								
Total for Starting Balance accounts			80,812.73	99,611.66	.00	99,611.66	99,611.66	
Object		Description	Adopted Budget	Revised Budget		Revenue	Account Balance	
8000	Revenue Limit (Summary)		27,940.00	27,940.00		1,126.29	26,813.71	
Total for Revenue accounts			27,940.00	27,940.00		1,126.29	26,813.71	
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
5000	Services		32,240.00	32,240.00	953.25	13,688.44	17,598.31	
Total for Expense accounts			32,240.00	32,240.00	953.25	13,688.44	17,598.31	
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance	
9000			76,512.73	95,311.66	1,246.75	2,200.00	953.25	
Total for Ending Balance accounts			76,512.73	95,311.66	1,246.75	2,200.00	953.25	
Total for Fund 68								
	Starting Balance		+ Revenues		- Encumbrances		- Expenditures	= Calculated Ending Balance
Budgeted	99,611.66		27,940.00				32,240.00	95,311.66
Actual	99,611.66		1,126.29		953.25		13,688.44	86,096.26
Fund 69 - SFINS 82								
9000			129,446.94	134,377.44		134,377.44	134,377.44	
Total for Starting Balance accounts			129,446.94	134,377.44	.00	134,377.44	134,377.44	
Object		Description	Adopted Budget	Revised Budget		Revenue	Account Balance	
8000	Revenue Limit (Summary)		7,300.00	7,300.00		649.86	6,650.14	
Total for Revenue accounts			7,300.00	7,300.00		649.86	6,650.14	
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
5000	Services		10,800.00	10,800.00	876.00	2,063.99	7,860.01	
Total for Expense accounts			10,800.00	10,800.00	876.00	2,063.99	7,860.01	
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance	
9000			125,946.94	130,877.44	2,124.00	3,000.00	876.00	
Total for Ending Balance accounts			125,946.94	130,877.44	2,124.00	3,000.00	876.00	

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Total for Fund 69						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	134,377.44	7,300.00		10,800.00		130,877.44
Actual	134,377.44	649.86	876.00	2,063.99		132,087.31
Fund 76 - WARR PAS						
9000			406.78		406.78	406.78
Total for Starting Balance accounts		.00	406.78	.00	406.78	406.78
Revenue						
8000	Revenue Limit (Summary)				157.73	157.73-
Total for Revenue accounts		.00	.00		157.73	157.73-
Ending Balance						
9000			406.78			.00
Total for Ending Balance accounts		.00	406.78	.00	.00	.00
Total for Fund 76						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	406.78	.00				406.78
Actual	406.78	157.73				564.51
Total for Org 048 - Laytonville Unified School District						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	4,001,041.14	6,576,142.85		7,506,378.98		3,070,805.01
Actual	4,001,041.14	5,481,179.90	1,928,706.83	4,515,704.11		3,037,810.10

LAYTONVILLE UNIFIED SCHOOL DISTRICT
BUDGET TRANSFERS

April 1, 2021

Journal Entry #	Status Not Found	Type	Fiscal Year	Transaction Date
Created Requisition #	Posted Purchase Order #		Department Batch #	
Comment				
Account #	Comments	Line Seq	Debits	Credits
JE # Totals				

2020-21 Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: **LAYTONVILLE UNIFIED SCHOOL DISTRICT**
Person completing this form: **JENNA CRONE**

Quarterly Report Submission Date: *(check one)*

- ☐ October 2020 (July, Aug, Sept 2016) **1st Quarter**
- ☐ January 2021 (Oct, Nov, Dec 2016) **2nd Quarter**
- ☒ April 2021 (Jan, Feb, March 2017) **3rd Quarter**
- ☐ July 2021 (April, May, June 2017) **4th Quarter**

Date for information to be reported publicly at governing board meeting: **4/1/2021**

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction & Services	0		
TOTALS	0		

Signature of Person Completing this form	Date
Signature of County Superintendent	Date

☐ Forwarded a copy of this completed report to the County Board of Education

Revised 08/20

BOARD INFORMATION ITEM K1

Board Meeting Date: April 1, 2021

Subject: Facilities Update

From: Joan Potter, Superintendent

Explanation:

Donald Alameida will give an update on the current building project.

BOARD INFORMATION ITEM K2

Board Meeting Date: April 1, 2021

Subject: COVID-19/Schools Reopening Plan Update

From: Joan Potter, Superintendent

Explanation:

On March 15 Laytonville Elementary School began our reopening process. Each week we have been bringing more students on to our campuses. As COVID-19 is still a reality in our lives we continue to be vigilant about following all safety protocols outlined in the Public Health orders and in our COVID Safety Plan. Mrs. Potter will share details of this process.

BOARD INFORMATION ITEM K3

Board Meeting Date: April 1, 2021

Subject: LCAP Updates

From: Joan Potter, Superintendent

Explanation:

We are working on completing our Annual Updates for both the 2019-2020 LCAP plan and this year's Local Continuity and Attendance Plan. The results of these annual updates will help drive our goal setting for the 2021-2024 LCAP. Mrs. Potter will share highlights of the updates thus far.

BOARD ACTION ITEM L1

Board Meeting Date: April 1, 2021
Subject: Students of the Month
From: Joan Potter, Superintendent

Explanation:

Mr. Henry and Ms. Stange will present the March Students of the Month for Laytonville High School and Middle School

Recommendation:

Recognize the Students of the Month and their families

BOARD DISCUSSION/ACTION ITEM M1

Board Meeting Date: April 1, 2021

Subject: Resolution No. 603 for Education Protection Account Requirements

From: Joan Potter, Superintendent

Explanation:

“Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the money received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries or benefits of administrators or any other administrative costs... There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent.” We have budgeted these funds to be used for teacher’s salaries.

Recommendation:

Adopt Resolution No. 603 for Education Protection Account

Attachments:

Resolution No. 603 for Education Protection Account

2019-20 Education Protection Account Estimated Expenditures by Function

Laytonville Unified Mendocino County	Unaudited Actuals 2019-20 Unaudited Actuals Program by Resource Report Expenditures by Object - Summary	23 73916 0000000 Report PGM
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Expenditures through:

For Fund(s), Resource(s), and Project Year(s):

01 1400 0 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
LCFF Sources	8010-8099	68,680.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Unearned Revenue	9650	0.00
TOTAL AVAILABLE		68,680.00
EXPENDITURES AND OTHER FINANCING USES		
Certificated Salaries	1000-1999	68,680.00
Classified Salaries	2000-2999	0.00
Employee Benefits	3000-3999	0.00
Books and Supplies	4000-4999	0.00
Services and Other Operating Expenditures	5000-5999, except 5100-5199	0.00
Subagreements for Services	5100-5199	0.00
Capital Outlay	6000-6999	0.00
Other Outgo (Excluding Indirect Costs)	7000-7299, 7400-7499	0.00
Indirect Costs	7310,7350	0.00
Other Financing Uses	7600-7999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		68,680.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00
INDIRECT COSTS AS A PERCENTAGE OF ELIGIBLE EXPENDITURES		
Eligible Expenditures (Objects 1000-5999 except objects 5100-5199)		68,680.00
Indirect Costs (Objects 7310 and 7350)		0.00
Indirect Costs divided by Eligible Expenditures		0.00%

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LAYTONVILLE UNIFIED SCHOOL DISTRICT**

RESOLUTION NO. 603

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Act and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution.

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Laytonville Unified School District;
2. In compliance with Article XII, Section 36E), with the California Constitution, the governing board of the Laytonville Unified School District has determined to spend the monies received from the Education Protection Act as attached.

Date: April 1, 2021

Board Member

Board Member

Board Member

Board Member

Board Member

BOARD DISCUSSION/ACTION ITEM M2

Board Meeting Date: April 1, 2021
Subject: Measure Q Bond Audit
From: Joan Potter, Superintendent

Explanation:

The District is required to annually conduct an external audit of the Measure Q Bond funds. The audit is complete and there are no exceptions noted.

Recommendation

Approve the Measure Q Bond Audit

Attachment

Measure Q Bond Audit

BOARD DISCUSSION/ACTION ITEM M3

Board Meeting Date: April 1, 2021

Subject: Resolution No. 604 and Resolution No. 605 for Classified Employee's Week and Teacher Appreciation Day

From: Joan Potter, Superintendent

Explanation:

May is the traditional month for honoring school employees. The Governing Board has asked that we recognize the hard work, dedication and caring all staff provide to the students of our community.

Resolution No. 604 recognizes our classified staff and declares the week of May 16th – 22nd to be Classified Employees Week.

Resolution No. 605 recognizes our teachers and declares Wednesday, May 12, 2021 as Teacher Appreciation Day in the Laytonville Unified School District.

The School Site Councils, the Board and the community traditionally celebrate these days and honor our employees by providing a delightful buffet.

Recommendation:

Adopt Resolution No. 604 recognizing Classified Employee's Week and Resolution No. 605 recognizing Teacher Appreciation Day

Attachments:

Resolution No. 604 and 605 for Classified Employee's Week and Teacher Appreciation Day

LAYTONVILLE UNIFIED SCHOOL DISTRICT

Resolution Number 604

Classified Employees Week

The week of May 16 through 22, 2021, has been designated as Classified School Employee Week in California by the California School Employees Association and the California State Legislature. In recognition of our classified employees, the Laytonville Board of Trustees adopts the following resolution:

Whereas, classified school employees provide valuable services to the schools and students of the District, *and*

Whereas, classified school employees contribute to the establishment and promotion of a positive instructional environment, *and*

Whereas, classified school employees play a vital role in providing for the welfare and safety of students,

Now therefore be it resolved, that the Laytonville Unified School District hereby recognizes and wishes to honor the contribution of classified school employees to quality education in the Laytonville Unified School District; *and* that the Board of Trustees of Laytonville Unified School District hereby declares the week of May 16th-22nd as the Classified School Employee Week in the Laytonville Unified School District.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Resolution Number 605

Day of the Teacher

***Whereas,** our teachers play a vital role in preparing young people to be good and productive citizens, and*

***Whereas,** our teachers constantly strive to improve their instructional strategies, and*

***Whereas,** our teachers endeavor to provide a caring and supportive learning environment for each and every child, and*

***Whereas,** teachers represent our hope for the future,*

***Now therefore be it resolved,** that the Board of Trustees of Laytonville Unified School District hereby declares May 12, 2021 to be Day of the Teacher in the Laytonville Unified School District.*

BOARD DISCUSSION/ACTION ITEM M4

Board Meeting Date: April 1, 2021

Subject: Resolution No. 606 for Classified Layoffs

From: Joan Potter, Superintendent

Explanation:

We are anticipating the following layoffs for the 2021/22 school year:

1. Preschool Assistant (1 position)
2. Title VI Distance Learning Cohort Supervisor (2 positions)
3. ASES Paraeducator (1 position)

Recommendation:

Approve Resolution No. 606 for Layoffs, Classified Position

Attachments:

Resolution No. 606 for Layoffs, Classified Position

BEFORE THE BOARD OF TRUSTEES OF THE
LAYTONVILLE UNIFIED SCHOOL DISTRICT
MENDOCINO COUNTY, CALIFORNIA

RESOLUTION NO. 606

In the Matter of the Elimination/Reduction)
of Certain Positions in the Classified)
Service and Directing Notification of)
Classified Employees)

WHEREAS, Laytonville Unified School District (“District”) maintains the following positions within the classified / management service:

1. Preschool Assistant
2. Title VI Distance Learning Cohort Supervisor
3. ASES Paraeducator

WHEREAS, due to lack of work and/or lack of funds, the Board of Trustees of the District hereby finds that it will be necessary to reduce or eliminate certain services to the following extent:

1. Preschool Assistant – Eliminate one (1) 3 hour/day positions
2. Title VI Distance Learning Cohort Supervisor – Eliminate two (2) 6 hours/day position
3. ASES Paraeducator – Eliminate one (1) 3.2 hours/day position

NOW, THEREFORE, BE IT RESOLVED that, effective June 10, 2021, or 60 days after service of notice, whichever is later, the classified positions of the District shall be reduced or eliminated to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent, or designee, of this District is hereby authorized and directed to give notice of the reduction and/or elimination of the foregoing services to the appropriate classified employees of the District in accordance with applicable law; and

BE IT FURTHER RESOLVED that the Superintendent, or designee, is hereby authorized and directed to inform each such employee of his/her displacement rights, if any, and his/her rehire rights.

The foregoing Resolution was passed and adopted by the Board of Trustees of the Laytonville Unified School District on April 1, 2021, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Board of Trustees

I, _____, Secretary/Clerk of the Board of Trustees, do hereby certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Trustees of the District at its meeting on April 1, 2021.

BOARD DISCUSSION/ACTION ITEM M5

Board Meeting Date: April 1, 2021

Subject: AB-841 Energy: School Energy Efficiency Stimulus Program

From: Joan Potter, Superintendent

Explanation:

AB 841 provides funding for schools to upgrade HVAC systems and some plumbing fixtures. Some highlights of the AB include:

- Provides up to \$600 million for Public School Ventilation Work
- Follows recommendations of the [UC Davis / NEMI White Paper](#) and steps of the NEMI Ventilation Verification Assessment Test Sheets
- Administered and implemented by California Energy Commission (CEC).
- Applications for grants on or before 4/1/21
- Reimbursement for work contracted and performed after 8/1/20
- 25% serve underserved communities and prioritize schools of concern per Clean Air Act

BOARD DISCUSSION/ACTION ITEM M6

Board Meeting Date: April 1, 2021

Subject: Resolution No. 607 for Release of Temporary Certificated Employee

From: Joan Potter, Superintendent

Explanation:

The position of CTE Graphic Arts Teacher was advertised as a temporary position for the 2020/2021 school year.

Recommendation:

Approve Resolution No. 607 for Release of Temporary Certificated Employee

Attachments:

Resolution No. 607 for Release of Temporary Certificated Employee

**BEFORE THE BOARD OF TRUSTEES OF THE
LAYTONVILLE UNIFIED SCHOOL DISTRICT
MENDOCINO COUNTY, CALIFORNIA**

RESOLUTION NO. 607

In the Matter of the Decision)	RESOLUTION TO RELEASE
to Release Temporary)	TEMPORARY CERTIFICATED
<u>Certificated Employee</u>)	EMPLOYEE

WHEREAS, the Board of Trustees (“Board”) is authorized under Education Code section 44954, subdivision (a), to give notice of release to any temporary certificated employee who has not served during one school year seventy-five percent (75%) of the number of days the regular schools of the District are maintained;

WHEREAS, Madeline Keller (“Employee”) is a temporary certificated employee who has not served during one school year seventy-five percent (75%) of the number of days the regular schools of the District are maintained;

WHEREAS, the Board has received a recommendation from the District Superintendent or other appropriate District administrator(s) to release Employee;

WHEREAS, the Board has discussed the recommendation made by the administration and concurs in said recommendation;

NOW, THEREFORE, BE IT RESOLVED that the Board determines that Employee shall be released effective June 11, 2021 and hereby authorizes the District Superintendent, or the Superintendent’s designee, to notify Employee of the Board’s decision to release Employee. The District Superintendent, or the Superintendent’s designee, is further authorized to take any other actions necessary to effect the intent of this Resolution.

This Resolution was adopted at a meeting of the Board of Trustees of the LAYTONVILLE
UNIFIED SCHOOL DISTRICT held on April 1, 2021.

AYES: _____

NOES: _____

ABSENT: _____

President, Board of Trustees

I, _____, Clerk of the Board of Trustees of this school district, do
hereby certify that the foregoing Resolution was regularly introduced, passed, and adopted by the
Board of Trustees at its meeting held on April 1, 2021.

Clerk, Board of Trustees

BOARD DISCUSSION/ACTION ITEM M7

Board Meeting Date: April 1, 2021

Subject: Approval of Summer School Plans

From: Joan Potter, Superintendent

Explanation:

Mr. Henry and Ms. Stange will discuss their plans for Summer School 2021.

Recommendation:

Approve the Summer School Plans for 2021