

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF MAY 2, 2019**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on May 2, 2019. Board President Calvin Harwood called the meeting to order at 6:23 p.m.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Erin Gamble, Meagen Hedley, Shannon Ford & Shelagh Deveney.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: None

**B. PUBLIC INPUT re CLOSED SESSION ITEMS: None**

**C. CLOSED SESSION AGENDA:**

- |       |  |      |
|-------|--|------|
| CS-1: | CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION<br><i>Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9</i> | CS-1 |
| CS-2: | CONFERENCE WITH LABOR NEGOTIATOR:<br>Name of Agency Negotiator: Superintendent<br>Name of Organization Representing Employees: CSEA                                | CS-2 |
| CS-3  | CONFERENCE WITH LABOR NEGOTIATOR:<br>Name of Agency Negotiator: Superintendent<br>Name of Organization Representing Employees: LVTA                                | CS-3 |
| CS-4: | CONSIDERATION OF INTER-DISTRICT TRANSFER REQUEST,<br>NUMBER IDT 2018/19-K  | CS-4 |

**D. ANNOUNCEMENTS FROM CLOSED SESSION:** Board President Calvin Harwood announced that on Closed Session Item CS-4: Consideration of Inter-District Transfer Request Number IDT 2018/19-K, the Board unanimously approved the inter-district transfer for student IDT 2018/19-K. No other action was taken in closed session.

**E. PATRIOTIC OBSERVANCE:** Calvin Harwood led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda moving Information Item M1 directly after Action Item K2 by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.

**G. CORRESPONDENCE:**

- 1) Letter from County Superintendent regarding 3<sup>rd</sup> quarter Williams Review

**H. PUBLIC INPUT: None**

**I. REPORTS AND COMMENTS:**



### Superintendent's Report:

Grass is growing like crazy. The Maintenance staff worked over spring break deep cleaning rooms, mowing/weed eating, assembling the new softball bleachers, etc. The Calfire crew was also here over Spring Break weed eating. The District is still looking for applicants in certificated positions. Mrs. Potter attended a CSEA meeting on Tuesday April 30<sup>th</sup> to talk about LCAP. Mrs. Potter has also been working with Bette on LCAP and Budget for 2019/2020.

Upcoming events:

- Scholarship Night: June 12<sup>th</sup> at 7:00 PM
- 8<sup>th</sup> Grade Graduation: June 13<sup>th</sup> at 7:00
- High School Graduation: June 14<sup>th</sup> at 7:00

Facilities-The District submitted the "Change of Scope" for the CTE Classroom. The original bids came in too high so the Architect is now looking at modernizing the current art classroom. Asbestos was removed from rooms 8, 9, & 10 over spring break. No one showed for bid walk for demolition but Don Alameida is confident there are companies interested. Mrs. Potter is meeting with Harwood Park Association to go over agreement regarding use of Harwood Field for baseball and oversight of Tin Gym use. It is also time to renew our lease for Tin Gym with the County.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council-	DAC
Student Representative-None	LVTA-None	CSEA

### **J. ACTION: CONSENT AGENDA**

- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 4-0 (Shannon Abstained) vote.

### **K. ACTION:**

#### K.1. Student of the Month

- Mr. Henry and Ms. Stange presented the Students of the Month for Laytonville High and Elementary School and asked the students to introduce their families.
- **Motion** to recognize Denzel Brown as the Laytonville High School Student of the Month for April by Erin Gamble, Seconded by Shelagh Deveney, unanimously approved with a 5-0 vote
- **Motion** to recognize Hadyn Brennen (arrived later in the meeting) as the Laytonville Middle School Student of the Month for April by Meagen Hedley, Seconded by Erin Gamble, unanimously approved with a 5-0 vote

#### K.2. Resolution No. 556 for Employee Recognition Award

- Once a year the Board of Trustees receives recommendations for the Board's Employee Recognition Award. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.
- **Motion** to adopt Resolution No. 556 for Employee Recognition Award and to recognize Nikki Waldon as the recipient by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.



### M.1. Aikido Program Overview

- Izzie Arkin gave a presentation of Aikido and how it is being used to work with students from Laytonville Elementary/Middle School.

## **L. DISCUSSION / ACTION:**

### L.1. Approval of 2019/20 Instructional Minutes for Laytonville School District

- The State requires minimum instructional minutes for each grade level. The instructional minutes schedule for 2019/20 was attached for approval.
- **Motion** to approve the 2019/20 instructional minutes schedules for LES, Spyrock, and LHS by Shannon Ford, Seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.

### L.2. Approval of Summer School Program 2019

- LES will be offering a four week program between July 8th and July 31st. The program will focus on academic intervention in Language Arts and Math for students in 1st-8th grade.
- LHS will offer a four week Independent Study program starting June 18th and ending July 23rd. Students will meet the instructor 1 day/week to receive and turn in assignments. Additionally, the high school will offer a Freshman Academy July 29th-August 1st and August 5th-8th.
- Healthy Start will continue their summer activities program three days per week, on Mondays, Tuesdays and Wednesdays beginning on June 24th and ending on July 17th. Starting and ending times to be determined.
- **Motion** to approve the proposed dates for Summer School 2019 by Shelagh Deveney, seconded by Meagen Deveney, unanimously approved with a 5-0 vote.

### L.3. Approval of Job Descriptions

- CSEA and the District completed the job description study. New descriptions were created for After School Program Assistant Coordinator, After School Program IA/Driver, Lead Bus Driver and Fleet Maintenance Coordinator Trainer, Head District Maintenance /Grounds Worker. All other job descriptions had minor changes to more accurately reflect the job responsibilities.
- **Motion** to approve the revised and proposed job descriptions by Erin Gamble, seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.

### L.4. Resolution No. 557 and Resolution No. 558 for Classified Employee's Week and Teacher Appreciation Day

- May is the traditional month for honoring school employees. The Governing Board has asked that we recognize the hard work, dedication and caring all staff provide to the students of our community.
- Resolution No. 557 recognizes our classified staff and declares the week of May 19th-25th to be Classified Employees Week.
- Resolution No. 558 recognizes our teachers and declares Wednesday, May 8, 2019 as Teacher Appreciation Day in the Laytonville Unified School District.
- The School Site Councils, the Board and the community traditionally celebrate these days and honor our employees by providing a delightful buffet.



- **Motion** to adopt Resolution No 557 recognizing Classified Employee's Week by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 5-0 vote.
- **Motion** to adopt Resolution No. 558 recognizing Teacher Appreciation Day by Shannon Ford, seconded by Erin Gamble, unanimously approved with a 5-0 vote.

#### **M. INFORMATION ITEMS:**

##### M.2. Facilities Update

- Mrs. Potter provided the Board with an update on current building projects.

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:** Traffic in front of Tin Gym

**O. COMMENTS FROM THE BOARD:** Meagen loved Izzie's presentation and would love to see it integrated with the yoga. Calvin says Izzie's report seemed great. Shannon would like to thank everyone for a wonderful 13 years on the Board. Joanie is looking forward to working with Shannon as the new Business Manager.

#### **P. ADJOURNMENT:**

**Motion** to adjourn the meeting by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 5-0 vote. The meeting was adjourned at 8:24 p.m. The next regular meeting will be held on June 20, 2019.

Respectfully submitted,

Adopted as Final  
June 20, 2019

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Joan Viada Potter  
Secretary to the Board

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Calvin Harwood  
President of the Board



**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE SPECIAL MEETING OF MAY 28, 2019**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a special meeting in the Board Room on April 25, 2019. Board President Calvin Harwood called the meeting to order at 8:34 a.m.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Shelagh Deveney, Erin Gamble and Meagen Hedley

Administrators Present: Joan Potter, Tim Henry

Student Representative: None

**B. PUBLIC INPUT:** None

**C. DISCUSSION/ACTION:**

C.1. Elect/Appoint Replacement for Resigning Board Member

- Pursuant to Ed Code Section 5090, Board Member Shannon Ford's resignation is effective May 7, 2019. Mrs. Potter recommended the Board appoint a replacement to serve the remainder of Shannon's term, which expires on December 11, 2020.
- **Motion** to appoint a replacement member to serve the remainder of Shannon Ford's term by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

C.2. Approval of Contract for Demolition of Classrooms 8, 9, & 10

- The District sent out a request for bids for a Demolition Contractor for rooms 8, 9, and 10. We received one proposal from Central Valley Environmental. Attached are the bid results. We are required to accept the lowest bid.
- **Motion** to award the Demolition Contract for Classrooms 8, 9, & 10 to Central Valley Environmental by Erin Gamble, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.
- **Motion** to adopt Resolution No. 559 for awarding the Demolition Contractor by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

C.3. Approval of Contract Greater than \$10,000

- According to Board Policy 3312, Contracts exceeding \$10,000 need to have prior approval by the Governing Board.
  - The bid from Comfort Air for replacing heaters is \$20,032.00.
  - The proposal from Cornerstone Roofing INC. for replacing the District Office roof is \$28,224.00
- **Motion** to approve the Superintendent to enter into a contract with Comfort Air to replace heaters, not to exceed \$25,000 by Shelagh Deveney, Seconded by Meagen Hedley, unanimously approved with a 4-0 vote.
- **Motion** to approve the Superintendent to enter into a contract with Cornerstone Roofing INC to replace the District Office roof, not to exceed \$30,000 by Erin Gamble, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.



#### C.4. Approval of Edgenuity Course Lists

- Mr. Henry is proposing to adopt the online curriculum and courses created by Edgenuity, an online learning platform. He provided an overview of the program and the course content.
- **Motion** to approve the entire Edgenuity CA Course List as included by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

#### C.5. Approval of Application for Title I Funding

- A requirement for receiving Federal funds from Title I is to create an LEA (Local Education Agency) plan outlining services provided with these funds. Beginning this year there is a new application process that is aligned with the LCAP. In order to access the online LEA addendum application, the Board must approve the application for Title I Funding. The District currently receives approximately \$180,000 in Title I funds.
- **Motion** to approve the Application for Title I Funding by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 4-0 vote.

#### **D. ADJOURNMENT:**

**Motion** to adjourn the meeting by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 4-0 vote. The meeting was adjourned at 9:01 AM. The next regular meeting will be held on June 20, 2019.

Respectfully submitted,

Adopted as Final  
June 20, 2019

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Joan Viada Potter  
Secretary to the Board

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Calvin Harwood  
Board President



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**PERSONNEL ASSIGNMENT ORDER #11 2018/19**

June 20, 2019

	<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<b><u>Certificated Appointment</u></b>				
Hawkins, Konnie	LES Summer School		\$4,928	
Dunham, Suzie	SPED Summer School Job Share			
Patton, Stacey	SPED Summer School Job Share			
Moody, Natalia	LHS Summer School		\$1,570	
Lemmer, Amber	LMS Summer School		\$2,930	
Holt, Jeshua	LHS Art Teacher	Prob.	\$47,549	8/16/19
Jacobson, Lindsay	5 <sup>th</sup> Grade Teacher	Prob.	\$45,850	8/16/19
Reid, Gaea	7 <sup>th</sup> Grade Teacher	Prob.	\$56,086	8/16/19

**Certificated Resignation**

Horvath, Rebekah	7 <sup>th</sup> Grade Teacher	Prob.	\$46,691	6/14/19
Jacobson, Lindsay	ELL	Prob.	\$13,296.58	6/14/19

Certificated Layoff

Certificated Leave of Absence:

Certificated Transfer

**Classified Appointment**

Kanavle, Arro	Bus Driver	Prob.	\$13.68/hr	8/19/19
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Classified/Confidential Appointment

Classified/Confidential Resignation

Classified/Confidential Increase

**Classified Transfer**

Salmeron, Pedro	Head District Maint./Grounds Worker		\$24.23/hr	7/1/19
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**Classified Resignation**

Beber-Vanzo, Chemaine	ASES Coordinator	Prob.	\$17.12/hr	6/13/19
Lassotovitch, Cynthia	Health Tech/Sec. Registrar	Perm.	\$16.13/hr	6/13/19

Classified Termination

Classified Layoff

**Coaching Positions**

Nielsen, Jon	LHS Football	Temp.	\$1800 Stipend
Davis, Brandon	LHS Boys Soccer	Temp.	\$1800 Stipend
Craver, Alyssa	LMS Volleyball	Temp.	\$1400 Stipend







**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**REVOLVING CASH FUND #11 2018/19**

June 20, 2019

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
5/09/19	2155	Mendocino Co. Dept. Of Environmental Health	Food Safety Course	\$152.00
5/23/19	2156	U.S.P.S	Records/Stamps	\$190.10
5/24/19	2157	Annette Campbell	Native American Celebration	\$250.00
5/24/19	2158	Theo Whitehurst	Native American Celebration	\$250.00
5/24/19	2159	Mary Clark	Native American Celebration	\$250.00
5/24/19	2160	Sheila Lawson	Native American Celebration	\$988.00
6/11/19	2161	U.S.P.S.	Cert. Mail/Stamps	\$111.30







# LAYTONVILLE UNIFIED SCHOOL DISTRICT

## WARRANT LIST

June 20, 2019

Checks Dated 04/19/2019 through 06/12/2019					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
157432	04/30/2019	EVONNE J. ELLIOTT	Cancelled		1,182.59 *
		Cancelled on 05/14/2019, Cancel Register # PM190517			
759202	04/25/2019	AMAZON	01-4100	229.45-	
			01-4300	614.33	
			Unpaid Tax	2.75-	382.13
759203	04/25/2019	ARROW BENEFITS GROUP	68-5600	153.00	
			69-5600	73.50	226.50
759204	04/25/2019	BUSINESS CARD, BANK OF AMERICA	01-4300	267.33	
			01-5200	3,411.96	
			01-5800	75.15	
			Unpaid Tax	19.52-	3,734.92
759205	04/25/2019	CDE	13-4700		250.80
759206	04/25/2019	CHICO STATE UNIV FOUND: (SAGE) CURTIS DEBERG	01-5200		350.00
759207	04/25/2019	DEMCO	01-4300		131.97
759208	04/25/2019	DOWNTOWN FORD SALES	01-6400		28,189.91
759209	04/25/2019	FRONTIER	01-5903		83.07
759210	04/25/2019	KELLEY AUTOMOTIVE	01-5800		500.00
759211	04/25/2019	LAYTONVILLE UNIFIED REVOLVING	01-5904	55.00	
			13-5904	55.00	110.00
759903	05/02/2019	CRONE, JENNA C	01-4300		10.99
759904	05/02/2019	HOGAN, DENNIS	01-4300		99.40
759905	05/02/2019	HOGAN, MARY E	01-4300		60.18
759906	05/02/2019	ARROW BENEFITS GROUP	69-5800		109.00
759907	05/02/2019	BLUE SHIELD OF CALIFORNIA	76-9514		3,055.45
759908	05/02/2019	CAUGHRON III, IRA	01-5800		290.00
759909	05/02/2019	CLOVER STORNETTA FARMS INC.	13-4700		489.70
759910	05/02/2019	EHLERT'S PETROLEUM MAINTENANCE	01-5800		108.75
759911	05/02/2019	INTL ACADEMY OF SCIENCE ACELLUS EDUCATION CENTER	01-4100		240.00
759912	05/02/2019	LONG VALLEY AUTO SUPPLY	01-4365		26.77
759913	05/02/2019	LONG VALLEY LUMBER	01-4300		18.80
759914	05/02/2019	MENDES SUPPLY COMPANY	01-4300		611.83
759915	05/02/2019	MENDOCINO CO. CLERK-RECORDER	01-5800		2,070.53
759916	05/02/2019	MENDOCINO CTY YOUTH PROJECT	01-5800		1,609.40
759917	05/02/2019	RAINBOW AG	01-4300		19.59
759918	05/02/2019	RITCHIES FOOD SERVICE	13-4300		101.25
759919	05/02/2019	ROUND TREE GLASS	01-5600		718.39
759920	05/02/2019	SCHOLASTIC BOOK FAIRS-10	01-4300		2,382.32
759921	05/02/2019	SCHOOL & COLLEGE LEGAL SVS	01-5802		48.00
759922	05/02/2019	STAPLES CREDIT PLAN	01-4300		391.25
759923	05/02/2019	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		34.17
759924	05/02/2019	VERIZON WIRELESS	01-5800		114.03



759925	05/02/2019	WEATHERTOP NURSERY	01-4300		54.73
759926	05/02/2019	WEX BANK	01-4361		918.81
760512	05/09/2019	MCHENRY, AMARYLLIS	01-4300		287.23
760513	05/09/2019	STANGE, LORRE	01-4300		196.15
760514	05/09/2019	ALAMEIDA ARCHITECTURE	21-6200	7,615.00	
			40-6200	3,636.28	11,251.28
760515	05/09/2019	ARKIN, IZMAEL	01-5800		1,800.00
760516	05/09/2019	CHRISTY WHITE	21-5801		3,000.00
760517	05/09/2019	CLOVER STORNETTA FARMS INC.	13-4700		226.00
760518	05/09/2019	FRONTIER	01-5903		272.73
760519	05/09/2019	GEIGER'S LONG VALLEY MARKET	01-4300	26.85	
			13-4300	.18	
			13-4700	3.80	30.83
760520	05/09/2019	MATHESON TRI-GAS INC	01-5600		62.12
760521	05/09/2019	NATL REGISTRY OF FOOD SAFETY	01-4300		544.00
760522	05/09/2019	NAVIANCE INC.	01-5800		9,749.99
760523	05/09/2019	PACIFIC GAS & ELECTRIC	01-5510		8,173.73
760524	05/09/2019	ROBERTS, DANIEL M.	01-5800		840.00
760525	05/09/2019	SOLID WASTE OF WILLITS	01-5540		995.12
760526	05/09/2019	STEELE, REBECCA MAGGIE	01-5800		875.00
760527	05/09/2019	SYSO FD SCVS OF SAN FRANCISCO	13-4700		1,614.69
760528	05/09/2019	THE OBSERVER	01-5811		30.00
760529	05/09/2019	WEATHERTOP NURSERY	01-4300		17.91
760530	05/09/2019	XEROX CORPORATION	01-5600		84.86
761105	05/16/2019	HENRY, TIMOTHY J	01-4300		21.55
761106	05/16/2019	LOFLIN, BETTE J	01-5200		228.52
761107	05/16/2019	ARROW BENEFITS GROUP	68-5600	150.00	
			69-5600	72.00	222.00
761108	05/16/2019	CASC	01-5800		8,645.00
761109	05/16/2019	CLOVER STORNETTA FARMS INC.	13-4700		282.00
761110	05/16/2019	FERRELLGAS	01-5520		1,759.78
761111	05/16/2019	FRONTIER	01-5903		1,745.26
761112	05/16/2019	GEIGER'S LONG VALLEY MARKET	01-4300		518.26
761113	05/16/2019	HEDLEY, MEAGEN	01-4300		116.00
761114	05/16/2019	JOB CARE	01-5800		98.00
761115	05/16/2019	LAYTONVILLE WATER DISTRICT	01-5530		1,129.64
761116	05/16/2019	LONG VALLEY AUTO SUPPLY	01-4364	25.45	
			01-4365	159.96	185.41
761117	05/16/2019	LONG VALLEY LUMBER	01-4300		208.41
761118	05/16/2019	MENDOCINO COUNTY OFFICE OF ED	01-5800		115.50
761119	05/16/2019	PRESENCE LEARNING INC.	01-5800		4,617.91
761120	05/16/2019	RITCHIE'S FOOD SERVICE	13-4300	118.28	
			13-4700	25.75	144.03
761121	05/16/2019	ROUND TREE GLASS	01-5600		962.31



761122	05/16/2019	SYSKO FD SCVS OF SAN FRANCISCO	13-4700		1,835.75
761123	05/16/2019	U.S. POSTAL SERVICE	01-5600		208.00
761124	05/16/2019	WEATHERTOP NURSERY	01-4300		174.65
761125	05/16/2019	XEROX CORPORATION	01-5600		308.25
761898	05/23/2019	CARBERRY, SUSAN A	01-4300		75.00
761899	05/23/2019	COX, NORMA C	01-4300	314.32	
			01-5200	674.76	989.08
761900	05/23/2019	HORVATH, REBEKAH	01-4300		72.43
761901	05/23/2019	ZUMWALT, WENDY A	13-4700		8.58
761902	05/23/2019	AMAZON	01-4300	293.05	
			Unpaid Tax	1.30-	291.75
761903	05/23/2019	AP EXAMS THE COLLEGE BOARD	01-4300		987.00
761904	05/23/2019	ARROW BENEFITS GROUP	69-5800		117.50
761905	05/23/2019	BUSINESS CARD, BANK OF AMERICA	01-4300	712.28	
			01-5800	36.00	748.28
761906	05/23/2019	CAUGHRON III, IRA	01-5800		435.00
761907	05/23/2019	COMFORTAIR HEATING/COOLING	01-5600		350.00
761908	05/23/2019	GEIGER'S LONG VALLEY MARKET	01-4300		78.07
761909	05/23/2019	KELLY MOORE PAINT CO INC	01-4300		263.74
761910	05/23/2019	LAYTONVILLE UNIFIED REVOLVING	13-5200		152.00
761911	05/23/2019	LONG VALLEY LUMBER	01-4300		42.27
761912	05/23/2019	RITCHIES FOOD SERVICE	13-4300	107.14	
			13-4700	60.55	167.69
761913	05/23/2019	SYSKO FD SCVS OF SAN FRANCISCO	13-4700		1,380.07
761914	05/23/2019	VERIZON WIRELESS	01-5800		114.03
761915	05/23/2019	WYATT IRRIGATION CO.	01-4300		57.79
761916	05/23/2019	XEROX CORPORATION	01-5600		550.13
762741	05/30/2019	HANSEN, JUDY E	01-4300	37.60	
			01-5200	84.68	122.28
762742	05/30/2019	STANGE, LORRE	01-4300		56.00
762743	05/30/2019	ARROW BENEFITS GROUP	69-5800		125.00
762744	05/30/2019	CLOVER STORNETTA FARMS INC.	13-4700		378.00
762745	05/30/2019	EUREKA OXYGEN	01-5600		33.44
762746	05/30/2019	FERRELLGAS	01-5520		568.98
762747	05/30/2019	FINNEGAN, CRYSTAL	01-4300		19.49
762748	05/30/2019	FRONTIER	01-5903		83.07
762749	05/30/2019	GEIGER'S LONG VALLEY MARKET	01-4300		217.77
762750	05/30/2019	JOSTENS	01-4300		396.98
762751	05/30/2019	LAYTONVILLE UNIFIED REVOLVING	01-5904		190.10
762752	05/30/2019	MENDES SUPPLY COMPANY	01-4300		291.07
762753	05/30/2019	SYSKO FD SCVS OF SAN FRANCISCO	13-4700		1,574.49
762754	05/30/2019	WEATHERTOP NURSERY	01-4300		7.65
762755	05/30/2019	WILLITS WEEKLY	01-5811		38.50



763381	06/07/2019	BAIZE, EMILY L	01-5200		338.26
763382	06/07/2019	CARBAUGH, JENET M	01-5200		56.84
763383	06/07/2019	DEMARTINI, MICHAEL E	01-4300	485.22	
			01-5800	378.90	864.12
763384	06/07/2019	HANSEN, LINDSAY A	01-4300	292.32	
			01-5200	336.90	629.22
763385	06/07/2019	LOFLIN, BETTE J	01-5200		113.68
763386	06/07/2019	STANGE, LORRE	01-4300		16.26
763387	06/07/2019	ZUMWALT, WENDY A	13-4300	16.10	
			13-4700	8.58	24.68
763388	06/07/2019	ADVANCED SECURITY SYSTEMS	01-5800		361.50
763389	06/07/2019	ALAMEIDA ARCHITECTURE	21-6200		1,524.40
763390	06/07/2019	AWARD EMBLEM MFG. CO. INC.	01-4300	391.93	
			Unpaid Tax	28.61-	363.32
763391	06/07/2019	BLUE SHIELD OF CALIFORNIA	76-9514		3,055.45
763392	06/07/2019	CLOVER STORNETTA FARMS INC.	13-4700		174.70
763393	06/07/2019	DELL MARKETING L.P.	01-4400		757.07
763394	06/07/2019	EHLERT'S PETROLEUM MAINTENANCE	01-5800		108.75
763395	06/07/2019	GEIGER'S LONG VALLEY MARKET	01-4300		527.91
763396	06/07/2019	GILLESPIE, CECILIA	01-5800		1,500.00
763397	06/07/2019	LAYTONVILLE UNIFIED REVOLVING	01-5800		1,738.00
763398	06/07/2019	LONG VALLEY LUMBER	01-4300		13.52
763399	06/07/2019	MATHESON TRI-GAS INC	01-5600		68.63
763400	06/07/2019	NORTH, AARON	01-5800		1,500.00
763401	06/07/2019	PAPER DIRECT	01-4300		106.75
763402	06/07/2019	ROUND TREE GLASS	01-5600		611.58
763403	06/07/2019	SOLID WASTE OF WILLITS	01-5540		856.62
763404	06/07/2019	STAPLES CREDIT PLAN	01-4300		312.68
763405	06/07/2019	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		1,857.31
763406	06/07/2019	TAG/AMS INC	01-5800		140.00
763407	06/07/2019	WEX BANK	01-4361		2,183.56
<b>Total Number of Checks</b>			<b>136</b>		<b>143,091.14</b>

	Count	Amount
Cancel	1	1,182.59
Net Issue		141,908.55

#### Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	107	108,519.26
13	CAFETERIA SPECIAL REVENUE FL	20	10,754.89
21	BUILDING FUND	3	12,139.40
40	SPECIAL RESERVE-CAPITAL OUTL	1	3,636.28
68	SELF-INSURANCE (dental)	2	303.00
69	SELF-INSURANCE (vision)	5	497.00

#### Fund Recap

Fund	Description	Check Count	Expensed Amount
76	WARRANT/PASS-THROUGH	2	6,110.90
Total Number of Checks		135	141,960.73
Less Unpaid Tax Liability			52.18-
Net (Check Amount)			141,908.55



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**MONTHLY BUDGET REPORT**

June 20, 2019







**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**MONTHLY BUDGET TRANSFERS**  
June 20, 2019







**2019-2020 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2019.**

Laytonville Unified School District/Governing Board at its June 20, 2019 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2019-2020 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Laytonville High School  
NAME OF REPRESENTATIVE Josh Ficks POSITION Athletic Director  
ADDRESS 250 Branscomb Road CITY Laytonville ZIP 95454  
PHONE 707-984-6108 FAX 707-984-8066 E-MAIL JFicks@lhms.us

NAME OF SCHOOL Laytonville High School  
NAME OF REPRESENTATIVE Tim Henry POSITION Principal  
ADDRESS 250 Branscomb Road CITY Laytonville ZIP 95454  
PHONE 707-984-6108 FAX 707-984-8066 E-MAIL mr.tim.henry@gmail.com

NAME OF SCHOOL Laytonville High School  
NAME OF REPRESENTATIVE Joan Potter POSITION Superintendent  
ADDRESS P.O. Box 868 CITY Laytonville ZIP 95454  
PHONE 707-984-6414 FAX 707-984-8223 E-MAIL JVPotter@mcn.org

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Joan Potter Signature [Signature]  
Address P.O. Box 868 City Laytonville Zip 95454  
Phone 707-984-6414 Fax 707-984-8223







**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**CONSOLIDATED APPLICATION FOR FUNDING CATEGORICAL AID PROGRAMS**  
June 20, 2019







## **BOARD ACTION ITEM K1**

Board Meeting Date: June 20, 2019

Subject: Interview Candidates, Deliberate and Appoint New Board Member

From: Joan Potter, Superintendent

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Explanation:

At the special board meeting on May 28, 2019 the Board voted unanimously to appoint a new member of the Laytonville Unified School District Board of Trustees to fill the open position that was vacated by Shannon Ford effective May 7, 2019. We solicited interested community members and have two interested parties. We have scheduled time to review the paper work and interview the individuals during tonight's open session board meeting. After interview and reviewing materials the board will deliberate in open session and select one of the candidates for the position.

Recommendation:

After interviewing all candidates, appoint one of the candidates to fill the open seat on the LUSD Board of Trustees.

Attachments:

Board Questions

Letters from Candidates

Ranking Sheets



LAYTONVILLE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
Prospective Board Member Questionnaire

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

1. Briefly state the experience and/or training you have had which you feel is particularly relevant to a membership on the Laytonville Unified School District Board of Education.

\_\_\_\_ Comments: \_\_\_\_\_  
\_\_\_\_\_

2. Describe your reason(s) for being interested in a Board of Education membership at this time.

\_\_\_\_ Comments: \_\_\_\_\_  
\_\_\_\_\_

3. Briefly indicate your view of the role and function of a Board of Education.

\_\_\_\_ Comments: \_\_\_\_\_  
\_\_\_\_\_

4. Give your definition of “educational leadership” as it might pertain to the Laytonville Unified School District.

\_\_\_\_ Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ Acceptable

\_\_\_\_ Unacceptable

Ratings: (5) Outstanding, (4) above average, (3) average, (2) below average, (1) poor



## **BOARD ACTION ITEM K2**

Board Meeting Date: June 20, 2019

Subject: Administration of Oath of Office for New Board Member

From: Joan Potter, Superintendent

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Explanation:

Candidates for the vacant Board position have now been interviewed. Mrs. Potter will now administer the Oath of Office to the selected candidate and they will be welcomed to the Board.

Recommendation:

Welcome our new Board Member

Attachments:







### **BOARD ACTION ITEM K3**

Board Meeting Date: June 20, 2019

Subject: Resolutions No. 560 & 561 for Honoring Retirees

From: Joan Potter, Superintendent

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Explanation:

Two dedicated and loyal employees will have retired from the district by the end of this school year. Between the two of them, they have provided 61 years of education to our students. We will miss them.

Recommendation:

Adopt Resolution No. 560 & 561 for Honoring Retirees

Attachments:

Resolutions No. 560 & 561 for Honoring Retirees







## **BOARD ACTION ITEM K4**

Board Meeting Date: June 20, 2019  
Subject: Students of the Month  
From: Joan Potter, Superintendent

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### Explanation:

Mr. Henry and Ms. Stange will present the Laytonville High School and Laytonville Middle School Students of the Month for May and have them introduce their families.

### Recommendation:

Recognize the Students of the Month and their families

### Attachments:

None







## **BOARD ACTION ITEM K5**

Board Meeting Date: June 20, 2019

Subject: Approval of the Board Action Calendar for 2019/20

From: Joan Potter, Superintendent

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### Explanation:

The 2019/20 Board Action Calendar is attached for your review and approval. This calendar evolves throughout the year. Its purpose is to keep us on track with Board business and to provide an overview of future meetings.

### Recommendation:

Approve the 2019/20 Board Action Calendar.

### Attachments

2019/20 Board Action Calendar



**LAYTONVILLE UNIFIED SCHOOL DISTRICT**  
**Board Action Calendar for 2019/20**

August 2019	Summer School Report (information)
August 2019	Summer Maintenance Projects Report (information)
August 2019	Approve the Filing of a Declaration of Need for Fully Qualified Educators (if needed)
August 2019	4 <sup>th</sup> Qtr. Williams Uniform Complaint Report (consent)
August 2019	Report on Staff Dev. Program for 2019/20
Aug/Sept. 2019	Upcoming Williams Site Visit in September (information)
September 2019	Opening Enrollments (information)
September 2019	Student Accountability Reports (information)
September 2019	<b>PUBLIC HEARING:</b> Notification of Compliance with EC 60119 (Instructional Materials) for 2019/20
September 2019	<b>RESOLUTION:</b> Compliance with EC 60119 following Public Hearing
September 2019	Sports Program Update (information)
September 2019	<b>RESOLUTION:</b> GANN Limit
September 2019	Approval of Unaudited Actuals for 2018/19
October 2019	Certification: Adoption dates for State Aligned Texts (K-8 state adopted & aligned; 9-12 state aligned only)
October 2019	1 <sup>st</sup> Qtr. Williams Uniform Complaint Report (consent)
November 2019	Approve Date for Annual Organizational Meeting
November 2019	<b>PUBLIC HEARING:</b> Impact Aid-Tribal Notice, Budget, BP 1261
November 2019	Biennial Nutritional & Physical Activity Quality Indicators Review (BP 5030) (last reviewed November 2017)
December 2019	Annual Organizational Meeting: Election of Officers
December 2019	Appointment of Superintendent as Secretary to BOE
December 2019	Adopt Board Annual Calendar of Meeting Dates
December 2019	<b>RESOLUTION:</b> Designation of Signatures of BOE
December 2019	Adopt First Interim Budget Report
December 2019	Annual Williams Site Visit Report by Co. Supt. (correspondence)
Laytonville Unified School District June 20, 2019	



December 2019	Approve & Certify Annual Audit Report for 2018/19
December 2019	Trustee terms expire: _____ & Meagan expire in 2020 (Calvin, Erin and Shelagh expire 2022)
January 2020	2 <sup>nd</sup> Qtr. Williams Uniform Complaint Report (consent)
January 2020	County Superintendent's Williams 2 <sup>nd</sup> Quarterly Report (consent)
January 2020	<b>RESOLUTION:</b> Participation in Staywell Health Plan JPA
Feb/March 2020	Consolidated Application Approval, Part 2 (consent)
February 2020	P-1 (first apportionment period) ADA Report (information)
February 2020	Review & Authorize SARC Distribution
February 2020	<b>PUBLIC HEARING:</b> Comprehensive School Safety Plans
February 2020	Title 1 Parent Involvement Policies
March 2020	Adopt Second Interim Budget Report
March 2020	Employee Appreciation Award – Notification & Forms (information)
March 2020	School Year Calendar(s) Adoption (every 2 years, due March 2022)
April 2020	School Level Parent Involvement Plan, Student/Parent Compact
April 2020	Approve 2020 Summer School Program
April 2020	Annual Review: BP 6145 – Extra & Cocurric. Activities
April 2020	Annual Review: BP & E 5132 – Dress Codes
April 2020	3 <sup>rd</sup> Qtr. Williams Uniform Complaint Report (consent)
April 2020	<b>RESOLUTION:</b> Education Protection Account
April 2020	Select Employee Appreciation Award Recipient (closed session)
April 2020	<b>RESOLUTIONS:</b> Day of the Teacher & Classified Employees Week
April 2020	Review Auditor's Contract (3 year contract expires June 2020)
May 2020	Title VII Indian Ed. Formula Grant Application
May 2020	Academic Performance Index (API) Report (information)
May 2020	Approve Next Year Instructional Minutes



May 2020	Deferred Maintenance Schedule – Revision to OPSC every five yrs. Or as needed
May 2020	Single School Plan for Student Achievement (SPSA) Review and Revision
May 2020	Present Employee Appreciation Award
May 2020	Annual Review of Williams Audit Exceptions: Inst. Mat'ls & Prog. Funds; Facilities; Tchr. Assgnmt's
June 2020	Designation of CIF Representative to the League (consent)
June 2020	<b>PUBLIC HEARING:</b> LCAP
June 2020	<b>PUBLIC HEARING:</b> Proposed Budget for 2020/21
June 2020	Adopt LCAP
June 2020	Adopt Proposed 2020/21 Budget
June 2020	<b>RESOLUTION:</b> Appropriate the Ending Balance to a Reserve Account
June 2020	<b>RESOLUTION:</b> Authorize County Superintendent to Transfer Expenditures Between Funds
June 2020	Approve Submission of Consolidated Application for Funding Categorical Aid Programs Part 1 (consent)
June 2020	Annual Superintendent's Evaluation (closed session)
June 2020	Admin Contract Extensions (closed session, open session for Superintendent Contract Ratification)
June 2020	Report on Peer Assistance & Review Program (PAR) and Beginning Teacher Support and Assessment Program (information)
June 2020	Approve Board Action Calendar for 2020/21

#### **Future Agenda Items**

October 2020	Transportation Safety Plan (every three years--last revised 2017)
August 2020	Local Biennial Review of Conflict of Interest Code, BP 2300 (Last reviewed August 2018)
June 2021	Triennial Plan for Expelled Youth



## **BOARD DISCUSSION/ACTION ITEM L1**

Board Meeting Date: June 20, 2019

Subject: Public Hearing: Draft LCAP 2017-2020

From: Joan Potter, Superintendent

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### Explanation:

One of the requirements of the Local Control Accountability Plan is for the governing board to conduct a public hearing prior to the adoption of the plan. The purpose of the meeting is to provide time for the district to share information regarding the spending plan for the upcoming year and to give the public an opportunity to give the district recommendations and comments regarding the draft plan. The public will also have the opportunity to submit written comments regarding the LCAP. A letter may be submitted to the District and the Superintendent will respond in writing to all written comments received by June 26, 2019. To date, the district has not received any written comments though a lot of verbal recommendations have been made to the district and have been incorporated in to the draft plan.

### Recommendation:

Conduct the Public Hearing for the Draft LCAP

### Attachments:

Draft LCAP







## BOARD DISCUSSION/ACTION ITEM L2

Board Meeting Date: June 20, 2019

Subject: Public Hearing: Proposed Budget for 2019/20

From: Joan Potter, Superintendent

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### Explanation:

Implementation of the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP) regulations require separate public hearings for the LCAP and budget. The regulations require that the public hearing for the budget be held at the same meeting as the public hearing for the LCAP. This requires a change to the process of holding the budget public hearing and adoption at the same meeting as we have done in the past. The new regulations require an earlier preparation of the budget. The 2019/2020 proposed budget may be modified at the Board's discretion and/or to include changes made to the draft LCAP. Such modification and other corrections to the budget would be reflected in the June 27, 2019 budget review and adoption. I will refer to specific budget information during the public hearing.

### Recommendation:

Conduct the Public Hearing for the Proposed Budget for 2019/20

### Attachments:

Proposed Budget for 2019/20







### **BOARD DISCUSSION/ACTION ITEM L3**

Board Meeting Date: June 20, 2019

Subject: Revised AR 6145 for Extra & Co-Curricular Activities,  
First Reading

From: Joan Potter, Superintendent

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Explanation:

Laytonville High School Site Council is proposing a change to the restriction period of 45 days for 9-12 grade students. This change will match the restriction period of 30 days for those in 6-8<sup>th</sup> grade.

Recommendation:

Review the revised AR 6145

Attachments:

Administrative Regulation 6145



**Instruction**  
**Extra Curricular and Cocurricular Activities**

**AR 6145**

Participation in extra or cocurricular activities as defined in Board Policy 6145 requires satisfactory academic progress and good citizenship.

Academic Progress

Satisfactory academic progress means:

- 1) maintaining progress toward meeting all high school graduation requirements
- 2) earning a minimum 2.0 GPA on a 4.0 scale and passing all classes during the previous grading period
- 3) receiving a satisfactory eligibility report prior to an event or competition

High school graduation requirements refers to the credits required for graduation, examinations and attendance. A grading period is one quarter and the previous grading period refers to the quarter prior to the activity. If a student was absent during the previous quarter due to serious illness or injury, or approved travel or work, the quarter immediately prior to that one shall serve as the eligibility period.

Students may request and may be granted an academic probationary waiver once during middle school and once during high school.

Good Citizenship

Good citizenship means demonstrating a positive attitude, having respect for oneself, for others and for the community. The school will restrict or revoke a student's extracurricular eligibility if the student violates expected standards of behavior. In addition, students who violate Education Code 48900 (c) which deals with controlled substances such as alcohol and other drugs, or who violate other provisions of Education Code Section 48900 and receive a school suspension of five days, or who habitually disrupt school activities, will be restricted from extracurricular privileges as follows:

- Grades 6 – 8: Restriction for a period of 30 school days, including the five days of suspension, followed by 15 days of restriction from all activities and then a 10 day reintegration period during which time the student may return to the team or activity for practice, but not for competition; students who return to their activity are subject to the coach's discretion for their assignment.
- Grades 9 – 12: Restriction for a period of ~~45 school days~~ 30 school days, including the five days of suspension, followed by ~~30 days~~ 15 days of restriction from all activities and then a 10 day reintegration period during which time the student may return to the team or activity for practice, but not for competition; students who return to their activity are subject to the coach's discretion for their assignment.
- Students will not participate in an extra or cocurricular event if:
  - 1) absent the day of an event (or the preceding day if the event is on a non-school day) unless the excused absence was for a doctor's appointment or funeral or the absence had received prior approval from the principal
  - 2) suspended from school during the day of the event



3) assigned detentions or in-house suspensions are not completed prior to the event

4) eligibility reports from teachers are marked unsatisfactory prior to the event

Other Training Rules and Behavioral Expectations

The principals, in collaboration with coaches, advisors and the Athletic and Activity Directors will develop procedures which provide consistent training and behavioral expectations for all activity participants. The procedures will address the issues of respect, teamwork, practices, rehearsals, attendance, behavior, progress reports, detentions and suspensions.

Adopted January 11, 1990   Revised 5/15/03, 6/16/11, 6/21/12, 6/20/19

Laytonville Unified

Reviewed: 6/6/13, 6/5/14, 4/9/15, 4/7/16, 4/6/17, 5/3/19

Laytonville, CA







## **BOARD DISCUSSION/ACTION ITEM L4**

Board Meeting Date: June 20, 2019

Subject: Single School Plan for Student Achievement (SPSA) Review and Revision

From: Joan Potter, Superintendent

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### Explanation:

Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SSPSA's for next year have been revised by staff and the Site Councils. Mr. Henry and Ms. Stange will review their Single School Plan for Student Achievement for the Board.

### Recommendation:

Approve the LHS and LEMS Single School Plan for Student Achievement

### Attachments:

The LHS Single School Plan for Student Achievement

The LEMS Single School Plan for Student Achievement







## **BOARD DISCUSSION/ACTION ITEM L5**

Board Meeting Date: June 20, 2019  
Subject: LCAP Federal Addendum  
From: Joan Potter, Superintendent

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### Explanation:

The LCAP Federal Addendum is a new tool from the state designed to ensure that LEAs are meeting the provisions of the ESSA (Every Student Succeeds Act).

Schools are required to submit the Addendum in order to apply for and receive federal funds. The plan outlines the strategies and alignment of how federal funds will supplement LCFF funds

### Recommendation:

### Attachments:







## BOARD DISCUSSION/ACTION ITEM L6

Board Meeting Date: June 20, 2019

Subject: Resolution No. 562 to Amend Bylaws of Northern CA Schools Insurance Group (NCSIG)

From: Joan Potter, Superintendent

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### Explanation:

In an effort for all board members to designate an alternate, changes to NCSIG bylaws are needed to accommodate members in some districts to be able to designate a qualified alternate, which requires allowing the same person to be an alternate for more than one board member. The proposed changes require alternates to be a qualified individual within the same county.

Attached you will find the proposed changes that were passed by the NCSIG board at their May 22<sup>nd</sup> 2019 board meeting. Any changes to the Bylaws require approval by two-thirds of our entire membership.

### Recommendation:

Approve the changes to the NCSIG Bylaws

### Attachments:

Resolution No. 562 for Amending NCSIG Bylaws  
NCSIG Bylaws



**BOARD RESOLUTION 562**

**AMEND BYLAWS  
OF  
NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP (NCSIG)**

WHEREAS, Laytonville Unified School District is a Member of Northern California Schools Insurance Group and the NCSIG Board of Directors reviewed and approved the proposed amendment to the Bylaws of NCSIG on May 22, 2019

NOW THEREFORE BE IT RESOLVED THAT:

The Board of Trustees of Laytonville Unified School District hereby approves the Amendments to the NCSIG Bylaws Amended and Restated dated May 22, 2019.

PASSED AND ADOPTED by the Board of Trustees of the

Laytonville Unified School District this 20<sup>th</sup> Day of June, 2019, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA  
COUNTY OF MENDOCINO

I, Joan Potter, Secretary of the Laytonville Unified Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution adopted by the Board of Trustees at a regularly called and conducted meeting held on said date.

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Secretary of Board of Trustees



## **BOARD DISCUSSION/ACTION ITEM L7**

Board Meeting Date: June 20, 2019

Subject: Title VI Indian Ed. Formula Grant Application

From: Joan Potter, Superintendent

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### Explanation:

Mr. Henry will present information regarding the Title VI Indian Education Formula Grant Application.

### Recommendation:

Approve the Title VI Indian Ed. Formula Grant Application

### Attachments

Title VI Indian Ed. Formula Grant Application







## **BOARD DISCUSSION/ACTION ITEM L8**

Board Meeting Date: June 20, 2019

Subject: Approval of Contract for Asphalt at former Classrooms 8 & 9

From: Joan Potter, Superintendent

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### Explanation:

The District sent out a request for bids for paving the area where classrooms 8 & 9 currently sit. We received one proposal from T & T Paving, INC. dba Valley Paving. Attached are the bid results.

### Recommendation:

### Attachments:

Bid Results for Asphalt Contract  
Resolution No. 563







## **BOARD DISCUSSION/ACTION ITEM L9**

Board Meeting Date: June 20, 2019

Subject: Contract Award for Asphalt per CUPCCAA Regulations

From: Joan Potter, Superintendent

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### Explanation:

As the project bid fell within the CUPCCAA regulations threshold of less than \$60,000, the District may directly award the contract to T & T Paving, INC. dba Valley Paving.

### Recommendation:

Award the contract for asphalt to Valley Paving

### Attachments:

Asphalt Contract







## BOARD INFORMATION ITEM M1

Board Meeting Date: June 20, 2019

Subject: Report on the California Teacher Induction Program

From: Joan Potter, Superintendent

---

### Explanation:

This year we had:

- Casey Watkins, a pre-intern, coached by Stacey Patton
- Amber Jensen and Ben Harwood completed year one of the program with Suzie Dunham as their mentor.
- Rebekah Horvath also completed year one with Konnie Hawkins as her mentor.

The mentor teachers are all to be commended and thanked for their commitment to helping the new teachers hone their skills. Congratulations to the beginning teacher participants for completing a year of the California Teacher Induction Program.







## **BOARD INFORMATION ITEM M2**

Board Meeting Date: June 20, 2019

Subject: Facilities Report

From: Joan Potter, Superintendent

---

Explanation:

Don Alameida will provide an overview of current building projects.