

**LAYTONVILLE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF OCTOBER 4, 2018**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room of the District Office on October 4, 2018. Board President Calvin Harwood called the meeting to order at 6:02 PM.

**ROLL CALL:**

Trustees Present: Calvin Harwood, Shannon Ford, Shelagh Deveney, Erin Gamble and Meagen Hedley.

Administrators Present: Joan Potter, Lorre Stange and Tim Henry

Student Representative: Taylor Felton

**B. PUBLIC INPUT re CLOSED SESSION ITEMS:**

**C. CLOSED SESSION AGENDA:**

CS-1	<b>CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION</b>	<i>CS-1</i>
	Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9	
CS-2	<b>CONFERENCE WITH LABOR NEGOTIATOR</b>	<i>CS-2</i>
	Name of Agency Negotiator: Superintendent	
	Name of Organization Representing Employees: Confidential	
CS-3	<b>CONSIDERATION OF STUDENT MATTER</b>	<i>CS-3</i>

**D. ANNOUNCEMENTS FROM CLOSED SESSION:** Board President Calvin Harwood announced that on Closed Session Item CS-2, Conference with Labor Negotiator representing Confidential Employees, the Board unanimously approved a 1% salary increase for Judy Hansen, School Psychologist. No other action was taken in Closed Session.

**E. PATRIOTIC OBSERVANCE:** Board President Calvin Harwood led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

- **Motion** to approve the Agenda by Erin Gamble, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

**G. CORRESPONDENCE: NONE**

**H. PUBLIC INPUT:**

- Camille Schraeder running for 5<sup>th</sup> District College Board. Camille spoke about what she wishes to accomplish in this position.
- Gabe Greenburg spoke of concerns regarding safety for his child at school.

**I. REPORTS AND COMMENTS:**

### Superintendent's Report:

Indoor Energy Solutions has been working at the Elementary school to retrofit lighting fixtures with LEDs and to install motion sensors in each classroom and office. They also replaced a heater at the middle school with one that will be more energy efficient. Redwood Forest Foundation, Inc, the State Parks System and Sinkyone are working together to help fund an outdoor education program at Usal. Laytonville, Covelo and Leggett are being used to pilot this new program. Their goal is to start with creating a curriculum for 5-8<sup>th</sup> grade, each grade having a different program, using Usal as the learning environment. Lastly, the new classrooms are finally wrapping up. There are a few minor projects left including the covered walkway that drips because it is not yet connected to the new incline building. Plans for the room 10 modernization will be submitted next week and Don Alameida has been talking with modular construction experts about the new Culinary Arts project at the High School.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA-None	CSEA-None

### **J. ACTION: CONSENT AGENDA**

- **Motion** to accept the Consent Agenda by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

#### K.1. Student of the Month

- Mr. Henry presented the Student of the Month, Caruna Gillespie for Laytonville High School and asked her to introduce her family.
- **Motion** to accept Caruna Gillespie as the Student of the Month by Meagen Hedley, Shelagh Deveney.

#### K.2. Appoint New Member to Independent Citizens Bond Oversight Committee

- We had two members of the Bond Oversight Committee resign, the parent member and the business owner member. We posted the openings and advertised in the newspaper for applicants. An expected application was not received prior to the meeting so the item was moved to the next meeting on November 1, 2018.

### **L. DISCUSSION / ACTION:**

#### L.1. Revised Transportation Safety Plan

- The Transportation Safety Plan needed a minor update regarding Child Safety Alert Systems. The plan now includes information regarding procedures for insuring that students are not left unattended on school buses and the use of a child safety alert system.
- **Motion** to approve the revised Transportation Safety Plan by Erin Gamble, seconded by Shannon Ford, unanimously approved with a 5-0 vote.

#### L.2. Mendocino Co. Triennial Plan for Providing Education Services to Expelled Students

- AB 922 (EC 48660) was enacted in 1995 and provided for several changes in the placement process for expelled students. A major revision was that districts henceforth

would retain responsibility for the student's placement; the prior regulations provided for severing all legal responsibilities between the district and the student. The other revisions include county plans with placement options and a triennial update. EC 48660 also provides for Community Day Schools at the district and county level; the Plan coordinates services among the county LEA's.

- The attached Mendocino County Plan for Expelled Youth is an update of the previous three year plan. It was revised in consultation with all county districts. No major revisions to the last plan have been made, so adoption is not required, only a review is appropriate.
- **Motion** to approve the revised Mendocino County Triennial Plan for Expelled Youth by Shelagh Deveney, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

### L.3. Cell Phones on Campus

- During our August meeting the Board reviewed the current site policies regarding cell phones on campus. The Board asked to see sample policies from other Districts so those were provided.
- Mr. Henry discussed different ways in which the teachers have been utilizing cell phones in class:
  - Teachers using the phones in class for educational purposes
  - Culinary arts: photos are taken of the food for use in blogging
  - Quizzlet: input data and use it to create a quiz
  - Biology: flower identification
  - Apps for disabling apps
- The Principals both found that the current school policies are effective.

**M. INFORMATION ITEMS:** None

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:** Student of the Month for Middle School for November. Active Shooter policy.

**O. COMMENTS FROM THE BOARD:** Come to the Homecoming Game (Taylor). Thank you principals for your hard work (Joanie).

### **P. ADJOURNMENT:**

**Motion** to adjourn the meeting by Shannon Ford, seconded by Meagen Hedley, unanimously approved with a 5-0 vote. The meeting was adjourned at 7:45pm. The next regular meeting will be held on November 1, 2018.

Respectfully submitted,

Adopted as Final  
November 1, 2018

---

Joan Viada Potter  
Secretary to the Board

---

Calvin Harwood  
President of the Board