

LAYTONVILLE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
LAYTONVILLE, CALIFORNIA

BOARD ROOM
DISTRICT OFFICE
November 8, 2012
CLOSED SESSION: None
OPEN SESSION: 6:30 P.M.

AGENDA - REGULAR MEETING

PAGE

- A. **Call to order / Roll Call:** 6:30 P.M. (Harwood)
- B. **Public Input re: Closed Session Items**
- C. **Closed Session Agenda:**
ADJOURNMENT TO CLOSED SESSION DURING THIS MEETING TO CONSIDER
AND/OR TAKE ACTION UPON THE FOLLOWING CONSENT ITEMS: None
- D. **Announcements from Closed Session:** (Harwood)
- E. **Patriotic Observance** (Harwood)
- F. **Acceptance of Agenda** (Harwood)
- G. **Correspondence:** None
- H. **Public Input:**
15 minutes are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the Board of Education. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment, briefly answer questions, and refer the speaker to the Superintendent for further clarification.
- I. **Reports and comments:** (5 minutes limit for each)
1. Superintendent Report
 2. Principals' Reports
 3. Healthy Start Report
 4. LES/LMS Site Council
 5. LHS Site Council
 6. DAC Report (District Advisory Committee)
 7. Comments from C.S.E.A
 8. Comments from L.V.T.A.
 9. Student Representative
- J. **ACTION: Consent Agenda:**
1. Minutes of Regular Board Meeting October 4, 2012 1
 2. Personnel List with Assignments and Salaries #4 2
 3. Revolving Cash Fund #4 3
 4. Warrant List 4
 5. Monthly Budget Report 5
 6. Budget Transfers 6

K.	<u>ACTION:</u>	
	1. Students of the Month	7
	2. Scheduling of Annual Organizational Meeting	8
	3. Adoption of AP Environmental Science Book	9
L.	<u>DISCUSSION / ACTION:</u>	
	1. PUBLIC HEARING: Federal Impact Aid Program, BP 1261 and AR 1261	10
	2. Bus Routes	11
	3. BP and AR 3541: Transportation Routes and Services, First Reading	12
M.	<u>INFORMATION ITEMS:</u>	
	1. Academic Performance Reports (APR)	13
	2. Presentation from Eastshore Consulting Regarding Facilities	14
N.	<u>Items Board Members Wish on Future Agendas</u>	
O.	<u>Comments from the Board</u>	
P.	<u>Adjournment</u>	

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Laytonville Unified School District Office, 150 Ramsey Road. For more information please call 707-984-6414.

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF OCTOBER 4, 2012**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on October 4, 2012. Board President Calvin Harwood called the meeting to order at 6:31 p.m.

ROLL CALL:

Trustees Present: Calvin Harwood, Shannon Ford, Cecelia Gillespie, Meagen Hedley and Tina Tineo.

Administrators Present: Joan Potter, Lorre Stange and Daniel Regelbrugge

Student Representative: Mitzi Pierson

B. PUBLIC INPUT re CLOSED SESSION ITEMS: No public input.

C. CLOSED SESSION AGENDA: No Closed Session

D. ANNOUNCEMENTS FROM CLOSED SESSION: None.

E. PATRIOTIC OBSERVANCE: Calvin Harwood led the pledge of allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Shannon Ford, seconded by Mitzi Pierson, unanimously approved.

G. CORRESPONDENCE: Mrs. Potter presented a letter from Vicki Todd, Associate Superintendent at the Mendocino County Office of Education, which referenced the 2012/2013 Budget in regards to deficit spending, cash flow, and reserves. Additionally, Mrs. Potter presented a letter accompanying the Williams Quarterly Report from Paul Tichinin, County Superintendent of Schools, certifying that LUSD has sufficient text books and instructional materials for students and that all facilities are clean and in good repair.

H. PUBLIC INPUT: None

I. REPORTS AND COMMENTS:

Superintendent's Report:

- Mrs. Potter introduced Malila Gordon, the new Administrative Assistant, who will be starting at the District Office on October 22nd.

The following reports were given:

Elementary Principal

LES/LMS Site Council

Student Representative

High School Principal

LHS Site Council – no report

LVTA – no report

Healthy Start

DAC

CSEA – no report

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Cecelia Gillespie, unanimously approved.

K. ACTION:

K.1. Students of the Month:

- Mr. Regelbrugge introduced Tayla Sanderson and Anthony Adkisson as the students of the month.
- Mr. Regelbrugge presented Evan Steel the National Merit Scholar Award.
- **Motion** to recognize the Students of the Month, National Merit Scholar, and their families by Tina Tineo, seconded by Meagen Hedley, unanimously approved.

K.2. Resolution #422-Honoring Retiree:

- Calvin Harwood presented Resolution #422 appreciating Libby Manion after 19 years of service in this district. Libby has worked in a variety of capacities, including in the lunchroom, as an Instructional Assistant, a Clerk/Typist Registrar and most recently as the District Administrative Assistant. She is retiring effective October 31, 2012.
- **Motion** to adopt Resolution #422 by Mitzi Pierson, seconded by Tina Tineo unanimously approved.

L. DISCUSSION / ACTION:

L.1. Unaudited Actuals Update:

- Mrs. Potter presented the revised unaudited actuals, stating that the County further scrutinized the previous unaudited actuals, which had been approved at the September Board meeting, and found an additional \$3,064.88 more than what was stated in the September report.
- **Motion** to accept the Revised Unaudited Actuals by Cecelia Gillespie, seconded by Tina Tineo, unanimously approved.

M. INFORMATION ITEMS:

M.1. Employee Recognition Program:

- Mrs. Potter presented the Employee Recognition Program. Each year the Board recognizes two employees for their contributions to the improvement and effectiveness of the District's educational program. The Board is now accepting nominations for this Employee Recognition Award. Nomination forms will be located in each office and can be returned to the district. Nominations are due in November and the Board will select the award recipient in December for recognition in January. The Recipient will be presented a certificate and a special gift at the January Board meeting.

M.2 Facilities and Modernization:

- Mrs. Potter provided an overview of the facilities, their current conditions, and the actions that are being taken to begin modernization of these facilities. She shared that the majority of the buildings at the Elementary School are currently over 50 years old, making them eligible for additional funding (over 50% of the total project costs). Mrs. Potter said that she has been speaking with the Office of Public School Construction and Eastshore Consulting about helping the district with modernization projects. One of the functions of our District Advisory Committee is to advise on facilities projects. Mrs. Potter met with DAC on September 25, 2012 and discussed modernization ideas, meanwhile proposing that the LUSD facilities be one of the major goals for the 2012/2013 year. In addition to the Elementary School there are several other facilities with needs, many of which are now eligible for state funding (between 40% and 60% of the total project costs).
- Years that facilities were built: LES Incline rooms – 1950; Multipurpose Room and Rooms 8, 9, 10 – 1957; Kindergarten, Office, LMS, etc – 1987; Library, Arena and Rooms 13, 14, – 1995; Spy Rock School and Rooms 11, 12 – 1992; LHS – 2003.
- Other needs: tear down old High School gym, build a woodshop and performing arts facility at the new High School site, weatherize the tin gym, and either implement a solar system and/or improve energy efficiency.
- Next Steps
 - Mrs. Potter will continue to meet with the state regarding funding/paperwork requirements.
 - Mrs. Potter will arrange to meet with architect(s) to give a preliminary recommendation regarding modernization/rebuilding of the elementary site.
- Eastshore Consulting will be attending the November Board meeting to give an overview of their financial thoughts regarding our facilities needs.

M.3. Music Program

- Lorre Stange shared that she has been in contact with Tai Evans to begin teaching the younger grades at the Elementary School in rhythm, singing, and percussion instruments. Tai would also like to start a guitar group and a 7th/8th grade singing group once the program develops. Ultimately, Ms. Stange would like to incorporate Tai into the afterschool group to begin teaching music there as well. Tai will hopefully be attending next week's staff meeting to get a sense of possible schedules and availability with teachers. Currently there are 12 7th/8th grade students that are going to Dennis Hogan for Rock Band at the High School, which Ms. Stange has reported as going very well.
- Dan Regelbrugge shared that there is an Advanced Band class and a Beginning Band class at the High School this year. Both band classes will be having their first performance next Wednesday, October 10th, during Homecoming. Mr. Regelbrugge acknowledged how well the band class is doing.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:

- Cecilia Gillespie would like to introduce the idea of a newsletter to help get involvement from the parents. Mrs. Potter shared that Malila will soon be starting a Facebook page and updating the website on a regular basis to begin addressing this issue and to improve communication with parents. A monthly Newsletter will also be a consideration that will continue to be discussed. The most favorable idea that was discussed at this meeting was the creation of an email Newsletter for the majority of parents that is supplemented by a hard copy that could be mailed to those who don't have internet/email access. It was decided that at this time this was an item that would not be put on any future agendas, but that for now frequent updates would be given on what is happening in this realm.

O. COMMENTS FROM THE BOARD:

- Mitzi Pierson announced that the community blood drive is scheduled for October 8th and encouraged anyone interested to please come by and participate.
- Meagan Hedley thanked Libby Manion for her many years of services to the district. Meagan also shared that personally she is very excited for the Homecoming game and encourages everyone to attend.
- Cecelia Gillespie shared her excitement for the implementation of music program.
- Shannon Ford welcomed Malila Gordon to the District. Shannon also shared that DAC is a great way to get your voice heard and encouraged everyone to please come to the meetings.
- Mrs. Potter paid tribute to Richie Robinson. She expressed how great of a person he was and how much he helped the kids. He will be missed by all. Services are October 5th.

P. ADJOURNMENT:

Motion to adjourn the meeting, by Tina Tineo, seconded by Meagan Hedley, unanimously approved. The meeting was adjourned at 7:28 p.m. The next regular meeting will be held November 8, 2012.

Respectfully submitted,

Adopted as Final
November 8, 2012

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #4 2012-13
November 8, 2012

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
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Certificated Appointment

Certificated Resignation

Certificated Leave of Absence:

Certificated Transfer

Classified Appointment

Classified/Confidential Appointment

Classified Layoff

Coaching Positions

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #4 2012-13

November 8, 2012

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
10/10/12	1986	USPS	Postage	\$180.00
10/26/12	1987	USPS	Postage	\$3.40

LAYTONVILLE UNIFIED SCHOOL DISTRICT
WARRANT LIST
November 8, 2012

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13760757	005277/	AMAZON											
		PO-018951	1.	01-6300-0-4100-001-1110-1000-0000								271833710054	74.12
		WARRANT TOTAL											\$74.12
13760758	005981/	CENGAGE LEARNING											
		PO-018938	1.	01-6300-0-4100-001-1110-1000-0000								97397380	194.36
		WARRANT TOTAL											\$194.36
13760759	003893/	DEVCO HEATING AND AIR											
		PO-018920	1.	14-0620-0-4300-001-0000-8110-0000								33928	223.92
			2.	14-0620-0-5600-001-0000-8110-0000								33928	230.00
		WARRANT TOTAL											\$453.92
13760760	004980/	DISCOUNT MAGAZINE SUBSCRIPTION											
		PO-018940	1.	01-0714-0-4300-003-0000-2420-0000								1268850	193.80
		WARRANT TOTAL											\$193.80
13760761	004873/	SUZANNE DUNHAM											
		PV-130032		01-7090-0-4300-002-1110-1000-0000								REIMBURSEMENT	150.00
		WARRANT TOTAL											\$150.00
13760762	005362/	FERRELLGAS											
		PO-018960	1.	01-0000-0-5520-001-0000-8200-0000								1072643051	289.46
		WARRANT TOTAL											\$289.46
13760763	003317/	KONNIE HAWKINS											
		PV-130034		01-4510-0-4300-001-1110-1000-0000								REIMBURSEMENT	38.22
		WARRANT TOTAL											\$38.22
13760764	003616/	BETH HOGAN											
		PV-130035		01-0002-0-4300-001-1110-1000-0000								REIMBURSEMENT	46.45
				01-0811-0-4300-002-0000-3140-0000								REIMBURSEMENT	4.33
				01-7090-0-4300-002-1110-1000-0000								REIMBURSEMENT	17.33
		WARRANT TOTAL											\$68.11
13760765	005671/	JANE KELLEY											
		PV-130031		01-0000-0-5800-001-0000-3160-0000								14 HOURS CELDT TESTING	420.00
		WARRANT TOTAL											\$420.00
13760766	000258/	LAYTONVILLE DISPOSAL CO											
		PO-018973	1.	01-0000-0-5530-001-0000-8200-0000								PUMP SEPTIC: 12,000 GALLONS	3,500.00
		WARRANT TOTAL											\$3,500.00
13760767	005891/	LONG VALLEY AUTO SUPPLY											
		PO-018957	1.	01-7230-0-4364-001-0000-3600-0000								39936, 40082	27.35
			1.	01-7230-0-4364-001-0000-3600-0000								40003	8.78
		WARRANT TOTAL											\$36.13
13760768	003028/	SUELLEN LONGCRIER											
		PV-130033		01-4510-0-4300-001-1110-1000-0000								REIMBURSEMENT	20.65
		WARRANT TOTAL											\$20.65
13760769	000622/	MENDOCINO COUNTY OFFICE OF ED											
		PV-130029		01-6500-0-5800-001-5750-3142-0000								120532	196.96
		WARRANT TOTAL											\$196.96
13760770	000124/	PACIFIC GAS & ELECTRIC											
		PO-018854	1.	01-0000-0-5510-001-0000-8200-0000								ACCT. 0991326276-3	7,780.31
		WARRANT TOTAL											\$7,780.31
13760771	001308/	JOAN POTTER											
		PV-130030		01-0000-0-5200-001-0000-7100-0000								REIMBURSEMENT	28.86
				01-7230-0-4365-001-0000-3600-0000								REIMBURSEMENT	7.54
		WARRANT TOTAL											\$36.40
13760772	005513/	REDWOOD EMPIRE OFFICIALS											
		PO-018976	1.	01-1100-0-5800-003-1110-4200-0000								2012 FOOTBALL/VOLLEYBALL	4,839.00
		WARRANT TOTAL											\$4,839.00
13760773	005355/	REDWOOD WATER CONDITIONING											
		PO-018974	1.	01-0000-0-5600-001-0000-8110-0000								16908	332.50
		WARRANT TOTAL											\$332.50
13760774	002696/	RITCHIES FOOD SERVICE											
		PO-018970	1.	13-5310-0-4300-001-0000-3700-0000								896270, 896355	75.50

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13761266	004433/	A-Z BUS SALES INC												
		PO-018842	1.	01-7230-0-4364-001-0000-3600-0000								DI13102		18.16
			1.	01-7230-0-4364-001-0000-3600-0000								DI13109		220.07
		WARRANT TOTAL												\$238.23
13761267	000197/	ADMINISTRATIVE SRV CORP												
		PO-018851	1.	68-0000-0-5600-001-0000-6000-0000								DENTAL		128.25
			2.	69-0000-0-5600-001-0000-6000-0000								VISION		55.00
		WARRANT TOTAL												\$183.25
13761268	002129/	BAY WEST SUPPLY INC												
		PO-018968	1.	01-0000-0-4300-001-0000-8200-0000								274954		84.83
		PO-018978	1.	01-0000-0-4300-001-0000-8200-0000								274953		221.36
		WARRANT TOTAL												\$306.19
13761269	000231/	BLUE SHIELD OF CALIFORNIA												
		PO-018828	1.	01-0000-0-9514-000-0000-0000-0000								F05082,OCBA,F05090,F05091		6,903.48
		WARRANT TOTAL												\$6,903.48
13761270	002727/	BRANSCOMB STORE												
		PO-018918	1.	01-0000-0-5600-008-1110-1000-0000								#6: OCT. 2012 RENT		700.00
		WARRANT TOTAL												\$700.00
13761271	003381/	SUE CARBERRY												
		PV-130036		01-1100-0-4300-003-1110-4200-0000								REIMBURSEMENT		151.46
		WARRANT TOTAL												\$151.46
13761272	003496/	CDW GOVERNMENT INC.												
		PO-018954	1.	01-0000-0-4300-001-0000-2430-0000								Q799884		392.16
		WARRANT TOTAL												\$392.16
13761273	000039/	CHEVRON BUSINESS CARD SERVICES												
		PO-018856	2.	01-0000-0-4361-001-0000-8110-0000								ACCT. 7898860577		505.67
			1.	01-7230-0-4361-001-0000-3600-0000								ACCT. 7898860577		339.23
		WARRANT TOTAL												\$844.90
13761274	004792/	DEPT. OF JUSTICE												
		PO-018980	1.	01-0000-0-5814-001-0000-7400-0000								927728		64.00
		WARRANT TOTAL												\$64.00
13761275	000063/	GEIGER'S LONG VALLEY MARKET												
		PV-130037		01-0000-0-4300-001-0000-8200-0000								9063: ACCT. 1221		24.66
		WARRANT TOTAL												\$24.66
13761276	000095/	LAYTONVILLE AUTO PARTS												
		PO-018852	2.	01-0000-0-4300-001-0000-8110-0000								1447		44.58
			1.	01-7230-0-4364-001-0000-3600-0000								1591		129.62
		WARRANT TOTAL												\$174.20
13761277	004358/	BETTE LOFLIN												
		PV-130038		01-0000-0-5200-001-0000-7200-0000								REIMBURSEMENT		47.73
		WARRANT TOTAL												\$47.73
13761278	005891/	LONG VALLEY AUTO SUPPLY												
		PO-018957	1.	01-7230-0-4364-001-0000-3600-0000								39882		47.94
		WARRANT TOTAL												\$47.94
13761279	002742/	GLORIA MATHESON												
		PV-130039		01-0000-0-4300-001-0000-8200-0000								REIMBURSEMENT		30.90
		WARRANT TOTAL												\$30.90
13761280	005409/	NATIONAL TRAINING CONSULTANTS												
		PV-130040		01-9065-0-5800-001-7110-3110-0000								LHS-B0027		2,450.00
		WARRANT TOTAL												\$2,450.00
13761281	003629/	OFFICE DEPOT												
		PO-018932	1.	01-0676-0-4300-003-1110-1000-0000								625004849001		130.99
		WARRANT TOTAL												\$130.99
13761282	000124/	PACIFIC GAS & ELECTRIC												
		PO-018854	1.	01-0000-0-5510-001-0000-8200-0000								ACCT. 5075063012-6		50.30
			2.	01-0811-0-5510-001-0000-8200-0000								ACCT. 7979025834-1		143.47

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL													\$193.77
13761283	004314/	PEARSON EDUCATION											
		PO-018939	1.	01-7090-0-4300-003-1110-1000-0000								4021835470	25.48
WARRANT TOTAL													\$25.48
13761284	004831/	PRINCETON HEALTH PRESS											
		PO-018972	1.	01-9065-0-4300-001-7110-1000-0000								222552	420.00
			1.	01-9065-0-4300-001-7110-1000-0000								222552	42.00
WARRANT TOTAL													\$462.00
13761285	001418/	SCHOLASTIC INC.											
		PO-018682	1.	01-0000-0-4300-003-1110-1000-3663								M4940051	89.90
			1.	01-0000-0-4300-003-1110-1000-3663								M4940051	8.99
WARRANT TOTAL													\$98.89
13761286	005714/	JAYMA SHIELDS											
		PV-130041		01-0811-0-5200-001-0000-2100-0000								REIMBURSEMENT	52.72
WARRANT TOTAL													\$52.72
13761287	005116/	SIMPLEXGRINNELL											
		PO-018981	1.	14-0620-0-5600-001-0000-8110-0000								68218652	1,623.83
WARRANT TOTAL													\$1,623.83
13761288	003078/	SOLID WASTE OF WILLITS											
		PO-018868	1.	01-0000-0-5540-001-0000-8200-0000								284: ACCT. 02-5145-6	847.34
			1.	01-0000-0-5540-001-0000-8200-0000								ACCT. 33-411087-4: 13738	41.00
WARRANT TOTAL													\$888.34
13761289	002582/	SPORT & CYCLE											
		PO-018734	1.	01-1100-0-4300-003-1110-4200-0000								183894	28.96
		PO-018934	1.	01-1100-0-4300-003-1110-4200-0000								183983	374.36
WARRANT TOTAL													\$403.32
13761290	005340/	SPRINT											
		PO-018869	1.	01-0000-0-5903-001-0000-7200-0000								CUST. 924289408	154.96
			2.	01-0811-0-5903-001-0000-2100-0000								CUST. 924289408	39.16
WARRANT TOTAL													\$194.12
13761291	004488/	STAPLES CREDIT PLAN											
		PO-018731	1.	01-0000-0-4300-003-0000-2700-0000								7000128757	382.98
		PO-018917	1.	01-0000-0-4300-001-0000-7200-0000								7000115377	52.32
WARRANT TOTAL													\$435.30
13761292	003863/01	XEROX CORPORATION											
		PO-018839	1.	01-0000-0-5600-001-0000-7200-0000								063890644	52.89
WARRANT TOTAL													\$52.89
***	BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS:				27	TOTAL AMOUNT OF WARRANTS:				\$17,120.75*	
***	DISTRICT TOTALS ***		TOTAL NUMBER OF WARRANTS:				27	TOTAL AMOUNT OF WARRANTS:				\$17,120.75*	

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13761824	005381/	ADVANCED SECURITY SYSTEMS INC.											
		PO-018832	1.	01-0640-0-5800-003-0000-8300-0000							206851		135.00
		WARRANT TOTAL											\$135.00
13761825	004602/	CAROLINA BIOLOGICAL SPLY CO											
		PO-018941	1.	01-6300-0-4300-003-1110-1000-0000							48176065 RI		38.45
		WARRANT TOTAL											\$38.45
13761826	005933/	CENTER FOR HEARING HEALTH INC.											
		PO-018986	1.	01-0811-0-5800-001-0000-3140-0000							10525		514.50
		WARRANT TOTAL											\$514.50
13761827	005795/	CLEARLY MENDOCINO WATER CO.											
		PO-018969	1.	01-0000-0-5530-008-0000-8200-0000							21834, 21835		15.00
		WARRANT TOTAL											\$15.00
13761828	005914/	DEPT OF FORESTRY/FIRE PROTECT.											
		PO-018989	1.	01-0000-0-5800-001-0000-8100-0000							109495		451.92
		WARRANT TOTAL											\$451.92
13761829	005135/	JANICE DOWNES											
		PV-130042		01-0000-0-4200-003-0000-2420-2000							REIMBURSEMENT		42.35
		WARRANT TOTAL											\$42.35
13761830	005362/	FERRELLGAS											
		PO-018960	1.	01-0000-0-5520-001-0000-8200-0000							RNT4592644		12.00
			1.	01-0000-0-5520-001-0000-8200-0000							1072829304		489.04
		WARRANT TOTAL											\$501.04
13761831	000063/	GEIGER'S LONG VALLEY MARKET											
		PO-018910	1.	01-3310-0-4300-001-5770-1120-0000							ACCT. 1209		100.72
		PO-018988	1.	13-5310-0-4700-001-0000-3700-0000							ACCT. 2004		72.24
		PO-018990	1.	01-9065-0-4300-001-7110-2100-0000							4877: ACCT. 810		4.24
		WARRANT TOTAL											\$177.20
13761832	005658/	MELISSA GOWAN											
		PV-130043		01-4510-0-4300-001-1110-1000-0000							REIMBURSEMENT		4.32
		WARRANT TOTAL											\$4.32
13761833	002503/	DENNIS HOGAN											
		PV-130044		01-0000-0-4300-003-1110-1000-0016							REIMBURSEMENT		72.20
		WARRANT TOTAL											\$72.20
13761834	000220/	LAYTONVILLE WATER DISTRICT											
		PO-018862	1.	01-0000-0-5530-001-0000-8200-0000							LMS, LHS-NEW AND OLD		473.26
			1.	01-0000-0-5530-001-0000-8200-0000							LES		533.02
		WARRANT TOTAL											\$1,006.28
13761835	005891/	LONG VALLEY AUTO SUPPLY											
		PO-018957	1.	01-7230-0-4364-001-0000-3600-0000							40388		19.76
		WARRANT TOTAL											\$19.76
13761836	000061/	LONG VALLEY LUMBER											
		PO-018863	1.	01-0000-0-4300-001-0000-8110-0000							ACCT. 1273		200.95
			4.	40-0000-0-4300-001-0000-8110-0000							ACCT. 1273		26.21
		WARRANT TOTAL											\$227.16
13761837	005923/	LIBBE MADSEN											
		PV-130045		01-9065-0-5800-001-7110-3110-0000							9/5-9/28		1,200.00
		WARRANT TOTAL											\$1,200.00
13761838	003136/	MATHESON TRI-GAS INC											
		PO-018864	1.	01-7230-0-5600-001-0000-3600-0000							05540812		28.10
		WARRANT TOTAL											\$28.10
13761839	000240/	MENDOCINO COUNTY OBSERVER											
		PO-018865	1.	01-0000-0-5811-001-0000-7400-0000							3 CA		67.85
		WARRANT TOTAL											\$67.85
13761840	004366/	NEFF COMPANY											
		PO-018987	1.	01-1100-0-4300-003-1110-4200-0000							900074423, 002046324		270.95
		WARRANT TOTAL											\$270.95
13761841	005965/	LOIS PLEVA											
		PV-130047		01-6500-0-5800-001-5770-1191-0000							SLP SERVICES 10/3/12		450.00

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	TYPE FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL													\$450.00
13761842	002696/	RITCHIES FOOD SERVICE											
		PO-018970	1.	13-5310-0-4300-001-0000-3700-0000							896390		165.60
			2.	13-5310-0-4700-001-0000-3700-0000							896390		61.65
				WARRANT TOTAL									\$227.25
13761843	003078/	SOLID WASTE OF WILLITS											
		PO-018868	2.	01-0811-0-5540-001-0000-8200-0000							226: 02-9921-6		172.32
				WARRANT TOTAL									\$172.32
13761844	001651/	LORRE STANGE											
		PV-130046		01-4510-0-4300-001-1110-1000-0000							REIMBURSEMENT		53.40
				WARRANT TOTAL									\$53.40
13761845	004488/	STAPLES											
		PO-018982	1.	01-0000-0-4300-001-0000-7200-0000							7000202035		107.36
			3.	01-0000-0-4300-001-0000-7200-0000							7000205594		71.49
			2.	01-0676-0-4300-001-1110-1000-0000							7000205594		643.41
				WARRANT TOTAL									\$822.26
13761846	005984/	STATE BOARD OF EQUALIZATION											
		PO-018984	1.	40-0000-0-5800-001-0000-8100-0000							00012126313		115.00
				WARRANT TOTAL									\$115.00
13761847	003434/	SYSCO FD SCVS OF SAN FRANCISCO											
		PO-018924	2.	13-5310-0-4700-001-0000-3700-0000							210010230		2,057.54
				WARRANT TOTAL									\$2,057.54
13761848	003863/	XEROX CORPORATION											
		PO-018839	1.	01-0000-0-5600-001-0000-7200-0000							64287883		7.10
		PO-018873	1.	01-0000-0-5600-003-1110-1000-0000							64201914		553.78
				WARRANT TOTAL									\$560.88
*** BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS:			25	TOTAL AMOUNT OF WARRANTS:			\$9,230.73*			
*** DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS:			25	TOTAL AMOUNT OF WARRANTS:			\$9,230.73*			

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
13762395	004433/	A-Z BUS SALES INC											
		PO-018842	1.	01-7230-0-4364-001-0000-3600-0000							D113979		172.84
		WARRANT TOTAL											\$172.84
13762396	005277/	AMAZON											
		PO-018933	1.	01-6300-0-4100-001-1110-1000-0000							084791529559		159.60
		WARRANT TOTAL											\$159.60
13762397	005211/	JEAN BASQUEZ											
		PV-130048		01-3310-0-4300-001-5770-1120-0000							REIMBURSEMENT		46.29
		WARRANT TOTAL											\$46.29
13762398	005196/	BLICK ART MATERIALS											
		PO-018942	1.	01-0676-0-4300-003-1110-1000-0000							1084811		236.56
		PO-018947	1.	01-0676-0-4300-003-1110-1000-0000							1118076		438.61
		WARRANT TOTAL											\$675.17
13762399	003755/	BUSINESS CARD											
		PV-130050		01-0000-0-4300-001-0000-8200-0000							ACCT. 4339-XXX-9466		39.61
				01-1100-0-4300-003-1110-4200-0000							ACCT. 4339-XXX-9466		59.86
				01-9065-0-4300-001-7110-8300-0000							ACCT. 4339-XXX-9466		36.00
		WARRANT TOTAL											\$135.47
13762400	004792/	DEPT. OF JUSTICE											
		PO-018980	1.	01-0000-0-5814-001-0000-7400-0000							933283		32.00
		WARRANT TOTAL											\$32.00
13762401	003893/	DEVCO HEATING AND AIR											
		PO-018920	1.	14-0620-0-4300-001-0000-8110-0000							33975		161.00
			2.	14-0620-0-5600-001-0000-8110-0000							33975		230.00
		WARRANT TOTAL											\$391.00
13762402	005857/	EAGLE SOFTWARE											
		PO-018977	1.	01-0793-0-5200-001-0000-2100-0000							UC-OCT170		950.00
		WARRANT TOTAL											\$950.00
13762403	000063/	GEIGER'S LONG VALLEY MARKET											
		PO-018910	1.	01-3310-0-4300-001-5770-1120-0000							ACCT. 1205		37.21
		WARRANT TOTAL											\$37.21
13762404	004766/	HANDWRITING WITHOUT TEARS											
		PO-018885	1.	01-0004-0-4300-007-1110-1000-0000							707052-1		109.16
		WARRANT TOTAL											\$109.16
13762405	000083/	HOUGHTON MIFFLIN COMPANY											
		PO-018783	1.	01-6300-0-4100-001-1110-1000-0000							948515368		57.88
		PO-018784	1.	01-6300-0-4100-001-1110-1000-0000							948515369		32.22
		WARRANT TOTAL											\$90.10
13762406	005749/	KELLEY AUTOMOTIVE											
		PO-018963	1.	01-7230-0-5800-001-0000-3600-0000							TRAIN CARL OF 45'S		105.00
		WARRANT TOTAL											\$105.00
13762407	000095/	LAYTONVILLE AUTO PARTS											
		PO-018852	2.	01-0000-0-4300-001-0000-8110-0000							1803, 1804		40.49
		WARRANT TOTAL											\$40.49
13762408	000191/	LAYTONVILLE UNIFIED REVOLVING											
		RC-130003		01-0000-0-5904-001-0000-7200-0000									135.00
				01-0811-0-5904-001-0000-2100-0000									45.00
		WARRANT TOTAL											\$180.00
13762409	005891/	LONG VALLEY AUTO SUPPLY											
		PO-018957	1.	01-7230-0-4364-001-0000-3600-0000							40945, 40977, 40978		64.30
			1.	01-7230-0-4364-001-0000-3600-0000							40918		75.31
		WARRANT TOTAL											\$139.61
13762410	004329/	TAMMY LYONS											
		PV-130049		01-0793-0-5200-001-0000-2100-0000							REIMBURSEMENT		404.12
		WARRANT TOTAL											\$404.12
13762411	003284/	MCGRAW-HILL											
		PO-018891	1.	01-0756-0-4100-001-1110-1000-0000							70112453001		153.04

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU RESO P OBJE	DEPOSIT TYPE SCH GOAL FUNC DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL							\$153.04
13762412	004464/	MENDOCINO COMMUNITY NETWORK					
		PO-018841	1.	01-0002-0-5901-001-1110-1000-0000	1345021		10.00
		WARRANT TOTAL					\$10.00
13762413	005985/	MICRON CPG					
		PO-018985	1.	01-0000-0-4300-001-0000-7200-0000	248400361		60.12
		WARRANT TOTAL					\$60.12
13762414	004314/	PEARSON EDUCATION					
		PO-018779	1.	01-6300-0-4100-001-1110-1000-0000	4021600002		1,245.75
			1.	01-6300-0-4100-001-1110-1000-0000	4021600003		3,812.61
		WARRANT TOTAL					\$5,058.36
13762415	001202/	PERMA-BOUND BOOKS					
		PO-018943	1.	01-0756-0-4100-001-1110-1000-0000	1500559-00		391.22
		WARRANT TOTAL					\$391.22
13762416	001810/	BRUCE POTTER					
		PV-130051		01-9010-0-4300-003-1110-1000-5870	REIMBURSEMENT		63.78
		WARRANT TOTAL					\$63.78
13762417	005851/	REVOLUTION PREP LLC					
		PO-018948	1.	01-0058-0-4300-003-1110-1000-0000	40039		689.84
		WARRANT TOTAL					\$689.84
13762418	002696/	RITCHIES FOOD SERVICE					
		PO-018970	1.	13-5310-0-4300-001-0000-3700-0000	730609		58.59
			2.	13-5310-0-4700-001-0000-3700-0000	730609		153.85
		WARRANT TOTAL					\$212.44
13762419	000018/	SCHOOL SPECIALTY					
		PO-018884	1.	01-7090-0-4300-002-1110-1000-0000	208109225087		41.97
		WARRANT TOTAL					\$41.97
13762420	003808/	STATE BOARD OF EQUALIZATION					
		PO-018840	1.	01-7230-0-4361-001-0000-3600-0000	JUL-SEPT '12 EXEMPT DIESEL TAX		9.84
		WARRANT TOTAL					\$9.84
13762421	003434/	SYSCO FD SCVS OF SAN FRANCISCO					
		PO-018924	1.	13-5310-0-4300-001-0000-3700-0000	210080344		35.88
			2.	13-5310-0-4700-001-0000-3700-0000	210080344		2,128.99
		WARRANT TOTAL					\$2,164.87
13762422	000043/	VERIZON CALIFORNIA					
		PO-018907	1.	01-0000-0-5903-001-0000-7200-0000	707-984-8718		72.06
		WARRANT TOTAL					\$72.06
***	BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS:	28	TOTAL AMOUNT OF WARRANTS:		\$12,595.60*
***	DISTRICT TOTALS ***		TOTAL NUMBER OF WARRANTS:	28	TOTAL AMOUNT OF WARRANTS:		\$12,595.60*

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FU RESO P OBJE SCH GOAL FUNC DIST	DESCRIPTION		
13762989	000197/	ADMINISTRATIVE SRV CORP				
		PO-018851	1. 68-0000-0-5600-001-0000-6000-0000	DENTAL		126.00
			2. 69-0000-0-5600-001-0000-6000-0000	VISION		54.00
			WARRANT TOTAL			\$180.00
13762990	002129/	BAY WEST SUPPLY INC				
		PO-018991	1. 01-0000-0-4300-001-0000-8200-0000	275596		240.02
			WARRANT TOTAL			\$240.02
13762991	005196/	BLICK ART MATERIALS				
		PO-018949	1. 01-0000-0-4300-003-1110-1000-3663	1130732		689.56
			WARRANT TOTAL			\$689.56
13762992	000231/	BLUE SHIELD OF CALIFORNIA				
		PO-018828	1. 01-0000-0-9514-000-0000-0000-0000	F05082,F05090,F05091		8,610.46
			WARRANT TOTAL			\$8,610.46
13762993	003112/	CALIF. SCHOLARSHIP FEDERATION				
		PO-018994	1. 01-0714-0-5300-003-1110-1000-0000	2012-2013 DUES: CHAPTER 632		75.00
			WARRANT TOTAL			\$75.00
13762994	004531/	CAMBIUM LEARNING INC.				
		PO-018889	3. 01-0000-0-4300-002-1110-1000-0000	RI1021452		400.00
			2. 01-0000-0-4300-002-1110-1000-2111	RI1021452		732.37
			1. 01-3010-0-4300-001-1110-1000-0000	RI1021452		867.63
			WARRANT TOTAL			\$2,000.00
13762995	001804/	CDE				
		PO-018997	1. 13-5310-0-4700-001-0000-3700-0000	13SF-07631		72.80
			WARRANT TOTAL			\$72.80
13762996	003893/	DEVCO HEATING AND AIR				
		PO-018920	2. 14-0620-0-5600-001-0000-8110-0000	34050		230.00
			WARRANT TOTAL			\$230.00
13762997	005362/	FERRELLGAS				
		PO-018960	1. 01-0000-0-5520-001-0000-8200-0000	1073035211		405.74
			WARRANT TOTAL			\$405.74
13762998	004358/	BETTE LOFLIN				
		PV-130052	01-0000-0-5200-001-0000-7200-0000	REIMBURSEMENT		54.39
			WARRANT TOTAL			\$54.39
13762999	001701/	AMARYLLIS MCHENRY				
		PV-130055	01-0676-0-4300-003-1110-1000-0000	REIMBURSEMENT		18.34
			WARRANT TOTAL			\$18.34
13763000	005986/	NOBLE INDUSTRIAL SUPPLY CORP.				
		PO-018996	1. 13-5310-0-4300-001-0000-3700-0000	SI94564		149.94
			1. 13-5310-0-4300-001-0000-3700-0000	SI94564		34.96
			WARRANT TOTAL			\$184.90
13763001	000124/	PACIFIC GAS & ELECTRIC				
		PO-018854	1. 01-0000-0-5510-001-0000-8200-0000	0991326276-3		9,091.16
			WARRANT TOTAL			\$9,091.16
13763002	005962/	MAT PARADIS				
		PV-130053	13-5310-0-5200-001-0000-3700-0000	REIMBURSEMENT		120.99
			WARRANT TOTAL			\$120.99
13763003	001308/	JOAN POTTER				
		PV-130054	01-0000-0-5200-001-0000-7100-0000	REIMBURSEMENT		113.22
			WARRANT TOTAL			\$113.22
13763004	002512/	PSAT/NMSQT				
		PO-018995	1. 01-0000-0-5800-003-1110-1000-0000	SCHOOL CODE: 051380		112.00
			WARRANT TOTAL			\$112.00
13763005	003078/	SOLID WASTE OF WILLITS				
		PO-018868	1. 01-0000-0-5540-001-0000-8200-0000	L14140: ACCT. 411087		75.00
			WARRANT TOTAL			\$75.00
13763006	000043/	VERIZON CALIFORNIA				
		PO-018907	1. 01-0000-0-5903-001-0000-7200-0000	707-984-6904		60.71

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FU RESO P OBJE SCH GOAL FUNC DIST	DESCRIPTION		
		1.	01-0000-0-5903-001-0000-7200-0000	707-984-1155		17.13
			WARRANT TOTAL			\$77.84
***	BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS: 18	TOTAL AMOUNT OF WARRANTS:		\$22,351.42*
***	DISTRICT TOTALS ***		TOTAL NUMBER OF WARRANTS: 18	TOTAL AMOUNT OF WARRANTS:		\$22,351.42*

LAYTONVILLE UNIFIED SCHOOL DISTRICT MONTHLY BUDGET REPORT

November 8, 2012

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED		%
		CURRENT	YEAR TO DATE				BALANCE		
8000 BEGINNING BALANCE	1,071,223.85	0.00	0.00	.0		0.00	1,071,223.85	100.0	
8011 REV LIMIT STATE AID - CURR YR	525,146.00	33,079.00	33,079.00	6.2		0.00	492,067.00	93.7	
8021 HOMEOWNERS' EXEMPTION	18,297.00	0.00	0.00	.0		0.00	18,297.00	100.0	
8022 TIMBER YIELD TAX	4,257.00	0.00	0.00	.0		0.00	4,257.00	100.0	
8041 SECURED ROLLS TAX	1,718,223.00	0.00	0.00	.0		0.00	1,718,223.00	100.0	
8042 UNSECURED ROLL TAXES	65,453.00	0.00	0.00	.0		0.00	65,453.00	100.0	
8043 PRIOR YEARS' TAXES	4,890.00	0.00	0.00	.0		0.00	4,890.00	100.0	
8044 SUPPLEMENTAL TAXES	4,216.00	5,265.15	5,265.15	.0		0.00	9,481.15	100.0	
8045 EDUC REVENUE AUGMENTATION FUND	20,106.00	0.00	0.00	.0		0.00	20,106.00	100.0	
8092 PERS REDUCTION TRANSFER	7,003.00	2,400.02	2,400.02	34.2		0.00	4,602.98	65.7	
8110 MAINTENANCE & OPER (PL 81-874)	25,000.00	1,358.30	1,358.30	5.4		0.00	23,641.70	94.5	
8181 SPECIAL EDUCATION - ENTITLEMENT	80,009.00	20,002.00	20,002.00	24.9		0.00	60,007.00	75.0	
8182 SPECIAL EDUCATION- DISC GRANTS	3,200.00	800.00	800.00	25.0		0.00	2,400.00	75.0	
8285 INTERAGENCY CONTRACTS BETW LEAS	140,156.00	0.00	0.00	.0		0.00	140,156.00	100.0	
8290 ALL OTHER FEDERAL REVENUE	324,405.00	4,661.68	4,661.68	1.4		0.00	319,743.32	98.5	
8311 OTHER STATE APPORT - CURR YEAR	219,382.00	32,450.00	32,450.00	14.7		0.00	186,932.00	85.2	
8434 CLASS SIZE REDUCTION, GRDS K-3	78,631.00	54.09	54.09	.0		0.00	78,576.91	99.9	
8560 STATE LOTTERY REVENUE	49,800.00	0.00	0.00	.0		0.00	49,800.00	100.0	
8590 ALL OTHER STATE REVENUE	363,854.00	76,794.25	76,794.25	21.1		0.00	287,059.75	78.8	
8650 LEASES & RENTALS	12,500.00	4,100.00	4,100.00	32.8		0.00	8,400.00	67.2	
8660 INTEREST	2,500.00	0.00	0.00	.0		0.00	2,500.00	100.0	
8677 INTERAGENCY SERVICES BETW LEAS	52,203.00	0.00	0.00	.0		0.00	52,203.00	100.0	
8699 ALL OTHER LOCAL REVENUE	126,116.13	9,097.23	9,097.23	7.2		0.00	117,018.90	92.7	
8792 TF OF APPORTIONMENT FROM COES	223,727.00	55,978.00	55,978.00	25.0		0.00	167,749.00	74.9	
TOTAL: 8xxx	5,140,297.98	235,509.42	235,509.42	4.5		0.00	4,904,788.56	95.4	
1100 TEACHERS' SALARIES	1,377,379.91	363,618.82	363,618.82	26.3		0.00	1,013,761.09	73.6	
1170 TEACHER - SUBSTITUTE	30,774.00	1,550.00	1,550.00	5.0		0.00	29,224.00	94.9	
1200 CERT PUPIL SUPPORT SALARIES	28,699.00	8,016.75	8,016.75	27.9		0.00	20,682.25	72.0	
1300 CERT SUPERVISOR/ADMIN SALARIES	289,432.00	98,725.68	98,725.68	34.1		0.00	190,706.32	65.8	
1900 OTHER CERTIFICATED SALARIES	5,639.64	0.00	0.00	.0		0.00	5,639.64	100.0	
TOTAL: 1xxx	1,731,924.55	471,911.25	471,911.25	27.2		0.00	1,260,013.30	72.7	
2100 INSTRUCTIONAL AIDES' SALARIES	242,727.26	62,967.16	62,967.16	25.9		0.00	179,760.10	74.0	
2170 INSTRUCTIONAL AIDE -SUBSTITUTE	1,000.00	264.97	264.97	26.4		0.00	735.03	73.5	
2200 CLASSIFIED SUPPORT SALARIES	273,350.00	84,523.48	84,523.48	30.9		0.00	188,826.52	69.0	
2250 CLASSIFIED SUPP - P.T./ADDIT'L	2,000.00	616.26	616.26	30.8		0.00	1,383.74	69.1	
2260 CLASSIFIED SUPPORT - OVER-TIME	4,000.00	390.54	390.54	9.7		0.00	3,609.46	90.2	
2270 CLASSIFIED SUPPORT -SUBSTITUTE	3,500.00	1,688.51	1,688.51	48.2		0.00	1,811.49	51.7	
2300 CLASS. SUPRVRS/ADMIN SALARIES	142,681.00	37,456.28	37,456.28	26.2		0.00	105,224.72	73.7	
2400 CLERICAL,TECH,OFFICE SALARIES	185,076.00	57,025.18	57,025.18	30.8		0.00	128,050.82	69.1	
2470 CLERICAL,TECH,OFFICE-SUBSTITUT	0.00	18.32	18.32	100.0		0.00	18.32	.0	
2900 OTHER CLASSIFIED SALARIES	8,793.00	2,398.68	2,398.68	27.2		0.00	6,394.32	72.7	
2970 OTHER CLASSIFIED - SUBSTITUTE	420.00	0.00	0.00	.0		0.00	420.00	100.0	
TOTAL: 2xxx	863,547.26	247,349.38	247,349.38	28.6		0.00	616,197.88	71.3	
3101 STRS, CERTIFICATED	128,307.25	35,139.75	35,139.75	27.3		0.00	93,167.50	72.6	
3102 STRS, CLASSIFIED	1,444.00	0.00	0.00	.0		0.00	1,444.00	100.0	
3201 PERS, CERTIFICATED	5,965.00	1,674.72	1,674.72	28.0		0.00	4,290.28	71.9	
3202 PERS, CLASSIFIED	85,813.00	26,409.72	26,409.72	30.7		0.00	59,403.28	69.2	
3301 CASDI, CERTIFICATED	4,139.00	849.42	849.42	20.5		0.00	3,289.58	79.4	
3302 CASDI, CLASSIFIED	51,149.00	14,921.42	14,921.42	29.1		0.00	36,227.58	70.8	
3311 MEDICARE, CERTIFICATED	24,644.00	6,497.92	6,497.92	26.3		0.00	18,146.08	73.6	
3312 MEDICARE, CLASSIFIED	12,310.00	3,500.78	3,500.78	28.4		0.00	8,809.22	71.5	
3401 HEALTH & WELFARE, CERTIFICATED	232,293.00	86,886.27	86,886.27	37.4		0.00	145,406.73	62.5	
3402 HEALTH & WELFARE, CLASSIFIED	267,559.94	81,885.72	81,885.72	30.6		0.00	185,674.22	69.3	
3501 UNEMPLOYMENT INS, CERTIFICATED	18,589.00	4,929.61	4,929.61	26.5		0.00	13,659.39	73.4	
3502 UNEMPLOYMENT INS, CLASSIFIED	9,130.00	2,655.62	2,655.62	29.0		0.00	6,474.38	70.9	
3599 SUI - NO BENEFIT MAP	0.00	25.94	25.94	100.0		0.00	25.94	.0	
3601 WORKERS' COMP, CERTIFICATED	86,001.00	22,957.86	22,957.86	26.6		0.00	63,043.14	73.3	
3602 WORKERS' COMP, CLASSIFIED	42,207.00	12,368.52	12,368.52	29.3		0.00	29,838.48	70.6	
3701 OPEB ALLOCATED CERTIFICATED	40,081.00	6,277.32	6,277.32	15.6		0.00	33,803.68	84.3	
3801 PERS REDUCTION, CERTIFICATED	526.00	147.57	147.57	28.0		0.00	378.43	71.9	
3802 PERS REDUCTION, CLASSIFIED	6,116.00	2,106.76	2,106.76	34.4		0.00	4,009.24	65.5	
3901 OTHER BENEFITS, CERTIFICATED	28,000.00	0.00	0.00	.0		0.00	28,000.00	100.0	
3902 OTHER BENEFITS, CLASSIFIED	500.00	0.00	0.00	.0		0.00	500.00	100.0	
TOTAL: 3xxx	1,044,774.19	309,234.92	309,234.92	29.5		0.00	735,539.27	70.4	
4100 APPRVD TEXTBOOKS/CORE CURRICULA	43,339.34	15,579.81	15,579.81	35.9		0.00	27,759.53	64.0	
4200 BOOKS/OTHER REFERENCE MATERIAL	0.00	42.35	42.35	100.0		0.00	42.35	.0	
4300 MATERIALS & SUPPLIES	149,430.79	28,667.73	28,667.73	19.1		10,505.62	110,257.44	73.7	
4361 FUEL - GASOLINE,DIESEL	36,385.00	29,719.22	29,719.22	81.6		5,165.27	1,500.51	4.1	
4362 TRANSP - OIL, GREASE	1,640.00	1,636.15	1,636.15	99.7		0.00	3.85	.2	
4364 REPLACEMENT PARTS	8,500.00	1,133.12	1,133.12	13.3		5,866.88	1,500.00	17.6	
4365 TRANSP - OTHER SUPPLIES	1,500.00	76.85	76.85	5.1		0.00	1,423.15	94.8	
4400 NON-CAPITALIZED EQUIPMENT	0.00	805.30	805.30	100.0		0.00	805.30	.0	
TOTAL: 4xxx	240,795.13	77,660.53	77,660.53	32.2		21,537.77	141,596.83	58.8	
5200 TRAVEL & CONFERENCES	18,180.52	5,229.33	5,229.33	28.7		800.00	12,151.19	66.8	
5300 DUES & MEMBERSHIPS	1,358.00	1,282.50	1,282.50	94.4		235.00	159.50	.0	

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
5450 OTHER INSURANCE	43,755.00	42,992.00	42,992.00	98.2	0.00	763.00	1.7
5510 LIGHTS & POWER	91,500.00	28,740.78	28,740.78	31.4	57,659.22	5,100.00	5.5
5520 HEATING FUEL	56,500.00	1,321.40	1,321.40	2.3	43,678.60	11,500.00	20.3
5530 WATER & SEWER	16,300.00	9,987.06	9,987.06	61.2	5,312.94	1,000.00	6.1
5540 WASTE DISPOSAL	11,500.00	2,804.55	2,804.55	24.3	6,615.45	2,080.00	18.0
5600 RENT, LEASES, REPAIR NON CAP IMP	42,550.00	8,506.60	8,506.60	19.9	15,567.99	18,475.41	43.4
5750 TRANSFR DIRECT COSTS-INTERFUND	5,000.00-	0.00	0.00	100.0	0.00	5,000.00-	.0
5800 PROFES'L/CONSULTS SVCS/OP EXP	248,491.11	28,693.53	28,693.53	11.5	5,512.82	214,284.76	86.2
5801 AUDIT FEES	18,000.00	8,109.45	8,109.45	45.0	9,911.55	21.00-	.0
5802 LEGAL FEES	8,500.00	2,081.25	2,081.25	24.4	0.00	6,418.75	75.5
5811 ADVERTISING	1,000.00	293.90	293.90	29.3	206.10	500.00	50.0
5814 FINGERPRINTING	750.00	96.00	96.00	12.8	384.00	270.00	36.0
5901 COMMUNIC - INTERNET SVCS/LINES	1,139.25	269.85	269.85	23.6	689.55	179.85	15.7
5903 COMMUNIC - TELEPHONE SERVICES	3,700.00	740.52	740.52	20.0	2,734.48	225.00	6.0
5904 COMMUNIC - POSTAGE/DELIVERY	3,600.00	625.40	625.40	17.3	0.00	2,974.60	82.6
TOTAL: 5xxx	561,823.88	141,774.12	141,774.12	25.2	149,307.70	270,742.06	48.1
TOTAL: 1xxx - 5xxx	4,442,865.01	1,247,930.20	1,247,930.20	28.0	170,845.47	3,024,089.34	68.0
7350 TRANSFER INDIRECT COSTS-INTFRD	2,805.00-	0.00	0.00	100.0	0.00	2,805.00-	.0
7615 INT-FD TF GEN, SPRES, BLDG TO DM	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
7616 INT-FD TF FR GENERAL TO CAFE	14,349.00	0.00	0.00	.0	0.00	14,349.00	100.0
7619 OTHER AUTH INTERFUND TRNFS OUT	71,675.00	0.00	0.00	.0	0.00	71,675.00	100.0
7911 BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
7950 BUDG FUND BAL- STABILIZATION	193,162.20	0.00	0.00	.0	0.00	193,162.20	100.0
7980 BUDG FUND BAL-OTHER ASSIGNMENT	220,657.77	0.00	0.00	.0	0.00	220,657.77	100.0
7989 BUDG FUND BAL- RSRV ECON UNCR	175,394.00	0.00	0.00	.0	0.00	175,394.00	100.0
TOTAL: 7xxx	697,432.97	0.00	0.00	.0	0.00	697,432.97	100.0
TOTAL: 1xxx - 7xxx	5,140,297.98	1,247,930.20	1,247,930.20	24.2	170,845.47	3,721,522.31	72.3
TOTAL INCOME (8000 - 8999)	5,140,297.98	235,509.42	235,509.42	4.5	0.00	4,904,788.56	95.4
TOTAL: 1xxx - 5xxx	4,442,865.01	1,247,930.20	1,247,930.20	28.0	170,845.47	3,024,089.34	68.0
TOTAL: 1xxx - 6xxx	4,442,865.01	1,247,930.20	1,247,930.20	28.0	170,845.47	3,024,089.34	68.0
TOTAL: 1xxx - 7xxx	5,140,297.98	1,247,930.20	1,247,930.20	24.2	170,845.47	3,721,522.31	72.3
TOTAL EXPENSES (1000 - 7999)	5,140,297.98	1,247,930.20	1,247,930.20	24.2	170,845.47	3,721,522.31	72.3

LAYTONVILLE UNIFIED SCHOOL DISTRICT
BUDGET TRANSFERS

November 8, 2012

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Budget transfers Nov brd mtg Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 130010 To 139999
Date entered from: 00/00/0000 To 99/99/9999
Approved and Unapproved Transactions

Number	Date	Date Entered	Description	FU RESO P OBJE SCH GOAL FUNC DIST	Debit	Credit
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NO RECORDS FOUND

BOARD ACTION ITEM K1

Board Meeting Date: November 8, 2012
Subject: Students of the Month
From: Joan Potter, Superintendent

Explanation:

Mr. Regelbrugge will present the Students of the Month for Laytonville High School and introduce their families.

Recommendation:

Recognize the Students of the Month and their families.

Attachments:

BOARD ACTION ITEM K2

Board Meeting Date: November 8, 2012

Subject: Scheduling of Annual Organizational Meeting

From: Joan Potter, Superintendent

Explanation:

Education Code Section 35143 requires the Board of Trustees to hold an annual organizational meeting; this traditionally occurs in December during the regularly scheduled Board meeting. We will elect a President and Clerk, make committee assignments, adopt a calendar of meeting dates for 2013, and obtain signatures from each Board member.

Recommendation:

Schedule the Board's annual organizational meeting for December 13, 2012

Attachment:

BOARD ACTION ITEM K3

Board Meeting Date: November 8, 2012

Subject: Adoption of AP Environmental Science Book

From: Joan Potter, Superintendent

Explanation:

An AP Environmental Science sample textbook has been on display at the District Office for the past two months for review. After reviewing a few different texts which meet the California State Academic Content Standards, the high school is recommending the following AP Environmental Science text for adoption.

Living in the Environment, 17th Edition, Miller/Spoolman, 2012

We certify that we are in compliance with EC 60422 and CCR Title V, Section 9531(a) which require that textbooks are aligned with the State Academic Content Standards.

Recommendation:

Adopt the following textbook and certify that it is aligned with the state academic content standards per EC 60422 and CCR Title V, Section 9531 (a).

Living in the Environment, 17th Edition, Miller/Spoolman, 2012

Attachment:

BOARD DISCUSSION/ACTION ITEM L 1

Board Meeting Date: November 8, 2012

Subject: PUBLIC HEARING: Federal Impact Aid Program, BP and AR 1261

From: Joan Potter, Superintendent

Explanation:

LUSD is one of approximately 630 school districts that receive Federal Impact Aid funding. Federal regulations including Section 8004 of the Elementary and Secondary Education Act and Board Policy 1261 call for an annual Public Hearing to be held in November to allow an opportunity for American Indian parents to discuss the educational programs supported by Impact Aid funds. We have posted a Public Hearing Notice for 10 days, including at the Tribal Center.

Federal Impact Aid funding is provided to districts with tax free entities in their jurisdictions such as Indian reservations and military bases. The purpose of the money is to offset the loss of tax revenue, to support the district's instructional program and to ensure that Indian children receive educational services equal to those received by non-Indian children. The revenue is based on a complex formula and has ranged from \$25,000 to \$45,000 over the past 10 years. BP and AR 1261, known as Indian Policies and Procedures (IPP's), provide Indian parents with the opportunity to participate in the discussions related to their students' instruction, and they provide the Board an opportunity to gather information concerning the American Indian community and its views on education.

Recommendation:

Conduct the Public Hearing

Attachment:

BP 1261

AR 1261

Community Relations**Impact Aid Programs****Annual Impact Aid Public Hearing and Advisory Committee Formation**

In compliance with the requirements contained in Title I of Public Law PL-874 and Amendments contained in Public Law 95-561 as set forth in 34 CFR, Section 223.109, an annual meeting shall be held to discuss the use of impact aid funds prior to the submission of the district's application for Federal Impact Aid (PL-874) funds. The uses of these funds by the district shall be discussed at a regular meeting of the Governing Board. When program and funding changes are to be made, tribal officials and parents or guardians will be encouraged to make recommendations and to present their views regarding the uses of the funds. Notice of the meeting shall be sent to the Tribal Council and all PL-874 parents or guardians 10 days prior to the date upon which the meeting is to be held.

When specific recommendations are made as to modifications, deletions or additions to program or services offered to students with these funds, they shall be given serious consideration by the Board. All recommendations will be studied as to their impact upon personnel and other programs or services, and if appropriate, the Board shall appoint an advisory committee to study the issues involved and make a report to the Board. The advisory committee shall be composed of a representative cross-section of the community, including Tribal Council members and PL-874 parents/guardians.

The advisory committee's report shall be provided to the Tribal Council and the PL-874 parents or guardians. Any community members may attend the advisory committee sessions and shall have the right to comment during the meetings upon the recommendations, their effect upon personnel, programs, or services and upon the report of the advisory committee. The recommendations shall be forwarded to the Board which will deliberate and act upon them. The Board's decision regarding to the recommendations shall be final.

Adopted: 9/9/04
Reviewed: 11/6/08
Reviewed: 11/5/09
Reviewed: 11/4/10
Reviewed: 11/3/11
Reviewed: 11/8/12

Laytonville Unified School District
Laytonville, California

Laytonville Unified School District
November 8, 2012

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Community Relations

Impact Aid Programs

Policies and Procedures

The Superintendent or designee shall ensure that the following policies and procedures are enacted:

- 1) all federally impacted students claimed under Section 8002 will participate on an equal basis in the school program with all other children served by the Laytonville Unified School District;
- 2) information on applications and program plans are adequately disseminated to parents of all federally impacted students;
- 3) all federally impacted students and parents claimed under Section 8002 and parents of other children served by Laytonville Unified School District are:
 - a) afforded an opportunity to present their views with respect to the Impact Aid Program application, and to make recommendations concerning the needs of their children and the ways by which they can assist their children in realizing the benefits to be derived from the core educational programs supported by the Impact Aid Program;
 - b) actively consulted and involved in the planning and development of programs supported by the Impact Aid Program;
 - c) afforded an opportunity to present their overall views on the district's core educational program, including its operation and the degree of parental participation allowed.

Impact Aid Program

1. The Cahto Tribe, or their designee, and parents of federally impacted students served in the Laytonville Unified School District shall be provided with the opportunity to comment on the participation of their children on an equal basis in school programs with all other children educated by the District.

In November of each year, Laytonville Unified School District shall hold a public meeting for the express purpose of permitting the Cahto Tribe and all parents of federally impacted students the opportunity to:

- a) comment on the participation of all federally impacted students on an equal basis in the school program with all other children educated by LUSD.
- b) make recommendations, if needed, on how LUSD might modify its core educational program to ensure that federally impacted students participate on an equal basis;
- c) provide meaningful input into the planning and development of any education program that the school is considering for implementation or elimination;

- d) make recommendations concerning the needs of their children;
 - e) discuss with school personnel how all federally impacted parents can assist their children in realizing the benefits of programs offered by LUSD.
2. LUSD will disseminate to parents of federally impacted students any written information relating to school district plans for the implementation or elimination of educational programs not later than the date of the November public meeting.
 3. Dissemination of materials concerning changes to these policies and related programs shall be delivered to the appropriate Tribal representative and parents either by mail or handout not less than 30 days prior to the date of a meeting where formal action is expected to be made on such issues. The dissemination process will include:
 - a) providing the Impact Aid application to the tribal administrator;
 - b) providing planned program revisions to all parents.
 4. At a subsequent meeting the Board shall resolve any issues remaining from the November meeting, and:
 - (1) discuss recommendations for equal participation;
 - (2) provide the opportunity to parents for meaningful input on any relevant issues;
 - (3) discuss recommendations for modifications to school policies and procedures, if needed.
 5. Laytonville Unified School District may hold a public meeting at any time during the year when events suggest the need for significant changes which will affect the delivery of education services to federally impacted students.
 6. LUSD holds preliminary budget meetings at which time the general public, including Federal Impact Aid parents provide input into the general funds of the school district. These meetings shall be noticed at all regular agenda posting places.
 7. Any other public meeting called by the district for the purposes set forth in these policies and procedures shall be noticed per district procedures.
 8. Meetings called for issues addressed by the policies and procedures regarding the Impact Aid Program must meet the requirements of the "Open Meeting" statutes of the State of California.
 9. The officials or representatives designated by the Cahto Tribe may file or register a complaint or grievance with the Laytonville Unified School District regarding any matter addressed in the Impact Aid Program policies. The following procedures shall govern such complaints;

Level 1: Level 1 is informal and may be written or verbally expressed to the Superintendent's designee. The objective is a quick and informal resolution of the concern.

Level 2: If the grievance is not resolved at Level 1, the grievant may submit the complaint in writing to the Superintendent of Schools. The grievance shall state the specific nature of the grievance, the specific resolution requested and must be signed by the grievant(s).

The Superintendent shall investigate and attempt to resolve the grievance. A written report regarding the decision of the Superintendent shall be sent to concerned parties within 30 days after receipt of the written grievance.

If the Superintendent does not satisfactorily resolve the grievance, either party may advance the grievance to level 3.

Level 3: A written appeal may be presented to the Superintendent for placement on the Board's agenda. The Board of Trustees shall attempt to resolve the grievance. A written report regarding the decision of the district shall be sent to all concerned parties within 30 school days. Discussions or committee meetings on the issue may extend the resolution process for another 30 day period.

If the Board does not satisfactorily resolve the grievance, either party may advance the grievance to Level 4.

Level 4: The grievant may refer the complaint to the Secretary of the Department of Education. Complaint procedures are found in the Impact Aid Program.

10. State law prohibits the Board from delegating its legal responsibility. The Trustees retain final authority for the established policies, procedures and school programs affected by this act.

Approved: 9/9/04
Reviewed: 11/6/08
Reviewed: 11/5/09
Reviewed: 11/4/10
Reviewed: 11/3/11
Reviewed: 11/8/12

Laytonville Unified School District
November 8, 2012

Laytonville Unified School District
Laytonville, California

DISCUSSION/ACTION
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BOARD DISCUSSION/ACTION ITEM L2

Board Meeting Date: November 8, 2012
Subject: Bus Routes
From: Joan Potter, Superintendent

Explanation

Periodically the California Highway Patrol reviews our Transportation Records. One of the areas they review is our Bus routes and documentation showing CHP approval of bus stops that are in areas that require their approval. At this point we do not have any stops requiring their approval. All other stops are approved by the "Superintendent or Designee" pursuant to AR 3541.

I have included copies of our three bus routes and stops for your review.

Attachments:

Bus Routes for North Bus Run, South Bus Run and Branscomb Run.

LAYTONVILLE UNIFIED SCHOOL DISTRICT
South HWY 101 Run Bus Stops

Depart South Bound

101 Ranch	
Parker's Auto Repair	Not in use at this time
McCaffrey's Shop	
Out Post Motel driveway	Not in use at this time
Steele Lane	
Dome Church – 42100 HWY 101	
Twin Pine Subdivision	
Evan's driveway – 41800 HWY 101	
Sizemore's – 41000 HWY 101	
Sizemore Subdivision – M.P. 66.60	Not in use at this time
Start of four lane (West side) – M.P. 64.89	Not in use at this time
Red House – 35500 HWY 101, M.P. 59.73	Not in use at this time
Longvale on HWY 162	

Turn Around - North Bound

Driveway – 35501 HWY 101	
Rest Area (North Bound) – M.P. 61.71	Not in use at this time
Milepost 64.71 (by Shamrock Ranch)	Not in use at this time
Driveway – M.P. 66.28	Not in use at this time
House – 41901 HWY 101	
Motel (by Pizza and Cream)	
Davidson Lane	
Hencz's driveway – 42601 HWY 101	Not in use at this time
Steve McCaffrey's – M.P. 68.13	Not in use at this time
Laytonville Trailer Park – M.P. 68.80	
Body Shop – M.P. 68.72	Not in use at this time

LHS

Around the Lake – 1st and 2nd North Road and Lakeview stops are at houses and vary from year to year

LHS

LES

LAYTONVILLE UNIFIED SCHOOL DISTRICT
North HWY 101 Run Bus Stops

Depart	North Bound	
	Old Laytonville Garage	Not in use at this time
	Mollywogs (T&A Tires)	
	Driveway – 46001 HWY 101	Not in use at this time
	Laytonville CDF Station	Not in use at this time
	Huntsman Way	
	Road 307	
	Driveway – 1 st driveway past Old HWY	Not in use at this time
	Woodruff Rd. – Subdivision Enter	
	Woodruff Rd. – Subdivision Exit	
	Spy Rock Road	
	Twin Rocks	Not in use at this time
	Grapevine Station	Not in use at this time
	Bell Springs Road	
	Mad Creek	
	Turn Around – South Bound	
	Milepost 82.63	
	Milepost 82.50	Not in use at this time
	Milepost 79.25	
	Milepost 77.73	Not in use at this time
	Whitely's driveway	Not in use at this time
	Black Oak Ranch (Hog Farm)	
	Milepost 72.99 (across from Woodruff Subdivision)	
	North Ten Mile Creek Road	Not in use at this time
	South Ten Mile Creek Road	
	Lolita's Café (trailer park)	
	LHS	
	LES	

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Branscomb Run Bus Stops

Depart	Branscomb Road	
	15601 Branscomb Road (Red Bridge)	Not in use at this time
	Pierson's driveway	Not in use at this time
	Next driveway (on right)	Not in use at this time
	Carbaugh driveway	
	Branscomb School	
	State Park (Harwood's driveway)	Not in use at this time
	Milepost 1620 (both sides of the road)	
	10000 Branscomb Road	
	Haney's Rock Shop (around 9000 Branscomb Road)	
	8901 Branscomb Road	
	Peaceful Valley	Not in use at this time
	Driveway – M.P. 17.81	
	Gardenhire's (both sides of the road) – 6550 Branscomb Road	
	Clark Ranch Gate	Not in use at this time
	6400 Branscomb Road	Not in use at this time
	6000 Branscomb Road	Not in use at this time
	5300 Branscomb Road	Not in use at this time
	Ross Gate (Agnoli's driveway)	Not in use at this time
	4250 Branscomb Road (old GTT Ranch)	Not in use at this time
	4000 Branscomb Road	Not in use at this time
	Driveway (top of Ben Mast Hill, both sides of the road)	
	Trout Farm	
	Mast/Campbell (both sides of the road)	
	Lakeview to 1 st North Road	
	LHS	
	LES	

BOARD DISCUSSION/ACTION ITEM L3

Board Meeting Date: November 8, 2012

Subject: BP 3541 and AR 3541: Transportation Routes and Services, First Reading

From: Joan Potter, Superintendent

Explanation:

As I was reviewing our Board Policies regarding Transportation Routes I realized that ours needed updating.

Recommendation:

Review the attached BP 3541 and AR 3541 and bring back to the December Board Meeting for a Second Reading/Approval.

Attachments:

Current BP 3541

Proposed BP 3541

Proposed AR 3541

BP 3541

Business and Noninstructional Operations

Transportation Routes and Services

Legal Reference:

EDUCATION CODE

35350-35351	Authority to transport pupils
39800-39860	Transportation
41850-41854	Allowances for transportation

Policy

Adopted: January 11, 1990

LAYTONVILLE UNIFIED SCHOOL DISTRICT

Laytonville, California

Laytonville Unified School District
November 8, 2012

DISCUSSION/ACTION
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Business and Noninstructional Operations**Transportation Routes and Services**

Under direction of the Board, the Superintendent or Designee shall establish reasonable transportation services to those students living beyond the maximum established walking distance. When establishing routes and stops the Superintendent or Designee shall assess financial resources, including district funds and State reimbursements. Maximum walking distances shall be recommended by the Superintendent or Designee and approved by the Board.

Maximum Walking Distances

The following distances represent the maximum distance to be walked by a student from their residence to their home or to and from their assigned bus stop. These distances shall be based upon the safest available walking route as determined by the Superintendent or Designee.

Kindergarten thru Third	Three-quarter (3/4) mile
Fourth thru Eighth	One (1) mile
Ninth thru Twelfth	Two (2) miles

Distances shall be measured from the student's place of residence to the nearest point on the school grounds, regardless of where a loading/dropping-off zone may be located on the school site.

Walking distance to a bus stop shall not exceed the walking distances established for home to school transportation.

The Superintendent or Designee shall make every effort to ensure that bus routes are designed so that students will not spend more than two (2) hours on the bus.

Adopted: December 13, 2012

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Laytonville, California

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November 8, 2012

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Business and Noninstructional Operations

Transportation Routes and Services

Routes and Bus Stops

The Superintendent or Designee shall design transportation routes and stops to promote the safety of students and maximum efficiency in the use of buses.

Students shall be eligible for transportation service to and from school if the distance between their school-established bus stop and the school is beyond the minimum listed below:

Kindergarten thru Third	Three-quarter (3/4) mile
Fourth thru Eighth	One (1) mile
Ninth thru Twelfth	Two (2) miles

The Superintendent or Designee may authorize transportation within the walking distance when safety problems or hazards exist.

Students who attend a school outside their attendance area may be eligible for transportation services in accordance with Board Policy.

(c.f. 5116.1 – Intradistrict Open Enrollment)
(cf. 5117 – Interdistrict Agreements)

The Superintendent or Designee shall communicate in writing to parents/guardians regarding bus routes, schedules and stops and/or shall arrange for local media to publish such information.

(cf. 1112 – Media Relations)

Transportation Services

With the Governing Board's authorization, transportation services may be provided or arranged by the district for:

1. Students traveling to and from school during regular school day (Education Code 39800)
2. Field Trips and excursions (Education Code 35330)

(cf. 3541.1 – Transportation for School-Related Trips)

3. School activities, expositions or fairs, or other activities determined to be for the benefit of students (Education Code 39860)

4. District employees and parents/guardians traveling to and from education activities authorized by the district (Education Code 39837.5)

5. Preschool or nursery school students (Education Code 39800)
6. Students traveling to full-time occupational classes provided by a Regional Occupational Program or Center (Education Code 39807.5, 41850)
7. Students traveling to and from their places of employment during the summer in connection with a summer employment program for youth (Education Code 39837)
8. Nonschool purposes as allowed by law, such as:
 - a. Community recreation (Education Code 39835)
 - b. Public Transportation (Education Code 39841)
 - c. Transportation of government employees to and from their places of employment (Education code 39840)

The district shall provide home-to-school transportation and additional transportation services as needed for students with disabilities as specified in their individualized education programs. (Education Code 41850; 20 USC 1400-1482; 34 CFR 104.4)

(cf. 6541.2 – Transportation for Students with Disabilities)

The Superintendent or Designee shall provide transportation to homeless children in accordance with law, Board Policy and Administrative Regulation.

(cf. 6173 – Education for Homeless Children)

Legal Reference:

EDUCATION CODE

10900. 5 Use of school buses for community recreation

35330 Excursions and field trips

35350 Authority to transport pupils

39800-39809.5 Transportation, general provisions, especially:

39800 Powers of governing board to provide transportation to and from school

39801.5 Transportation for adults

39808 Transportation for private school students

39830-39842 School buses, especially:

39835 Use of school buses for community recreation

39837 Transportation to summer employment program

39837.5 Transportation of employees and parents/guardians to school activities

39860 Transportation to school activities

41850-41857 Allowances for transportation

41860-41863 Supplementary allowances for transportation

CODE OF REGULATIONS, TITLE 5

15240-15244 Allowances for student transportation

UNITED STATES CODE, TITLE 20
1400-1482 Individuals with Disabilities Education Act
UNITED STATES CODE, TITLE 42
11432 McKinney-Vento Homeless Assistance Act
CODE OF FEDERAL REGULATIONS, TITLE 34
104.4 Equal opportunity under the Rehabilitation Act of 1973, Section 504

Adopted: December 13, 2012

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Laytonville, California

Laytonville Unified School District
November 8, 2012

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BOARD INFORMATION ITEM M1

Board Meeting Date: November 8, 2012

Subject: Academic Performance Reports (APR)

From: Joan Potter, Superintendent

Explanation:

For the past 10 years, Laytonville Unified School District has made steady progress in increasing student performance as measured by the California Standards Tests (CST's) and the California High School Exit Exam (CAHSEE). This year, however, for the second year in a row, neither the elementary nor the high school met the AYP. As a result, both schools have now entered into Program Improvement (PI). The County will continue to provide Program Improvement assistance to the district through their curriculum and instruction support staff. Katie Sommer from MCOE has created a presentation that describes the accountability process and our results.

Terms related to Accountability

Academic Performance Reports (APR) represent a variety of data demonstrating student learning, performance levels and school achievement.

The Academic Performance Index (API) is a state indicator measuring growth on a scale of 200-1,000; the target for each school is 5% growth from the school's previous API toward the 800 mark; the State expects all schools to exceed 800.

Annual Yearly Performance (AYP) are federal indicators measuring a school's progress; the California Standards Tests (CST'S) and the CAHSEE provide the elementary and high school benchmarks.

Program Improvement (PI) is for schools that do not meet the federal benchmarks (AYP). Schools in PI face various sanctions depending on how many years they are in the program.

BOARD INFORMATION ITEM M2

Board Meeting Date: November 8, 2012

Subject: Presentation from Eastshore Consulting Regarding Facilities

From: Joan Potter, Superintendent

Explanation:

Michael Riemenschneider and Shin Green from Eastshore Consulting have put together a presentation outlining some of the financial and facilities planning steps that the district will be involved with.