

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF APRIL 2, 2020**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting via Zoom from the District Board Room on April 2, 2020. Board President Calvin Harwood called the meeting to order at 6:15 p.m.

ROLL CALL:

Trustees Present: Calvin Harwood, Mat Paradis, Meagen Hedley & Elina Agnoli.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Not Present

B. PUBLIC INPUT re CLOSED SESSION ITEMS: None

C. CLOSED SESSION AGENDA:

CS-1:	CONFERENCE WITH LABOR NEGOTIATOR: Name of Agency Negotiator: Superintendent Name of Organization Representing Employees: CSEA	CS-1
CS-2	CONFERENCE WITH LABOR NEGOTIATOR: Name of Agency Negotiator: Superintendent Name of Organization Representing Employees: LVTA	CS-2
CS-3	EMPLOYEE DISCIPLINE/DISMISSAL.RELEASE	CS-3

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board President Calvin Harwood announced that no action was taken in Closed Session.

E. PATRIOTIC OBSERVANCE: Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Meagen Hedley, Seconded by Mat Paradis, unanimously approved with a 4-0 vote.

G. CORRESPONDENCE:

1) Letter from Becky Jeffries Re: County Office Review of 2019/20 First Interim Budget Report

H. PUBLIC INPUT: None

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter began by commending the staff for how quickly they were able to switch gears when the announcement of school closure was made. We have a lot of staff that are still coming in and

working on what they can and other staff are staying home and working or doing online trainings. Food Service is coming in to make breakfasts and lunches that are being delivered by our lead bus driver on a daily basis. Administrators have been hosting Zoom staff meetings and checking in with staff to make sure they are doing everything they can to help. Next, Mrs. Potter shared that we received the bids for the asbestos abatement and demolition of the old high school wing. The lowest bid came in at \$101,050 and a special meeting will be scheduled to award the project. Lastly, negotiations have begun with both LVTA and CSEA and a memorandum of understanding will be signed by Mrs. Potter and the CSEA chapter 80 President regarding COVID-19.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Mat Paradis, unanimously approved with a 4-0 vote.

K. DISCUSSION / ACTION:

K.1. Resolution No. 576 for Education Protection Account Requirements

- “Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the money received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries or benefits of administrators or any other administrative costs... There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent.” We have budgeted these funds to be used for teacher’s salaries.
- **Motion** to adopt Resolution No. 576 for Education Protection Account by Meagen Hedely, seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

K.2. Measure Q Bond Audit

- The District is required to annually conduct an external audit of the Measure Q Bond funds. The audit was completed and there were no exceptions noted.
- **Motion** to approve the Measure Q Bond Audit by Mat Paradis, Seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

K.3. Food Service Increase in Breakfast/Lunch Prices

- The District was required to increase the amount charged for both breakfast and lunch in order to be in compliance with state and federal procedures and to cover our food service expenses more effectively. Both breakfast and lunch prices would increase by \$0.10 each

school year for the next three years. Breakfast and lunch prices for the 2020/2021 school year would be \$1.95 and \$2.70 respectively. This increase includes both student and adult meal prices.

- **Motion** to approve the increase in price for student breakfast and lunch by \$0.10 each year for the next three years by Mat Paradis, Seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

K.4. Adoption of K-8 Social Studies Curriculum

- The Laytonville Elementary School Teachers requested to adopt History Alive for the K-8 Social Studies curriculum. This curriculum has been used at the 6-8 grade level for the past 13 years. This series addresses the Common Core Standards and the new California History/Social Science Framework. A key feature to this series is the activities that allow the students to move about the classroom and work in collaborative teams. Each unit has a geography component, the chapters are broken down into short sections and new vocabulary words are introduced throughout each chapter.
- **Motion** to adopt History Alive for the K-8 Social Studies Curriculum by Meagen Hedley, Seconded by Elina Agnoli, unanimously approved with a 4-0 vote.

K.5. Resolution No. 577 and Resolution No. 578 for Classified Employee's Week and Teacher Appreciation Day

- May is the traditional month for honoring school employees. The Governing Board has asked that we recognize the hard work, dedication and caring all staff provide to the students of our community.
- Resolution No. 577 recognizes our classified staff and declares the week of May 17th - 23rd to be Classified Employees Week.
- Resolution No. 578 recognizes our teachers and declares Tuesday, May 5, 2020 as Teacher Appreciation Day in the Laytonville Unified School District.
- The School Site Councils, the Board and the community traditionally celebrate these days and honor our employees by providing a delightful buffet.
- **Motion** to adopt Resolution No. 577 recognizing Classified Employee's Week and Resolution No. 578 recognizing Teacher Appreciation Day by Elina Agnoli, Seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

K.6. Resolution No. 579 for Classified Layoffs

- Due to potential reductions in preschool enrollment and Special Education students needing one on one support the District anticipates the following reductions.
 - Preschool Assistant (2 positions)
 - Special Education Instructional Assistant (2 positions)
- **Motion** to approve Resolution No. 579 for Layoffs, Classified Positions by Meagen Hedley, Seconded by Mat Paradis, unanimously approved with a 4-0 vote.

L. INFORMATION ITEMS:

L.1. COVID-19 Update

- Mrs. Potter gave an update on COVID-19 and an accounting of how it is affecting District operations.

**Meagen's phone died and she was unable to remain in the meeting for adjournment*

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None

O. COMMENTS FROM THE BOARD: Everyone was pleased with the outcome of our first Zoom Board meeting.

P. ADJOURNMENT:

Motion to adjourn the meeting by Mat Paradis, seconded by Elina Agnoli, unanimously approved with a 3-0 vote. The meeting was adjourned at 7:34 p.m. The next regular meeting will be held on May 7, 2020.

Respectfully submitted,

Adopted as Final
May 7, 2020

Joan Viada Potter
Secretary to the Board

Calvin Harwood
President of the Board