

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF MARCH 2, 2017**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on March 2, 2017. Board President Calvin Harwood called the meeting to order at 6:08 p.m.

ROLL CALL:

Trustees Present: Calvin Harwood, Shelagh Deveney, Meagen Hedley.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Zane Elizondo

B. PUBLIC INPUT re CLOSED SESSION ITEMS:

C. CLOSED SESSION AGENDA:

- | | | |
|------|---|------|
| CS-1 | PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
<i>(No Additional Information Required)</i> | CS-1 |
| CS-2 | PUBLIC EMPLOYEE APPOINTMENT
Title: <i>(Special Ed Instructional Assistant, Intervention Specialist, College & Career Readiness Vocational Technician, Instructional Assistant, LHS Softball, LHS Baseball)</i> | CS-2 |
| CS-3 | CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
<i>Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9</i> | CS-3 |
| CS-4 | CONFERENCE WITH LABOR NEGOTIATOR:
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: CSEA | CS-4 |
| CS-5 | CONFERENCE WITH LABOR NEGOTIATOR:
Name of Agency Negotiator: Superintendent
Name of Organization Representing Employees: LVTA | CS-5 |

D. ANNOUNCEMENTS FROM CLOSED SESSION: No action was taken in Closed Session

E. PATRIOTIC OBSERVANCE: Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 3-0 vote.

G. CORRESPONDENCE: Letter from MCOE regarding review of 2016/17 First Interim Budget

H. PUBLIC INPUT: None

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter began by thanking the coaches and community members that volunteer and do so much for our students. The majority of her report was included in Information Item M.2. regarding the new Data Dashboard.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative	LVTA	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 3-0 vote.

K. ACTION:

K.1. Students of the Month

- Mr. Henry presented the Student of the Month, Dylan Hillard and asked him to introduce his family
- **Motion** to recognize Dylan Hillard as the Student of the Month by Shelagh Deveney, Seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

K.2. Second Interim Budget Report and Adoption

- The second interim budget report provides the Board with an overview of changes to the financial status of the district through January 31, 2017. The annual budget adoption process includes the following:
- June: Proposed budget for the succeeding school year adopted
- September update: Within 45 days of the State's budget adoption
- December: The 1st Interim represents the budget through Oct. 31 & compares the adopted budget with subsequent revenues and expenditures
- March: The 2nd Interim includes new revenues and expenditures through Jan. 31
- Budget details at the Second Interim include:
 - revenues are up \$52,888.
 - expenditures are up \$47,330
 - we are currently maintaining an economic uncertainty/stabilization reserve of 10%
 - we project a 10% economic uncertainty/stabilization reserve in 17/18 and 18/19.
- **Motion** to adopt the Second Interim Budget Report by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 3-0 vote.

L. DISCUSSION / ACTION:

L.1. Friends of the Library

- The Friends of the Library provided an update of progress toward creating a library facility in Laytonville. The following topics were discussed:
 - Getting a portable unit for the library headquarters
 - Sales are averaging \$50 a week
 - Library association would cover insurance & other potential costs for managing portable

- Dimensions of the portable in question
- Septic/ADA restrooms/Mound system for Old HS site
- Advised by the Board to put together a more in-depth proposal and bring it back to the board.

L.2. BP and AR 6020 for Title I Parent Involvement Policy, Annual Review

- Our Board Policy and Administrative Regulations 6020 require that Title I schools have parent involvement policies and procedures that participating parents and school staff agree to abide by. The principals shared input from each of their School Site Councils.
 - The principals reviewed BP and AR 6020 with their Site Councils and found no changes are necessary at this time.

L.3. Out of State Field Trip

- The LHS Native American Club is planning a field trip to Albuquerque, New Mexico from April 27-30. The purpose of the trip is to attend the Gathering of Nations Pow Wow, the Museum of Natural History and the Petroglyph National Monument. The trip will be chaperoned by Jose Reyes and Christie Nelson, the Title VI coordinators. The club and the advisors have arranged their own reservations and hotel accommodations. The purpose of the trip is to expand the students' knowledge of the Native American culture. Their itinerary is attached. Field Trips that take place out of state require board approval.
- **Motion** to approve the Native American Club field trip to Albuquerque, New Mexico taking place from April 27th-30th by Meagen Hedley, Seconded by Shelagh Deveney, unanimously approved with a 3-0 vote.

L.4. Approval of Contract with Auditor

- We must approve a contract with an auditor for the next year. State legislation limits an auditor's services to a district to six consecutive years. We have been with Christy White Associates for six years. State law requires us to select an auditor or the County must appoint one.
- Christy White Associates have been competent auditors for the past six years and since there are multiple auditors in the same firm we can continue using their services.
- **Motion** to approve the Superintendent to contract with Christy White Associates for auditing services for 2016/17-2018/19 by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 3-0 vote.

M. INFORMATION ITEMS:

M.1. Employee Recognition Award

- The Governing Board recognizes two employees each year for their contributions to the improvement and effectiveness of the District's educational program. One award is presented in January and one is presented in May. The Governing Board recognizes employees who:
 - by exemplary service over an extended period of time have contributed to the improvement or effectiveness of the district educational program.
 - perform special acts or services in the public interest.
 - by superior accomplishments, make exceptional contributions to the effectiveness, efficiency, economy or improvements of district operations.
 - propose ideas or procedures which eliminate or reduce district expenditures or improve the efficiency of district operations.

- Nominations are due at the end of March and the Board will select the award recipient in April for recognition in May. Recipients are presented a certificate and a special gift.

M.2. Data Dashboard

- During our February board meeting Mrs. Potter provided an overview of the state's new accountability system. Data Dashboards have been made available to all schools and school districts. Mrs. Potter reviewed the information with the Board as it pertains to Laytonville.

M.3. Facilities Update

- Don Alameida provided us with an update on the Elementary project.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: None

O. COMMENTS FROM THE BOARD: Meagen is excited about the prospect of having a more permanent library in Laytonville. Calvin said "Congratulations" to the High School Boys' Basketball team and Joanie wished "Good Luck" to Mock Trial .

P. ADJOURNMENT:

Motion to adjourn the meeting by Meagen Hedley, seconded by Shelagh Deveney, unanimously approved with a 3-0 vote. The meeting was adjourned at 8:08 p.m. The next regular meeting will be held on April 6, 2017.

Respectfully submitted,

Adopted as Final
April 6, 2017

Joan Viada Potter
Secretary to the Board

Shannon Ford
Clerk of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #9 2016/17

April 6, 2017

<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>			
<u>Certificated Resignation</u>			
Pecheur, Daniel Teacher	Perm.		06/09/2017
<u>Certificated Layoff</u>			
<u>Certificated Leave of Absence</u>			
DeMartini, Michael Teacher	Perm.		08/21/17-06/14/18
<u>Certificated Transfer</u>			
<u>Classified Appointment</u>			
<u>Classified/Confidential Appointment</u>			
<u>Classified/Confidential Resignation</u>			
<u>Classified/Confidential Reduction</u>			
<u>Classified Transfer</u>			
<u>Classified Resignation/Retirement</u>			
<u>Classified Termination</u>			
<u>Classified Layoff</u>			
<u>Coaching Positions</u>			
Early, Jenny Track/Field Coach	Stipend		3/17/2017

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #9 2016/17

April 6, 2017

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
3/3/17	2092	Pizza to Go	Junior Class Attendance Award	\$196.50

LAYTONVILLE UNIFIED SCHOOL DISTRICT
WARRANT LIST
April 6, 2017

APY250 L.00.05

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 02/23/2017

02/22/17 PAGE 1

DISTRICT: 048 LAYTONVILLE UNIFIED
BATCH: 0032 JB

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FU RESO P OBJE SCH GOAL FUNC DIST	DESCRIPTION		
17793824	003755/	BUSINESS CARD				
		PV-170123	01-0000-0-4300-002-1110-1000-0000	ACCT. 4339-XXX-8632		107.57
			01-0000-0-4300-003-1110-1000-0000	ACCT. 4339-XXX-8632		59.06
			01-0000-0-5800-001-0000-2100-0000	ACCT. 4339-XXX-8632		26.00
			01-0079-0-4300-003-1110-4100-0000	ACCT. 4339-XXX-8632		631.06
			01-0079-0-5800-003-1110-4100-0000	ACCT. 4339-XXX-8632		1,320.72
			01-0740-0-4364-001-0000-3600-0000	ACCT. 4339-XXX-8632		398.00
			13-5310-0-4300-001-0000-3700-0000	ACCT. 4339-XXX-8632		144.35
			14-0000-0-4300-001-0000-8110-0000	ACCT. 4339-XXX-8632		230.90
			WARRANT TOTAL			\$2,917.66
17793825	001793/	CLOVER STORNETTA FARMS INC.				
		PO-020684	1. 13-5310-0-4700-001-0000-3700-0000	100637528, 39385, 41938		518.77
			WARRANT TOTAL			\$518.77
17793826	006224/	COMPUGEN				
		PO-020940	1. 01-0000-0-4300-001-0000-2430-0000	34117		4,838.80
			1. 01-0000-0-4300-001-0000-2430-0000	34102		259.00
			WARRANT TOTAL			\$5,097.80
17793827	005362/	FERRELLGAS				
		PO-020673	1. 01-0000-0-5520-001-0000-8200-0000	1094555053, 6304		2,424.75
			2. 01-0811-0-5520-001-0000-8200-0000	RNT6753381, 1094900968		387.76
			WARRANT TOTAL			\$2,812.51
17793828	000043/	FRONTIER				
		PO-020674	2. 01-0811-0-5903-001-0000-2100-0000	707-984-8089		181.03
			WARRANT TOTAL			\$181.03
17793829	000063/	GEIGER'S LONG VALLEY MARKET				
		PO-020831	1. 01-0000-0-4300-003-1110-1000-0000	4707: ACCT. 1221		7.08
			WARRANT TOTAL			\$7.08
17793830	002503/	DENNIS HOGAN				
		PV-170124	01-0000-0-4300-003-1110-1000-0000	REIMBURSEMENT		163.08
			01-0000-0-5600-003-1110-1000-0000	REIMBURSEMENT		249.19
			WARRANT TOTAL			\$412.27
17793831	000061/	LONG VALLEY LUMBER				
		PO-020991	1. 01-0000-0-4300-003-1110-1000-0000	103702: CUST. 1273		38.52
			WARRANT TOTAL			\$38.52
17793832	002129/	MENDES SUPPLY COMPANY				
		PO-020976	1. 01-0000-0-4300-001-0000-8200-0000	M119169-01		103.90
			WARRANT TOTAL			\$103.90

17793833	004793/	PETERSON				
		PO-020902	1.	01-0740-0-4364-001-0000-3600-0000	PC060136193	377.62
		PO-020994	1.	01-0740-0-4364-001-0000-3600-0000	PC060136193	2,019.69
				WARRANT TOTAL		\$2,397.31
17793834	006246/	PRESENCE LEARNING INC.				
		PO-020859	1.	01-6500-0-5800-001-5770-1191-0000	INV3999, INV13842	4,688.60
				WARRANT TOTAL		\$4,688.60
17793835	003434/	SYSCO FD SCVS OF SAN FRANCISCO				
		PO-020683	1.	13-5310-0-4700-001-0000-3700-0000	150141880	1,407.34
				WARRANT TOTAL		\$1,407.34
17793836	004056/	TAG/AMS INC				
		PO-020978	1.	01-0740-0-5800-001-0000-3600-0000	2714328	73.57
				WARRANT TOTAL		\$73.57
17793837	006063/	VERIZON WIRELESS				
		PV-170125		01-0000-0-5800-001-1110-1000-0000	9779853620	114.03
				WARRANT TOTAL		\$114.03
***	BATCH TOTALS ***	TOTAL NUMBER OF CHECKS:	14	TOTAL AMOUNT OF CHECKS:		\$20,770.39*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	14	TOTAL AMOUNT:		\$20,770.39*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF CHECKS:	14	TOTAL AMOUNT OF CHECKS:		\$20,770.39*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	14	TOTAL AMOUNT:		\$20,770.39*

APY250 L.00.05 MENDOCINO COUNTY SCHOOLS 03/01/17 PAGE 1
 DISTRICT: 048 LAYTONVILLE UNIFIED COMMERCIAL WARRANT REGISTER
 BATCH: 0033 JB FOR WARRANTS DATED 03/02/2017

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FU RESO P OBJE SCH GOAL FUNC DIST	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
17794452	004433/	A-Z BUS SALES INC				
		PO-020929	1.	01-0740-0-4364-001-0000-3600-0000	02P424951	275.49
				WARRANT TOTAL		\$275.49
17794453	005381/	ADVANCED SECURITY SYSTEMS				
		PO-020667	1.	01-0000-0-5800-001-0000-8300-0000	369269	147.00
				WARRANT TOTAL		\$147.00
17794454	005277/	AMAZON				
		PO-020851	1.	01-0079-0-4100-003-1110-1000-0000	2 INVOICES	215.49
		PO-020873	1.	01-0000-0-4300-002-1110-1000-0000	173937791082	157.58
		PO-020880	1.	01-0811-0-4300-002-0000-3140-0000	028028546652	17.96
		PO-020933	1.	01-0000-0-4300-001-0000-2100-0000	088674128802	36.39
		PO-020935	1.	01-0000-0-4300-001-1110-1000-0000	232077331481	47.14
		PO-020937	1.	01-0000-0-4300-001-0000-2430-0000	242611376142	31.07
		PO-020944	1.	01-6300-0-4100-002-1110-1000-0000	213893317300	93.24
		PO-020954	1.	01-0000-0-4300-001-0000-2430-0000	301651343127	188.96
		PO-020980	1.	01-6012-0-4300-002-1110-4100-0000	088674128802	172.25
				WARRANT TOTAL		\$960.08

17794455	000231/	BLUE SHIELD OF CALIFORNIA			
		PO-020671	1. 01-0000-0-9514-000-0000-0000-0000	ACCT. W00514241005	3,036.96
			WARRANT TOTAL		\$3,036.96
17794456	003755/	BUSINESS CARD			
		PV-170126	01-0000-0-4300-002-1110-1000-0000	ACCT. 4339-XXX-8632	79.97
			01-0740-0-4364-001-0000-3600-0000	ACCT. 4339-XXX-8632	105.90
			01-0740-0-5800-001-0000-3600-0000	ACCT. 4339-XXX-8632	25.00
			01-6500-0-4300-001-5750-3120-0000	ACCT. 4339-XXX-8632	59.10
			01-6500-0-5200-001-5750-3120-0000	ACCT. 4339-XXX-8632	199.99
			WARRANT TOTAL		\$469.96
17794457	003496/	CDW GOVERNMENT INC.			
		PO-020846	1. 01-0000-0-4300-003-1110-1000-0000	GTG6396	293.17
			WARRANT TOTAL		\$293.17
17794458	000039/	CHEVRON BUSINESS CARD SERVICES			
		PO-020672	1. 01-0000-0-4361-001-0000-8110-0000	ACCT. 7898860577	116.65
			2. 01-0740-0-4361-001-0000-3600-0000	ACCT. 7898860577	341.78
		PO-020998	1. 01-0740-0-4361-001-0000-3600-0000	ACCT. 7898860577	395.39
			WARRANT TOTAL		\$853.82
17794459	001793/	CLOVER STORNETTA FARMS INC.			
		PO-020684	1. 13-5310-0-4700-001-0000-3700-0000	100645912	154.68
			WARRANT TOTAL		\$154.68
17794460	004110/	EHLERT'S PETROLEUM MAINTENANCE			
		PO-020925	2. 01-0740-0-5800-001-0000-3600-0000	5179	121.25
			WARRANT TOTAL		\$121.25
17794461	005362/	FERRELLGAS			
		PO-020673	1. 01-0000-0-5520-001-0000-8200-0000	1095452842, 58, 449852	926.04
			WARRANT TOTAL		\$926.04
17794462	000063/	GEIGER'S LONG VALLEY MARKET			
		PO-020829	1. 01-0000-0-4300-002-1110-1000-0000	0821: ACCT. 1221	7.00
			WARRANT TOTAL		\$7.00
17794463	000191/	LAYTONVILLE UNIFIED REVOLVING			
		RC-170006	01-0000-0-5904-001-0000-7200-0000	POSTAGE STAMPS	196.00
			WARRANT TOTAL		\$196.00
17794464	005891/	LONG VALLEY AUTO SUPPLY			
		PO-020676	2. 01-8150-0-4300-001-0000-8110-0000	118981	82.13
		PO-020995	1. 01-8150-0-4300-001-0000-8110-0000	118981	39.00
			WARRANT TOTAL		\$121.13
17794465	000061/	LONG VALLEY LUMBER			
		PO-020991	1. 01-0000-0-4300-003-1110-1000-0000	103901: ACCT. 1273	15.82
			WARRANT TOTAL		\$15.82
17794466	001701/	AMARYLLIS MCHENRY			
		PV-170128	01-0079-0-4100-003-1110-1000-0000	REIMBURSEMENT	67.00
			WARRANT TOTAL		\$67.00
17794467	002446/	MENDO MILL			
		PO-020818	1. 14-0620-0-4300-001-0000-8110-0000	K95397/2	230.79
			WARRANT TOTAL		\$230.79

17794468	000622/	MENDOCINO COUNTY OFFICE OF ED			
		PV-170127	01-3010-0-5200-001-1110-1000-0000	170113, 170114	900.00
			WARRANT TOTAL		\$900.00
17794469	004793/	PETERSON			
		PO-020994	1. 01-0740-0-4364-001-0000-3600-0000	PC060136254	255.99
			WARRANT TOTAL		\$255.99
17794470	002696/	RITCHIES FOOD SERVICE			
		PO-020680	2. 13-5310-0-4300-001-0000-3700-0000	130503	115.65
			1. 13-5310-0-4700-001-0000-3700-0000	130503	147.50
			WARRANT TOTAL		\$263.15
17794471	000018/	SCHOOL SPECIALTY			
		PO-020946	2. 01-0000-0-4300-002-0000-2700-0000	208117819473	21.63
			1. 01-0000-0-4300-002-1110-1000-0000	208117819473	12.00
			WARRANT TOTAL		\$33.63
17794472	006233/	SHN CONSULTING ENGINEERS & GEO			
		PO-020901	1. 21-0000-0-6200-001-0000-8500-0000	91039	4,336.66
			WARRANT TOTAL		\$4,336.66
17794473	003078/	SOLID WASTE OF WILLITS			
		PO-020681	1. 01-0000-0-5540-001-0000-8200-0000	L53353: ACCT. 411087	199.75

			WARRANT TOTAL		\$199.75
17794474	003539/	SONOMA COUNTY OFFICE OF ED.			
		PO-020997	1. 01-0000-0-5802-001-0000-7110-0000	IN17-01921	45.00
			WARRANT TOTAL		\$45.00
17794475	001651/	LORRE STANGE			
		PV-170129	01-0000-0-4300-001-0000-2100-0000	REIMBURSEMENT	66.99
			WARRANT TOTAL		\$66.99
17794476	004488/	STAPLES CREDIT PLAN			
		PO-020838	1. 01-0000-0-4300-003-1110-1000-0000	1754959811	175.33
		PO-020842	1. 01-0000-0-4300-003-1110-1000-0000	1746507611	181.61
		PO-020945	1. 01-0000-0-4300-002-0000-2700-0000	1756827321	79.12
			2. 01-0000-0-4300-002-1110-1000-0000	1756827321	64.72
		PO-020985	3. 01-0000-0-4300-001-1110-1000-0000	3 INVOICES	64.67
			1. 01-0000-0-4300-002-0000-2700-0000	3 INVOICES	18.23
			2. 01-0811-0-4300-002-0000-3140-0000	3 INVOICES	15.47
		PO-020992	1. 01-0000-0-4300-001-1110-1000-0000	1754952811	128.81
			WARRANT TOTAL		\$727.96
17794477	003434/	SYSCO FD SCVS OF SAN FRANCISCO			
		PO-020683	1. 13-5310-0-4700-001-0000-3700-0000	150155894	1,058.65
			WARRANT TOTAL		\$1,058.65
*** BATCH TOTALS ***					
		TOTAL NUMBER OF CHECKS:	26	TOTAL AMOUNT OF CHECKS:	\$15,763.97*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	26	TOTAL AMOUNT:	\$15,763.97*
*** DISTRICT TOTALS ***					
		TOTAL NUMBER OF CHECKS:	26	TOTAL AMOUNT OF CHECKS:	\$15,763.97*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	26	TOTAL AMOUNT:	\$15,763.97*

A/P REGISTER FOR CANCELLED WARRANTS WITH ENTERED DATE 11/01/2016 - 11/30/2016

WARRANT	ST	PAYEE NAME	DI FU	ISSUE RESO	ACTION P OBJE	SCH GOAL	ENTERED FUNC DIST	AMOUNT
17782912	C	BUS WEST	048	10/13/2016	11/03/2016	11/03/2016	01-0740-0-4364-001-0000-3600-0000	161.63 161.63 *
DISTRICT 048 TOTAL								\$161.63**

A/P REGISTER FOR CANCELLED WARRANTS WITH ENTERED DATE 01/01/2017 - 01/31/2017

WARRANT	ST	PAYEE NAME	DI FU	ISSUE RESO	ACTION P OBJE	SCH GOAL	ENTERED FUNC DIST	AMOUNT
17787714	C	COMPUGEN EDUCATION	048	12/08/2016	01/23/2017	01/23/2017	01-0000-0-9550-000-0000-0000-0000 01-0000-0-4300-001-0000-2430-0000 01-0000-0-4300-001-0000-2430-0000	356.76- 356.76 4,678.80 4,678.80 *
DISTRICT 048 TOTAL								\$4,678.80**

DISTRICT: 048 LAYTONVILLE UNIFIED
BATCH: 0034 JB

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 03/09/2017

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FU RESO P OBJE	SCH GOAL	ABA NUM DESCRIPTION	ACCOUNT NUM DIST	AMOUNT
17795061	006046/	ALAMEIDA ARCHITECTURE					
		PO-020669	1. 21-0000-0-6200-001-0000-8500-0000		LUSD 02-24		4,000.00 \$4,000.00
			WARRANT TOTAL				
17795062	001804/	CDE					
		PO-020825	1. 13-5310-0-4700-001-0000-3700-0000		17 SF-24127		161.20 \$161.20
			WARRANT TOTAL				
17795063	001793/	CLOVER STORNETTA FARMS INC.					
		PO-020684	1. 13-5310-0-4700-001-0000-3700-0000		100647306, 100649953		379.38 \$379.38
			WARRANT TOTAL				
17795064	006224/	COMPUGEN					
		PO-020942	1. 01-0000-0-4300-001-0000-2430-0000		34287		298.95 \$298.95
			WARRANT TOTAL				
17795065	004445/	CONTINENTAL ATHLETIC SUPPLY					
		PO-021027	1. 01-1100-0-5600-001-1110-4200-0000		0083852-IN		750.00
			2. 01-1100-0-5600-003-1110-4200-0000		0083852-IN		346.10 \$1,096.10
			WARRANT TOTAL				
17795066	006226/	CUPPLES & SONS CONSTRUCTION					
		PO-020710	1. 21-0000-0-6200-001-0000-8500-0000		APP NO. 10		129,154.34 \$129,154.34
			WARRANT TOTAL				
17795067	004873/	SUZANNE DUNHAM					
		FV-170133	01-3010-0-5200-001-1110-1000-0000		REIMBURSEMENT		111.00 \$111.00
			WARRANT TOTAL				
17795068	006105/	TAI EVANS					
		FV-170134	01-0079-0-4300-002-1110-1000-0000		REIMBURSEMENT		32.36 \$32.36
			WARRANT TOTAL				
17795069	005362/	FERRELLGAS					
		PO-020673	1. 01-0000-0-5520-001-0000-8200-0000		1095551293, 2510, 2538		2,055.96 \$2,055.96
			WARRANT TOTAL				

17795070	002287/	FOLLETT SCHOOL SOLUTIONS			
		PO-020832	1. 01-5826-0-5800-002-0000-2420-0000	1256452	1,699.00
			WARRANT TOTAL		\$1,699.00
17795071	000063/	GEIGER'S LONG VALLEY MARKET			
		PO-020806	1. 13-5310-0-4700-001-0000-3700-0000	ACCT. 2004	39.74
		PO-020831	1. 01-0000-0-4300-003-1110-1000-0000	5195: ACCT. 1207	5.36
			2. 01-3310-0-4300-001-5770-1120-0000	4772, 0685: ACCT. 1207	25.43
		PO-020910	1. 01-0000-0-4300-002-3800-1000-0000	9507-2800: ACCT. 1205	123.06
		PO-020983	1. 01-0000-0-4300-003-1110-1000-0030	9508-2799: ACCT. 1207	312.49
			WARRANT TOTAL		\$506.08
17795072	006258/	MEAGEN HEDLEY			
		PV-170130	01-0000-0-5200-001-0000-7100-0000	BD MEMBER-CSBA CONF. LODGING	1,236.60
			WARRANT TOTAL		\$1,236.60
17795073	002503/	DENNIS HOGAN			
		PV-170131	01-0000-0-4300-003-1110-1000-0016	REIMBURSEMENT	145.90
			WARRANT TOTAL		\$145.90
17795074	005891/	LONG VALLEY AUTO SUPPLY			
		PO-020995	1. 01-8150-0-4300-001-0000-8110-0000	119497	79.35
			WARRANT TOTAL		\$79.35
17795075	000061/	LONG VALLEY LUMBER			
		PO-020890	1. 01-8150-0-4300-001-0000-8110-0000	ACCT. 1273	225.56
			WARRANT TOTAL		\$225.56
17795076	003136/	MATHESON TRI-GAS INC			
		PO-020678	1. 01-0740-0-5600-001-0000-3600-0000	14989205	45.81
			WARRANT TOTAL		\$45.81
17795077	004366/	NEFF COMPANY			
		PO-020955	1. 01-1100-0-4300-003-1110-4200-0000	002533287	512.69
			WARRANT TOTAL		\$512.69
17795078	000124/	PACIFIC GAS & ELECTRIC			
		PO-020679	1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 0991326276-3	13,440.53
			1. 01-0000-0-5510-001-0000-8200-0000	ACCT. 5075063012-6	26.44
			2. 01-0811-0-5510-001-0000-8200-0000	ACCT. 7979025834-1	213.58
			WARRANT TOTAL		\$13,680.55
17795079	000096/	PETTY CASH			
		PV-170132	01-0000-0-5904-002-0000-2700-0000	LEMS PETTY CASH	450.95
			01-0811-0-4300-002-0000-3140-0000	LEMS PETTY CASH	11.89
			WARRANT TOTAL		\$462.84
17795080	005513/	REDWOOD EMPIRE OFFICIALS			
		PO-021024	1. 01-1100-0-5800-004-1110-4200-0000	1144	734.00
			WARRANT TOTAL		\$734.00
17795081	003078/	SOLID WASTE OF WILLITS			
		PO-020681	1. 01-0000-0-5540-001-0000-8200-0000	264: ACCT. 5145-6	680.90
			WARRANT TOTAL		\$680.90
17795082	002582/	SPORT & CYCLE			
		PO-021028	1. 01-0000-0-4300-003-1110-4200-0000	205646	127.29
			WARRANT TOTAL		\$127.29
17795083	003434/	SYSCO FD SCVS OF SAN FRANCISCO			
		PO-020683	1. 13-5310-0-4700-001-0000-3700-0000	150169466	2,309.84
			WARRANT TOTAL		\$2,309.84

Page 4.6

17795598	005362/	FERRELLGAS				
		PO-020673	1. 01-0000-0-5520-001-0000-8200-0000	1095654574, 7266, 8189		1,817.49
			2. 01-0811-0-5520-001-0000-8200-0000	1095657268		28.18
		PO-021039	3. 01-0000-0-5600-001-0000-8200-0000	RNT6803630		25.00
			1. 01-0811-0-5520-001-0000-8200-0000	1095657268		256.60
			WARRANT TOTAL			\$2,127.27
17795599	000043/	FRONTIER				
		PO-020674	1. 01-0000-0-5903-001-0000-7200-0000	VARIOUS		1,136.86
			1. 01-0000-0-5903-001-0000-7200-0000	707-984-6929		41.12
		PO-021031	1. 01-0811-0-5903-001-0000-2100-0000	707-984-8089		188.61
			WARRANT TOTAL			\$1,366.59
17795600	000220/	LAYTONVILLE WATER DISTRICT				
		PO-020675	1. 01-0000-0-5530-001-0000-8200-0000	LES, LMS, LHS-NEW, AG		692.37
			WARRANT TOTAL			\$692.37
17795601	005891/	LONG VALLEY AUTO SUPPLY				
		PO-020984	1. 01-0740-0-4364-001-0000-3600-0000	119689, 716, 804, 827		358.33
			1. 01-0740-0-4364-001-0000-3600-0000	119963, 84, 120057, 59		100.29
			WARRANT TOTAL			\$458.62
17795602	002129/	MENDES SUPPLY COMPANY				
		PO-020976	1. 01-0000-0-4300-001-0000-8200-0000	M119169		928.84
			1. 01-0000-0-4300-001-0000-8200-0000	M120917-00		1,949.41
			WARRANT TOTAL			\$2,878.25
17795603	004307/	MENDOCINO COLLEGE				
		PO-021032	1. 01-0079-0-5800-003-1110-1000-0000	622		392.00
			WARRANT TOTAL			\$392.00
17795604	006228/	PHILIP MORTON				
		PO-020702	1. 21-0000-0-6200-001-0000-8500-0000	FEB. 2017 INSPECTION SERVICES		9,280.00
			WARRANT TOTAL			\$9,280.00
17795605	004653/	PACE SUPPLY CORP				
		PO-021037	1. 01-8150-0-4300-001-0000-8110-0000	023655962, 023665950		1,131.34
			WARRANT TOTAL			\$1,131.34
17795606	006260/	MICHELLE POLSON				
		PV-170136	01-6500-0-4300-001-5770-1120-0000	REIMBURSEMENT		26.00
			WARRANT TOTAL			\$26.00
17795607	006246/	PRESENCE LEARNING INC.				
		PO-020859	1. 01-6500-0-5800-001-5770-1191-0000	INV14325		4,217.40
			WARRANT TOTAL			\$4,217.40
17795608	000141/	ROUND TREE GLASS				
		PO-021033	1. 14-0620-0-5600-001-0000-8110-0000	70900		545.53
			WARRANT TOTAL			\$545.53
17795609	003078/	SOLID WASTE OF WILLITS				
		PO-020681	1. 01-0000-0-5540-001-0000-8200-0000	L53574, L53583: ACCT. 411087		57.50
			WARRANT TOTAL			\$57.50
17795610	005340/	SPRINT				
		PO-020682	1. 01-0000-0-5903-001-0000-7200-0000	CUST. #924289408		164.61
			2. 01-0811-0-5903-001-0000-2100-0000	CUST. #924289408		23.97
			WARRANT TOTAL			\$188.58

17795611	004356/	THE UKIAH DAILY JOURNAL				
		PO-020856	1. 01-0000-0-5811-001-0000-7400-0000	ACCT. 2113336		70.92
		PO-021038	1. 01-0000-0-5811-001-0000-7400-0000	ACCT. 2113336		376.00
			WARRANT TOTAL			\$446.92
17795612	003855/	WAKE MECHANICAL SERVICES				
		PO-021034	1. 13-5310-0-5600-001-0000-3700-0000	267223		635.46
			WARRANT TOTAL			\$635.46
*** BATCH TOTALS ***		TOTAL NUMBER OF CHECKS:	23	TOTAL AMOUNT OF CHECKS:		\$35,633.08*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	23	TOTAL AMOUNT:		\$35,633.08*
*** DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS:	23	TOTAL AMOUNT OF CHECKS:		\$35,633.08*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	23	TOTAL AMOUNT:		\$35,633.08*
APY250 L.00.05				MENDOCINO COUNTY SCHOOLS		03/22/17 PAGE 1
DISTRICT: 048 LAYTONVILLE UNIFIED				COMMERCIAL WARRANT REGISTER		
BATCH: 0036 JB				FOR WARRANTS DATED 03/23/2017		
WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST	DESCRIPTION		
17796149	005277/	AMAZON				
		PO-020947	1. 01-0000-0-4300-001-0000-2430-0000	230592451920		78.46
		PO-020951	1. 01-0000-0-4300-001-0000-2430-0000	105838230164, 142919241631		182.19
			1. 01-0000-0-4300-001-0000-2430-0000	122698433134, 122696705566		206.73
		PO-021002	1. 01-0000-0-4300-002-1110-1000-0000	067642250864, 116981264496		139.95
		PO-021025	1. 01-0000-0-4300-001-0000-8200-0000	283385493273, 283389630331		59.06
			WARRANT TOTAL			\$666.39
17796150	003755/	BUSINESS CARD				
		PV-170139	01-0000-0-4300-001-0000-8200-0000	ACCT. 4339-XXX-2973		427.84
			01-0000-0-4300-001-1110-1000-0000	ACCT. 4339-XXX-2973		126.64
			01-0000-0-4300-003-1110-1000-0000	ACCT. 4339-XXX-2973		45.45
			01-0000-0-4300-003-1110-4100-6000	ACCT. 4339-XXX-2973		152.13
			01-0000-0-5200-001-0000-2100-0000	ACCT. 4339-XXX-2973		171.25
			01-0000-0-5200-003-1110-4100-6000	ACCT. 4339-XXX-2973		3,500.00
			01-0000-0-5800-001-0000-2100-0000	ACCT. 4339-XXX-2973		26.00
			01-0000-0-5800-001-0000-7200-0000	ACCT. 4339-XXX-2973		105.69
			01-0079-0-5200-001-1110-4100-0000	ACCT. 4339-XXX-2973		1,807.32
			01-3010-0-5200-001-1110-1000-0000	ACCT. 4339-XXX-2973		584.04
			01-4035-0-5200-001-1110-1000-0000	ACCT. 4339-XXX-2973		551.52
			01-8150-0-4300-001-0000-8110-0000	ACCT. 4339-XXX-2973		332.31
			WARRANT TOTAL			\$7,830.19
17796151	005991/	IRA CAUGHNOR III				
		PV-170141	01-0740-0-5800-001-7110-3600-0000	2/22,24,27,3/1,8,10,13,17		240.75
			WARRANT TOTAL			\$240.75
17796152	001793/	CLOVER STORNETTA FARMS INC.				
		PO-020684	1. 13-5310-0-4700-001-0000-3700-0000	100657943		275.07

-----				WARRANT TOTAL	\$275.07
17796153	006203/	CSEA			
		PO-021026	1. 01-3010-0-5200-001-1110-1000-0000	5564	436.00
			WARRANT TOTAL		\$436.00
17796154	004792/	DEPT. OF JUSTICE			
		PO-020815	1. 01-0000-0-5814-001-0000-7400-0000	219914	192.00
			WARRANT TOTAL		\$192.00
17796155	006128/	EEL RIVER FUELS INC.			
		PO-021046	1. 01-0740-0-4362-001-0000-3600-0000	576567	179.79
			WARRANT TOTAL		\$179.79
17796156	005362/	FERRELLGAS			
		PO-020673	1. 01-0000-0-5520-001-0000-8200-0000	1095760314, 411	607.03
			WARRANT TOTAL		\$607.03
17796157	000043/	FRONTIER			
		PO-020674	1. 01-0000-0-5903-001-0000-7200-0000	707-984-6904	100.19
			WARRANT TOTAL		\$100.19
17796158	000063/	GEIGER'S LONG VALLEY MARKET			
		PO-020707	1. 01-0000-0-4300-001-0000-8200-0000	1523: ACCT. 1228	20.54
			WARRANT TOTAL		\$20.54
17796159	005408/	TIM HENRY			
		PV-170137	01-4510-0-5800-001-1110-1000-0000	REIMBURSEMENT	2,000.00
			WARRANT TOTAL		\$2,000.00
17796160	000191/	LAYTONVILLE UNIFIED REVOLVING			
		RC-170007	01-0000-0-4300-003-1110-1000-3000	JR. CLASS PIZZA PARTY-ATTEND.	196.50
			WARRANT TOTAL		\$196.50
17796161	005254/	LAYTONVILLE'S HEALTHY START			
		PO-020922	1. 01-6012-0-5800-002-1110-4100-0000	12/4-3/3/17	9,961.48
		PO-021048	1. 01-6013-0-5800-002-0000-3600-0000	12/4-3/3/17	1,645.86
-----				WARRANT TOTAL	\$11,607.34
17796162	000061/	LONG VALLEY LUMBER			
		PO-020991	1. 01-0000-0-4300-003-1110-1000-0000	104418: CUST. 1273	7.74
			WARRANT TOTAL		\$7.74
17796163	000240/	MENDOCINO COUNTY OBSERVER			
		PO-021042	1. 01-0000-0-5811-001-0000-7400-0000	COACHING POSITIONS	53.00
			WARRANT TOTAL		\$53.00
17796164	000622/	MENDOCINO COUNTY OFFICE OF ED			
		PO-021003	1. 01-4035-0-5200-001-1110-1000-0000	170139	40.00
			WARRANT TOTAL		\$40.00
17796165	005985/	MICRON CPG			
		PO-020957	1. 01-0635-0-4300-003-3800-1000-0000	253076554	180.32
			WARRANT TOTAL		\$180.32
17796166	000099/	PETTY CASH			
		PV-170140	01-0000-0-5904-003-0000-2700-0000	LHS PETTY CASH	474.42
			WARRANT TOTAL		\$474.42

17796167	001308/	JOAN POTTER				
		PV-170138	01-0000-0-5200-001-0000-7100-0000	MILEAGE REIMBURSEMENT		99.20
		PV-170142	01-0000-0-4300-003-1110-4100-6000	REIMBURSEMENT		136.60
			01-4035-0-5200-001-0000-2100-0000	REIMBURSEMENT		84.64
			WARRANT TOTAL			\$320.44
17796168	005513/	REDWOOD EMPIRE OFFICIALS				
		PO-021044	2. 01-0000-0-5800-003-1110-4200-0000	2017 SPRING SPORTS		2,064.00
			1. 01-1100-0-5800-003-1110-4200-0000	2017 SPRING SPORTS		1,597.00
			WARRANT TOTAL			\$3,661.00
17796169	002696/	RITCHIES FOOD SERVICE				
		PO-020680	2. 13-5310-0-4300-001-0000-3700-0000	130548, 131262		217.55
			1. 13-5310-0-4700-001-0000-3700-0000	130548, 131262		79.70

WARRANT TOTAL						\$297.25
17796170	000018/	SCHOOL SPECIALTY				
		PO-020948	1. 01-0000-0-4300-002-1110-1000-0000	308102692595		223.64
			WARRANT TOTAL			\$223.64
17796171	005670/	SOUND & SIGNAL INC.				
		PO-021045	1. 14-0620-0-5600-001-0000-8110-0000	32516		129.03
			WARRANT TOTAL			\$129.03
17796172	002582/	SPORT & CYCLE				
		PO-020958	1. 01-0000-0-4300-003-1110-4200-0000	206715		2,044.32
			WARRANT TOTAL			\$2,044.32
17796173	003434/	SYSO FD SCVS OF SAN FRANCISCO				
		PO-020683	1. 13-5310-0-4700-001-0000-3700-0000	150186698, 150200829		3,326.89
			WARRANT TOTAL			\$3,326.89
17796174	006063/	VERIZON WIRELESS				
		PO-020996	1. 01-0000-0-5800-001-1110-1000-0000	9781556023		114.03
			WARRANT TOTAL			\$114.03
17796175	003863/	XEROX CORPORATION				
		PO-020686	1. 01-0000-0-5600-002-1110-1000-0000	088309961		453.16
			WARRANT TOTAL			\$453.16
*** BATCH TOTALS ***						
		TOTAL NUMBER OF CHECKS:	27	TOTAL AMOUNT OF CHECKS:		\$35,677.03*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	27	TOTAL AMOUNT:		\$35,677.03*
*** DISTRICT TOTALS ***						
		TOTAL NUMBER OF CHECKS:	27	TOTAL AMOUNT OF CHECKS:		\$35,677.03*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	27	TOTAL AMOUNT:		\$35,677.03*

LAYTONVILLE UNIFIED SCHOOL DISTRICT MONTHLY BUDGET REPORT

April 6, 2017

048 Laytonville Unified School Dis J74552

BUDGET REPORT

BDX110 L.00.07 03/31/17 10:11 PAGE 1

FROM 07/01/2016 TO 06/30/2017
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED				ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	%			BALANCE	%
8000 BEGINNING BALANCE	2,093,046.37	0.00	0.00	.0		0.00	2,093,046.37	100.0
8011 REV LIMIT STATE AID - CURR YR	1,534,980.00	978,961.00	978,961.00	63.7		0.00	556,019.00	36.2
8012 EDUCATION PROTECTION ACCOUNT	452,663.00	238,342.00	238,342.00	52.6		0.00	214,321.00	47.3
8021 HOMEOWNERS' EXEMPTION	18,389.00	9,105.23	9,105.23	49.5		0.00	9,283.77	50.4
8022 TIMBER YIELD TAX	6,303.00	5,699.93	5,699.93	90.4		0.00	603.07	9.5
8029 OTHER SUBVENTIONS/IN-LIEU TAX	45.00	0.00	0.00	.0		0.00	45.00	100.0
8041 SECURED ROLLS TAX	1,941,419.00	1,125,527.57	1,125,527.57	57.9		0.00	815,891.43	42.0
8042 UNSECURED ROLL TAXES	63,325.00	63,324.54	63,324.54	99.9		0.00	0.46	.0
8043 PRIOR YEARS' TAXES	1,428.00	1,428.36	1,428.36	100.0		0.00	0.36-	.0
8044 SUPPLEMENTAL TAXES	12,784.00	8,450.64	8,450.64	66.1		0.00	4,333.36	33.8
8045 EDUC REVENUE AUGMENTATION FUND	60,688.00	0.00	0.00	.0		0.00	60,688.00	100.0
8091 REVENUE LIMIT TF - CURRENT YR	19,603.00-	19,603.00-	19,603.00-	.0		0.00	0.00	100.0
8110 MAINTENANCE & OPER (PL 81-874)	27,928.00	36,002.84	36,002.84	100.0		0.00	8,074.84-	.0
8181 SPECIAL EDUCATION -ENTITLEMENT	69,182.00	34,591.00	34,591.00	50.0		0.00	34,591.00	50.0
8182 SPECIAL EDUCATION- DISC GRANTS	3,200.00	1,600.00	1,600.00	50.0		0.00	1,600.00	50.0
8290 ALL OTHER FEDERAL REVENUE	242,365.33	108,731.47	108,731.47	44.8		0.00	133,633.86	55.1
8550 MANDATED COSTS REIMBURSEMENTS	91,192.00	77,965.00	77,965.00	85.4		0.00	13,227.00	14.5
8560 STATE LOTTERY REVENUE	68,985.00	19,872.03	19,872.03	28.8		0.00	49,112.97	71.1
8590 ALL OTHER STATE REVENUE	358,273.00	174,797.16	174,797.16	48.7		0.00	183,475.84	51.2
8650 LEASES & RENTALS	10,000.00	8,370.00	8,370.00	83.7		0.00	1,630.00	16.3
8660 INTEREST	8,000.00	4,899.54	4,899.54	61.2		0.00	3,100.46	38.7
8677 INTERAGENCY SERVICES BETW LEAS	107,909.00	30,858.44	30,858.44	28.5		0.00	77,050.56	71.4
8699 ALL OTHER LOCAL REVENUE	83,850.10	44,090.43	44,090.43	52.5		0.00	39,759.67	47.4
8792 TF OF APPORTIONMENT FROM COREs	282,161.00	112,154.36	112,154.36	39.7		0.00	170,006.64	60.2
TOTAL: 8xxx	7,518,512.80	3,065,168.54	3,065,168.54	40.7		0.00	4,453,344.26	59.2
1100 TEACHERS' SALARIES	1,463,741.18	1,052,229.39	1,052,229.39	71.8		0.00	411,511.79	28.1
1150 TEACHER - P.T./ADDIT'L DUTY	62,225.00	14,784.91	14,784.91	23.7		0.00	47,440.09	76.2
1170 TEACHER - SUBSTITUTE	41,608.00	15,818.21	15,818.21	38.0		0.00	25,789.79	61.9
1200 CERT PUPIL SUPPORT SALARIES	133,992.00	93,768.56	93,768.56	69.9		0.00	40,223.44	30.0
1300 CERT SUPERVISOR/ADMIN SALARIES	312,680.00	242,113.51	242,113.51	77.4		0.00	70,566.49	22.5
1900 OTHER CERTIFICATED SALARIES	27,000.00	1,875.00	1,875.00	6.9		0.00	25,125.00	93.0
TOTAL: 1xxx	2,041,246.18	1,420,589.58	1,420,589.58	69.5		0.00	620,656.60	30.4
2100 INSTRUCTIONAL AIDES' SALARIES	310,586.13	223,045.77	223,045.77	71.8		0.00	87,540.36	28.1
2140 INSTRUCTIONAL AIDE -EXTRA HIRE	8,500.00	2,839.76	2,839.76	33.4		0.00	5,660.24	66.5
2150 INSTL AIDE- P.T./ADDIT'L DUTY	3,700.00	2,450.27	2,450.27	66.2		0.00	1,249.73	33.7
2170 INSTRUCTIONAL AIDE -SUBSTITUTE	8,950.00	5,470.00	5,470.00	61.1		0.00	3,480.00	38.8
2200 CLASSIFIED SUPPORT SALARIES	297,814.01	202,576.89	202,576.89	68.0		0.00	95,237.12	31.9
2240 CLASSIFIED SUPPORT- EXTRA HIRE	1,500.00	384.56	384.56	25.6		0.00	1,115.44	74.3

FROM 07/01/2016 TO 06/30/2017
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
2250 CLASSIFIED SUPP - P.T./ADDIT'L	8,900.00	3,833.78	3,833.78	43.0		0.00	5,066.22	56.9
2260 CLASSIFIED SUPPORT - OVER-TIME	5,000.00	1,949.18	1,949.18	38.9		0.00	3,050.82	61.0
2270 CLASSIFIED SUPPORT -SUBSTITUTE	8,750.00	6,143.52	6,143.52	70.2		0.00	2,606.48	29.7
2300 CLASS. SUPRVRS/ADMIN SALARIES	142,097.00	84,675.78	84,675.78	59.5		0.00	57,421.22	40.4
2400 CLERICAL,TECH,OFFICE SALARIES	217,551.24	152,600.28	152,600.28	70.1		0.00	64,950.96	29.8
2440 CLERICAL,TECH,OFFICE-EK-HIRE	2,250.00	1,735.35	1,735.35	77.1		0.00	514.65	22.8
2460 CLERICAL,TECH,OFFICE-OVER-TIME	300.00	139.73	139.73	46.5		0.00	160.27	53.4
2470 CLERICAL,TECH,OFFICE-SUBSTITUT	400.00	0.00	0.00	.0		0.00	400.00	100.0
2900 OTHER CLASSIFIED SALARIES	15,795.00	9,847.04	9,847.04	62.3		0.00	5,947.96	37.6
2970 OTHER CLASSIFIED - SUBSTITUTE	750.00	492.67	492.67	65.6		0.00	257.33	34.3
TOTAL: 2xxx	1,032,843.38	698,184.58	698,184.58	67.5		0.00	334,658.80	32.4
3101 STRS, CERTIFICATED	380,761.70	159,685.64	159,685.64	41.9		0.00	221,076.06	58.0
3102 STRS, CLASSIFIED	526.44	192.68	192.68	36.6		0.00	333.76	63.3
3201 PERS, CERTIFICATED	5,036.00	3,989.88	3,989.88	79.2		0.00	1,046.12	20.7
3202 PERS, CLASSIFIED	120,901.20	88,521.86	88,521.86	73.2		0.00	32,379.34	26.7
3301 OASDI, CERTIFICATED	3,400.00	1,941.50	1,941.50	57.1		0.00	1,458.50	42.8
3302 OASDI, CLASSIFIED	58,899.88	41,813.44	41,813.44	70.9		0.00	17,086.44	29.0
3311 MEDICARE, CERTIFICATED	29,397.00	19,684.45	19,684.45	66.9		0.00	9,712.55	33.0
3312 MEDICARE, CLASSIFIED	14,017.48	9,801.27	9,801.27	69.9		0.00	4,216.21	30.0
3401 HEALTH & WELFARE, CERTIFICATED	268,035.00	177,070.57	177,070.57	66.0		0.00	90,964.43	33.9
3402 HEALTH & WELFARE, CLASSIFIED	236,145.37	171,830.14	171,830.14	72.7		0.00	64,315.23	27.2
3501 UNEMPLOYMENT INS, CERTIFICATED	1,026.00	679.57	679.57	66.2		0.00	346.43	33.7
3502 UNEMPLOYMENT INS, CLASSIFIED	479.90	338.16	338.16	70.4		0.00	141.74	29.5
3601 WORKERS' COMP, CERTIFICATED	95,344.00	62,135.40	62,135.40	65.1		0.00	33,208.60	34.8
3602 WORKERS' COMP, CLASSIFIED	45,208.59	30,955.18	30,955.18	68.4		0.00	14,253.41	31.5
3701 OPEB ALLOCATED CERTIFICATED	13,434.00	7,920.44	7,920.44	58.9		0.00	5,513.56	41.0
3702 OPEB ALLOCATED CLASSIFIED	5,012.00	2,505.76	2,505.76	49.9		0.00	2,506.24	50.0
3901 OTHER BENEFITS, CERTIFICATED	6,000.00	1,315.11	1,315.11	21.9		0.00	4,684.89	78.0
3902 OTHER BENEFITS, CLASSIFIED	500.00	166.68	166.68	33.3		0.00	333.32	66.6
TOTAL: 3xxx	1,284,124.56	780,547.73	780,547.73	60.7		0.00	503,576.83	39.2
4100 APPRVD TEXTBOOKS/CORE CURRICULA	77,379.09	32,645.08	32,645.08	42.1		87.94	44,646.07	57.6
4300 MATERIALS & SUPPLIES	364,739.12	129,839.35	129,839.35	35.5		17,586.89	217,312.88	59.5
4361 FUEL - GASOLINE,DIESEL	26,500.00	24,657.45	24,657.45	93.0		2,431.04	588.49-	.0
4362 TRANSP - OIL,GREASE	750.00	179.79	179.79	23.9		0.00	570.21	76.0
4363 TIRES & ACCESSORIES	5,250.00	2,340.46	2,340.46	44.5		0.00	2,909.54	55.4
4364 REPLACEMENT PARTS	16,000.00	12,431.77	12,431.77	77.6		3,646.89	78.66-	.0
4365 TRANSP - OTHER SUPPLIES	2,000.00	328.40	328.40	16.4		316.38	1,355.22	67.7
4400 NON-CAPITALIZED EQUIPMENT	55,605.00	37,649.00	37,649.00	67.7		2,138.99	15,817.01	28.4

FROM 07/01/2016 TO 06/30/2017
UNAPPROVED TRANSACTIONS INCLUDED

FUND :01 GENERAL FUND

OBJECT CLASSIFICATION	APPROVED BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 4xxx	548,223.21	240,071.30	240,071.30	43.7	26,208.13	281,943.78	51.4
5200 TRAVEL & CONFERENCES	43,238.38	28,991.90	28,991.90	67.0	1,200.00	13,046.48	30.1
5300 DUES & MEMBERSHIPS	5,875.00	4,656.06	4,656.06	79.2	0.00	1,218.94	20.7
5450 OTHER INSURANCE	49,000.00	48,275.00	48,275.00	98.5	0.00	725.00	1.4
5510 LIGHTS & POWER	132,500.00	98,616.80	98,616.80	74.4	33,383.20	500.00	.3
5520 HEATING FUEL	30,500.00	26,171.01	26,171.01	85.8	5,007.74	678.75-	.0
5530 WATER & SEWER	30,000.00	11,148.33	11,148.33	37.1	7,411.67	11,440.00	38.1
5540 WASTE DISPOSAL	13,900.00	7,691.73	7,691.73	55.3	4,319.87	1,888.40	13.5
5600 RENT, LEASES, REPAIR NON CAP IMP	63,600.00	61,658.52	61,658.52	96.9	3,481.59	1,540.11-	.0
5750 TRANSFR DIRECT COSTS-INTERFUND	12,000.00-	0.00	0.00	100.0	0.00	12,000.00-	.0
5800 PROFES'L/CONSULTG SVCS/OP EXP	381,519.51	152,596.20	152,596.20	39.9	48,037.21	180,886.10	47.4
5801 AUDIT FEES	23,000.00	11,700.00	11,700.00	50.8	3,300.00	8,000.00	34.7
5802 LEGAL FEES	9,500.00	2,857.50	2,857.50	30.0	255.00	6,387.50	67.2
5811 ADVERTISING	2,900.00	2,012.04	2,012.04	69.3	621.00	266.96	9.2
5814 FINGERPRINTING	950.00	608.00	608.00	64.0	342.00	0.00	.0
5901 COMMUNIC - INTERNET SVCS/LINES	100.00	4.00	4.00	4.0	16.00	80.00	80.0
5903 COMMUNIC - TELEPHONE SERVICES	22,884.10	13,757.27	13,757.27	60.1	3,151.16	5,975.67	26.1
5904 COMMUNIC - POSTAGE/DELIVERY	3,500.00	2,377.18	2,377.18	67.9	0.00	1,122.82	32.0
TOTAL: 5xxx	800,966.99	473,121.54	473,121.54	59.0	110,526.44	217,319.01	27.1
TOTAL: 1xxx - 5xxx	5,707,404.32	3,612,514.73	3,612,514.73	63.2	136,734.57	1,958,155.02	34.3
6200 BUILDINGS/IMPROVEMENT OF BLDGS	109,710.00	0.00	0.00	.0	0.00	109,710.00	100.0
6400 EQUIPMENT	56,000.00	0.00	0.00	.0	56,574.07	574.07-	.0
TOTAL: 6xxx	165,710.00	0.00	0.00	.0	56,574.07	109,135.93	65.8
TOTAL: 1xxx - 6xxx	5,873,114.32	3,612,514.73	3,612,514.73	61.5	193,308.64	2,067,290.95	35.1
7350 TRANSFER INDIRECT COSTS-INTRFD	4,466.00-	0.00	0.00	100.0	0.00	4,466.00-	.0
7619 OTHER AUTH INTERFUND TRNPS OUT	16,277.00	0.00	0.00	.0	0.00	16,277.00	100.0
7911 BUDG FUND BAL-RESERVE REV CASH	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
7940 BUDG FUND BAL-RESTRICTED	14,677.00	0.00	0.00	.0	0.00	14,677.00	100.0
7950 BUDG FUND BAL- STABILIZATION	335,000.00	0.00	0.00	.0	0.00	335,000.00	100.0
7980 BUDG FUND BAL-OTHER ASSIGNMENT	1,045,206.07	0.00	0.00	.0	0.00	1,045,206.07	100.0
7989 BUDG FUND BAL- RSRV BCN UNCR	233,704.41	0.00	0.00	.0	0.00	233,704.41	100.0
TOTAL: 7xxx	1,645,398.48	0.00	0.00	.0	0.00	1,645,398.48	100.0
TOTAL: 1xxx - 7xxx	7,518,512.80	3,612,514.73	3,612,514.73	48.0	193,308.64	3,712,689.43	49.3

FROM 07/01/2016 TO 06/30/2017
 UNAPPROVED TRANSACTIONS INCLUDED
 Summary

FUND	:01	GENERAL FUND						
OBJECT CLASSIFICATION		APPROVED BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED	%
			CURRENT	YEAR TO DATE			BALANCE	
TOTAL INCOME	(8000 - 8999)	7,518,512.80	3,065,168.54	3,065,168.54	40.7	0.00	4,453,344.26	59.2
TOTAL: 1xxx - 5xxx		5,707,404.32	3,612,514.73	3,612,514.73	63.2	136,734.57	1,958,155.02	34.3
TOTAL: 1xxx - 6xxx		5,873,114.32	3,612,514.73	3,612,514.73	61.5	193,308.64	2,067,290.95	35.1
TOTAL: 1xxx - 7xxx		7,518,512.80	3,612,514.73	3,612,514.73	48.0	193,308.64	3,712,689.43	49.3
TOTAL EXPENSES	(1000 - 7999)	7,518,512.80	3,612,514.73	3,612,514.73	48.0	193,308.64	3,712,689.43	49.3

LAYTONVILLE UNIFIED SCHOOL DISTRICT
BUDGET TRANSFERS
April 6, 2017

048 Laytonville Unified School Dis Budget Transfer Transactions J74558 BT0100 L.00.01 03/31/17 PAGE 1
Data last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 170036 To 179999
Data entered from: 00/00/0000 To 99/99/9999
Approved and Unapproved Transactions

Number	Date	Date Entered	Description	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	Debit	Credit

NO RECORDS FOUND													

2016-17 Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Laytonville Unified School District

Person completing this form: Jenna Musgrave

Quarterly Report Submission Date: (check one)
☐ October 2016 (July, Aug, Sept 2016) 1st Quarter
☐ January 2017 (Oct, Nov, Dec 2016) 2nd Quarter
☒ April 2017 (Jan, Feb, March 2017) 3rd Quarter
☐ July 2017 (April, May, June 2017) 4th Quarter

Date for information to be reported publicly at governing board meeting: 4/6/17

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction & Services	0		
TOTALS	0		

Jenna Musgrave 3/27/2017
 Signature of Person Completing this form Date

 Signature of County Superintendent Date

☒ Forwarded a copy of this completed report to the
 County Board of Education

Revised 01/07/16

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR LAYTONVILLE UNIFIED SCHOOL DISTRICT
2016-2017 FISCAL YEAR

This report summarizes the results of the Williams Site Visits and documentation reviews at decile 1, 2, and 3 schools (2012 Base API) for the 2nd Quarter October - December 2016-2017 school year.

INSTRUCTIONAL MATERIALS: *No review conducted during this quarter.*

Schools were reviewed for sufficient textbooks and instructional materials** as noted below:

School	Review Date	# of Classrooms Visited	Subject/ Course	Textbook/Instructional Materials Needed	Grade	Period	Room #	# of Material Missing	Corrected on

* Unannounced school(s)

**"Sufficient textbooks and instructional materials" means each pupil, including English Language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the four core areas (including science laboratory equipment in grades 9-12) as well as, for middle and high school, in foreign language and health.

SCHOOL FACILITIES: *No review conducted during this quarter.*

Schools were reviewed for condition of facilities, whether they were in "good repair"* or pose an "emergency"** as noted below:

School	Review Date	Room/ Area	Facility Deficiencies Identified	Emergency	Correction/ Action Taken	Corrected On	Overall Facilities Score

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR LAYTONVILLE UNIFIED SCHOOL DISTRICT
2016-2017 FISCAL YEAR

SCHOOL ACCOUNTABILITY REPORT CARD (SARC): *No review conducted during this quarter*

The School Accountability Report Cards (SARC) for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities, including “good repair”:

School	SARC Review Date	Instructional Materials Discrepancies	Facility Conditions Discrepancies

TEACHER MISASSIGNMENTS AND TEACHER VACANCIES: *No review conducted during this quarter*

The results of teacher misassignments* and teacher vacancy** reviews for the following schools were:

Schools	Laytonville Elementary
Number of misassignments for the 2016-2017	
Number of misassignments that were corrected within 30 calendar days	
Number of classes in which the teacher was lacking the appropriate authorization and training to teach English Language Learners and 20% or more of students were English Language Learners	
Number of Teacher Vacancies for the 2016-2017	
Number of Teacher Vacancies Filled in the 2016-2017	

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR LAYTONVILLE UNIFIED SCHOOL DISTRICT
2016-2017 FISCAL YEAR

UNIFORM COMPLAINTS:

The number of complaints filed within the district during the 2nd Quarter 2016-2017, their nature, and resolution are noted below:

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Misassignments or Vacancies	0	0	0
CAHSEE Intensive Instruction & Services	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

BOARD ACTION ITEM K1

Board Meeting Date: April 6, 2017
Subject: Student of the Month
From: Joan Potter, Superintendent

Explanation:

Mr. Henry will present the Student of the Month for Laytonville High School and introduce their family.

Recommendation:

Recognize the Student of the Month and their family

Attachments:

None

BOARD DISCUSSION/ACTION ITEM L1

Board Meeting Date: April 6, 2017

Subject: School Level Parent Involvement Plan, School-Parent Compact

From: Joan Potter, Superintendent

Explanation:

Our Board Policy and Administrative Regulations 6020 require that Title 1 schools have parent involvement policies and procedures, including school-parent compacts that participating parents and school staff agree to abide by. The principals will review their policies and compacts for the Board and interested members of the community.

Recommendation:

Approve the school level policies and school-parent compacts with the understanding that they may be modified from time to time, and reviewed with the Board on an annual basis.

Attachments:

School level parent involvement policies and school-parent compacts.

Laytonville High School Parent Involvement Opportunities Annual Notification

The primary forum for parent involvement at Laytonville High School is the Laytonville High School Site Council. The LHS Site Council meets once a month on the second Wednesday of each month at 4pm in the high school library. An annual review and assessment of the LHS site council's progress toward meeting its objective is held in May of each school year. Specific dates for the review will be communicated through school newsletters.

Specific objectives of the program include the following:

- ❖ Develop a comprehensive plan designed to improve the effectiveness of the school program.
- ❖ Participate in the Local Control Accountability Plan budget development of categorical education funds such as Title I, Title IV, Title VI, etc.
- ❖ Annually review the school plan, establish a new budget, and if necessary, make other modifications in the plan to reflect changing needs and priorities.
- ❖ Recommend approval of the plan as revised to the district governing board. If the governing board does not approve a plan, specific reasons for that action shall be communicated to the council. Modifications of the school plan shall be developed, recommended and approved or disapproved in the same manner.
- ❖ Plan and approve one time site expenditures allocated in the annual state budget.
- ❖ Meet on a regular basis to become informed, share information, discuss needs and successes and plan program improvements.
- ❖ Support the student incentive program that promotes positive attendance, behavior, community involvement and academic achievement.
- ❖ Develop a system for ongoing communication with parents, community members, the school staff and board, including sponsoring parent nights and representation on the District Advisory Committee.
- ❖ Sponsor parent information activities that focus on 1) strategies that will give parents the ability to directly affect the success of their children's learning through support both at home and at school, 2) home activities, strategies, and materials that can be used to assist and enhance learning both at home and at school and 3) parenting skills that assist parents in understanding the developmental needs of high school aged children and how to provide positive discipline and build healthy relations with their children.

In addition to the LHS Site Council parents are provided with the opportunity to be involved with school programs through volunteering in classrooms, working on community projects such as Landscape Day and Art in the Community. Parent Conferences are conducted twice a year to provide the opportunity to meet with each of the teachers. Newsletters are mailed home as well as ongoing communication about special programs on a regular basis.

LAYTONVILLE HIGH SCHOOL-PARENT COMPACT

2016-2017

Laytonville High School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

School Responsibilities

Laytonville High School will:

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**
 - *The school will provide State Board Adopted curriculum in all areas of instruction for all students using research based, engaging teaching strategies.*
- 2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement.**
 - *Parent-Teacher conferences will be held twice during the school year following the first and third quarters.*
- 3. Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:
 - *Progress Reports will be mailed home the first five weeks into each quarter.*
 - *Report cards will be distributed at Parent Conferences during the first and third quarter and Mailed home at the end of the first and second semesters.*
 - *When necessary, weekly reports of student progress will be arranged.*
- 4. Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:
 - *Staff will be available to parents during the after school hours, pre-arranged appointments, and via phone or email.*
- 5. Provide parents opportunities to volunteer and participate in high school activities, and to observe these activities,** as follows:
 - *Parents may make arrangements via phone, email or face to face contact with the Principal or classroom teachers to express their desire to participate.*

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance/tardiness and notifying the school of any concerns or problems that may affect school performance.*
- *Providing a caring environment, including adequate food and rest and a regular time and place for homework completion.*
- *Contributing time and effort in my son's/daughter's high school activities.*
- *Participating, as appropriate, in decisions relating to my child(ren)'s education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child, by mail, or by email and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups.*

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Spend time at home completing homework, reading, and studying.*
- *Show respect for people and property by not using profanity, stealing, plagiarizing, or vandalizing; and obeying and practicing all school rules.*
- *Come to class on time, bringing the necessary materials, respecting the rights of others to learn without disruption, and being prepared to work.*

Additional Required School Responsibilities

The Laytonville High School will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

LAYTONVILLE ELEMENTARY SCHOOL-PARENT COMPACT

2016-2017

Laytonville Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

School Responsibilities

Laytonville Elementary School will:

- 6. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**
 - *The school will provide State Board Adopted curriculum in all areas of instruction for all students using research based, engaging teaching strategies.*
- 7. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement.**
 - *Parent-Teacher conferences will be held twice during the school year following the first and second trimesters.*
- 8. Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:
 - *During Parent-Teacher conferences children's academic and social/emotional progress will be discussed. Upper grades (6-8) will provide progress reports to students and parents at least 3 times during each trimester. One of those will be mailed home.*
- 9. Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:
 - *Staff will be available to parents during the after school hours, pre-arranged appointments, and via phone or email.*
- 10. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities,** as follows:
 - *Parents may make arrangements via phone, email or face to face contact with their child(ren)'s teacher to volunteer or observe in their child(ren)'s class.*

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance/tardiness.*
- *Making sure that homework is completed.*
- *Monitoring amount of television their children watch.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups.*

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Do my homework every day and ask for help when I need to.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*

Additional Required School Responsibilities

The Laytonville Elementary School will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

Laytonville Elementary School

Title I School-Level Parental Involvement Policy

Annual Notification

Laytonville Elementary School had developed a written Title I parental involvement policy with input from Title I parents. A collaborative process between the parents who serve on the Site Council and the faculty was used to create the policy. It has distributed the policy at the beginning of the year as part of the “first day” packet. New families receive the policy at the time of new student registration. The policy is also available on the District’s website. Laytonville Elementary School’s policy describes the means for carrying out the following school-wide Title I parental involvement requirements.

Involvement of Parents in the Title I Program

Laytonville Elementary School conducts an annual meeting to inform parents of school-wide Title I requirements and their rights to be involved in the Title I program.

Informing Parents and Timely Notification

- A Title I program description is provided to parents at the annual back-to-school event, held in August or September.
- Title I program services and requirements are discussed in the fall and spring at Site Council meetings.
- Additional opportunities for parents to become familiar with the Title I program are available at semi-annual parent conferences.
- Parents may also meet with principal to discuss the school-wide Title I program.

Involving Parents

- Each spring the staff and parents conduct an end of year review for all programs including Title I. Following the review, student needs are assessed and planning for the next year’s program is begun.
- At the beginning of each year student achievement data is analyzed and programmatic changes are made to improve student learning.
- The Title I policy is reviewed annually as part of the review of the Single Plan for Student Achievement.

Informing Parents about the Curriculum and Student Achievement

- Grade level standards are provided to parents at back-to-school night. Those parents who are unable to attend are mailed a copy of the document.
- Grade level standards and curriculum is discussed monthly at the Site Council meeting
- Parent conferences provided two times a year to individually inform parents about the curriculum, assessments and expected proficiency levels.
- Parents are provided a copy of their children’s performance on the State Assessments when they are released from the State each summer or early fall.

Opportunities for Parent Input

- Opportunities for parent input include monthly Site Council and District Advisory Council meetings.
- Parents may also provide input directly to the site principal.

School-Parent Compact

Laytonville Elementary School has jointly developed with and distributed to parents the school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It also describes how the school and parents will develop a partnership to help children reach proficiency on the California content standards. The school-parent compact describes the following items in addition to items added by parent of Title I students:

- The school's responsibility to provide high-quality curriculum and instruction
- The parents' responsibility to support their children's learning
- The importance of ongoing communication between parents and teachers through, at least, annual conferences, reports on student progress, access to staff and opportunities to volunteer and participate in and observe the educational program.

The school-parent compact was created by using the State's recommended sample and modifying specific areas to reflect the needs of Laytonville Elementary. This was accomplished through the Site Council as a collaborative effort between parents and staff. Please refer to the attached School-parent Compact.

Building Capacity for Involvement

Laytonville Elementary School engages parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals the school does the following:

- Provides opportunities for parents to understand academic content standards assessments and how to monitor and improve the achievement of their children through various activities that include Back-to-School night, parent conferences and monthly newsletter articles.
- Provides materials and training to help parents work with their children to improve their children's achievement by providing content based materials designed to help parents provide instruction at home, school-wide family math and reading nights, and mini-courses for parents to increase their understanding of specific concepts.
- Educates staff, with the assistance of parents, in the value of parent contributions and how to work with parents as equal partners through monthly Site Council meetings.
- Coordinates and integrates the Title I parental involvement program with other programs and conducts other activities through the Family Resource Center that encourages and supports parents in more fully participating in the education of their children. These activities include parent/student summer activities, after-school tutoring, parenting classes and family counseling services.
- Distributes information to parents related to school and parent programs, meetings and other activities in a form and language that the parents understand. Distribution methods include monthly newsletter, personal contacts, flyers regarding upcoming events and the posting of information on the District website.
- Provides support for parental involvement activities requested by parents through monthly Site Council meetings, the annual parent satisfaction survey, and surveys given during parent conferences.

Accessibility

Laytonville Elementary School provides opportunities for all parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. This includes providing information and school reports in a form and language parents understand.

BOARD DISCUSSION/ACTION ITEM L2

Board Meeting Date: April 6, 2017

Subject: Approve 2017 Summer School Program

From: Joan Potter, Superintendent

Explanation:

LES will be offering a four week program between July 10th and August 4th. The program will focus on academic intervention in Language Arts and Math for students in 1st-8th grade.

LHS will offer a four week Independent Study program starting July 12th and ending August 9th. Students will meet the instructor 1 day/week to receive and turn in assignments. Additionally, the high school will offer a Freshman Academy July 31st-August 4th and August 7th-10th.

Healthy Start will continue their summer activities program three days per week, on Mondays, Tuesdays and Wednesdays beginning on June 19th and ending on July 12th.

Recommendation:

Approve the 2017 Summer School Programs

Attachments:

None

BOARD DISCUSSION/ACTION ITEM L3

Board Meeting Date: April 6, 2017

Subject: Annual Review: BP 6145 – Extra & Cocurricular Activities

From: Joan Potter, Superintendent

Explanation:

Education Code Section 35160.5 calls for an annual review of the District's extracurricular policies. These are found in BP 6145 and AR 6145 which are attached. We revised BP 6145 in 2011 and have reviewed it annually since. AR 6145 was revised in 2012. Both of these policies remain pertinent to the program. School sites are making efforts to ensure that everyone is aware of and adhering to these policies.

Recommendation:

Review BP and AR 6145

Attachments:

BP and AR 6145

Extracurricular and Cocurricular Activities

The Governing Board of Laytonville Unified School District believes that a strong extra- curricular program offered by the district is extremely important in educating the whole student. Extracurricular activities offer students increased socialization, recognition, and the chance to work individually and collectively on meaningful goals. Extracurricular activities are inherently motivating, and form a natural and desirable part of the school experience.

The Board further believes that the main purpose of school is the fundamental education of students in basic subject areas, and believes that a good curricular program and extra-curricular program can mutually enhance one another.

An extra curricular activity has the following characteristics:

- 1) the program is supervised or funded by the school district
- 2) pupils participating in the program represent the school district
- 3) pupils exercise some degree of freedom in either the selection, planning, or control of the program
- 4) the program includes both preparation for performance and performance before an audience or spectators
- 5) the program is not part of the regular school curriculum

A cocurricular activity is defined as a program that may be associated with the curriculum in a regular classroom.

No extra or cocurricular activity shall be required or refused based on the student's gender, sexual orientation, ethnicity, religion or disability. Any complaint regarding this provision may be filed per the District's Uniform Complaint Procedures (BP 1312.5).

To be eligible for extra or cocurricular activities students in grades 6 through 12 must demonstrate satisfactory educational progress and maintain appropriate standards of behavior. Students who fail to maintain a minimum 2.0 GPA and satisfactory progress toward meeting their high school graduation requirements or who demonstrate poor citizenship will be subject to the loss of their extra and cocurricular privileges.

BP and AR 6145 shall be annually reviewed by the Governing Board.

Legal Reference:

Ed Code 35160.5 Authority to Governing Board; 48930 – 48938 Student Organizations; 51215 (D) Standards of Proficiency

Adopted: January 11, 1990

Revised: 6/17/99; 5/15/03; 6/16/11

Reviewed: 6/6/13, 6/5/14, 4/9/15, 4/7/16

Laytonville Unified School District

Instruction

AR 6145

Extra Curricular and Cocurricular Activities

Participation in extra or cocurricular activities as defined in Board Policy 6145 requires satisfactory academic progress and good citizenship.

Academic Progress

Satisfactory academic progress means:

- 1) maintaining progress toward meeting all high school graduation requirements
- 2) earning a minimum 2.0 GPA on a 4.0 scale and passing all classes during the previous grading period
- 3) receiving a satisfactory eligibility report prior to an event or competition

High school graduation requirements refers to the credits required for graduation, examinations and attendance. A grading period is one quarter and the previous grading period refers to the quarter prior to the activity. If a student was absent during the previous quarter due to serious illness or injury, or approved travel or work, the quarter immediately prior to that one shall serve as the eligibility period.

Students may request and may be granted an academic probationary waiver once during middle school and once during high school.

Good Citizenship

Good citizenship means demonstrating a positive attitude, having respect for oneself, for others and for the community. The school will restrict or revoke a student's extracurricular eligibility if the student violates expected standards of behavior. In addition, students who violate Education Code 48900 (c) which deals with controlled substances such as alcohol and other drugs, or who violate other provisions of Education Code Section 48900 and receive a school suspension of five days, or who habitually disrupt school activities, will be restricted from extracurricular privileges as follows:

- Grades 6 – 8: Restriction for a period of 30 school days, including the five days of suspension, followed by 15 days of restriction from all activities and then a 10 day reintegration period during which time the student may return to the team or activity for practice, but not for competition; students who return to their activity are subject to the coach's discretion for their assignment.
- Grades 9 – 12: Restriction for a period of 45 school days, including the five days of suspension, followed by 30 days of restriction from all activities and then a 10 day reintegration period during which time the student may return to the team or activity for practice, but not for competition; students who return to their activity are subject to the coach's discretion for their assignment.
- Students will not participate in an extra or cocurricular event if:
 - 1) absent the day of an event (or the preceding day if the event is on a non-school day) unless the excused absence was for a doctor's appointment or funeral or the absence had received prior approval from the principal
 - 2) suspended from school during the day of the event
 - 3) assigned detentions or in-house suspensions are not completed prior to the event
 - 4) eligibility reports from teachers are marked unsatisfactory prior to the event

Other Training Rules and Behavioral Expectations

The principals, in collaboration with coaches, advisors and the Athletic and Activity Directors will develop procedures which provide consistent training and behavioral expectations for all activity participants. The procedures will address the issues of respect, teamwork, practices, rehearsals, attendance, behavior, progress reports, detentions and suspensions.

Adopted January 11, 1990 Revised 5/15/03, 6/16/11, 6/21/12 Laytonville Unified School District

Reviewed: 6/6/13, 4/6/17

BOARD DISCUSSION/ACTION ITEM L4

Board Meeting Date: April 6, 2017

Subject: Annual Review: BP & E 5132 – Dress Codes

From: Joan Potter, Superintendent

Explanation:

Education Code Section 35183 provides for school dress codes that address gang related attire and school safety. BP 5132 and Exhibit 5132 outline the dress code for the district. BP 5132 was last revised in 2013 and Exhibit 5132 was last revised in April of 2015; they require an annual review by the Board. Mr. Henry and Ms. Stange will share the school community's thoughts related to the current policy.

Recommendation:

Review BP 5132 and E 5132

Attachments:

BP and E 5132 – Dress Codes

STUDENTS

BP 5132

Dress

All students shall be dressed and groomed in a manner conducive to the advancement of education. Their appearance should be neat and in keeping with the particular activity at school.

The principal, staff, students and parents of each school, through the School Site Council, may establish reasonable regulations or codes regarding the dress of students at school and school-related activities. In the interest of maintaining the health and safety of the school environment at Laytonville High School, the dress code shall address gang-related attire and shall be reviewed at least annually.

A student may not remain at school or at a school-related activity if his/her attire, which includes clothing, accessories, jewelry, and exposed tattoos, or lack of attire:

- 1) violates this policy or related regulations/codes,
- 2) creates a health or safety hazard for the student or for other students at the school, and/or
- 3) constitutes a serious and unnecessary distraction to the learning process or tends to disrupt campus order.

The principal or the principal's designee shall determine whether a student's attire is consistent with the requirements of this policy and related regulations.

When attire is found to be in violation of this policy, the student may be required to modify his/her attire to conform to the requirements of this policy and related regulations. If necessary, the student may be taken or sent home to change or modify his/her attire.

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever this policy or related regulations/codes are revised. A student who violates this policy or related regulations/codes shall be subject to appropriate disciplinary action.

Legal Reference:

EDUCATION CODE

48907 Student exercise of free expression

49066 Grades; effect of physical education apparel

CODE OF REGULATIONS, TITLE 5

302 pupils to be neat and clean on entering school

Policy adopted: January 14, 1993

Revised: August 18, 2005, June 27, 2013

Reviewed: April 7, 2016

LAYTONVILLE USD

Laytonville, California

Dress Code

All students will present themselves in an orderly manner conducive to the advancement of education. A student may not remain at school dressed in a manner in which his/her clothing or lack of clothing:

- a) Creates a safety hazard for the student or for other students at the school and/or
- b) Constitutes a serious and unnecessary distraction to the learning process or tends to disrupt campus order.

Inappropriate clothing includes the following:

- clothing and/or tattoos advertising or supporting the use of alcohol, tobacco or controlled substances
- clothing and/or tattoos displaying vulgar or offensive writing or symbols, or sexual references
- clothing that is revealing, excessively soiled or worn
- clothing that is identified as gang-related
- clothing that is not safe to the wearer or others

Revealing clothing includes displaying of any under garments including boxers, white sleeveless undershirts, camis, bras, "thongs" and any other clothing item designed to be worn under clothes, including sheer leggings; cleavage and the torso of body must be entirely covered, this includes no wearing of backless shirts, strapless shirts and sports bras, the bottom of shirts must overlap top of pants or the crotch of tights and thin yoga pants. Excessively short skirts or shorts are not allowed. Shorts must have at least a 3 inch inseam. Shirts must be worn at all times including during PE and sports practice.

Gang related apparel and tattoos are defined as apparel and signs that, if worn or displayed on a school campus could reasonably be determined to threaten the health and safety of the school environment. Gang related tattoos must be covered by clothing or in some other appropriate fashion so as not to be exposed. Gang related apparel includes but is not limited to bandanas or "do rags", hair nets, the hanging of bandanas or belts displaying gang colors such as red, blue or black. Clothing, hats, belt buckles, jewelry or preparation of clothing that exhibits 13, 14, XIII, XIV, sureno, norteno, swastikas, nazi symbols, KKK or other organized hate group symbols will not be allowed.

The principal or designee shall make the determination if clothing or apparel (backpacks, etc) constitutes a threat to safety, campus order or is unduly distracting thereby disrupting the educational process. When dress is found to be in violation of this policy the student will be required to modify his/her clothing and/or apparel in such a manner that it no longer violates this policy. If necessary the student may be taken or sent home to modify unacceptable dress. Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

Adopted: August 18, 2005
Revised: April 8, 2015

Laytonville Unified School District
Laytonville, California

**LAYTONVILLE HIGH SCHOOL
Dress Code**

All students will present themselves in an orderly manner conducive to the advancement of education. A student may not remain at school dressed in a manner in which his/her clothing or lack of clothing:

- a) Creates a safety hazard for the student or for other students at the school and/or
- b) Constitutes a serious and unnecessary distraction to the learning process or tends to disrupt campus order.

Inappropriate clothing includes the following:

- clothing and/or tattoos advertising or supporting the use of alcohol, tobacco or controlled substances
- clothing and/or tattoos displaying vulgar or offensive writing or symbols, or sexual references
- clothing that is revealing, excessively soiled or worn
- clothing that is identified as gang-related
- clothing that is not safe to the wearer or others

Revealing clothing includes displaying of any under garments including boxers, white sleeveless undershirts, bras, "thongs" and any other clothing item designed to be worn under clothes, including sheer leggings; cleavage and the torso of body must be entirely covered, this includes no wearing of backless shirts, strapless shirts and sports bras, the bottom of shirts must overlap top of pants, and excessively short skirts or shorts are not allowed. Shirts must be worn at all times including during PE and sports practice.

Gang related apparel and tattoos are defined as apparel and signs that, if worn or displayed on a school campus could reasonably be determined to threaten the health and safety of the school environment. Gang related tattoos must be covered by clothing or in some other appropriate fashion so as not to be exposed. Gang related apparel includes but is not limited to bandanas or "do rags", hair nets, the hanging of bandanas or belts displaying gang colors such as red, blue or black. Clothing, hats, belt buckles, jewelry or preparation of clothing that exhibits 13, 14, XIII, XIV, sureno, norteno, swastikas, nazi symbols, KKK or other organized hate group symbols will not be allowed.

The principal or designee shall make the determination if clothing or apparel (backpacks, etc) constitutes a threat to safety, campus order or is unduly distracting thereby disrupting the educational process. When dress is found to be in violation of this policy the student will be required to modify his/her clothing and/or apparel in such a manner that it no longer violates this policy. If necessary the student may be taken or sent home to modify unacceptable dress. Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

Adopted: August 18, 2005

Revised: June 27, 2013

Reviewed: April 9, 2015

Laytonville USD

Laytonville, California

BOARD DISCUSSION/ACTION ITEM L5

Board Meeting Date: April 6, 2017

Subject: Resolution No. 509 for Education Protection Account Requirements

From: Joan Potter, Superintendent

Explanation:

“Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the money received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries or benefits of administrators or any other administrative costs... There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent.” We have budgeted these funds to be used for teacher’s salaries.

Recommendation:

Adopt Resolution No. 509 for Education Protection Account

Attachments:

Resolution No. 509 for Education Protection Account

2016-17 Education Protection Account Estimated Expenditures by Function

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LAYTONVILLE UNIFIED SCHOOL DISTRICT**

RESOLUTION NO. 509

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Act and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution.

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Laytonville Unified School District;
2. In compliance with Article XII, Section 36E), with the California Constitution, the governing board of the Laytonville Unified School District has determined to spend the monies received from the Education Protection Act as attached.

Date: April 6, 2017

Board Member

Board Member

Board Member

Board Member

Board Member

Expenditures through:
For Fund(s), Resource(s), and Project Year(s):

01 1400 0 Education Protection Account

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	Object Codes 9791-9795	0.00
LCFF Sources	8010-8099	470,626.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Unearned Revenue	9650	0.00
TOTAL AVAILABLE		470,626.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	Function Codes 1000-1999	470,626.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		470,626.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00
INDIRECT COSTS AS A PERCENTAGE OF ELIGIBLE EXPENDITURES		
Eligible Expenditures (Objects 1000-5999 except objects 5100-5199)		470,626.00
Indirect Costs (Objects 7310 and 7350)		0.00
Indirect Costs divided by Eligible Expenditures		0.00%

BOARD DISCUSSION/ACTION ITEM L6

Board Meeting Date: April 6, 2017

Subject: Resolution No. 510 and 511 for Classified Employee's Week and Teacher Appreciation Day

From: Joan Potter, Superintendent

Explanation:

May is the traditional month for honoring school employees. The Governing Board has asked that we recognize the hard work, dedication and caring all staff provide to the students of our community.

Resolution No. 510 recognizes our classified staff and declares the week of May 21st-27th to be Classified Employees Week.

Resolution No. 511 recognizes our teachers and declares Wednesday, May 10, 2017 as Teacher Appreciation Day in the Laytonville Unified School District.

The School Site Councils, the Board and the community traditionally celebrate these days and honor our employees by providing a delightful buffet.

Recommendation:

Adopt Resolution No. 510 recognizing Classified Employee's Week and Resolution No. 511 recognizing Teacher Appreciation Day

Attachments:

Resolution No. 510 and 511 for Classified Employee's Week and Teacher Appreciation Day

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Resolution Number 510

Classified Employees Week

The week of May 21 through 27, 2017, has been designated as Classified School Employee Week in California by the California School Employees Association and the California State Legislature. In recognition of our classified employees, the Laytonville Board of Trustees adopts the following resolution:

Whereas, classified school employees provide valuable services to the schools and students of the District, *and*

Whereas, classified school employees contribute to the establishment and promotion of a positive instructional environment, *and*

Whereas, classified school employees play a vital role in providing for the welfare and safety of students,

Now therefore be it resolved, that the Laytonville Unified School District hereby recognizes and wishes to honor the contribution of classified school employees to quality education in the Laytonville Unified School District; *and* that the Board of Trustees of Laytonville Unified School District hereby declares the week of May 21-27th as the Classified School Employee Week in the Laytonville Unified School District.

Joan Potter, Superintendent

Calvin Harwood, President

Shannon Ford, Clerk

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Resolution Number 511

Day of the Teacher

***Whereas,** our teachers play a vital role in preparing young people to be good and productive citizens, and*

***Whereas,** our teachers constantly strive to improve their instructional strategies, and*

***Whereas,** our teachers endeavor to provide a caring and supportive learning environment for each and every child, and*

***Whereas,** teachers represent our hope for the future,*

***Now therefore be it resolved,** that the Board of Trustees of Laytonville Unified School District hereby declares May 10, 2017 to be Day of the Teacher in the Laytonville Unified School District.*

Joan Potter,
Superintendent

Calvin Harwood,
President

Shannon Ford,
Clerk

BOARD DISCUSSION/ACTION ITEM L7

Board Meeting Date: April 6, 2017

Subject: Resolution No. 512 for Declaring Support of the National Child Abuse Prevention Month

From: Joan Potter, Superintendent

Explanation:

School Districts are being encouraged by Northern California School Insurance Group to adopt Resolutions in Support of National Child Abuse Prevention.

Recommendation:

Adopt Resolution No. 512 for Declaring Support of the National Child Abuse Prevention Month

Attachments:

Resolution No. 512 for Declaring Support of the National Child Abuse Prevention Month

Resolution No. 512
Laytonville Unified School District

Resolution of the Board of Trustees of the
Laytonville Unified School District
Declaring Support of the National Child Abuse Prevention Month

ON MOTION of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, child safety is of the utmost importance; and

WHEREAS, child abuse and neglect is an important societal concern that may affect the long-term health and well-being of not only the children, but also the adults they become; and

WHEREAS, safe, stable and nurturing relationships and communities can break the cycle of abuse and maltreatment; and

WHEREAS, child abuse prevention requires a coordinated and comprehensive response by all systems supporting children, youth and families (e.g., schools, law enforcement, health systems, faith-based organizations, and community programs); and

WHEREAS, everyone has a stake in ensuring that children have access to the resources and supports they need to be safe, healthy and successful; and

WHEREAS, suspected child abuse or neglect must immediately be reported to appropriate law enforcement authorities; and

WHEREAS, we have identified child safety and family services to be a priority and hereby declare April as Child Abuse Prevention month.

PASSED AND ADOPTED by the Board of Trustees of Laytonville Unified School District
this 6th day of April, 2017, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

STATE OF CALIFORNIA COUNTY OF Mendocino

I, _____, Clerk of Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Governing Board at a regularly called and conducted meeting held on said date.

Clerk of Governing Board

BOARD DISCUSSION/ACTION ITEM L8

Board Meeting Date: April 6, 2017

Subject: Adoption of revised 2017/18 School Year Calendar

From: Joan Potter, Superintendent

Explanation:

The District Advisory Committee revisited the 2017/18 school year calendar due to excessive absences following Halloween and some absences during Thanksgiving week. Changes include moving a staff development day from the beginning of the year to November 1st and taking the whole week of Thanksgiving off. DAC recommends the proposed changes to the 2017/18 school year calendar.

Recommendation

Adopt revised 2017/18 School Year Calendar

Attachments

2017/18 Calendar

BOARD DISCUSSION/ACTION ITEM L9

Board Meeting Date: April 6, 2017
Subject: Measure Q Bond Audit
From: Joan Potter, Superintendent

Explanation:

The District is required to annually conduct an external audit of the Measure Q Bond funds. The audit is complete and there are no exceptions noted.

Recommendation

Approve the Measure Q Bond Audit

Attachment

Measure Q Bond Audit

BOARD DISCUSSION/ACTION ITEM L10

Board Meeting Date: April 6, 2017
Subject: LCAP Review
From: Joan Potter, Superintendent

Explanation:

The District Advisory Committee has been conducting the annual review of the LCAP. Mrs. Potter will review some of the highlights and ask for further input.

Recommendation

None

Attachments

None

BOARD DISCUSSION/ACTION ITEM L11

Board Meeting Date: April 6, 2017

Subject: Adoption of 6/7/8th Grade Core Literature Book

From: Joan Potter, Superintendent

Explanation:

Ms. David is proposing the adoption of the following book for grades 6th-8th.

The middle school is looking to add *The Alchemist* by Paulo Coelho to our book list. This book ties into both Ancient World and Medieval history making it a great choice for cross-classroom and cross-curricular learning. In addition to the setting and cultural exploration, the main character goes on a quest to find his "personal legend." This takes him through Spain and Northern Africa where he speaks to a variety of characters from different backgrounds about his personal legend. It is our hope that in reading this novel students will become exposed to a range of cultures and world views as well as explore their own goals and dreams.

Recommendation:

Adopt *The Alchemist* to be added to the 6/7/8 Grade Core Literature List.

Attachments:

None

BOARD DISCUSSION/ACTION ITEM L12

Board Meeting Date: April 6, 2017
Subject: Change Order Request
From: Joan Potter, Superintendent

Explanation:

A change order has been issued that includes a variety of changes that have occurred during the framing process

Recommendation:

Approve the attached Change Order Request

Attachments:

Change Order Request

BOARD DISCUSSION/ACTION ITEM L13

Board Meeting Date: April 6, 2017

Subject: Comprehensive School Safety Plan

From: Joan Potter, Superintendent

Explanation:

School Districts are required to adopt Comprehensive School Safety Plans. The plan essentially compiles many already existing documents in one plan. The attached plan will be presented to both Site Councils and the DAC in April and upon approval will come back to the Board for final approval in May.

Recommendation

Attachments

Comprehensive School Safety Plan

Laytonville Unified School District
April 6, 2017

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BOARD INFORMATION ITEM M1

Board Meeting Date: April 6, 2017

Subject: Facilities Report

From: Joan Potter, Superintendent

Explanation:

Don Alameida will provide an update on the status of the building project.