**LAYTONVILLE UNIFIED SCHOOL DISTRICT**

**MINUTES OF THE REGULAR MEETING OF MARCH 5, 2020**

**A. CALL TO ORDER/ROLL CALL:**

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on March 5, 2020. Board President Calvin Harwood called the meeting to order at 6:15 p.m.

ROLL CALL:

Trustees Present: Calvin Harwood, Elina Agnoli, Meagen Hedley, Erin Gamble and Mat Paradis

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Eve Kreiling

**B. PUBLIC INPUT re CLOSED SESSION ITEMS:** None

**C. CLOSED SESSION AGENDA:**

**CS-1: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE *CS-1***

*(No Additional Information Required)*

**CS-2: PUBLIC EMPLOYEE APPOINTMENT *CS-2***

*Title: LHS Softball, LMS Co-Ed Soccer, Title VI, Lead Bus Driver/Fleet coordinator/trainer*

**CS-3: CONFERENCE WITH LABOR NEGOTIATOR: *CS-3***

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: CSEA

**CS-4: CONFERENCE WITH LABOR NEGOTIATOR: *CS-4***

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: LVTA

**D. ANNOUNCEMENTS FROM CLOSED SESSION:** Board President Calvin Harwood announced that on Closed Session Item CS-1, Public Employee Discipline/Dismissal/Release, the Board unanimously accepted the resignation of Natalia Moody. On Closed Session Item CS-2, Public Employee Appointment, the Board unanimously voted to hire Jackson Count for Middle School Co-Ed Soccer Coach; Melissa Rosenthal for High School Softball Coach; Jobe Thomson for Title VI and Jenna Duarte for Lead Bus Driver/Fleet Coordinator/Trainer. No other action was taken in Closed Session.

**E. PATRIOTIC OBSERVANCE:** Calvin Harwood led the Pledge of Allegiance to the flag.

**F. ACCEPTANCE OF AGENDA:**

* **Motion** to approve the Agenda by Meagen Hedley, Seconded by Mat Paradis, unanimously approved with a 5-0 vote.

**G. CORRESPONDENCE:** None

**H. PUBLIC INPUT:** None

**I. REPORTS AND COMMENTS:**

Superintendent’s Report:

Mrs. Potter began by discussing the ongoing correspondence from Mendocino County Office of Education, Public Health, Keenan and the California Department of Education regarding the Coronavirus. Letters have been sent to all staff and parents/guardians as well as posted to our District website discussing precautions that they should be taking and how they will receive communication. All schools are being asked to be prepared for school closures if the Virus continues to spread. At the high school level, those students that are enrolled in online courses will continue working through Edgenuity. Those without access to a computer can check out a Chromebook from the District to take home and use during this time. At the Elementary School it will be more of individualized contracts. Our main concern is making sure the students have enough work to keep them on track and to get our current seniors to their graduation. Mrs. Potter met with all of the custodians to discuss additional cleaning and disinfecting that should be taking place, especially at this time. Our Food Service program will be going through an Administrative Review in April. This takes place every 3 years and will involve an in-depth look at all menu planning and serving that takes place in the cafeteria. The Food Service Director has been experimenting with new techniques to make the food more intriguing to the students and it appears to be working. The Local Control Accountability Plan is currently being reviewed with the DAC and site meetings. Positive behavior and attendance are still in need of improvement. Some good news is we had two students that received their yellow belts in Aikido today and the new playground at Spyrock School has been assembled. And lastly, the Fire Marshall will be on campus tomorrow to look at facilities and look at where we are in terms of being up to code.

The following reports were given:

Elementary Principal High School Principal Healthy Start-None

LES/LMS Site Council LHS Site Council DAC

Student Representative LVTA CSEA

The Robotics Club from Laytonville High School gave a proposal for ESports and played a video of other students being interviewed on why they think ESports should be something we offer at Laytonville High School.

* Blue slips would be a requirement
* Kids that are going home and playing video games anyway would be staying at school and participating on a team.

**J. ACTION: CONSENT AGENDA**

* **Motion** to accept the Consent Agenda by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

**K. ACTION:**

K.1. Students of the Month

* Mr. Henry and Ms. Stange presented the Laytonville High School and Laytonville Middle School Students of the Month for February and asked them to introduce their families.
* **Motion** to recognize Jephthah Ikeh and Karan Patel as the February Students of the Month by Mat Paradis, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

K.2. Second Interim Budget Report and Adoption

* The second interim budget report provides the Board with an overview of changes to the financial status of the district through January 31, 2020. The annual budget adoption process includes the following:
  + June: Proposed budget for the succeeding school year adopted
  + September update: Within 45 days of the State’s budget adoption
  + December: The 1st Interim represents the budget through Oct. 31 & compares the adopted budget with subsequent revenues and expenditures
  + March: The 2nd Interim includes new revenues and expenditures through Jan. 31
* Budget details at the Second Interim include:
  + Revenues are up $122,880 due to CTEIG carryover, one time SPED money and higher than projected impact aid.
  + Expenditures are down $139,740 primarily due to OMM projects being captured under fund 14 (deferred maint.), slight decrease in salaries/benefit due to open positions, tighten up books & supplies.
  + We are currently maintaining an economic uncertainty/stabilization reserve of 10%
  + We project a 10% economic uncertainty/stabilization reserve in 19/20, 20/21 and 21/22.
  + COLA decrease, STRS/PERS costs continue to rise and special education continues to encroach on the general fund.
* **Motion** to adopt the Second Interim Budget Report by Erin Gamble, Seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

K.3. Ballot for Election to CSBA’s Delegate Assembly

* The California School Boards Association requested that all local school board’s take action on the attached ballot.
* Motion to “not nominate” and submit the 2020 Delegate Assembly Ballot by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 5-0 vote.

K.4. Resolution No. 575 for Classified Layoffs

* Due to the hiring of a new Lead Bus Driver and Fleet Maintenance Coordinator/Trainer, the following positions were eliminated:
  + Van Driver (3)
  + Transportation Coordinator (1)
* **Motion** to approve Resolution No. 575 for Layoffs, Classified Position by Elina Agnoli, seconded by Erin Gamble, unanimously approved with a 5-0 vote.

**L. DISCUSSION / ACTION:**

L.1. Revised Policy and Guidelines regarding Discipline for use and/or Possession of Tobacco Products on School Grounds

* We experienced a marked increase in the use and/or possession of tobacco products on our school campuses. Mr. Henry presented a proposal for making changes to current discipline guidelines regarding tobacco.
* **Motion** to approve the proposed changes to the student handbook and the discipline guidelines to take effect April 1, 2020 by Meagen Hedley, seconded by Erin Gamble, unanimously approved with a 5-0 vote.

L.2. PUBLIC HEARING: Notice of Compliance with Govt. Code Section 3547-Collective Bargaining re: the 2018-2021 CSEA successor contract, including LUSD and CSEA Initial Proposals

* Government Code Section 3547 requires that initial proposals for collective bargaining agreements be sunshined at a public hearing. The District’s Initial Proposals and the California School Employee’s Associations Initial Proposals for the 2018-2021 CSEA successor contract on the back of this page.
* The Notice of Public Hearing has been posted for 10 days and the initial proposals have been available for review at the district office. The public is invited to comment on the proposals.
* LUSD reopener: Appendix A- Salaries – Address Minimum Wage Increase
* CSEA reopeners:
  + Article VI
    - 6.16: Inclement Weather – Improve language
    - 6.21: Create a section/ Language for retirement
  + Salary Schedules
* Public Hearing was opened
* No input was given
* The public hearing was closed

L.3. Approval of 2020/2021 and 2021/2022 School Year Calendars

* The attached calendars were proposed for the 2020/2021 and 2021/2022 school years. The District Advisory Committee, Site Councils, Staff and parent representatives were involved in the calendar development process.
* **Motion** to approve the 2020/2021 and 2021/2022 school year calendars by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 5-0 vote.

L.4. Adoption of Revised 2019/2020 School Year Calendar

* In anticipation of having to use our May Snow Day, Mr. Henry is proposing switching the Teacher In-service day (May 15th) with the snow day on May 8th. This will result in Prom being a non-school day.
* **Motion** to approve the revision of the 2019/2020 calendar by Mat Paradis, seconded by Elina Agnoli, unanimously approved with a 5-0 vote.

**M. INFORMATION ITEMS: None**

**N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS:** High School would like a salad bar, Community Classroom Fire protocols, Update of Esports (Club vs Team, etc.)

**O. COMMENTS FROM THE BOARD:** Happy to have a full Board again. Welcome Elina. Nice to see students here to represent the student body in the tobacco debate.

**P. ADJOURNMENT:**

**Motion** to adjourn the meeting by Meagen Hedey, seconded by Erin Gamble, unanimously approved with a 5-0 vote. The meeting was adjourned at 8:30 p.m. The next regular meeting will be held on April 2, 2020.

Respectfully submitted, Adopted as Final

April 2, 2020

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Joan Viada Potter Meagen Hedley

Secretary to the Board Clerk of the Board