

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF FEBRUARY 6, 2020**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the Board Room on February 6, 2020. Board President Calvin Harwood called the meeting to order at 6:17 p.m.

ROLL CALL:

Trustees Present: Calvin Harwood, Meagen Hedley, Mat Paradis, Erin Gamble.

Administrators Present: Joan Potter, Lorre Stange, and Tim Henry.

Student Representative: Eve Kreiling

B. PUBLIC INPUT re CLOSED SESSION ITEMS:

C. CLOSED SESSION AGENDA:

CS-1 CONFERENCE WITH LABOR NEGOTIATOR:

CS-1

Name of Agency Negotiator: Superintendent

Name of Organization Representing Employees: LVTA

D. ANNOUNCEMENTS FROM CLOSED SESSION: No action was taken in Closed Session.

E. PATRIOTIC OBSERVANCE: Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Meagen Hedley, Seconded by Erin Gamble, unanimously approved with a 4-0 vote.

G. CORRESPONDENCE: None

H. PUBLIC INPUT:

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter began by introducing Michelle Hutchins, County Superintendent of Schools and Charlene Ford, Mendocino County School Board member. Next, Mrs. Potter shared that both septic pumps at the High School will be replaced. It had also come to our attention that the ducting on the new gym roof was leaking, however it will be repaired. Spyrock Playground is being delivered next week but there is concern about the length of the truck that will be delivering, and whether or not it can drive on Spyrock Road. Congratulations to the High School for completing their Western Association of Schools and Colleges (WASC) review. The WASC Exit Report was very positive and they commented on how supportive and accommodating the high school staff were. County Superintendents as well as SELPA were at our District for their monthly meeting in January. They were able to observe an Aikido class and enjoy a lovely lunch prepared by the high school Culinary Arts class. Mrs. Potter has begun working on the LCAP

template. Lastly, Mrs. Potter has been in contact with Ft. Bragg electric regarding the wiring for lighting near the Tin Gym and Kindergarten classroom. Other issues that were brought up during the revision of the Comprehensive School Safety Plan have been addressed.

The following reports were given:

| | | |
|------------------------|-----------------------|---------------------|
| Elementary Principal | High School Principal | Healthy Start- None |
| LEMS Site Council | LHS Site Council | DAC |
| Student Representative | LVTA | CSEA |

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Meagen Hedley, seconded by Mat Paradis, unanimously approved with a 4-0 vote.

K. ACTION:

K.1. Students of the Month

- Mr. Henry and Ms. Stange presented the Students of the Month for January for Laytonville High and Laytonville Elementary School and had the students introduce their families.
- **Motion** to recognize Mariah Zaragoza and Wolfie Peterson as the Students of the Month by Meagen Hedley, Seconded by Erin Gamble, unanimously approved with a 4-0 vote.

K.2. Administration of Oath of Office

- Elina Agnoli was sworn into office by Michelle Hutchins, County Superintendent of Schools

K.3. Approval of Comprehensive School Safety Plan

- The board conducted a hearing during the January 9, 2020 Board meeting. Since that time site councils, DAC and staff also reviewed the plan. Additionally, Mrs. Potter met with the Mendocino County Sheriff's Department and the local fire department to review our District procedures. The Plan includes updates related to all input.
- **Motion** to approve the 2020-2021 Comprehensive School Safety Plan by Erin Gamble, Seconded by Mat Paradis, unanimously approved with a 4-0 vote.

L. DISCUSSION / ACTION:

L.1. Review & Internet Distribution of 2018/19 LHS and LES School Accountability Report Cards (SARC)

- The Principals completed the School Accountability Report Cards (SARC) for the 2018/19 school year. The reports provide an overview of the schools including statistics regarding the number of students and staff, credentialing information, test results, facilities, budgets and much more. Ed Code requires that the Board review each school's SARC and approve its posting on the Internet.
- The principals reviewed their SARC highlights for the Board.
- **Motion** to approve the posting of the 2018/19 LHS and LES SARC's on the internet by Mat Paradis, Seconded by Meagen Hedley, unanimously approved with a 4-0 vote.

L.2. Review of Board Policy & Administrative Regulation 6020 for Title I Parent Involvement Policies

- Our Board Policy and Administrative Regulations 6020 require that Title I schools have parent involvement policies and procedures that participating parents and school staff agree to abide by. The District's current BP and AR 6020 were attached for Board review.
 - Update Communication to more technologically advanced methods as such texting.

L.3. Approval of Contract with Auditor

- The District received a proposal from Christy White and Associates for providing auditing services to Laytonville Unified School District for the fiscal years ending June 30, 2020, 2021, and 2022. The proposal outlining their services was attached for Board review.
- **Motion** to approve the Contract with Christy White & Associated for 2020, 2021 and 2022 by Meagen Hedley, seconded by Erin Gamble, unanimously approved with a 4-0 vote

L.4. PUBLIC HEARING: Notice of Compliance with Govt. Code Section 3547-Collective Bargaining re: the 2017-2020 LVTA successor contract, including LUSD and LVTA Initial Proposals

- Government Code Section 3547 requires that initial proposals for collective bargaining agreements be sunshined at a public hearing. The District's Initial Proposals and the Long Valley Teacher's Associations Initial Proposals for the 2017-2020 LVTA successor contract were attached.
- The Notice of Public Hearing was posted for 10 days and the initial proposals had been available for review at the district office. The public is invited to comment on the proposals.
- The Public Hearing was opened.
- No comments from the public
- The Public Hearing was closed

M. INFORMATION ITEMS:

M.1. P-1 ADA Report

- Below is a chart comparing the differences between our attendance rates for the 2018/19 and 2019/20 school years during the first four school months.

| Year | 18/19 | 2018/19 | | 19/20 | 2019/20 | | 18/19- 19/20 Change | 18/19- 19/20 Change | 18/19- 19/20 Change |
|------|-------------------------|---------|----------|-------------------------|---------|--------|---------------------------|---------------------------|---------------------------|
| | ENR as of 12/2018 | ADA | % ADA | ENR as of 12/2019 | ADA | % ADA | ENR | ADA | % ADA |
| TK/K | 19 | 18.64 | 91.07% | 31 | 27.84 | 91.78% | +12 | +9.2 | -0.71 |
| 1-3 | 80 | 75.89 | 91.92% | 76 | 71.03 | 94.11% | -4 | -4.86 | +2.19 |

| | | | | | | | | | |
|--------------|------------|---------------|---------------|------------|---------------|---------------|-----------|--------------|--------------|
| 4-6 | 84 | 81.77 | 95.01% | 82 | 79.78 | 94.70% | -2 | -1.99 | -0.31 |
| 7-8 | 62 | 57.10 | 94.09% | 54 | 47.90 | 93.37% | -8 | -9.2 | -0.72 |
| 9-12 | 113 | 104.59 | 95.23% | 120 | 118.67 | 94.54% | +7 | +14.08 | -0.69 |
| Cont. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 358 | 337.99 | 94.02% | 363 | 345.22 | 94.12% | +5 | +7.23 | +0.10 |

BREAKDOWN OF TK-8 SCHOOL SITES

| School Site | 2018/19 | 2019/20 | ADA Change |
|--------------------|----------------|----------------|-------------------|
| LES | 224.46 | 217.16 | -7.3 |
| Spyrock | 8.94 | 9.39 | -0.45 |

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: Vaping, Outside Hydration station at the High School

O. COMMENTS FROM THE BOARD: Elina is excited to be on the Board after attending school here herself. Welcome Elina. Thank you Michelle and Charlene.

P. ADJOURNMENT:

Motion to adjourn the meeting by Mat Paradis, seconded by Meagen Hedley, unanimously approved with a 4-0 vote. The meeting was adjourned at 7:34 p.m. The next regular meeting will be held on March 5, 2020.

Respectfully submitted,

Adopted as Final
March 5, 2020

Joan Viada Potter
Secretary to the Board

Meagen Hedley
Clerk of the Board